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NOTICE TO OFFEROR

ADDENDUM NO. 1

Solicitation Number 20-12

Request for Proposal (“RFP”)
by

Region 4 Education Service Center (“ESC”)
for
Audio Visual Equipment, Accessories and Service

SUBMITTAL DEADLINE: Tuesday, December 15, 2020 @ 10:00 AM CST

This Addendum No. 1 amends the Request for Proposals (RFP) for Audio Visual Equipment, Accessories and Services 20-12 (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum No. 1 is hereby issued to address the following:

- 1) **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Thursday, December 10, 2020 @ 10:00 AM CST and extended as indicated below and above:
 - Tuesday, December 15, 2020 @ 10:00 AM CST
- 2) **Questions Deadline:**
 - Submission for questions deadline is hereby changed from December 11, 2020 and extended to December 2, 2020
- 3) **APPENDIX E – Market Basket:**
 - The market basket is hereby replaced in its entirety. Please see separate excel file name; *RFP # 20-12_Audio Visual_Market Basket*

All other details remain unchanged.

RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name _____

Contact Person _____

Signature _____

Date _____

Crystal Wallace
Region 4 Education Service Center
Business Operations Specialist