



Maricopa County
Office of Procurement Services

www.maricopa.gov

Chief Procurement Officer
160 South 4th Avenue
Phoenix, AZ 85003
Phone: (602) 506-3967
Fax: (602) 506-6766

May 3, 2021

ACRO Service Corporation
39209 Six Mile Road, Suite #250
Livonia, MI 48152

Your company, ACRO Service Corporation (the "Contractor"), currently holds Contract Serial No. 16111-RFP Staffing Services And Related Services And Solutions with Maricopa County ("County") entered into on November 16, 2016 (hereinafter the "Contract"). The Contract currently has an expiration date of December 31, 2021. The Contract provides for renewal options and the County is seeking to renew the term for a period of two (2) years, until December 31, 2023. It also provides terms that the County and Contractor may amend the Contract, if amendments are put in writing, approved and signed by both parties.

The County is considering renewing the Contract under the existing general terms and conditions, with the exception that newly approved statutory and County requirements must be either added or clarified by amendment. The proposed amendments to the Contract are attached as a part of this renewal letter and are subject to agreement of the parties.

This letter does not guarantee this Contract will be renewed nor is it an offer to renew. It is solely to determine whether the Contractor is interested in possible renewal, in the event the County determines that renewal is in its best interests. The County intends to amend the Contract to include the language in the Attachment following this letter (if there is no Attachment, there are no additional terms/conditions changing in the Contract). By agreeing to this renewal, the undersigned also agrees to the amendments on behalf of Contractor, which will be added to the Contract by written agreement of both parties in the event that the County decides to renew this Contract. The individual signing this letter acknowledges that they are authorized to contractually obligate Contractor to agree to the amendments and additional contract term.

Please return this letter to our office AS SOON AS POSSIBLE along with an updated Certificate of Insurance as described in the Insurance section of the Contract to include any changes that may be outlined in the Amendment. FAILURE TO APPROVE AND RETURN THIS LETTER AND A VALID CURRENT CERTIFICATE OF INSURANCE AS NOTED ABOVE WILL RESULT IN YOUR CONTRACT ENDING UPON THE ORIGINAL END DATE OF THE CONTRACT. For further information regarding the renewal and the proposed amendments, please contact the Procurement Officer, Simon Alvarez, at (602) 506-8714.

If there are any changes to your contact information as indicated above, please note them on your response. It is the responsibility of the Contractor to maintain current contact information with Maricopa County Finance (http://www.maricopa.gov/5169/Vendor-Information) and with Periscope Source to Government (S2G) (https://www.periscopeholdings.com/s2g) in order to ensure proper routing of notices.

By: [Signature]
Simon Alvarez, Procurement Officer

By: [Signature]
Signature - Approved

Doug Cloutier / VP Government Solutions
PRINT NAME AND TITLE

Signature - Disapproved

5/4/2021
DATE

SERIAL 16111-RFP

**MARICOPA COUNTY STANDARD CONTRACTUAL TERMS AND CONDITIONS FOR INVITATION FOR BIDS:**

1.1 INSURANCE:

1.1.1 Medical Mal – Any contractor that has a medical degree doing work with **patients** ~~patience~~ such as Psych or any other type of treatment (Change to the current contract clause 6.2.16)

Medical Malpractice insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for Medical Malpractice of the Contractor, with limits of no less than \$5,000,000 for each claim.

1.1.2 Cancellation and Expiration Notice: (Change to the current contract clause 6.2.18)

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) calendar days prior written notice to Maricopa County. Contractor must provide to Maricopa County, within two (2) business days of receipt, if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to Maricopa County Office of Procurement Services and shall be mailed or hand delivered to **160 South 4<sup>th</sup> Avenue** ~~320 West Lincoln Street~~, Phoenix, AZ 85003, or emailed to Procurement Officer noted in solicitation.

1.2 ORDERING AUTHORITY: (Change to the current contract clause 6.37)

Any request for purchase shall be accompanied by a valid purchase order, issued by Office of Procurement Services, a Purchase Order issued by the using Department or direction by a Certified Agency Procurement Aid (CAPA) ~~with a Purchase Card for payment.~~

1.3 WRITTEN CERTIFICATION PURSUANT to A.R.S. § 35-393.01: (New contract clause 6.41)

If vendor engages in for-profit activity and has 10 or more employees, and if this agreement has a value of \$100,000 or more, vendor certifies it is not currently engaged in, and agrees for the duration of this agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

1.4 NOTICES: (Change to the current contract clause 6.34)

All notices given pursuant to the terms of this Contract shall be addressed to:

For County:

Maricopa County  
Office of Procurement Services  
ATTN: Contract Administration  
**160 South 4<sup>th</sup> Avenue** ~~320 West Lincoln Street~~  
Phoenix, Arizona 85003-2494

For Contractor:

Mr. Rick Faber  
Executive Vice-president  
ACRO Service Corporation  
39209 Six Mile Road, Suite #250  
Livonia, MI. 48152