



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

EPIC Business Solutions hereby provides notice of the following update to
(Vendor Name)

Contract number: R190301 for Office Supplies on this date 5/26/21.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
x Supporting Documentation

Products/Services
x New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
x Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). Items that have been discontinued have been removed and new items added as well as the pricing has been adjusted.

Submitted By: Douglas Fox

Approved Date 6/1/2021 | 11:55 AM PDT

Title: Pricing Analyst _____

Denied Date _____

Contact Number: R190301

Email Address: dfox@epicbusinessessentials.com

DocuSigned by:
Robert Zingelmann
Region 4 ESC: _____
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This is your official notice that the Region 4 ESC Q2 2021 price file is available and it will go into effect June 21, 2021.

Synopsis:

There are a total of 12,449 items on the Q4 2021 Contract.

- 1,824 items have been discontinued.
- 105 new items have been added.
- 120 UOM Changes.
- Overall the Prices have increased .11%.

Core:

There are a total of 2,638 items

- 26 UOM Changes.
- 60 Items were moved from the NC to the core.

Overall the price decreased an average of -.22%.

- 543 items had their prices changed on average -.1.06%.
- 340 went up an average of 6%.
- 195 went down an average of -13.05%.

Non-Core:

There are a total of 9,811 items.

Overall the prices increased an average of .20%

- 1,569 items increased 1.25%.
- 1,165 items increased an Ave of 5.82%.
- 392 items decreased an average of -12.31%.
- 94 UOM changes.
- 105 new items.
- 90 items moved from Core to the Non-Core

Douglas Fox

Pricing Analyst

Epic Business Essentials

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