



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

EPIC Business Solutions (Vendor Name) hereby provides notice of the following update to

Contract number: R190301 for Office Supplies on this date 10/23/20.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
x Supporting Documentation

Products/Services
x New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
x Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). Items that have been discontinued have been removed and new items added as well as the pricing has been adjusted.

Submitted By: Douglas Fox

Approved Date 10/27/2020 | 1:12 PM PDT

Title: Pricing Analyst

Denied Date _____

Contact Number: R190301

Email Address: dfox@epicbusinessessentials.com

DocuSigned by:
Robert Zingelmann
Region 4 ESC: _____
081D33BB0130490...