



Request for Contract Update

Pursuant to the terms of contract number R190302 for Office Supplies Related Goods and Services, Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

RW Gonzalez Office Products, Inc. dba Gonzalez Solutions for Business hereby provides notice of the following update on this date December 15, 2022 to be effective upon approval of Region 4.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

Products/Services
____ New Addition
____ Update Only
 Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

Additional services include: custom kitting, warehousing and distribution of custom products per our value-add proposition. Pricing attached.

Custom print offering is expanded to include additional custom marketing collateral. Pricing attached.

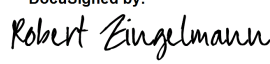
Submitted By: *Pamela Gonzalez*

Title: Director, General Manager

Email Address: pam@gonzalezop.com

Approved by Email: Date 1/2/2023 | 9:45 AM CST

Denied by Email: Date _____

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Region 4 ESC: _____
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Robert Zingelmann
Chief Financial Officer, Finance and Operations Services
Region 4 Education Service Center
7145 West Tidwell Road
Houston, TX 77092

December 15, 2022

Dear Mr. Zingelmann,
Please accept this letter as official request to update products and pricing for the value-added services covered under the Gonzalez Contract #R190302 for Office Supplies, Related Goods and Services.

Summary of Changes

The paper products industry has endured a number of negative after effects due to the COVID-19 pandemic and unprecedented supply chain disruptions — mill closures being one of the major outcomes. As a result, we have experienced a world-wide paper shortage for coated and uncoated paper products and have seen price increases of approximately 19.7% since 2021 (9.7% in 2021 and 10.0% in 2022).

The print industry has been hard hit dealing with these issues coupled with the increases in labor and freight costs. Additionally, industry experts forecast the trend to continue into the near future. Nonetheless, the print related requests we receive from membership continue to grow which is good. Despite the current supply chain environment and to best support the membership needs, Gonzalez has streamlined the print and business card stock options we are offering. This will allow us to continue to serve in a timely and cost-effective manner.

Additionally, we are requesting to expand our print marketing collateral offering to include: stickers, rack cards, banners, custom pocket folders and forms.

Updated 2023 Apparel and decoration pricing is also included in this request. Details are included in the Pricing document.

Sir, this is our first and only request to update this category since our contract inception in 2019. We continue to work diligently to provide your membership with the absolute best value in office supplies and related goods and services. If you have questions or require any clarification, I would be happy to discuss. Thank you for the opportunity to serve Region 4 and the OMNIA Partners public sector membership.

Respectfully submitted,

Pamela Gonzalez

Pamela Gonzalez
Director/General Manager
Gonzalez Solutions for Business
c: 512-431-6516
pam@gonzalezop.com

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Re: Pricing R190302 for Office Supplies Related Goods and Services

Custom Kitting

Minimum order = Quantity of 50, Standard* total kit price equals contracted price of items plus the following kitting fee:

Standard Office Supply Kit (10 items) = \$9.00 per kit

Standard Office Supply Kit (20 items) = \$11.70 per kit

Promotional Product Kit (5 items) = \$7.20 per kit

Promotional Product Kit (10 items) = \$9.00 per kit

*Standard kit includes components plus standard box and packing material. Oversize products excluded from this pricing scenario and require custom quoting.

Bin/Pallet Warehousing of Custom Products

\$6.25 per bin per month

\$11.25 per pallet per month

Pick/Pull = \$6.00 for 1 sku and \$.95 for each additional sku

Shipping/Delivery of custom products including custom kits is allocated to the total order as is customary in the industry. Price is dictated by published ground shipping rates by 3rd party provider Fed Ex, or UPS and is based on the weight, origination and destination zip code and the member's required in hands' date. Federal Express and UPS rates are available online and are auditable. Member may choose to utilize their OMNIA Fed Ex account if they so desire. For shipments that exceed the maximum allowable weight or dimension, the appropriate LTL or freight will be substituted for ground shipping.

Print Marketing Collateral

Business Card stock options have been streamlined to best support the needs of the membership under the constraints of the current supply chain environments.

Custom print marketing categories has been expanded to include: stickers, rack cards, banners, retractable banners, pocket folders, carbonless forms, nameplates, nameplates with holders and name badges. Pricing is attached. Custom products outside the scope of the attached are available and will be quoted to end user on an as needed basis.

Apparel

10% Discount off Manufacturer List Price plus addons, running charges and setup fees. Decoration charges are attached.