



Request for Contract Update

R180403 and

Pursuant to the terms of contract number R191804 for The HON Company Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

The HON Company (Contractor) hereby provides notice of the following update on this date 8/6/2021.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

Authorized Distributors/Dealers
 _____ Addition
 _____ Deletion
 _____ Supporting Documentation

Price Update
 _____ Supporting Documentation

Products/Services
 _____ New Addition
 _____ Update Only
 _____ Supporting Documentation

Discontinued Products/Services
 _____ Supporting Documentation

States/Territories
 _____ Supporting Documentation

Other _____
 _____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

The HON Company is requesting to update contracts R180403 and R191804 to HON's October 1, 2021 List pricer, effective October 1, 2021.

Submitted By: Christine McCormick

Approved by Email: Date 8/9/2021 | 1:16 PM CDT

Title: Public Sector Contract Analyst

Denied by Email: Date _____

Email Address: contractmanager@honcompany.com

DocuSigned by:

 Region 4 ESC: _____
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Make your space work.

August 6, 2021

Mr. Robert Zingelmann

Re: Contract Update for HON OMNIA Region 4 Contract R191804 and OMNIA Ergonomic Contract R180403

Dear Mr. Zingelmann,

We are experiencing higher than anticipated, broad-based cost increases from our suppliers. The most significant increases are coming from steel, freight, and sourced materials and components. We have taken actions to minimize the impact, but the magnitude requires us to pass along an increase. You have the commitment of The HON Company that we will continue to mitigate these disruptions as much as possible.

Effective October 1, 2021, The HON Company will be implementing a price adjustment for products offered under our HON & Sadie brands. The average price adjustment is a 6% increase.

Please accept this letter as our formal request to update contract pricing to HON's October 1, 2021 List Pricer under contracts R191804 and R180430 effective October 1, 2021.

Digital price lists can be viewed here:

<https://res.cloudinary.com/hni-corporation/image/upload/HON/Marketing%20Resources/hon.com/Files/HON-October-2021-Workspaces-Pricer.pdf>

<https://res.cloudinary.com/hni-corporation/image/upload/HON/Marketing%20Resources/hon.com/Files/HON-October-2021-Shared-Spaces-Pricer.pdf>

Thank you for your partnership and continued commitment supporting The HON Company. Please contact me with any questions you may have at contractmanager@honcompany.com.

Sincerely,

Christine McCormick

Christine McCormick
Public Sector Contract Analyst