



Request for Contract Update

Pursuant to the terms of contract number R191804 & R180403 for The HON Company Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

The HON Company _____ hereby provides notice of the following update on
(Contractor)
this date 9/2/2020.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

Products/Services
 New Addition
 Update Only
____ Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

The HON Company is requesting to add new products to contract R191804 and R180403 effective immediately upon approval

Submitted By: Christine McCormick

Title: Public Sector Contract Analyst

Email Address: mccormickcd@hnicorp.com

Approved by Email: Date 9/4/2020 | 7:01 AM PDT

Denied by Email: Date _____

DocuSigned by:
Robert Zingelmann
Region 4 ESC: _____
0B1D33BB0130490...



Headquarters
200 Oak Street
Muscatine, IA 52761

800.553.8230

September 2, 2020,

Mr. Robert Zingelmann
Chief Financial Officer
Region 4 – Education Service Center
7145 West Tidwell Road
Houston, TX 77092

RE: Product Updates for Contract R191804 and R180403

Dear Mr. Zingelmann:

The HON Company would like to add the following new products to our current contracts R191804 and R180403 effective immediately upon approval.

HON Branded Seating

Astir Collaborative Work (not offered on contract R180403)
Mav Single Lounge
Ruck Wood Café

Tables/Desking/Casegoods

10500 Series Laminate Desk Expansion
Gravitation

5-Year Warranty Products (not offered on contract R180403)

Coordinate Height Adjustable Bases Expansion
Matter

Education

Revel
SmartLink Expansion

Systems & Accessories

Abound Expansion
Accelerate Systems
Healthy Workplace Screens & Stackers Expansion

I have included the pricer pages for your reference.

If a formal modification will not be issued, please email me your approval to mccormickcd@hnicorp.com.

Sincerely,

Christine McCormick
Public Sector Contract Analyst