



Request for Contract Update

Pursuant to the terms of contract number R180402 Furniture & Installation
R191808 for Furniture, Installation&Related Services Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

Krueger International, Inc. dba KI hereby provides notice of the following update on
(Contractor)
this date August 13, 2021.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

Products/Services
____ New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other Material & Commodity Surcharge
____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).
KI will be implementing a 5% materials and commodity surcharge to orders September 1st, 2021.
This surcharge applies to products, options, and surface materials only. It will not be added to separate freight or installation charges. The Surcharge is not permanent.

Submitted By: Andy Van Straten

Title: Contract Manager

Email Address: andrew.van.straten@ki.com

Approved by Email: Date 8/18/2021 | 3:27 PM CDT

Denied by Email: Date _____

DocuSigned by:
Robert Engelmann
Region 4 ESC: _____
0B1D33BB0130490...



August 13, 2021

To: Robert Zingelmann
Chief Financial Officer, Finance and Operations Services
Region 4 Education Service Center
7145 West Tidwell Road
Houston, TX 77092

RE: KI Request for Surcharge price adjustment for #R180402 on #R191808 – Effective September 1st, 2021

Dear Mr. Zingelmann:

KI has focused on controlling costs by not implementing catalog price increases. However, since the beginning of 2021, KI has experienced market conditions that have put immense pressure on the cost of materials and commodities. At the same time, rising fuel costs and a limited supply of drivers have increased shipping rates dramatically, with trends that are expected to persist for the foreseeable future.

Current materials, fuel and transportation impact increases:

Plastic resin: 31%	Freight: 13%
Metal Components and Fabrication: 25%	Particleboard: 10%
Raw Steel: 15%	Aluminum components: 9%

As a result, KI will be implementing a 5% materials, commodities, fuel, and transportation surcharge to orders effective September 1st, 2021. This surcharge applies to products, options, and surface materials, which will be reflected as a line item on quotes, acknowledgment, and invoice.

The Surcharge is not permanent and will not be added to separate freight or installation charges.

This temporary surcharge price adjustment will allow us to recover a portion of the materials, commodities, fuel, and transportation increases we are incurring. We will continue to review and evaluate the market and by 4th quarter, KI will be able to project and determine the surcharge and current catalog pricing models.

If you have any questions regarding this surcharge, please feel free to reach out to your Sales Representative or Contract main contact.

KI would like to thank you for your time and continual partnership.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Van Straten'.

Andrew Van Straten
Contract Manager
Krueger International, Inc.

KI
1330 Bellevue Street
P.O. Box 8100
Green Bay, WI 54308-8100

Tel 920-468-8100
Fax 920-468-0280