



To: Deborah Bushnell
Contract Manager

From: Robert Zingelmann
Chief Financial Officer

Date: April 27, 2017

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on April 25, 2017 the following contracts were approved as presented:

➤ **Books (Conventional/eBooks) and Related Services**

- Bound To Stay Bound Books, Inc.
- Coughlan Companies, Inc. dba Capstone Classroom
- GL group, Inc. dba Booksource
- Mackin Educational Resources
- myON, LLC

Contract is effective August 1, 2017. If you have any questions, please let me know.



To: Board of Directors
From: Robert Zingelmann
Date: April 6, 2017
Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on Thursday, March 9, 2017 for RFP # 17-07 for **Books (Conventional/eBooks) and Related Services**. There were eight (8) proposals submitted:

Bound To Stay Bound Books, Inc.	myON, LLC
Coughlan Companies, Inc. dba Capstone Classroom	OverDrive, Inc.
GL group. Inc., dba. Booksource	Scholastic Library Publishing, Inc.
Mackin Educational Resources	WT Cox Information Services

After careful review of all proposals, the Evaluation Team has determined that five (5) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following companies for award based on their response:

Contract	Vendor	Term of Contract
Books (Conventional/eBooks) and Related Services	Bound To Stay Bound Books, Inc. Coughlan Companies, Inc. dba Capstone Classroom GL group. Inc., dba. Booksource Mackin Educational Resources myON, LLC	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Dr. Pam Wells
Executive Director

From: Robert Zingelmann
Chief Financial Officer, Business/Operations Services

Date: April 6, 2017

Re: Books (Conventional/eBooks) and Related Services; RFP # 17-07

The Elevation Committee has reviewed the responses and recommend that the following companies be awarded:

- Bound To Stay Bound Books, Inc.
- Coughlan Companies, Inc. *dba* Capstone Classroom
- GL group, Inc. *dba* Booksource
- Mackin Educational Resources
- myOn, Inc.

The recommended vendors submitted offers that were determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members, based upon the bid tabulation. All the recommended respondents have a national presence and each were determined to be competitively priced for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of TCPN members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.