



OFFICE AND EDUCATIONAL SUPPLIES (Oregon State University)
Executive Summary

Lead Agency: Oregon State University

Solicitation: RFP JP150052P Office and Educational Supplies

RFP Issued: April 7, 2011

Pre-Proposal Date: April 18, 2011

Response Due Date: June 1, 2011

Proposals Received: 4

Awarded to: OfficeMax North America, Inc. #JP156810

The Oregon State University Procurement and Contract Services department issued RFP JP150052P on April 7, 2011, to furnish Office and Educational Supplies for all Oregon State University on-campus and off-campus departments and locations.

Cooperative purchasing language:

Made and entered into as of the 1st day of January 2016 and signed on December 18, 2015, Contract Amendment #6 Contract #JP156810, Oregon State University and OfficeMax North America, Inc. establishes cooperative purchasing set forth in amendment #4:

**CONTRACT AMENDMENT #6
CONTRACT # JP156810
OFFICE AND EDUCATIONAL SUPPLIES**

This Contract Amendment #6 (this "**Amendment 6**") is made and entered into as of the 1st day of January, 2016 (the "**Amendment 6 Effective Date**"), by and between OfficeMax North America, Inc. ("**Contractor**"), and Oregon State University ("**OSU**").

WHEREAS, OfficeMax Incorporated and OSU entered into that certain Contract for the Purchase of Office and Educational Supplies Contract Number JP156810, dated as of January 1, 2012, as amended, and which incorporated the Oregon State University Contract for the Purchase of Classroom, Commercial/Residential, Educational Furniture, Filing Equipment, Related Products and Support Services Contract Number JF162271P (collectively, the "**Contract**"); and

4. Section 5(Q) of the Contract shall be deleted in its entirety and replaced with the following:

"5 Q. Contractor may extend the Contract to, and the Contract may be used by, all public sector and higher education customers throughout the United States ("**Participating Entity**"), and as determined by Contractor in its sole discretion, provided that each Participating Entity delivers written confirmation of its agreement to Contractor (including via email) to participate in the OSU Program under the Contract. In the event products are sold outside of the contiguous United States (including, but not limited to, Puerto Rico, Hawaii, Alaska and Canada), product assortment, pricing terms, and delivery terms available under the Contract may change and be subject to Contractor approval and agreed upon in writing by the Participating Entity (including via email)."

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OSU makes no representation or warranty as to whether or not Participating Entity can use this Contract. Participating Entity is solely responsible for determining its ability to use the Contract under its rules and regulations and appropriateness of the contract to meet Participating Entity's needs. Participating Entity should be aware that the Copy, Print and Design ("**CPD**") program was not part of the original Request for Proposal and a competitive procurement method was not used to add this convenience commodity to this amendment. OSU is not a party to the agreement between Participating Entity and Contractor.

Extending cooperative purchasing language in Contract Amendment #7:

Contract Amendment #7

Contract #JP156810

OFFICE AND EDUCATIONAL SUPPLIES

This Contract Amendment #7 (this "Amendment 7") is made and entered into as of the 11th day of July, 2016 (the "Amendment 7 Effective Date"), by and between OfficeMax North America, Inc. ("Contractor"), and Oregon State University ("OSU").

WHEREAS, OfficeMax Incorporated and OSU entered into that certain Contract for the Purchase of Office and Educational Supplies Contract Number JP156810, dated as of January 1, 2012, as amended, and which incorporated the Oregon State University Contract for the Purchase of Classroom, Commercial/Residential, Educational Furniture, Filing Equipment, Related Products and Support Services Contract Number JF162271P (collectively, the "Contract") and

WHEREAS, OfficeMax Incorporated assigned substantially all of its assets to its wholly-owned subsidiary, OfficeMax North America, Inc., including the Contract; and

WHEREAS, the parties desire to amend the Contract, on the terms and conditions as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. Effective January 1, 2016, OSU (also known as a "Principal Procurement Agency" in material provided by National IPA) and Contractor partnered with National Intergovernmental Purchasing Alliance Company ("National IPA") to offer the Contract (also known as a "Master Agreement" in material distributed by National IPA) on a national basis to public agencies who register with National IPA ("Participating Agencies").

Notice of the solicitation was advertised online via the Oregon University System.

On June 10, 2011 proposals were received from the following offerors:

- Office Max
- Office Depot
- Staples
- Office Products Northwest

Using the proposer qualification and evaluation criteria set forth in the specification, the proposals were evaluated by an evaluation committee team from Oregon State University.

The committee elected to execute an agreement with Office Max effective January 1, 2012.

Initial Term:

This Contract is effective on January 1, 2012 and expires on December 31, 2012 which is considered the "Initial Term". This Contract may be renewed, upon mutual-agreement of the parties for eleven (11) additional one (1) year terms based on the current terms and conditions provided that the total Contract Term does not extend beyond 12 years or as otherwise allowed by law.

Terms Amendment #6, Contract #JP156810, amendment #3:

The parties hereto agree that the Contract is amended as stated herein and that this Amendment 6 shall be incorporated into the Contract and made a part thereof.:

3. Section 1.A. Contract Term is revised as follows. The Contract is extended through December 31, 2019. Thereafter, the Contract will be subject to one (1) four (4) year renewal, subject to mutual written agreement of the parties, and subject to earlier termination provisions as provided in the Contract.

Renewal Terms: January 1, 2012 through December 31, 2019 with one (1) four-year renewal through December 31, 2023.

Contract includes:

- Robust Core List (Higher Education Focus)
- Office Supplies & Furniture
- Rebate Incentives
- Point of Sale Discount

Pricing/Discount: Fixed Price on Core and Category Discounts from Manufacturer's List Price

National IPA Web Landing Page:

http://www.nationalipa.org/Contracts/JP156810/Contract_Office%20Max_OSU.pdf