



2555 Meridian Blvd., Suite 300, Franklin, TN 37067

N A T I O N A L I N T E R G O V E R N M E N T A L P U R C H A S I N G A L L I A N C E

October 27, 2017

Sue Cummings, VP, Public Sector
Office Depot, Inc.
6600 North Military Trail
Boca Raton, FL 33496

Re: Award of Contract # R171404

Dear Ms. Cummings:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on October 24, 2017, National IPA is pleased to announce that Office Depot, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP# 17-14) submitted on July 18, 2017:

Commodity/Service

Supplier

Manage Print Solutions

Office Depot, Inc.

This contract is effective March 1, 2018 and will expire on February 28, 2021. As indicated above, your Contract # is R171404. This contract may be renewed annually for an additional two (2) years if mutually agreed by Region 4 ESC/National IPA and Office Depot, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Christine Dorantes, Contract Manager assigned to your contract at phone #615-431-8182 or Christine.Dorantes@Nationalipa.org.

Sincerely,

Christine Dorantes
Contract Manager

APPENDIX A:

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offerors and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: 120 days from the date of contract award

Company Name: Office Depot, Inc.
Address: 6600 North Military Trail
City / State / Zip: Boca Raton, Florida 33496
Telephone No: (561) 438-4800
Fax No: (800) 593-8830
Email Address: Sue.Cummings@officedepot.com
Printed Name: Sue Cummings
Position w/ Company: VP, Public Sector
Authorized Signature: [Signature]

Accepted by the Cooperative Purchasing Network:

Acknowledgement of Addendum Number(s):

Term of Contract: March 1, 2018 to February 28, 2021

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

[Signature]
Regional 4 ESC Authorized Board Member

10/24/17
Date

Angela Keys
Print Name

Margaret Bass
Regional 4 ESC Authorized Board Member

10/24/17
Date

Margaret Bass
Print Name

TCPN Contract Number B171404