



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

School Specialty, Inc. (Vendor Name) hereby provides notice of the following update to

Contract number: R190503 for School Supplies on this date 1/23/2020.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.** Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

Products/Services
____ New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
x Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). Please reference the attached list of Acco products that are no longer available and removing from the market basket.

Submitted By: Amy Fuss *Amy Fuss*

Title: Assistant Secretary

Contact Number: R190503

Email Address: bidnotices@schoolspecialty.com

Approved Date 2/18/2020 | 6:11 AM PST

Denied Date _____

Region 4 ESC: DocuSigned by: Robert Zingelmann
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