



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

School Specialty, LLC (Vendor Name) hereby provides notice of the following update to

Contract number: R190503 for Educational School Supplies on this date 11/19/2020.
Contract Title: R191815 Furniture, Installation and Related Services

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.

- Authorized Distributors/Dealers
 - Addition
 - Deletion
 - Supporting Documentation
- Price Update
- AF* Supporting Documentation
- Products/Services
 - New Addition
 - Update Only
 - Supporting Documentation
- Discontinued Products/Services
 - Supporting Documentation
- States/Territories
 - Supporting Documentation
- Other _____
 - Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).

When selecting products from Tier 2 Diversity Suppliers there is no effect on the quoted pricing. When electing to involve a Tier 1 Diversity Partner there is usually a cost increase based on the discussions with the Partner. These increases can vary by region and by Diversity Partner and will be discussed during the negotiations with the selected Partner.

Submitted By: Amy Fuss

} X Approved Date 12/16/2020 | 6:45 AM PST

Title: Assistant Secretary

} Denied Date _____

Contact Number: R190503 and R191815

Email Address: bidnotices@schoolspecialty.com

DocuSigned by:
Robert Engelmann
Region 4 ESC: _____
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