

AGENDA ITEM

Approval of contract award for equipment and tool rental services

BACKGROUND INFORMATION/ADMINISTRATIVE CONSIDERATIONS

The Region 4 Board of Directors awards contracts, each with an initial term and annual renewals, for use by Region 4 ESC and the membership of OMNIA Partners, Public Sector. The products and/or services solicited were advertised, evaluated and awarded in accordance with Texas purchasing laws.

The Administration has reviewed the recommendation for award associated with the RFP and has determined that awarding the following companies a contract represents the best overall value to Region 4 and the membership of OMNIA Partners, Public Sector.

<b>Contract</b>	<b>Vendor</b>	<b>Term of Contract</b>
Equipment and Tool Rental Services	Sunbelt Rentals, Inc.	Three (3) years with option of two (2) one-year renewals

RECOMMENDED MOTION

I move that the Board approve a three (3) year contract with the option of two (2) one-year renewals for equipment and tool rental services as presented.

CONTACT

Pam Wells  
Robert Zingelmann



To: Board of Directors  
From: Robert Zingelmann  
Date: August 25, 2020  
Subject: Recommendation of Contract Award

Region 4 ESC held a RFP opening on May 5, 2020 for RFP #20-06 for **Equipment and Tool Rental Services**. There was one (1) proposal submitted:

- Sunbelt Rentals, Inc.

After careful review of the proposal, the Evaluation Team has determined that Sunbelt Rentals, Inc. has demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

**CONSIDERATION**

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

**RECOMMENDATION**

The Evaluation Team recommends the following company for award based on its response:

<b>Contract</b>	<b>Vendor</b>	<b>Term of Contract</b>
Equipment and Tool Rental Services	Sunbelt Rentals, Inc.	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Jessica Goforth  
Contract Manager

From: Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services

Date: August 25, 2020

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on August 25, 2020 the following contract was approved as presented:

➤ **Equipment and Tool Rental Services**

- Sunbelt Rentals, Inc.

Contract is effective November 1, 2020. If you have any questions, please let me know.



September 2, 2020

Ms. Stephanie Ransone  
[contractteam@sunbeltrentals.com](mailto:contractteam@sunbeltrentals.com)  
Sr. Customer Contract Manager  
Sunbelt Rentals, Inc.  
2341 Deerfield Drive  
Fort Mill, SC 29715

Re: Award of Contract #R200601

Dear Ms. Ransone:

Per official action taken by the Board of Directors of Region 4 Education Service Center on August 25, 2020, we are pleased to announce that Sunbelt Rentals, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP #20-06) submitted on July 14, 2020:


<u>Commodity/Service</u>	<u>Supplier</u>
Equipment and Tool Rental Services	Sunbelt Rentals, Inc.

This contract is effective November 1, 2020 and will expire on October 31, 2023. As indicated above, your contract # is R200601. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and Sunbelt Rentals, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Jessica Goforth, the Contract Manager assigned to your contract, at (210) 729-0281 or [jessica.goforth@omniapartners.com](mailto:jessica.goforth@omniapartners.com).

Sincerely,

DocuSigned by:  
  
AB11C26E709E4C4...  
Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services



To: Dr. Pam Wells  
Executive Director

From: Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services

Date: August 25, 2020

Re: Single Award Justification

The evaluation committee has reviewed the response and recommend that the following company is awarded:

- *Sunbelt Rentals, Inc.*

The recommended vendor submitted an offer that was determined to be most advantageous to OMNIA Partners, Public Sector members based upon their response and pricing.

We believe the vendor demonstrated the ability to provide and perform the services requested in the proposal. Sunbelt Rentals, Inc. is well established with a long history in the business. They have national capabilities and a proven track record of service and quality to OMNIA Partners, Public Sector members. Their pricing was determined to be competitive for the amount of service and the guarantees of quality they provide. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

Please let me know if you have any questions.