



The Home Depot Commercial Invoice Account Application For State and Local Government

Fax to 1-800-536-0898

Account Type (choose one) 30 Day Invoice Account 60 Day Invoice Account

FOR STORE USE ONLY: STORE # _____ LDAP _____

AGENCY INFORMATION Please complete entire application

Agency Name _____

Street Address (No P.O. Boxes) _____

City _____ State _____ Zip _____

Taxpayer ID Number _____

Legal Type (choose one) Government Organization Type (choose one) Government

Agency Phone[†] _____ Ext. _____ Fax _____

†By giving us a cell number or a number later converted to a cell number, you agree that we or our service providers can contact you at that number by autodialer, recorded or artificial voice, or a text. Your phone plan charges may apply.

Estimated Monthly Purchase Amount \$ _____ Billing Contact _____

Email Address _____

(If you provide an email address, we may use it to contact you about your account and send you information about products and services.)

Billing Address (if different from Street Address) _____

City _____ State _____ Zip _____

ACCOUNT INFORMATION

Is a purchase order or job name required with all purchases? Yes No

Once the account is open, you will be the first Authorized buyer on the account and to add additional users to the account, please contact our customer service team at 1-800-395-7363 for assistance.

AUTHORIZED OFFICER SIGNATURE (required, but Authorized Officer is not financially liable on this account)

By signing below on behalf of your Agency, you represent that your government Agency is a valid government Agency; and that all purchases made on the Account, if approved, will be for purposes other than personal, family, household, or agricultural use; and that you are an authorized representative of the Agency with authority to enter into contractual agreements. On behalf of the Agency, you certify that all information provided in this application is complete and accurate. You agree that your Agency will be bound by all the terms of the governing credit agreement of the type elected in this application. You authorize us to obtain information from credit reporting agencies and other sources we deem appropriate in considering this application and subsequently for purposes of updates, renewals or extensions of credit granted as a result of this application or in receiving or collecting the Account. You also understand that credit on the Account once approved, will be extended by Citibank, N.A., and that there is no binding contract between us until Citibank, N.A. accepts this agreement. The undersigned acknowledges receipt of a copy of the CITIBANK TERMS AND CONDITIONS FOR THE HOME DEPOT COMMERCIAL ACCOUNT. You understand and agree that we may share all personal, transaction and experience information about you personally and your business, as permitted by law, with The Home Depot and its affiliates. **IMPORTANT NOTICE REGARDING PRIVACY:** By submitting this application, you understand and agree that Citi may use any information collected from you regarding you personally and your business in accordance with Citi's Privacy Notice located online at www.citi.com/privacy.

First Name _____ Initial _____ Last Name _____ Date of Birth _____

Home Address (No P.O. Box) _____ City _____ State _____ Zip _____

Signature of Agency's Authorized Representative _____ Date _____

CITIBANK TERMS AND CONDITIONS FOR THE HOME DEPOT COMMERCIAL ACCOUNT

- The Home Depot Commercial Account is only for business or commercial purposes. It is not for personal, family or household purposes. Citibank, N.A. (“we” or “us”) is the issuer of your account. Credit card offers are intended for residents of, and this is not an offer for the credit card to individuals outside of, the United States and its Territories.
- To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. This means that we will ask for your name, address, date of birth, and other information that will allow us to identify you when you open an account. In addition, the bank must obtain the business’ legal name, its street address, and its taxpayer identification number. We may also ask to see your driver’s license or other identifying documents; and obtain identification information about you or any employees you add to your account.
- If you ask us, we will tell you whether or not we requested a credit bureau report, and the names and addresses of any credit bureaus that provided us with such reports.
- To receive The Home Depot Commercial Account, you must meet our credit qualification criteria. Your credit limit will be determined by a review of your credit report and, in some instances, a review of such other financial information as we may ask you to provide. You will be informed of the amount of your credit line when you receive your card. Some credit lines for The Home Depot Commercial Account may be as low as \$1,000.
- You authorize us to share with The Home Depot and its affiliates experiential and transactional information regarding your activity with us.
- If you are approved for credit, you will receive a card agreement with your card(s).

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