



The Home Depot Commercial Invoice Account Application
For OMNIA Public Sector Not for Profit Participants
 Fax to 1-800-536-0898 *HDCS Use Only: Enter Assoc ID as USCOMM*

Store # _____ LDAP _____

Account Type (choose one): 30 Day Invoice Account 60 Day Invoice Account

Any entity other than a Non-Profit, please use The Home Depot Invoice Application.

Not for Profit Agency Information Please complete entire application

Legal Type (choose one): Partnership Corporation LLC Organization Type (choose one): Non-Profit

Agency Name _____

Business Street Address (No P.O. Box) _____

City _____ State _____ Zip _____

Taxpayer ID Number _____

Agency Phone[†] _____ Ext. _____ Fax _____

[†]By giving us a cell number or a number later converted to a cell number, you agree that we or our service providers can contact you at that number by autodialer, recorded or artificial voice, or a text. Your phone plan charges may apply.

Estimated Monthly Purchase Amount \$ _____ Billing Contact _____

E-mail Address: If you provide your e-mail address, Citibank, N.A. may use it to contact you about your account and tell you about useful products and services. You are also providing your e-mail address to The Home Depot and by doing so you are signing up to receive special offers and promotions from The Home Depot.

E-mail Address _____

Billing Address (If different from Business Address) _____

City _____ State _____ Zip _____

Account Information

Is a purchase order or job name required with all purchases? Yes No

Once the account is open, you will be the first Authorized buyer on the account and to add additional users to the account, please contact our customer service team at 1-800-395-7363 for assistance.

Authorized Officer/Controlling Party Section (required, but Authorized Officer is not financially liable on this account)

You must be an Authorized Officer of the Not for Profit Agency named above in order to submit this application. An Authorized Officer is a member of the Not for Profit Agency who has been formally empowered by that entity to enter into borrowing arrangements with financial institutions and is a Controlling Party of the Not for Profit Agency. A Controlling Party of a legal entity is someone with significant responsibility to control, manage, or direct the entity. Examples include: Senior Manager, General Partner, Owner, Chief Executive, President/Chairperson, Treasurer, Vice President.

First Name _____ Initial _____ Last Name _____ Date of Birth _____

Home Address (No P.O. Box) _____

City _____ State _____ Zip _____ Social Security Number _____

You are applying for The Home Depot Commercial Account. This application form may only be used by Not for Profit Agencies. By signing below, you: (1) certify that you have read and agree to the Commercial Account Disclosures and Terms and Conditions of Offer; (2) agree to the terms and conditions of the Citibank Card Agreement that will be sent with your card if credit is granted and you agree to pay all charges incurred under such terms; (3) certify that all the information provided in this application is true and correct and you are authorized to sign the application on behalf of the applicant; (4) authorize us to obtain information about you personally (whether or not you have personally guaranteed the account), your business and any guarantor from employers, banks, credit bureau, and others, to verify your identity and to determine the applicant's eligibility for credit, renewal of credit, future extensions of credit, and to collect on any account resulting from this application; and (5) authorize us to share with The Home Depot any credit or credit-related information we obtain or develop concerning you and/or your business for the purpose of determining the applicant's eligibility for credit, renewal of credit, and future extensions of credit. You understand and agree that we may share all personal, transaction and experience information about you personally and your business, as permitted by law, with The Home Depot and its affiliates. **IMPORTANT NOTICE REGARDING PRIVACY:** By submitting this application, you understand and agree that Citi may use any information collected from you regarding you personally and your business in accordance with Citi's Privacy Notice located online at www.citi.com/privacy.

I am an Authorized Officer and Controlling Party of the Not for Profit Agency (and the person whose information is provided above) with the authority to bind the Not for Profit Agency to the Terms and Conditions. I will provide the evidence of such authorization upon request. I hereby certify, to the best of my knowledge, that the information provided above is complete and correct.

Signature of Authorized Officer _____ Date _____

CITIBANK TERMS AND CONDITIONS FOR THE HOME DEPOT COMMERCIAL ACCOUNT

- This offer is only valid for new accounts. The Home Depot Commercial Account is only for business or commercial purposes. It is not for personal, family or household purposes. Citibank, N.A. ("we" or "us") is the issuer of your account. Citibank, N.A. is located in Sioux Falls, SD. Credit card offers are intended for residents of, and this is not an offer for the credit card to individuals outside of, the United States and its Territories.
- To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. This means that we will ask for your name, address, date of birth, and other information that will allow us to identify you when you open an account. In addition, the bank must obtain the business' legal name, its street address, and its taxpayer identification number. We may also ask to see your driver's license or other identifying documents; and obtain identification information about you or any employees you add to your account.
- If you ask us, we will tell you whether or not we requested a credit bureau report, and the names and addresses of any credit bureaus that provided us with such reports.
- To receive The Home Depot Commercial Account, you must meet our credit qualification criteria. Your credit limit will be determined by a review of your credit report and, in some instances, a review of such other financial information as we may ask you to provide. You will be informed of the amount of your credit limit when you receive your card. Some credit limits may be as low as \$1,000.
- You authorize us to share with The Home Depot and its affiliates experiential and transactional information regarding your activity with us.
- If you are approved for credit, you will receive a card agreement with your card(s).

© 2021 Citibank, N.A.