TCPN®
The Cooperative Purchasing Network

To: Robert Zingelmann
Region 4 ESC

From: Jason Wickel
Director

Date: October 1, 2014

Re: Single Award Justification

We have reviewed the response and recommend that the following company be awarded:

- *Enterprise Group, a Division of Domtar Paper Company*

The recommended vendor submitted an offer that was determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members, based upon their response and pricing that was deemed advantageous to our members.

We believe the vendor demonstrated the ability to provide and perform the services requested in the proposal. The Vendor submitted a proposal with competitive pricing and a wide ranging variety of value-add products to fulfill the needs Region 4 ESC and TCPN's membership nationwide.

We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

Please let me know if you have any questions.

To: Board of Directors

From: Robert Zingelmann

Date: October 1, 2014

Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on Thursday, September 4, 2014 for RFP # 14-14 for ***Fine Paper.*** There were three (3) proposals submitted:

- Bosworth Papers
- Clampitt Paper Co
- Enterprise Group, a Division of Domtar Paper Company

After careful review of all proposals, the Evaluation Team has determined that one (1) company demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following company for award based on their response:

Contract	Vendor	Term of Contract
Fine Paper	Enterprise Group, a Division of Domtar Paper Company	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary

region4®

Educated Solutions

To: Jason Wickel

From: Robert Zingelmann

Date: October 16, 2014

Subject: Approval of Contract Awards

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on Tuesday, October 14, 2014 the following contracts were approved as presented:

- **Security Hardware, Installation and Related Services**
  - Marshall Best Security of Arizona
- **Fine Paper**
  - Enterprise Group, a Division of Domtar Paper Company
- **Alternative Student Transportation**
  - American Logistics Company, LLC

Security Hardware, Installation and Related Services contract shall commence on November 1, 2014. Fine Paper and Alternative Student Transportation contracts will commence on January 1, 2015. If you have any questions, please contact me.

Region 4 Education Service Center
Chief Financial Officer