

RFP # 14-01 Q&A

1. I am reaching out in regards to the Buy American verbiage referenced in this solicitation. The majority of the products that will be procured as a result of this solicitation are sourced overseas. As such, is a waiver necessary and, if so, is the securing of that waiver performed by Region 4/TCPN or its potential suppliers?

It will be up to each agency to determine if a waiver is needed for them. The waiver would come from the end user agency.

2. Regarding pricing, is there anything wrong with providing the discount from catalog/list price (as requested in the RFP) ALONG WITH the option for small custom-core list at the member level? Meaning the pricing would look something like this: • X% discount on the entire catalog offering • The ability to customize 100 items at an additional X% discount?

Vendors may propose any pricing mechanism as long as it is auditable and can be scaled to potential clients.

3. Section 29 Vendor Certifications; is there any flexibility with this portion. We'd like to respond that these can be furnished upon request. We have not historically compiled a thorough listing of these documents. In late 2013 we began the process of requesting/gathering all documentation from our vendors. This is only partially complete. We can supply what we have (which is extensive and will add to the response's already considerable size) but think it would make more sense to furnish the documents upon request.

Vendors must provide all applicable and necessary licenses, registrations and certifications required to provide the goods and carry out the services identified in the solicitation and must be submitted within their proposal.

4. In order to comply with section 9.6 - the administrative fee, we would rely on purchasing agents providing us with the information that ties their order to the awarded contract at the time of purchase. How can you ensure that this is happening in order for us to capture TCPN related sales accurately?

As stated in Section 8.2, the vendor will clearly mark POs submitted to member agencies as being per the TCPN contract. Capturing sales will be the awarded contract holders' responsibility and reports must be submitted to TCPN on monthly basis. In this regard, please also refer to section 8.4. Failure to comply with this condition will result in non-compliance of the contract as well as the participating entity and ultimately cancellation of the contract.

5. How are vendors informed at the time of purchase that a TCPN awarded contract is being utilized? Will this be stated on the PO somewhere?

Please refer to APPENDIX A; 1.4; page 16.