



To: Christine Dorantes
From: Jason Wickel
Date: August 27, 2016
Subject: Approval of Contract Awards

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on Tuesday, August 25, 2016 the following contract was approved as presented:

➤ **Apparel, Uniforms, Accessories, Products and Services**

- ServiceWear Apparel, Inc.

Contract is effective November 1, 2016. If you have any questions, please contact me.



Region 4 Education Service Center
Purchasing Cooperative Coordinator



To: Board of Directors
From: Robert Zingelmann
Date: October 3, 2016
Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on July 19, 2016 for RFP # 16-08 for **Apparel, Uniforms, Accessories, Products and Services**. There were three (3) proposals submitted:

- ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC
- Positive Promotions, Inc.
- ServiceWear Apparel, Inc.

After careful review of all proposals, the Evaluation Team has determined that one (1) company demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following company for award based on their response:

Contract	Vendor	Term of Contract
Apparel, Uniforms, Accessories, Products and Services	ServiceWear Apparel, Inc.	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Robert Zingelmann
Chief Financial Officer

From: Jason Wickel
Purchasing Cooperative Coordinator

Date: October 3, 2016

Re: Single Award Justification

The evaluation committee has reviewed the responses and recommend that the following company be awarded:

- ***ServiceWear Apparel, Inc.***

The recommended vendor submitted an offer that the evaluation committee determined to demonstrate the ability to provide and perform the services requested in the proposal. ServiceWear Apparel and VF Imagewear as a “Seamless Partnership” have engaged a proposal to fit the need of school districts, universities, public agencies and non-profits. Their detailed response is favorable in all aspects and pricing. Offering many product and service lines, a dedicated customer service team specific to Region 4 & Natl. IPA/TCPN participants, offering a 42.50% discount (USC is 38.889%) with the ability for deeper discounts in volume, supply chain management concepts, added services (hemming @ no charge), ability to purchase specialty goods, offers an additional 2% discount on Net 30day accounts. We found their proposal to be aggressive and offered participants a variety of product and service options. Their proposal was by far responsive in providing detail on each level of the evaluation process.

ServiceWear is well established with a long history in the business. They have national capabilities and a proven track record of service and quality to participating agencies. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

Please let me know if you have any questions.