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**NOTICE TO OFFEROR**

**ADDENDUM NO. 2**

Solicitation Number 26-04

Request for Proposal (“RFP”) by

Region 4 Education Service Center (“ESC”) for

Fuel Card Services

**SUBMITTAL DEADLINE: Thursday, February 12, 2025, 2:00 PM CENTRAL TIME**

This Addendum No. 2 amends the Request for Proposals (RFP) for Fuel Card Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Fuel Card Services, Addendum No. 2 is hereby issued as follows:

1. Event Details tab, Close Date & Time has been updated to 2/19/2026 at 2:00 PM CST.
2. Activities tab, Calendar of Events – Proposal Due Date and Proposal Opening has been updated to 2/19/2026 at 2:00 PM CST.
3. Added “Addendum No. 2 to the Attachments tab.
4. Added “Addendum No. 2 to the Response Attachments tab.

All other items on this page shall remain.

All questions and answers will be posted to [Region 4 ESC](http://Region 4 ESC). Offerors are responsible for viewing the website to review all questions and answers prior to submitting proposals. Oral communications concerning this RFP shall not be binding and shall in no way excuse an Offeror of the obligations set forth in this proposal.

**RECEIPT OF ADDENDUM NO.1 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and **INCLUDE** in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Procurement Contract Liaison