



REQUEST FOR CONTRACT UPDATE # _____

Pursuant to the terms of your awarded contract, all Contractors must notify and receive approval from Region 14 Education Service Center ("Region 14 ESC") when there is an update to the contract. No request will be officially approved without the prior written authorization from Region 14 ESC. Region 14 ESC reserves the right to accept or reject any request.

9to5 Seating LLC (Contractor Name) hereby provides notice of the following update to Region 14 ESC contract number 07-73 for Furniture (Contract Title) on this date 12/23/2024.

Instructions:

Vendors must check all that may apply and provide supporting documentation. Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.

Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

Products/Services (check all that apply)

- Additions
- Deletions
- Modifications
- Pricing Update

Other Vendor may include other notes regarding the contract update here: (attach another page if necessary).

9to5 Seating is requesting to update Contract 07-73 for 9to5 products and @NCE brand effective February 1, 2025.
9to5 Seating also requests to add the following product series:
* Tori
* HAG Celi
* HAG Tion
* Koble

9to5 Seating LLC

Vendor Name

Joni D. Stafford

Submitted By

Joni D. Stafford

12/23/2024

Signature

Date

FOR USE BY Region 14 ESC ONLY:

Emily Jeffrey, Chief Financial Officer

DocuSigned by:

Emily Jeffrey, Region 14 ESC

12/26/2024 | 10:18 AM PST

Signature

Date



Monday, December 23, 2024

Region-14 ESC
Education Services Center
Abilene, TX 79601

RE: 9to5 Seating Contract Update for NCPA Furniture Contract # 07-73

To whom it may concern,

Due to rising costs of materials, freight, and labor, we will be making an adjustment to our prices.

Effective February 1, 2025, we will implement a 2.8% average price increase for furniture under our 9to5 Seating and @NCE brands.

Orders must be received by January 31, 2025, at 3:00 P.M. PST to qualify for current pricing. Orders received after January 1, 2025, at 3:00 P.M. PST will be processed with the updated pricing.

Our 2025 price list can be found at the following link:

https://9to5seating.com/upload_resources_data/9to5_Price_Book_Digital_2025.pdf

9to5 Seating also requests to add the following furniture series to our contract:

- Tori (pages 144 – 147 in 2025 price list)
- HAG Celi (Pages 68 – 69 in 2025 price list)
- HAG Tion (Pages 70 – 70 in 2025 price list)
- Koble (82 - 87 in 2025 price list)

Product catalogs can be found on our website:

[9to5seating](https://9to5seating.com)



These new products will be added to the contract at the following discount off of list:

LIST PRICES	ENDUSER TAILGATE	ENDUSER DELIVERED & INSTALLED
\$100-\$70,000	54%	46%
\$70,001-\$140,000	55%	47%
\$140,001-\$210,000	56%	48%
\$210,001 and above	Negotiable	Negotiable

If you have any questions, please do not hesitate to contact me at Joni.Stafford@9to5Seating.com.

Sincerely,

A handwritten signature in black ink that reads "Joni D. Stafford". The signature is written in a cursive style with a large initial "J".

Joni D. Stafford
Contract Specialist
9to5 Seating LLC
Email: Joni.Stafford@9to5Seating.com
Phone: 812-766-3736