



REQUEST FOR VENDOR CONTRACT UPDATE

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from NCPA when there is an update to the contract. No request will be officially approved without the prior written authorization from NCPA. NCPA reserves the right to accept or reject any request.

AssetWorks (Vendor Name) hereby provides notice of the following

update to NCPA contract number 02-111 for Facilities and Asset Management
Contract Number Contract Title
Systems

on this date 01/24/2024.

Instructions:

Vendors must check all that may apply and provide supporting documentation. Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.

Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

Products/Services (check all that apply)

- Additions
- Deletions
- Modifications
- Pricing Update

Other Vendor may include other notes regarding the contract update here: (attach another page if necessary).

AssetWorks hereby designates FacilityForce as an affiliate organization, which was the intention originally with the attached letter of assignment that was executed between NCPA, AssetWorks and FacilityForce in September of 2021.

AssetWorks
Vendor Name

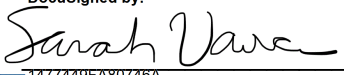
Randy Walsh, General Manager
Submitted By


Signature

01/24/2024
Date

FOR USE BY NCPA ONLY:

Sarah Vavra, SVP Public Sector Contracting

DocuSigned by:

Signature

January 25, 2024
Date



September 30, 2021

Matthew Mackel
Director, Business Development
National Cooperative Purchasing Alliance
(832) 331-2985
mmackel@ncpa.us

Subject: Contract NCPA 02-111; transfer of FacilityForce Products from AssetWorks assignment of certain customers, and the assumed contract rights and obligations by Facility Force, Inc.

Dear Matthew,

AssetWorks LLC facilities division has announced that it will separate its government vertical unit into a new company announced as FacilityForce Inc. The transaction closed on September 30, 2021 (herein referred to as the Spin-Off Date). Additional information can be found at www.facilityforce.com.

We hereby request your consent to delegate and permit FacilityForce, Inc. to utilize contract NCPA 02-111 for the in-scope Products which are identified by SKU numbers and will include the assignment of existing AssetWorks customer relationship agreement for the customers listed on Exhibit A attached hereto as previously approved by NCPA effective as of the Spin-off Date from AssetWorks to FacilityForce but only to the extent it relates to the FacilityForce Products, LaaS, and associated professional services – fixed price and hourly rate services. This will result in the creation of a contract between NCPA and FacilityForce assigning the terms of the original contract under a distinguished contract ID NCPA 02-111-FF. The original contract will remain in full force and effect with AssetWorks with respect to all our Products, Services and its associated transactions.

As of the Spin-off Date, FacilityForce will be deemed to assume all rights and obligations under the contract as it relates to the FacilityForce customers and its Products in place of AssetWorks and AssetWorks will be released from such obligations. All references to AssetWorks in the NCPA agreement shall also be deemed to include FacilityForce (as applicable) and your ongoing contractual relationship for FacilityForce Products will be between you and FacilityForce instead of AssetWorks.

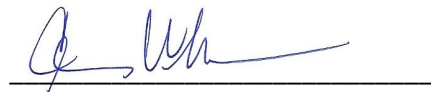
With regards to all payments, all invoices issued AssetWorks should be paid to AssetWorks and all invoices issued by FacilityForce should be paid to such entity, referencing the appropriate remit to address.

If you have questions about the Product and Services affected by this assignment or whether a particular contract is part of this Spin-Off, please contact your AssetWorks representative (Randy Walsh).

AssetWorks and FacilityForce thank you for giving us the opportunity to help your business continue to succeed, and we look forward to serving you in the future.

Please sign and return to us a copy of this letter confirming your consent to this assignment at your earliest convenience to Randy Walsh at randywalsh@assetworks.com. Please retain a copy of this letter for your files.

Sincerely,



Cristina Wheless
AssetWorks, General Manager

***In Agreement:
FacilityForce, Inc.***

By: Keith O'Brien
Authorized Signatory

Name: Keith O'Brien

Title: FacilityForce, General Manager

Date: September 30, 2021

Consent to Assignment:

National Cooperative Purchasing Alliance

By: Matthew Mackel
Authorized Signatory

Name: Matthew Mackel

Title: Director, Business Development

Date: September 30, 2021

Exhibit A

City of Portland
City of Virginia Beach,