



REQUEST FOR VENDOR CONTRACT UPDATE

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from NCPA when there is an update to the contract. No request will be officially approved without the prior written authorization from NCPA. NCPA reserves the right to accept or reject any request.

AssetWorks (Vendor Name) hereby provides notice of the following update to NCPA contract number 02-111 for Facilities and Asset Management Contract Number Contract Title Information Systems on this date 02/22/2024.

Instructions:

Vendors must check all that may apply and provide supporting documentation. Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.

Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

Products/Services (check all that apply)

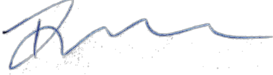
- Additions
- Deletions
- Modifications
- Pricing Update

Other Vendor may include other notes regarding the contract update here: (attach another page if necessary).

FacilityForce is an approved affiliate organization under the AssetWorks contract, per the Contract Update dated 1/24/2024. FacilityForce has provided a price list to be incorporated under the contract (see attached).

AssetWorks
Vendor Name

Randy Walsh, General Manager
Submitted By


Signature 02/22/2024
Date

FOR USE BY NCPA ONLY:

Sarah Vavra, SVP Public Sector Contracting

DocuSigned by:

1477449FA80746A...
Signature February 26, 2024
Date