



## Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

BCI Burke Company, LLC hereby provides notice of the following update to  
(Vendor Name)

Contract number: R220201 for Playground Systems & Installation on this date 1/26/23.  
Contract Title

**Instructions:** Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

### Authorized Distributors/Dealers

- Addition
- Deletion
- Supporting Documentation

### Price Update

Supporting Documentation

### Products/Services

- New Addition
- Update Only
- Supporting Documentation

### Discontinued Products/Services

Supporting Documentation

### States/Territories

Supporting Documentation

### Other Extend 2022 Pricing

Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).

\*\* We will be having an approximate 3.4% price increase in 2023. Our IT Department has been unable to create the price list for me to submit to Region 4 for approval. I am requesting that our 2022 pricing remain in effect until the new price list is submitted and approved which is anticipated to occur within the next month or two.

Submitted By: Marianne Larson

**Approved Date** 2.1.2023

Title: Contract & Sales Admin Manager

**Denied Date** N/a

Contact Number: R220201

Email Address: mlarson@bciburke.com

DocuSigned by:  
**Region 4 ESC** Robert Zingelmann  
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