



## Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

BCI Burke Company, LLC hereby provides notice of the following update to  
(Vendor Name)

Contract number: R220201 for Playground Systems & Installation on this date 12/22/22.  
Contract Title

**Instructions:** Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

### Authorized Distributors/Dealers

Addition  
 Deletion  
 Supporting Documentation

### Products/Services

New Addition  
 Update Only  
 Supporting Documentation

**States/Territories**  
 Supporting Documentation

### Price Update

Supporting Documentation

**Discontinued Products/Services**  
 Supporting Documentation

**Other Extend 2022 Pricing**  
 Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).  
Burke had submitted a price increase request that was to be re-assessed in Dec. 2022. Burke is still reviewing pricing and is requesting the previously approved 2022 pricing remain in effect until the new price list is submitted which is anticipated by January 31, 2023.

Submitted By: Marianne Larson

Title: Contract & Sales Admin Manager

Contact Number: R220201

Email Address: mlarson@bciburke.com

**Approved Date** 1.2.2023

**Denied Date** N/A

DocuSigned by:  
**Region 4 ESC** Robert Singelmann  
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