



## REQUEST FOR VENDOR CONTRACT UPDATE

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from NCPA when there is an update to the contract. No request will be officially approved without the prior written authorization from NCPA. NCPA reserves the right to accept or reject any request.

Best Buy Stores, L.P. \_\_\_\_\_ (Vendor Name) hereby provides notice of the following update to NCPA contract number: 01-142 on this date 12/18/23.

### Instructions:

**Vendors must check all that may apply and provide supporting documentation.** Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

*This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.*

### Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

### Products/Services (check all that apply)

- Additions
- Deletions
- Modifications
- Pricing Update

**Other** Vendor may include other notes regarding the contract update here: (attach another page if necessary).

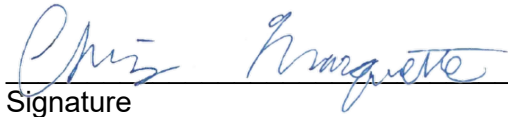
Best Buy Stores, L.P. would like to add a HUB Reseller. Best Buy has recently entered into an agreement with Commonwealth to Resell Best Buy products.

Best Buy Stores, L.P.

Vendor Name

Chris Marquette

Submitted By

  
Signature

12/18/23

Date

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**FOR USE BY NCPA ONLY:**

Sarah Vavra, SVP Public Sector Contracting

DocuSigned by:  
  
Signature

12/18/2023 | 10:11 AM CST

Date

**WBENC**  
WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Commonwealth Trading Company, Inc. DBA Commonwealth Computer Company

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Alliance, a WBENC Regional Partner Organization.

Certification Granted: November 15, 2023  
Expiration Date: November 30, 2024  
WBENC National Certification Number: WBE2303339



Authorized by April Day, President Women's Business Enterprise Alliance

NAICS: 423430, 423420  
UNSPSC: 81111812

