



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

Best Buy Stores, L.P. (Vendor Name) hereby provides notice of the following update to

Contract number: R201203 for Audio Visual Equipment, Accessories and Services on this date _____.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

Authorized Distributors/Dealers
X Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

Products/Services
____ New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).
Best Buy Stores, L.P. would like to add a HUB Reseller. Best Buy has recently entered
into an agreement with Commonwealth to Resell Best Buy products.

Submitted By: Chris Marquette

Approved Date 1/2/2024 | 7:33 AM CST

Title: Senior Contracts Specialist

Denied Date _____

Contact Number: R201203

Email Address: Chris.Marquette@bestbuy.com

Region 4 ESC: DocuSigned by: *Jorgannie Carter*
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WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Commonwealth Trading Company, Inc. DBA Commonwealth Computer Company

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Alliance, a WBENC Regional Partner Organization.

Certification Granted: November 15, 2023

Expiration Date: November 30, 2024

WBENC National Certification Number: WBE2303339



Authorized by April Day, President Women's Business Enterprise Alliance

NAICS: 423430, 423420
UNSPSC: 81111812

