



## Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

Carahsoft Technology Corp hereby provides notice of the following update to  
(Vendor Name)

Contract number: R240303 for Software Solutions and Services on this date 1/20/2026.  
Contract Title

**Instructions:** Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned.

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
\_\_\_\_ New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Material Change**  
\_\_\_\_ Assignment  
\_\_\_\_ Change in ownership (*sale/purchase*)  
\_\_\_\_ Bankruptcy  
\_\_\_\_ Acquisition  
\_\_\_\_ Merger  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** \_\_\_\_\_  
\_\_\_\_ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). For material changes, indicate the name of the company of the awarded supplier and the official name of assigned or added company.  
Please see attached.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submitted By: Benjamin Rader

**Approved Date** 1/27/2026 | 8:08 AM CST

**Denied Date** \_\_\_\_\_

Title: Contract Specialist

Region 4 ESC 1<sup>st</sup> Review: DS  
Initials

Contact Phone Number: (703) 889-9872

Region 4 ESC: \_\_\_\_\_

Signed by:  
*Chris Gorski*  
Signature

Email Address: SLEDcontracts@carahsoft.com

**For material changes, the awarded contract holder and/or subsequent assignee agrees to and understands the following principles:**

i. **Contract holder reference.** If the contract holder undergoes a merger, acquisition, or partial assignment, in which case they still maintain the contract, then all transactions made under the existing contract number (including purchase orders) must reference the name of the awarded contract holder. The exception to this requirement is if the contract holder no longer holds the contract or if the company has been acquired by another company and undergone a name change. Notice of the authorized name change, to the existing contract, must be provided and approved by Region 4.

In instances where the contract holder has acquired a separate and distinct company, and it is necessary to designate those certain purchases facilitated by the non-contract holder, then this designation may be made if, and only if, the contract holder is also referenced on the transaction.

ii. **Maintenance of records.** Both the awarded contract holder and subsequent assignee agree to remain responsible for maintaining all auditable records, including documents kept in the ordinary course of business and sales invoices, related to OMNIA Partners, Public Sector and/or contract number pursuant to the statutory requirements identified in the vendor contract.

iii. **Payments.** Both the awarded contract holder and subsequent assignee agree that all payments made by participating entities must be made directly to the contract holder, unless otherwise approved by Region 4. Accordingly, both parties acknowledge that in instances where it is necessary to designate the purchases facilitated by assignee, that the contract holder must also be referenced on the purchase order.

iv. **Handling of Proprietary and/or Confidential Information.** In accord with the terms of the contract, both awarded vendor and assignee agree that at all times it will hold in strict confidence and not disclose to any third party Confidential and/or Proprietary information of Region 4, except as approved in writing by Region 4, and will use the Confidential Information for no purpose other than providing services under the contract. Both awarded vendor and assignee shall only permit access to Confidential Information to those of its employees or authorized representatives having a need to know and who have signed confidentiality agreements or are otherwise bound by confidentiality obligations at least as restrictive as those contained herein.

This document is to be construed in strict accordance with the terms and conditions outlined in the Region 4/vendor Master Agreement referenced herein. Both awarded vendor and assignee agree to uphold the vendor obligations set forth in the vendor agreement. This Agreement will become effective when signed by all parties.



**Amendment #1 to the Contract  
Between  
Carahsoft Technology Corp. and Region 4 ESC**

This Amendment (“Amendment”), effective as of the date of last signature below, amends the R240303 (“Contract”) dated December 17<sup>th</sup> 2024 and entered into by and between Carahsoft Technology Corp. (“Contractor”) and Region 4 Education Services Center (“Region 4 ESC”).

The parties agree as follows:

1. The only purpose of this Amendment is to delete section 13 Survival Clause of the Contract in its entirety and replace it with the revised section below:
  13. Survival Clause. All applicable software license agreements, warranties or service agreements that are entered into between Contractor and Region 4 ESC under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Contractor shall survive expiration or termination of the Contract.
2. Except as set forth in this Amendment, the Contract is not modified.

IN WITNESS WHEREOF, the parties have executed this Amendment by persons duly authorized as of the effective as of the date signed by both parties.

**Region 4 Education Services Center  
 (“Region 4 ESC”)**

By: Chris Gorski  
DC7EB963950A412...

Name: Chris Gorski

Title: Procurement Manager

Date: 1/27/2026 | 8:08 AM CST

**Carahsoft Technology Corp.  
 (“Contractor”)**

By: Natalie LeMay

Name: Natalie LeMay

Title: Contracts Manager

Date: 1/20/2026