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## NOTICE TO OFFEROR

### ADDENDUM NO. 1

Solicitation Number 23-05

Request for Proposal (“RFP”)  
by Region 4 Education Service Center (“ESC”)  
for Occupational Safety & Health Compliance

This Addendum No. 1 amends the Request for Proposals (RFP) for Occupational Safety & Health Compliance (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Occupational Safety & Health Compliance. Addendum No. 1 is hereby issued as follows:

#### **CHANGES TO THE RFP TO UPDATE THE SUBMITTAL DEADLINE**

1. PAGE 3, PROJECT SCOPE, REMOVE THE 2<sup>ND</sup> BULLET AND REPLACE WITH THE FOLLOWING:
  - *Products and services that can decrease occupant exposure to surface, air, or other toxins, pollutants, contaminants, and odors in a building, structure, or **outside** environment;*

ALL OTHER ITEMS IN THIS SECTION SHALL REMAIN.

2. PAGE 6, **III. INSTRUCTIONS TO OFFERORS**, SECTION 6., INSERT THE WORDS ‘OR FOLDER’ IN BETWEEN THE WORDS BINDER AND TABS SO IT READS:

6. **Binder or Folder Tabs:**

ALL OTHER ITEMS IN THIS SECTION SHALL REMAIN.

**RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist