

Tab 1 – Master Agreement

General Terms and Conditions

- ◆ Customer Support
 - The vendor shall provide timely and accurate technical advice and sales support. The vendor shall respond to such requests within one (1) working day after receipt of the request.

- ◆ Disclosures
 - Respondent affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
 - The respondent affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

- ◆ Renewal of Contract
 - Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew for up to five (5) additional one-year terms or any combination of time equally not more than 5 years if agreed to by Region 14 ESC and the vendor.

- ◆ Funding Out Clause
 - Any/all contracts exceeding one (1) year shall include a standard “funding out” clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity’s current revenue only, provided the contract contains either or both of the following provisions:
 - Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract.

- ◆ Shipments (if applicable)
 - The awarded vendor shall ship ordered products within seven (7) working days for goods available and within four (4) to six (6) weeks for specialty items after the receipt of the order unless modified. If a product cannot be shipped within that time, the awarded vendor shall notify the entity placing the order as to why the product has not shipped and shall provide an estimated shipping date. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.

- ◆ Tax Exempt Status
 - Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.

- ◆ Payments
 - The entity using the contract will make payments directly to the awarded vendor or their affiliates (distributors/business partners/resellers) as long as written request and approval by NCPA is provided to the awarded vendor.
- ◆ Adding authorized distributors/dealers
 - Awarded vendors may submit a list of distributors/partners/resellers to sell under their contract throughout the life of the contract. Vendor must receive written approval from NCPA before such distributors/partners/resellers considered authorized.
 - Purchase orders and payment can only be made to awarded vendor or distributors/business partners/resellers previously approved by NCPA.
 - Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder.
 - All distributors/partners/resellers are required to abide by the Terms and Conditions of the vendor's agreement with NCPA.
- ◆ Pricing
 - All pricing submitted shall include the administrative fee to be remitted to NCPA by the awarded vendor. It is the awarded vendor's responsibility to keep all pricing up to date and on file with NCPA.
 - All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing
- ◆ Warranty
 - Proposal should address the following warranty information:
 - Applicable warranty and/or guarantees of equipment and installations including any conditions and response time for repair and/or replacement of any components during the warranty period.
 - Availability of replacement parts
 - Life expectancy of equipment under normal use
 - Detailed information as to proposed return policy on all equipment
 - Products
 - Vendor shall provide equipment, materials and products that are new unless otherwise specified, of good quality and free of defects
 - Construction
 - Vendor shall perform services in a good and workmanlike manner and in accordance with industry standards for the service provided.
- ◆ Safety
 - Vendors performing services shall comply with occupational safety and health rules and regulations. Also all vendors and subcontractors shall be held responsible for the safety of their employees and any conditions that may cause injury or damage to persons or property.

- ◆ Permits
 - Since this is a national contract, knowing the permit laws in each state is the sole responsibility of the vendor.
- ◆ Indemnity
 - The awarded vendor shall protect, indemnify, and hold harmless Region 14 ESC and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract.
- ◆ Franchise Tax
 - The respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.
- ◆ Supplemental Agreements
 - The entity participating in this contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor.
- ◆ Certificates of Insurance
 - Certificates of insurance shall be delivered to the Public Agency prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.
- ◆ Legal Obligations
 - It is the Respondent's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.
- ◆ Protest
 - A protest of an award or proposed award must be filed in writing within ten (10) days from the date of the official award notification and must be received by 5:00 pm CST. Protests shall be filed with Region 14 ESC and shall include the following:
 - Name, address and telephone number of protester
 - Original signature of protester or its representative
 - Identification of the solicitation by RFP number
 - Detailed statement of legal and factual grounds including copies of relevant documents and the form of relief requested

- Any protest review and action shall be considered final with no further formalities being considered.

◆ Force Majeure

- If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.
- The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders and regulation of any kind of government of the United States or any civil or military authority; insurrections; riots; epidemics; pandemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

◆ Prevailing Wage

- It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser. It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

◆ Termination

- Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.

◆ Open Records Policy

- Because Region 14 ESC is a governmental entity responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition,

the respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).

- The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 14 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the respondent are not acceptable. Region 14 ESC must comply with the opinions of the OAG. Region 14 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Respondent are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

Process

Region 14 ESC will evaluate proposals in accordance with, and subject to, the relevant statutes, ordinances, rules, and regulations that govern its procurement practices. NCPA will assist Region 14 ESC in evaluating proposals. Award(s) will be made to the prospective vendor whose response is determined to be the most advantageous to Region 14 ESC, NCPA, and its participating agencies. To qualify for evaluation, response must have been submitted on time, and satisfy all mandatory requirements identified in this document.

- ◆ Contract Administration
 - The contract will be administered by Region 14 ESC. The National Program will be administered by NCPA on behalf of Region 14 ESC.
- ◆ Contract Term
 - The contract term will be for three (3) year starting from the date of the award. The contract may be renewed for up to five (5) additional one-year terms or any combination of time equally not more than 5 years.
 - It should be noted that maintenance/service agreements may be issued for up to (5) years under this contract even if the contract only lasts for the initial term of the contract. NCPA will monitor any maintenance agreements for the term of the agreement provided they are signed prior to the termination or expiration of this contract.
- ◆ Contract Waiver
 - Any waiver of any provision of this contract shall be in writing and shall be signed by the duly authorized agent of Region 14 ESC. The waiver by either party of any term or condition of this contract shall not be deemed to constitute waiver thereof nor a waiver of any further or additional right that such party may hold under this contract.
- ◆ Price Increases
 - Should it become necessary, price increase requests may be submitted at any point during the term of the contract by written amendment. Included with the request must be documentation and/or formal cost justification for these changes. Requests will be formally reviewed, and if justified, the amendment will be approved.
- ◆ Products and Services Additions
 - New Products and/or Services may be added to the resulting contract at any time during the term by written amendment, to the extent that those products and/or services are within the scope of this RFP.
- ◆ Competitive Range
 - It may be necessary for Region 14 ESC to establish a competitive range. Responses not in the competitive range are unacceptable and do not receive further award consideration.
- ◆ Deviations and Exceptions
 - Deviations or exceptions stipulated in response may result in disqualification. It is the intent of Region 14 ESC to award a vendor's complete line of products and/or services, when possible.
- ◆ Estimated Quantities

- While no minimum volume is guaranteed, the estimated (but not limited to) annual volume for Products and Services purchased under the proposed Master Agreement is \$150 million dollars annually. This estimate is based on the anticipated volume of Region 14 ESC and current sales within the NCPA program.
- ◆ Evaluation
 - Region 14 ESC will review and evaluate all responses in accordance with, and subject to, the relevant statutes, ordinances, rules and regulations that govern its procurement practices. NCPA will assist the lead agency in evaluating proposals. Recommendations for contract awards will be based on multiple factors, each factor being assigned a point value based on its importance.
- ◆ Formation of Contract
 - A response to this solicitation is an offer to contract with Region 14 ESC based upon the terms, conditions, scope of work, and specifications contained in this request. A solicitation does not become a contract until it is accepted by Region 14 ESC. The prospective vendor must submit a signed Signature Form with the response thus, eliminating the need for a formal signing process. Contract award letter issued by Region 14 ESC is the counter-signature document establishing acceptance of the contract.
- ◆ NCPA Administrative Agreement
 - The vendor will be required to enter and execute the National Cooperative Purchasing Alliance Administration Agreement with NCPA upon award with Region 14 ESC. The agreement establishes the requirements of the vendor with respect to a nationwide contract effort.
- ◆ Clarifications / Discussions
 - Region 14 ESC may request additional information or clarification from any of the respondents after review of the proposals received for the sole purpose of elimination minor irregularities, informalities, or apparent clerical mistakes in the proposal. Clarification does not give respondent an opportunity to revise or modify its proposal, except to the extent that correction of apparent clerical mistakes results in a revision. After the initial receipt of proposals, Region 14 ESC reserves the right to conduct discussions with those respondent's whose proposals are determined to be reasonably susceptible of being selected for award. Discussions occur when oral or written communications between Region 14 ESC and respondent's are conducted for the purpose clarifications involving information essential for determining the acceptability of a proposal or that provides respondent an opportunity to revise or modify its proposal. Region 14 ESC will not assist respondent bring its proposal up to the level of other proposals through discussions. Region 14 ESC will not indicate to respondent a cost or price that it must meet to neither obtain further consideration nor will it provide any information about other respondents' proposals or prices.
- ◆ Multiple Awards
 - Multiple Contracts may be awarded as a result of the solicitation. Multiple Awards will ensure that any ensuing contracts fulfill current and future requirements of the diverse and large number of participating public agencies.

◆ Past Performance

- Past performance is relevant information regarding a vendor's actions under previously awarded contracts; including the administrative aspects of performance; the vendor's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the vendor's businesslike concern for the interests of the customer.

Evaluation Criteria

- ◆ Pricing (40 points)
 - Electronic Price Lists
 - Products, Services, Warranties, etc. price list
 - Prices listed will be used to establish both the extent of a vendor's product lines, services, warranties, etc. available from a particular bidder and the pricing per item.

- ◆ Ability to Provide and Perform the Required Services for the Contract (25 points)
 - Product Delivery within participating entities specified parameters
 - Number of line items delivered complete within the normal delivery time as a percentage of line items ordered.
 - Vendor's ability to perform towards above requirements and desired specifications.
 - Past Cooperative Program Performance
 - Quantity of line items available that are commonly purchased by the entity.
 - Quality of line items available compared to normal participating entity standards.

- ◆ References and Experience (15 points)
 - A minimum of ten (10) public sector references for product and/or services of similar scope dating within past 3 years
 - Respondent Reputation in marketplace
 - Past Experience working with public sector.
 - Exhibited understanding of cooperative purchasing

- ◆ Value Added Products/Services Description, (10 points)
 - Additional Products/Services related to the scope of RFP
 - Marketing and Training
 - Minority and Women Business Enterprise (MWBE) and (HUB) Participation
 - Customer Service

- ◆ Innovation (10 points)
 - Past Innovation, how it affected sales
 - Future Innovation in the pipeline

Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this bid in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name	Clarus Glassboards, LLC
Address	7537 Jack Newell Blvd N.
City/State/Zip	Fort Worth, TX, 76118
Telephone No.	888.813.7414
Fax No.	682.626.5344
Email address	kevin@clarus.com
Printed name	Kevin Froehlich
Position with company	Contracts Manager
Authorized signature	<i>Kevin Froehlich</i>

Tab 2 – NCPA Administration Agreement

This Administration Agreement is made as of September 1, 2022, by and between National Cooperative Purchasing Alliance (“NCPA”) and Clarus Glassboards, LLC (“Vendor”).

Recitals

WHEREAS, Region 14 ESC has entered into a certain Master Agreement dated September 1, 2022, referenced as Contract Number 07-81, by and between Region 14 ESC and Vendor, as may be amended from time to time in accordance with the terms thereof (the “Master Agreement”), for the purchase of Furniture;

WHEREAS, said Master Agreement provides that any state, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution, other government agency or nonprofit organization (hereinafter referred to as “public agency” or collectively, “public agencies”) may purchase products and services at the prices indicated in the Master Agreement;

WHEREAS, NCPA has the administrative and legal capacity to administer purchases under the Master Agreement to public agencies;

WHEREAS, NCPA serves as the administrative agent for Region 14 ESC in connection with other master agreements offered by NCPA

WHEREAS, Region 14 ESC desires NCPA to proceed with administration of the Master Agreement;

WHEREAS, NCPA and Vendor desire to enter into this Agreement to make available the Master Agreement to public agencies on a national basis;

NOW, THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, NCPA and Vendor hereby agree as follows:

◆ General Terms and Conditions

- The Master Agreement, attached hereto as Tab 1 and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.
- NCPA shall be afforded all of the rights, privileges and indemnifications afforded to Region 14 ESC under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to NCPA under this Agreement including, but not limited to, the Vendor’s obligation to provide appropriate insurance and certain indemnifications to Region 14 ESC.
- Vendor shall perform all duties, responsibilities and obligations required under the Master Agreement in the time and manner specified by the Master Agreement.
- NCPA shall perform all of its duties, responsibilities, and obligations as administrator of purchases under the Master Agreement as set forth herein, and Vendor acknowledges that NCPA shall act in the capacity of administrator of purchases under the Master Agreement.
- With respect to any purchases made by Region 14 ESC or any Public Agency pursuant to the Master Agreement, NCPA (a) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of Vendor, Region 14 ESC, or such Public Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Region

14 ESC, any Public Agency or any employee of Region 14 ESC or Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by the Public Agency to (i) comply with procedures or requirements of applicable law, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. NCPA makes no representations or guaranties with respect to any minimum purchases required to be made by Region 14 ESC, any Public Agency, or any employee of Region 14 ESC or Public Agency under this Agreement or the Master Agreement.

- The Public Agency participating in the NCPA contract and Vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the Public Agency and Vendor. NCPA, its agents, members and employees shall not be made party to any claim for breach of such agreement.

◆ **Term of Agreement**

- This Agreement shall be in effect so long as the Master Agreement remains in effect, provided, however, that the obligation to pay all amounts owed by Vendor to NCPA through the termination of this Agreement and all indemnifications afforded by Vendor to NCPA shall survive the term of this Agreement.

◆ **Fees and Reporting**

- The awarded vendor shall electronically provide NCPA with a detailed quarterly report showing the dollar volume of all sales under the contract for the previous quarter. Reports are due on the fifteenth (15th) day after the close of the previous quarter. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating members and submit one (1) report. The report shall include at least the following information as listed in the example below:

Entity Name	Zip Code	State	PO or Job #	Sale Amount

Total _____

- Each quarter NCPA will invoice the vendor based on the total of sale amount(s) reported. From the invoice the vendor shall pay to NCPA an administrative fee based upon the tiered fee schedule below. Vendor’s annual sales shall be measured on a calendar year basis. Deadline for term of payment will be included in the invoice NCPA provides.

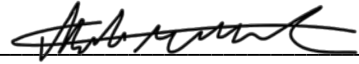
<u>Annual Sales Through Contract</u>	<u>Administrative Fee</u>
0 - \$30,000,000	2%
\$30,000,001 - \$50,000,000	1.5%
\$50,000,001+	1%

- Supplier shall maintain an accounting of all purchases made by Public Agencies under the Master Agreement. NCPA and Region 14 ESC reserve the right to audit the accounting for a period of four (4) years from the date NCPA receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by Region 14 ESC or NCPA. In the event such audit reveals an under reporting of Contract Sales and a resulting underpayment of administrative fees, Vendor shall promptly pay NCPA the amount of such underpayment, together with interest on such amount and shall be obligated to reimburse NCPA's costs and expenses for such audit.

◆ General Provisions

- This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.
- Awarded vendor agrees to allow NCPA to use their name and logo within website, marketing materials and advertisement. Any use of NCPA name and logo or any form of publicity regarding this contract by awarded vendor must have prior approval from NCPA.
- If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement or to recover any administrative fee and accrued interest, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such party may be entitled.
- Neither this Agreement nor any rights or obligations hereunder shall be assignable by Vendor without prior written consent of NCPA, provided, however, that the Vendor may, without such written consent, assign this Agreement and its rights and delegate its obligations hereunder in connection with the transfer or sale of all or substantially all of its assets or business related to this Agreement, or in the event of its merger, consolidation, change in control or similar transaction. Any permitted assignee shall assume all assigned obligations of its assignor under this Agreement.
- This Agreement and NCPA's rights and obligations hereunder may be assigned at NCPA's sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform NCPA's obligations hereunder
- All written communications given hereunder shall be delivered to the addresses as set forth below.

National Cooperative Purchasing Alliance:

Name: Matthew Mackel
 Title: Director, Business Development
 Address: PO Box 701273
Houston, TX 77270
 Signature: 
 Date: September 1, 2022

Vendor:

Clarus Glassboards, LLC
 Name: Kevin Froehlich
 Title: Contracts Manager
 Address: 7537 Jack Newell Blvd N.
Fort Worth, TX, 76118
 Signature: Kevin Froehlich
 Date: 7/11/2022

Tab 3 – Vendor Questionnaire

Please provide responses to the following questions that address your company’s operations, organization, structure, and processes for providing products and services.

◆ States Covered

- Bidder must indicate any and all states where products and services can be offered.
- Please indicate the price co-efficient for each state if it varies.

50 States & District of Columbia (Selecting this box is equal to checking all boxes below)

- | | | |
|---|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Maryland | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> Alaska | <input type="checkbox"/> Massachusetts | <input type="checkbox"/> South Dakota |
| <input type="checkbox"/> Arizona | <input type="checkbox"/> Michigan | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> Minnesota | <input type="checkbox"/> Texas |
| <input type="checkbox"/> California | <input type="checkbox"/> Mississippi | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Colorado | <input type="checkbox"/> Missouri | <input type="checkbox"/> Vermont |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> Montana | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Nebraska | <input type="checkbox"/> Washington |
| <input type="checkbox"/> District of Columbia | <input type="checkbox"/> Nevada | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Florida | <input type="checkbox"/> New Hampshire | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> New Jersey | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> Hawaii | <input type="checkbox"/> New Mexico | |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> New York | |
| <input type="checkbox"/> Illinois | <input type="checkbox"/> North Carolina | |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> North Dakota | |
| <input type="checkbox"/> Iowa | <input type="checkbox"/> Ohio | |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Oklahoma | |
| <input type="checkbox"/> Kentucky | <input type="checkbox"/> Oregon | |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Pennsylvania | |
| <input type="checkbox"/> Maine | <input type="checkbox"/> Rhode Island | |

All US Territories and Outlying Areas (Selecting this box is equal to checking all boxes below)

- | | |
|---|--|
| <input type="checkbox"/> American Samoa | <input type="checkbox"/> Northern Marina Islands |
| <input type="checkbox"/> Federated States of Micronesia | <input type="checkbox"/> Puerto Rico |
| <input type="checkbox"/> Guam | <input type="checkbox"/> U.S. Virgin Islands |
| <input type="checkbox"/> Midway Islands | |

◆ **Minority** **and Women**

Business Enterprise (MWBE) and (HUB) Participation

- It is the policy of some entities participating in NCPA to involve minority and women business enterprises (MWBE) and historically underutilized businesses (HUB) in the purchase of goods and services. Respondents shall indicate below whether or not they are an M/WBE or HUB certified.
 - **Minority / Women Business Enterprise**
 - Respondent Certifies that this firm is a M/WBE
 - **Historically Underutilized Business**
 - Respondent Certifies that this firm is a HUB

◆ **Residency**

- Responding Company's principal place of business is in the city of Fort Worth, State of Texas

◆ **Felony Conviction Notice**

- Please Check Applicable Box;
 - A publically held corporation; therefore, this reporting requirement is not applicable.
 - Is not owned or operated by anyone who has been convicted of a felony.
 - Is owned or operated by the following individual(s) who has/have been convicted of a felony
- If the 3rd box is checked, a detailed explanation of the names and convictions must be attached.

◆ **Distribution Channel**

- Which best describes your company's position in the distribution channel:

<input checked="" type="checkbox"/> Manufacturer Direct	<input type="checkbox"/> Certified education/government reseller
<input type="checkbox"/> Authorized Distributor	<input checked="" type="checkbox"/> Manufacturer marketing through reseller
<input type="checkbox"/> Value-added reseller	<input type="checkbox"/> Other: <u>See attached Authorized Dealer List</u>

◆ **Processing Information**

- Provide company contact information for the following:
 - **Sales Reports / Accounts Payable**
Contact Person: Kevin Froehlich
Title: Contracts Manager
Company: Clarus Glassboards, LLC
Address: 7537 Jack Newell Blvd N.
City: Fort Worth State: Texas Zip: 76118
Phone: 817.541.8147 Email: kevin@clarus.com

- Purchase Orders

Contact Person: Kevin Froehlich
Title: Contracts Manager
Company: Clarus Glassboards, LLC
Address: 7537 Jack Newell Blvd N.
City: Fort Worth State: Texas Zip: 76118
Phone: 817.541.8147 Email: kevin@clarus.com

- Sales and Marketing

Contact Person: Kevin Froehlich
Title: Contracts Manager
Company: Clarus Glassboards, LLC
Address: 7537 Jack Newell Blvd N.
City: Fort Worth State: Texas Zip: 76118
Phone: 817.541.8147 Email: kevin@clarus.com

- ◆ Pricing Information

- In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that are proportionate to Contract Pricing.

- If answer is no, attach a statement detailing how pricing for NCPA participants would be calculated for future product introductions.

Yes No

- Pricing submitted includes the required NCPA administrative fee. The NCPA fee is calculated based on the invoice price to the customer.

Yes No

Clarus Authorized Dealer List

Dealer Name	City	State
Arctic Office Products	Anchorage	AK
Capital Office	Anchorage	AK
Think Office, LLC	Anchorage	AK
Alabama Contract Sales	Auburn	AL
AI Corporate Interiors	Birmingham	AL
B.L. Harbert International	Birmingham	AL
Burgess Commercial Interiors	Birmingham	AL
Business Interiors Alabama	Birmingham	AL
Cox Commercial Interiors, LLC	Birmingham	AL
Dekalb Office Alabama	Birmingham	AL
Innerspace Systems, Inc.	Birmingham	AL
Innerspace	Birmingham	AL
Office Environments - AL	Birmingham	AL
Office Environments Inc	Birmingham	AL
OSCO Interiors	Huntsville	AL
Native American Solutions, LLC	Owens Cross Roads	AL
Majors Iron Co., Inc.	Rainbow City	AL
Facilities Resource Group	Spanish Fort	AL
Norman Company	Fort Smith	AR
EVO Business Environments	Little Rock	AR
Image Works	Little Rock	AR
LaHarpe's Office Furniture	Little Rock	AR
Pettus Office Products	Little Rock	AR
Innerplan	North Little Rock	AR
Benchmark Group	Rogers	AR
Innovative Business Furniture, Inc.	Springdale	AR
NEXT EOIC	Apache Junction	AZ
Arizona Business Interiors	Chandler	AZ
Mirror Works	Glendale	AZ
National Office Liquidators	Mesa	AZ
Partitions & Accessories Co.	Mesa	AZ
Edge Quarters	Paradise Valley	AZ
Arizona Furnishings	Phoenix	AZ
Affordable Business Interiors	Phoenix	AZ
AWE Corporate Interiors	Phoenix	AZ
Corporate Interior Systems	Phoenix	AZ
Elontec	Phoenix	AZ
FineWal Office Solutions	Phoenix	AZ
Goodmans Interior Structures	Phoenix	AZ
Haydon Building Co. - AZ	Phoenix	AZ
Inter-Co (Arizona)	Phoenix	AZ
Inter-Co (Ohio)	Phoenix	AZ
Source 10 Specialties	Phoenix	AZ
Total Office Interiors - AZ	Phoenix	AZ
Transact Commercial Furnishings, Inc.	Phoenix	AZ
Transact Commercial Interiors	Phoenix	AZ
Artisan Systems - AZ	Scottsdale	AZ
Forward Tilt	Scottsdale	AZ
Furniture Resource and Design	Scottsdale	AZ
Faciliteq AZ, LLC	Tempe	AZ
Faciliteq NV, LLC	Tempe	AZ
Interior Solutions - AZ	Tempe	AZ
Salt Creek Office Furniture	Tempe	AZ
Andersons Office Liquidators	Tucson	AZ
JKaiser Workspaces	Tucson	AZ
Rio West Inc, - AZ	Tucson	AZ
Tucson Business Interiors (TBI)	Tucson	AZ
Pacific Office Interiors	Agoura Hills	CA
Vertex Office Solutions	Auburn	CA
Sierra School Equipment Company	Bakersfield	CA

Marchetti Group	Berkeley	CA
Jules Seltzer Associates	Beverly Hills	CA
BKM Office Environments	Camarillo	CA
West Coast Business Products	Chatsworth	CA
Western Office Interiors	Commerce	CA
MB Contract Furniture, Inc	Concord	CA
Specialized Graphics, Inc.	Concord	CA
Seamless Care Medical Equipment Specialties	Corona	CA
Blessum's Office Furniture Inc.	Danville	CA
Heffler Contracting Group, Inc.	El Cajon	CA
TCM Building Specialties, Inc.	El Cajon	CA
W.E. O'Neil	El Segundo	CA
Interior Motions	Emeryville	CA
Magnum Drywall	Fremont	CA
CORE Spaces + Design	Fresno	CA
Facility Designs, Inc.	Fresno	CA
Fred E. Turner Company	Hayward	CA
Partition Specialties, Inc.	Hayward	CA
Procraft Equipment	Hayward	CA
CDG Builders	Irvine	CA
Kirksey & Co.	Irvine	CA
Office Design Group	Irvine	CA
Office Furniture Group	Irvine	CA
SOURCE Creative Office Interiors	Irvine	CA
Spinitar	La Mirada	CA
La Mesa Glass, Inc	Lemon Grove	CA
GOLDFISH STUDIO	Long Beach	CA
Global Infrastructure Solutions Inc	Los Angeles	CA
Sheridan Group	Los Angeles	CA
Swinerton	Los Angeles	CA
Western Office	Los Angeles	CA
Westfall Commercial Furniture	Los Angeles	CA
Refined Design Services, Inc.	Los Angeles	CA
McGregor	Los Gatos	CA
BT Mancini	Midway City	CA
Mason Hammer Builders	Milpitas	CA
Office Sekkei America, Inc.	Morgan Hill	CA
Coronado DC	Mountain View	CA
Corporate Business Interiors	National City	CA
Facility Services	Newport Beach	CA
Thompson Builders Corp	Newport Beach	CA
Blaisdell's Business Products	Novato	CA
D. Zelinsky & Sons, Inc	Oakland	CA
CME Corp	Oakland	CA
CORPORATE MODULAR SERVICES	Orange	CA
Total Source Officeworks	Orange	CA
Desert Business Interiors	Orange	CA
NorthWall Builder	Palm Desert	CA
CSI Fullmer	Palo Alto	CA
Unisource Solutions, Inc.	Pasadena	CA
Team Commercial	Pico Rivera	CA
SD Ergo Inc.	Point Richmond	CA
Workplace Purchasing Associates	Poway	CA
Jamesville Office Furniture	Rancho Cascades	CA
Western Contract	Rancho Cordova	CA
Michael's Office Furnishings	Rancho Cordova	CA
Commercial Systems	Redding	CA
C. Overaa & Co.	Redwood City	CA
G/M Business Interiors	Richmond	CA
Seats and Stations, Inc.	Riverside	CA
Campbell Keller	Roseville	CA
Miles Treaster & Associates	Sacramento	CA
Inside Source	Sacramento	CA
Inside Source Northeast, Inc	San Carlos	CA
B&C Furniture Solutions	San Carlos	CA
B+C Interiors	San Diego	CA
	San Diego	CA

BKM OfficeWorks : San Diego	San Diego	CA
Clary Business Machines	San Diego	CA
Crown Point Systems	San Diego	CA
Cultura	San Diego	CA
Innovative Commercial Environments	San Diego	CA
Mobiliti	San Diego	CA
OES Equipment, LLC	San Diego	CA
OES Specialties/Spec 8	San Diego	CA
Parron Hall	San Diego	CA
San Diego Office Design	San Diego	CA
Seal Furniture & Systems	San Diego	CA
Shore Total Office	San Diego	CA
SLM Contract Furniture	San Diego	CA
THiNK Office Interiors	San Diego	CA
CRI	San Francisco	CA
Gazor Group, Inc.	San Francisco	CA
Herrero Builders Inc	San Francisco	CA
J. Goldschmidt Associates, Inc.	San Francisco	CA
MG West	San Francisco	CA
POD Office	San Francisco	CA
Corporate Furniture Solutions	San Jose	CA
KBM Hogue	San Jose	CA
Office Design & Interiors	San Jose	CA
Pacific Office Designs	San Jose	CA
Building Block Interiors	San Ramon	CA
L2 Specialties, Inc	Santa Ana	CA
PDC Inc	Santa Ana	CA
Santa Barbara Office Interiors	Santa Barbara	CA
Barron Builders	Santa Clara	CA
One Workplace	Santa Clara	CA
Pivot Interiors	Santa Clara	CA
Swinerton Builders	Santa Clara	CA
Two Furnish	Santa Clara	CA
Tangram Interiors	Santa Fe Springs	CA
Trope Group	Santa Rosa	CA
Vision Systems, Inc.	Santee	CA
Jak.W	Sonoma	CA
M3 Office	South Pasadena	CA
Rebarber Enterprises	South San Francisco	CA
Caliba Inc	Stanton	CA
Durst Contract Interiors	Stockton	CA
GCI Inc.	Stockton	CA
Holitna Construction LLC	Suisun City	CA
MacBride Office Furniture	Sunnyvale	CA
Total Corporate Solutions	Torrance	CA
RMG Building	Walnut	CA
Pro Furniture Installs	Westminster	CA
bluespace interiors	Yorba Linda	CA
Quality Office Furnishings	Yorba Linda	CA
Penn Quick Specialties	Arvada	CO
Advanced Contracting, LLC	Colorado Springs	CO
Colorado Correctional Industries	Denver	CO
Colorado Specialties	Denver	CO
Contract Furnishings, Inc. (Denver)	Denver	CO
Corporate Workplace Services	Denver	CO
Merchants Office Furniture (MerchantsCo)	Denver	CO
Office Scapes Inc.	Denver	CO
OfficeScapes	Denver	CO
PEAR WORKPLACE SOLUTIONS	Denver	CO
PROJEX, Inc.	Denver	CO
Teammates Commercial Interiors, Inc.	Denver	CO
The Avens Group	Denver	CO
Workplace Elements	Denver	CO
Workplace Resource of Colorado	Denver	CO
Workspace Innovations LTD.	Fort Collins	CO
Associated Building Specialties, Inc.	Frederick	CO

Office Outfitters & Planners	Grand Junction	CO
Specialties Contracting	Longmont	CO
Dynamic Specialties - CO	Loveland	CO
Advanced Wall Solutions	Brookfield	CT
Fox Hill Builders	Darien	CT
Interscape Commercial Environments	Farmington	CT
De Clercq Office Group	Hamden	CT
Creative Office Interiors	Hartford	CT
People, Places & Spaces	Hartford	CT
OFI	Newington	CT
Jefferson Group, LLC	Stamford	CT
Stamford Office Furniture	Stamford	CT
Workspace Consulting Group	Stamford	CT
W.R. Allen Co	Uncasville	CT
El Studio	Washington	DC
Gunlocke	Washington	DC
J&G Building Group	Middletown	DE
Corporate Interiors	New Castle	DE
Delaware School and Office, LLC	Wilmington	DE
Taylor Kline Inc	Wilmington	DE
Gettysburg Commercial Corporation	Apopka	FL
Ernie Morris Enterprises, Inc.	Bushnell	FL
RELP Beacon Logistics, LLC.	Doral	FL
Wrk Lab	Doral	FL
Direct Office Solutions	Fort Lauderdale	FL
M. Hanson & Company, Inc.	Fort Lauderdale	FL
OFDC Commercial Interiors	Fort Myers	FL
Office Furniture & Design Concepts	Fort Myers	FL
Center Line Associates	Fort Walton Beach	FL
Lotspeich Co. of Florida, Inc.	Ft. Lauderdale	FL
Division 10 Distributors, LLC	Gainesville	FL
MeTEOR Education	Gainesville	FL
OEC Business Interiors (FL)	Gainesville	FL
GEN-EX BUILDERS, LLC.	Hallandale	FL
Advanced Furniture Solutions	Jacksonville	FL
Holmes & Brakel - Jacksonville	Jacksonville	FL
Office Environments and Services	Jacksonville	FL
Perdue Office	Jacksonville	FL
Creative Concepts of Orlando, Inc.	Longwood	FL
American Business Interiors	Melbourne	FL
Furniture Consultants (FCI)	Miami	FL
Giber Inc	Miami	FL
MASOF Inc.	Miami	FL
Shawmut Design and Cosntruction - Miami	Miami	FL
SkyCon Group	Miami	FL
Compass Office Solutions	Miramar	FL
JC White	MIRAMAR	FL
Adams Group	North Port	FL
COMMON SENSE OFFICE FURNITURE	ORLANDO	FL
Electronic Classrooms of Florida, LLC	Orlando	FL
Workscapes	Orlando	FL
Hewes & Company LLC	Pensacola	FL
Mardale Specialties Direct	Pompano Beach	FL
Office Furniture Warehouse	Pompano Beach	FL
CI Group	Saint Petersburg	FL
Corporate Interiors, Inc.	Saint Petersburg	FL
The CI Group	Saint Petersburg	FL
The CI Group Baton Rouge	Saint Petersburg	FL
JPL & Associates, LLC	Sarasota	FL
HES AV	Sweetwater	FL
Accent Office Interiors	Tallahassee	FL
Shaffield Building Specialties	Tallahassee	FL
AVI-SPL	Tampa	FL
Commercial Design Services	Tampa	FL
Contract Furniture, Inc.	Tampa	FL
Dekalb Office Environments	Alpharetta	GA

ADM Associates, Inc	Atlanta	GA
Atlanta Office Interiors	Atlanta	GA
Atlanta Office Liquidators, Inc.	Atlanta	GA
Business Environments (GA)	Atlanta	GA
CFC Group	Atlanta	GA
Corporate Environments	ATLANTA	GA
IMA Corporate Interiors	Atlanta	GA
Office Interiors - Atlanta	Atlanta	GA
Sherwood & Associates , Inc.	Atlanta	GA
Turnerboone	Atlanta	GA
WHB-LLC	Atlanta	GA
White Howard Brands	Atlanta	GA
Augusta Business Interiors	Augusta	GA
Modern Business Workplace Solutions	Augusta	GA
5 Star Office Furniture	Avondale Estates	GA
Veteran Office Design	Avondale Estates	GA
Accessories Unlimited, Inc.	Canton	GA
Commercial Resources, Inc.	Canton	GA
Malone Office Environments	Columbus	GA
Office Visions Inc.	Douglasville	GA
R3 Office Solutions	Duluth	GA
McGarity's Business Products	Gainesville	GA
Barth Associates	Kennesaw	GA
Parallax Digital Studios, Inc.	Kennesaw	GA
Mason Hall & Company	Mableton	GA
Lucent Glass Solutions	Marietta	GA
Atlanta Office Furniture	Norcross	GA
Office Creations	Norcross	GA
Pure Office Environments	Peachtree Corners	GA
Office Images	Roswell	GA
Mason-Inc.	Savannah	GA
National Office Systems, Inc.	Savannah	GA
Office Services	Savannah	GA
Humphries and Company, LLC	Smyrna	GA
Batson-Cook Company	West Point	GA
Brian's Contracting	Honolulu	HI
Bright Light Digital, LLC.	Honolulu	HI
CEI Hawaii	Honolulu	HI
Corporate Environments International, LLC	Honolulu	HI
Furniture Plus Design	Honolulu	HI
Infinium Interiors	Honolulu	HI
Interior Showplace Ltd.	Honolulu	HI
Office Pavilion - Hawaii	Honolulu	HI
Tallgrass Business Resources	Coralville	IA
EpcO Ltd., Inc.	Council Bluffs	IA
Paragon Commercial Interiors, Inc.	Davenport	IA
Pigott Inc.	Des Moines	IA
Saxton Inc.	Des Moines	IA
Storey Kenworthy	Des Moines	IA
Workspace Interiors	Des Moines	IA
Workspace, Inc.	Des Moines	IA
Allsteel	Muscatine	IA
Office Elements	Sioux City	IA
J Lorenzo Specialty Products	Urbandale	IA
Triplett Interior Solutions	Urbandale	IA
Business Interiors of Idaho	Boise	ID
OEC - Boise	Boise	ID
Sprague Solutions	Boise	ID
Interiors for Business, Inc. Illinois	Batavia	IL
Egyptian Workspace Partners	Belleville	IL
Thomas Interiors	Bloomington	IL
S&A Building Specialties	Bloomington	IL
Dodds Company	Champaign	IL
Stocks Office Furniture	Champaign	IL
Bulley & Andrews	Chicago	IL
Clayco	Chicago	IL

CORE Industrial Partners	Chicago	IL
Icon Modern	CHICAGO	IL
The Maude Group	Chicago	IL
Louer Facility Planning, Inc	Collinsville	IL
Arthur P. O'Hara Inc.	Downers Grove	IL
Integrated Spaces	Downers Grove	IL
Impact	Elgin	IL
Rieke Office Interiors	Elgin	IL
J.C. Anderson, Inc	Elmhurst	IL
MTH Industries	Hillside	IL
Henricksen	Itasca	IL
Systems Unlimited, Inc.	Itasca	IL
Interior Investments of IL	Lincolnshire	IL
Corporate Concepts	Lombard	IL
Corporate Concepts Inc.	Lombard	IL
Forward Space	Oak Brook	IL
Widmer Interiors	Peoria	IL
BOS	Roselle	IL
Business Office Systems	Roselle	IL
O'Shea Builders	Springfield	IL
Wiley Office Furniture	Springfield	IL
KDI Design, Inc.	St. Charles	IL
Midwest Office Interiors, Inc.	Woodridge	IL
Bassett Office	Auburn	IN
Business Environments (IN)	Evansville	IN
Corporate Design, Inc.	Evansville	IN
OfficeWorks Fishers, IN	Fishers	IN
AMO Office Furniture	Fort Wayne	IN
Baker Street Office Furnishings	Fort Wayne	IN
KDA Furniture & Interiors	Fort Wayne	IN
Moss Building Products	Fort Wayne	IN
Seely Office Solutions	Fort Wayne	IN
Office Interiors - Indiana	Granger	IN
Business Furniture Indy	Indianapolis	IN
Commercial Office Environments, Inc.	Indianapolis	IN
Complete Office Supply	Indianapolis	IN
HP Legacy Inc	Indianapolis	IN
Pratt Visual Solutions Indianapolis	Indianapolis	IN
RJE Business Interiors	Indianapolis	IN
Lammco	Lafayette	IN
Business Furnishings	South Bend	IN
Icon Structures	Andover	KS
Impact Interiors	Kansas City	KS
Sorella Group	Kansas City	KS
John A Marshall Company	Lenexa	KS
Modern Business Interiors KC	Lenexa	KS
Office Works - Scott Rice	Lenexa	KS
Scott Rice	Lenexa	KS
Spaces Inc.	Lenexa	KS
Trifecta Contracting, Inc	Lenexa	KS
Homestore Directs	Manhattan	KS
Commercial Building Specialties	Overland Park	KS
Facility Systems Inc	Overland Park	KS
McCarty's Office Machines	Parsons	KS
SGH Concepts	Wichita	KS
KDA Office Furniture Solutions	Lexington	KY
Centered-Interiors	Louisville	KY
ID&A, Inc.	Louisville	KY
Munson Business Interiors, Inc	Louisville	KY
New Horizons Interiors	Louisville	KY
Office Resources Inc. - KY	Louisville	KY
Arnold and Associates Interiors	Baton Rouge	LA
Elkins Fontenot Building Specialties	Baton Rouge	LA
Workplace Resource (Baton Rouge)	Baton Rouge	LA
Southern Interior Solutions	Covington	LA
Crescent Multimedia Solutions	Jefferson	LA

Go Media, LLC	Lafayette	LA
IDI Workspaces	Lafayette	LA
The Lemoine Company	Lafayette	LA
KV Workspace, LLC	Mandeville	LA
Library Interiors, Inc.	Metairie	LA
AOS Interior Environments	New Orleans	LA
Associated Office Systems of Louisiana	New Orleans	LA
dki Office Furniture	New Orleans	LA
Ferris Officesmart LLC	Shreveport	LA
Design Communications, Ltd.	Avon	MA
OCI Office Concepts, Inc.	Beverly	MA
Creative Office Pavilion	Boston	MA
Environments at Work	Boston	MA
Environments at Work, LLC	Boston	MA
Integrated at Work, LLC	Boston	MA
Lajoie Purchasing Associates, LLC	Boston	MA
Office Resources, Inc	Boston	MA
Peabody Office	Boston	MA
Strategic Spaces	Boston	MA
TotalOffice Interiors	Boston	MA
Walsh Brothers	Boston	MA
Workflow Interiors	Boston	MA
Bay State Building Specialties, Inc.	Braintree	MA
WB Mason	Brockton	MA
Office Works, Inc.	Burlington	MA
Valley Communications Systems	Chicopee	MA
R.C. Griffin, Inc	Danvers	MA
Creative Office Environments	Framingham	MA
Brite Visual Products US Markerboard	Holbrook	MA
Red Thread	Marlborough	MA
Furngully	Marshfield	MA
DGI Communications	North Billerica	MA
Office Gallery International	Norwood	MA
AmConCorp	Peabody	MA
Division 10 Specialties, Inc.	Pembroke	MA
KVC Builders	Waltham	MA
Langione Brothers, Inc.	Waltham	MA
Vantage Builders Inc.	Waltham	MA
Lexington Group, Inc.	West Springfield	MA
Newton Building Specialties & Installation Inc.	Westborough	MA
Joyce Contract Interiors	Westford	MA
Omega Specialties	Weston	MA
Union Office Interiors	Wilmington	MA
Specialized Marketing, Ltd.	Annapolis	MD
Office Outlet LLC	Arnold	MD
American Office	Baltimore	MD
MOI	Baltimore	MD
Price Modern	Baltimore	MD
Atlantic Corporate Interiors, Inc.	Beltsville	MD
Impact Office	Beltsville	MD
Dancker (DS&D)	Capitol Heights	MD
Howard Hughes Corporation	Columbia	MD
Rtzav	Elkridge	MD
Fallston Supply, Inc.	Forest Hill	MD
Partition Plus Inc	Forest Hill	MD
Interiors By Design, LLC	Frederick	MD
Compass Group	Gaithersburg	MD
Pernix Group.	Hanover	MD
MD Partitions, Inc.	Jessup	MD
Spacesaver Interiors	Kensington	MD
The Sanchez Group	La Plata	MD
Douron Commercial Interiors	Owings Mills	MD
Bialek Environments	Rockville	MD
Office Images Inc.	Rockville	MD
Systems Connection of Md	Savage	MD
Tri-Logistics	Upper Marlboro	MD

Donovan Specialties LLC	Benton	ME
Wolverine Commercial Furnishings	Ann Arbor	MI
Gardiner C. Vose, Inc.	Bloomfield Hills	MI
Linden Design Group	Bloomfield Hills	MI
Harrison's Design + Furniture	Clarkston	MI
Advanced Specialties	Clawson	MI
Office Furniture Solutions	Commerce Township	MI
Office Furniture Solutions, LLC	Commerce Township	MI
Advanced Building Group, LLC	Detroit	MI
Devon Industrial Group LLC	Detroit	MI
Facility One	Detroit	MI
Marxmoda (Facility Matrix Group)	Detroit	MI
Kentwood Office Furniture	Grand Rapids	MI
Trellis Partners, LLC dba Trellis	Grand Rapids	MI
Custer Inc	Grandrapids	MI
Trendway	Holland	MI
Office Express U.P. Inc	Houghton	MI
MOD INTERIORS	Ira Township	MI
Office Design & Furnishings	Jackson	MI
Michigan Office Environments	Kalamazoo	MI
DBI Office	Lansing	MI
Payne-Rosso	Lansing	MI
Product Resource Company	Lansing	MI
Space LLC	Midland	MI
SPACE, Inc.	Midland	MI
Taylor Office Furniture	Muskegon	MI
Interior Environments	Novi	MI
PCI Inc.	Oak Park	MI
Library Design Associates Inc.	Plymouth	MI
ISCG Workplace	Royal Oak	MI
Spence Brothers	Saginaw	MI
Creative Office Interiors, Inc.	Saint Clair Shores	MI
DA Contracting LLC	Southfield	MI
Integrity Business Solutions	Traverse City	MI
Goldfish Franchise	Troy	MI
NBS Commercial Interiors	Troy	MI
Office Express, Inc. (OEX)	Troy	MI
Integrated Interiors, Inc.	Warren	MI
Herman Miller, Inc.	Zeeland	MI
Innovative Office Solutions	Burnsville	MN
Building Material Supply, Inc.	Edina,	MN
WL Hall	Hopkins	MN
Atmosphere Commercial Interiors	MINNEAPOLIS	MN
Bartley Sales Company, Inc.	Minneapolis	MN
Fluid Interiors	Minneapolis	MN
General Office Products	Minneapolis	MN
iSpace	Minneapolis	MN
Parameters	Minneapolis	MN
Intereum	Plymouth	MN
JLC Inc.	Richfield	MN
Tierney Brothers LLC	Saint Paul	MN
Commercial Furniture Services	St. Louis Park	MN
Prevolv	St. Paul	MN
Inside the Lines	Columbia	MO
Marathon Building Environments	Columbia	MO
Abbey-Simons Co.	Kansas City	MO
Aegis Business Solutions, LLC	Kansas City	MO
Contract Furnishings	Kansas City	MO
DiverseID	Kansas City	MO
Encompas	Kansas City	MO
FLYNN Midwest, LP	Kansas City	MO
Freedom Interiors	Kansas City	MO
Interior Landscapes	Kansas City	MO
Pure Workplace Solutions	Kansas City	MO
Team Office	Kansas City	MO
Trilogie	Kansas City	MO

CI Select	Maryland Heights	MO
Professional Office Environments	Maryland Heights	MO
Modern Business Interiors	Saint Charles	MO
Facilitec	Saint Louis	MO
Indoff	Saint Louis	MO
Interior Investments	Saint Louis	MO
Office Essentials, Inc	Saint Louis	MO
Ravensberg Inc.	Saint Louis	MO
Spellman Brady & Company	Saint Louis	MO
Grooms Office Environments	Springfield	MO
Color Art Integrated Interiors	St. Louis	MO
Facilitec Corporate Furnishing-Missouri	St. Louis	MO
NewSpace Business Interiors	St. Louis	MO
Working Spaces, Inc.	St. Louis	MO
Howard Technology Solutions	Ellisville	MS
Business Furniture Solutions	Flowood	MS
Mainspace Office Solutions	Hattiesburg	MS
Barefield Workplace Solutions	Jackson	MS
Commercial Interiors	Long Beach	MS
Commercial Interiors, Inc. - MS/LA	Long Beach	MS
Business Interiors - MS	Ridgeland	MS
Interior Elements, LLC	Ridgeland	MS
Office Innovations	Ridgeland	MS
Sullivan's Office Supply	Starkville	MS
Staples - Memphis	Taylorsville	MS
Sylvan Site Services	Billings	MT
KR Office Interiors	Bozeman	MT
Missoulas Office City	Missoula	MT
Office Solutions & Services	Missoula	MT
SPS Corporation	Apex	NC
Precision Walls, Inc.	Cary	NC
Brasfield & Gorrie	Charlotte	NC
Carolina Business Interiors Inc.	Charlotte	NC
Office Environments Inc - NC	Charlotte	NC
RC Specialties Inc	Charlotte	NC
Stephens Office Systems, Inc.	Charlotte	NC
BASSTECH SOLUTIONS, INC.	Fayetteville	NC
Davis Furniture Industries	High Point	NC
Carolina Office Xchange	Morrisville	NC
Mckenna-Const	Morrisville	NC
Alfred Williams & Company	RALEIGH	NC
Creative Business Interiors - NC	Raleigh	NC
Institutional Interiors, Inc.	Raleigh	NC
J.D. Beam, Inc.	Raleigh	NC
Office Revolution	Raleigh	NC
PMC Commercial Interiors, Inc.	Raleigh	NC
Storr Office Environments, Inc.	Raleigh	NC
The Whiting Turner	Raleigh	NC
Thrifty Office Furniture	Raleigh	NC
Furniture Solutions Plus	Winston Salem	NC
Christianson's Business Furniture	Fargo	ND
Inter Office	Fargo	ND
Norby's Work Perks	Grand Forks	ND
Core Construction, LLC	Elkhorn	NE
Eakes Office Plus	Grand Island	NE
Office Interiors & Design	Lincoln	NE
Premier Sourcing Network, LLC	Norfolk	NE
All Makes Office Equipment	Omaha	NE
AOI	Omaha	NE
AOI Lincoln	Omaha	NE
AOI Omaha	Omaha	NE
BOLD Office Solutions	Omaha	NE
Kiewit	Omaha	NE
Midwest Storage Solutions	Omaha	NE
Ruck Specialties	Omaha	NE
Sheppard's Business Interiors	Omaha	NE

DCI Inc	Lisbon	NH
Granite State Specialties LLC	Raymond	NH
Specialty Services of New England	Salem	NH
EvensonBest LLC	BERKELEY HEIGHTS	NJ
Focus Interior Products	Berkeley Heights	NJ
Sloan & Company	Boonton	NJ
Paramount Facility Management Group	Branchburg	NJ
Wm. Blanchard Co	Brick	NJ
K Offices	East Brunswick	NJ
Kajima Building & Design Group	East Rutherford	NJ
McCann Systems	Edison	NJ
BFI	Elizabeth	NJ
Benco, Inc.	Fairfield	NJ
Interior Motives Inc	Flemington	NJ
Murray Contracting, LLC	Hackensack	NJ
Touchboards	Long Branch	NJ
Verrex	Mountainside	NJ
Teknion	Mt. Laurel	NJ
MediaNow, Inc.	Netcong	NJ
Bergen Office Supply	North Bergen	NJ
Business Environments (NJ)	Parsippany	NJ
Mercer General Works	Pennington	NJ
Corporate Facilities (CFI)	Pennsauken	NJ
Arbee Associates	Piscataway	NJ
Allstate Office Interiors	Robbinsville	NJ
OFS Solutions	Secaucus	NJ
JC Office Consultants	Somerville	NJ
Feigus Office Furniture	Wall	NJ
Innovative Commercial Interiors	West Trenton	NJ
KAD Associates	Woodbridge	NJ
Beck TOI	Albuquerque	NM
Beck Total Office Interiors	Albuquerque	NM
Beck Total Office Interiors Colorado	Albuquerque	NM
Business Environments (NM)	Albuquerque	NM
Contract Associates	Albuquerque	NM
Workspace Dynamics	Albuquerque	NM
Creative Interiors	Santa Fe	NM
Dalvey Business Environments	Las Vegas	NV
Henriksen Butler Design Group	LAS VEGAS	NV
Henriksen Butler Nevada	Las Vegas	NV
Machabee Office Environments	Las Vegas	NV
Office Furniture USA	Las Vegas	NV
ARC Development Group	Reno	NV
KAHL Commercial Interiors, Inc.	Reno	NV
Spaces Design & Planning	Sparks	NV
J&R Specialties, Inc.	Akron	NY
Audio-Video Corporation	Alban	NY
Davies Office	Albany	NY
Standard Commercial Interiors	Albany	NY
AC Quest Development Company LLC	Buffalo	NY
MidCity Office Furniture	Buffalo	NY
Millington Lockwood Business Interiors	Buffalo	NY
Prentice Office Environments	Buffalo	NY
Spencer Virnoche Inc	Clay	NY
JVN Systems, Inc.	Deer Park	NY
Intivity	East Rochester	NY
K&R Design Enterprises	East Setauket	NY
Waldner's	Farmingdale	NY
Metralite Industries, Inc.	Flushing	NY
Quality Office Environments	Geneseo	NY
CCN International, Inc.	Geneva	NY
Above All Store Fronts	Hauppauge	NY
Telcar Corporate Interiors	Holbrook	NY
VRD Corporate Interiors	Holbrook	NY
Wilcox Building Specialties, Inc.	Ithaca	NY
Alexander Mitchell and Son, Inc.	Marcellus	NY

D.S. Specialties Inc	Mooers	NY
Med-Tek Contracting, Inc.	Mount Vernon	NY
AFD Contract Furniture, Inc.	New York	NY
Arenson	New York	NY
Arenson Office Furnishings, Inc.	New York	NY
Benhar Office Interiors	New York	NY
CFI	New York	NY
Commercial Furniture Interiors	New York	NY
Creative Office Pavilion - NY	New York	NY
Creative Office Resources	New York	NY
Empire Office, Inc	New York	NY
L.I.C. BUILDERS LTD	New York	NY
Lane Office	New York	NY
Lewis Stevenson Office Furniture Inc	New York	NY
Staples (Business Advantage)	NEW YORK	NY
Studio Office Solutions LLC	New York	NY
WB Wood NY	New York	NY
Alianza Services LLC	NYACK	NY
Buffalo Interior Specialties	Orchard Park	NY
Rochester Office Interiors	Pittsford	NY
Daubman Corporate Interiors	Poughkeepsie	NY
McClain Associates Inc	Rochester	NY
Sedgwick Business Interiors	Rochester	NY
Weswood Specialties, Inc	Rochester	NY
Workplace Interiors	Rochester	NY
ROI Office Interiors	Rome	NY
VERDE Demountable Partitions, LLC	Ronkonkoma	NY
Syracuse Office Environments	Syracuse	NY
Kraftwerks	Tonawanda	NY
Parlor City Furniture	Vestal	NY
Environments 4 Business, LLC	Akron	OH
Jones Group Interiors	Akron	OH
McMaster-Carr Supply Co - Ohio	Aurora	OH
JS Interior Innovations	Boardman	OH
Contract Source Inc.	Broadview	OH
APG Office Furnishings	Cincinnati	OH
LOTH, Inc.	Cincinnati	OH
Omnia360 Facility Solutions, LLC	Cincinnati	OH
OstermanCron	Cincinnati	OH
Standard Textile	Cincinnati	OH
AM Higley	Cleveland	OH
Ohio Desk Co.	Cleveland	OH
Continental Office Environments	Columbus	OH
Dupler Office	Columbus	OH
Elford	Columbus	OH
King Business Interiors	Columbus	OH
Business Furniture-OH	Dayton	OH
Elements IV Interiors	Dayton	OH
Combs Interior Specialties	Fairborn	OH
Align 1 Solutions LLC	Hudson	OH
Educational Equipment	Kent	OH
TheSenatorGroup	Maumee	OH
American Interiors	Toledo	OH
McNerney & Son, Inc. / McNerney Companies	Toledo	OH
RCF Group	West Chester	OH
Admiral Express, LLC	Broken Arrow	OK
Office Works - Oklahoma	Broken Arrow	OK
Spaces, Inc. (Oklahoma)	Edmond	OK
John A Marshall Company : Oklahoma City	Oklahoma City	OK
Office Interiors, LLC	Oklahoma City	OK
Fenton Office Mart	Stillwater	OK
Fenton Office Supply Co.	Stillwater	OK
Dave Maher & Associates, Inc.	Tulsa	OK
General Acoustics	Tulsa	OK
L&M Office Furniture	Tulsa	OK
Workspace Resource, Inc. (Oklahoma)	Tulsa	OK

Building Material Specialties	Hillsboro	OR
Supplyrush dba J. Thayer Company	Lake Oswego	OR
Hilltop Commercial Supply, Inc.	Medford	OR
Workspace	Medford	OR
NW Office Interiors	Milwaukie	OR
Absolute Procurement	Portland	OR
Environments	Portland	OR
Hyphn	Portland	OR
OneSource Office Interiors	Portland	OR
PacificWRO	Portland	OR
Anning-Johnson Company	Wilsonville	OR
The Harver Company	Wilsonville	OR
JC Orr & Son Inc.	Altoona	PA
T2B COMMERCIAL INTERIORS	Altoona	PA
Pinemar, Inc.	Ardmore	PA
Material Distributors, Inc.	Bala Cynwyd	PA
Business Interiors by Staples : PA	Bensalem	PA
Digital Designed Solutions	Broomall	PA
Phillips Workplace Interiors	Harrisburg	PA
Quandel Enterprises	Harrisburg	PA
Kershner Office Furniture	King of Prussia	PA
Advanced Office Environments	Malvern	PA
McLucas Brothers Contracting PTR	Malvern	PA
Office Basics	Marcus Hook	PA
Tri State Office Interiors	Mc Kees Rocks	PA
Phillips Office Solutions	Middletown	PA
Bowen Incorporated	Newtown Square	PA
Educational Furniture Solutions	Norristown	PA
A. Pomerantz & Co.	Philadelphia	PA
C. Erickson & Sons, Inc.	Philadelphia	PA
Circuit Executives Office	Philadelphia	PA
COFCO	Philadelphia	PA
Flatiron Building Company	Philadelphia	PA
Magnolia Spec, LLC	Philadelphia	PA
Martel Interiors LLC	Philadelphia	PA
TransAmerican Office Furniture	Philadelphia	PA
Workspace, LLC - PA	Philadelphia	PA
The Riff Group	Phoenixville	PA
PK Spectrum LLC	Phonexville	PA
burkeMICHAEL+	Pittsburgh	PA
Franklin Interiors	Pittsburgh	PA
Mahla Office Furniture	Pittsburgh	PA
MBM Contracting, Inc.	Pittsburgh	PA
Mt. Lebanon Office Furniture & Interiors	Pittsburgh	PA
Workscape, Inc.	Pittsburgh	PA
WorkSpace Solutions	Pittsburgh	PA
Officeworks - Philadelphia	Plymouth Meeting	PA
Furniture Soup	Reading	PA
Office Service Company	Reading	PA
Hostetter Supply	Seven Valleys	PA
Premier Office Solutions, Inc.	Willow Grove	PA
TRACORP	Willow Grove	PA
Sheehans Office Interiors	Portsmouth	RI
Business Interiors by Staples	Columbia	SC
Hi Touch Business Services	Columbia	SC
McWaters	Columbia	SC
Staples	Columbia	SC
Staples Furniture Solutions	Columbia	SC
Interior Solutions SC, LLC.	Conway	SC
Young Office	Greenville	SC
Young Office Environments	Greenville	SC
Rutherford Company Inc.	North Charleston	SC
Combined Building Specialties	Sioux Falls	SD
Interstate Office Products	Sioux Falls	SD
Office Peeps Inc	Watertown	SD
CP Distributors	Regina	SK

Action Office	Saskatoon	SK
CWC Office Furnishings	Chattanooga	TN
Office Interiors	Collierville	TN
Office Interiors of Memphis	Collierville	TN
Spaces Group	Cordova	TN
M3 Technology Group, Inc.	Crossville	TN
Division X LLC	Franklin	TN
Contract Furniture Alliance	Knoxville	TN
Office Furniture Outfitters, LLC	Knoxville	TN
HiTouch Business Services	La Vergne	TN
CBI - TN	Nashville	TN
Facility Planners Inc	Nashville	TN
HST Corporate Interiors, LLC.	Nashville	TN
HST Interior Elements	Nashville	TN
Nashville Office Interiors	Nashville	TN
Synergy Business Environments	Nashville	TN
Dallas Desk	Addison	TX
ii Spaces	Addison	TX
Intelligent Interiors	Addison	TX
Miller Office Interiors	Addison	TX
Office Furniture Team	Addison	TX
Western Builders	Amarillo	TX
TEXAS SPECIALTIES & INSTALLATION, INC.	Arlington	TX
Ekitta (Studio Works)	Austin	TX
Facility Interiors, Inc	Austin	TX
Library Interiors of Texas	Austin	TX
McCoy-Rockford, Inc - Austin	Austin	TX
Shelton Keller Group	Austin	TX
Swinerton Builders - Austin	Austin	TX
Texas School for the Deaf	Austin	TX
H.B. Neild & Sons Inc.	Beaumont	TX
Cuna Supply	Bellaire	TX
Ebf Office Products	Bellaire	TX
Wiltons Office Works	Bryan	TX
AEC, Inc.	CARROLLTON	TX
GL Seaman	Carrollton	TX
WRG LLC	Carrollton	TX
PDV Associates, Inc.	Cedar Hill	TX
Workspace Resource	Conroe	TX
Bauhaus	Dallas	TX
BKM of Texas	Dallas	TX
BKM Total Office of Texas	Dallas	TX
Cultural Surroundings	Dallas	TX
Elevation Concepts	Dallas	TX
Furniture Solutions Now, Ltd	Dallas	Tx
Gordon Highlander	Dallas	TX
Interior Resources	Dallas	TX
Interior Resources Group	Dallas	TX
Keaton Interiors	Dallas	TX
Kenmark Interiors	Dallas	TX
Rocky Duron	Dallas	TX
Shelby Family Offices	Dallas	TX
Southern Specialty & Accessory	Dallas	TX
Spencer and Company	Dallas	TX
Wilson Office Interiors	Dallas	TX
Wilsonbauhaus	Dallas	TX
Workplace Solutions	Dallas	TX
BPSI	El Paso	TX
Business Interiors El Paso	El Paso	TX
El Paso Automated, LLC	El Paso	TX
LDCM Solutions	El Paso	TX
Shelby Distributions Inc	El Paso	TX
Workspace Interiors by Office Depot	El Paso	TX
Chatham Worth (C)	Flower Mound	TX
Chas F Williams	Fort Worth	TX
CMC Materials	Fort Worth	TX

Royer & Schutts, Inc.	Fort Worth	TX
Texas Office Installation Services	Fort Worth	TX
Turnkey Project Services	Fort Worth	TX
TX Installation Service Inc.	Fort Worth	TX
Cornerstone Interiors	Frisco	TX
Monarch Office Furniture	Grand Prarie	TX
Marek	Grapevine	TX
Office Interiors Group	Grapevine	TX
Ace Office Furniture Houston	Houston	TX
AGILE INTERIORS	Houston	TX
Bishop's Office Needs	Houston	TX
Capital Furniture Source, Inc.	Houston	TX
Carroll's Discount Office Furniture	Houston	TX
Challenge Office Products	Houston	TX
Christensen Building Group, LLC - LA	Houston	TX
Collaborative Office Interiors	Houston	TX
Core Office Interiors	Houston	TX
Debner Company	Houston	TX
Endurance Builders	Houston	TX
Fast Track Specialties	Houston	TX
Furniture Systems + Cubicles, Inc.	Houston	TX
Hallmark Office Products, Inc.	Houston	TX
J. Tyler Services, Inc.	Houston	TX
Jacobs - Houston	Houston	TX
LetourneauKeller Inc	Houston	TX
McCoy-Rockford, Inc	Houston	TX
McCoy-Rockford, Inc - Houston	Houston	TX
NMG Workspace Solutions, LLC	Houston	TX
Office Design Concepts	Houston	TX
Office Furniture Innovations, LLC	Houston	TX
Office Pavilion	Houston	TX
OPHouston	Houston	TX
SC Creative Solutions	Houston	TX
Signature Furniture, LLC	Houston	TX
Skyline Art Services	Houston	TX
The Luck Company	Houston	TX
The Luck Company	Houston	TX
Velocity Business Products	Houston	TX
Wells & Kimich, Inc.	Houston	TX
HBI Office Solutions, Inc.	Huntsville	TX
Business Interiors Express	Irving	TX
Business Interiors, Inc.	Irving	TX
D10, LLC	Irving	TX
Preferred Business Solutions	Irving	TX
The Office Center	Kilgore	TX
IHO Mexico (Mexico City)	Laredo	TX
Southwest Solutions Group	Lewisville	TX
INTEGRITY FURNITURE AND EQUIPMENT	Longview	TX
Jodac Office Outfitters	Longview	TX
mfPHD	Lorena	TX
1st Class Solutions	Lubbock	TX
Allstar Business Concepts	Lubbock	TX
BFD Interiors	Lubbock	TX
Officewise Commercial Interiors, LLC	Lubbock	TX
Tascosa Office Machines	Lubbock	TX
Piedra Resources	Midland	TX
Spectrum Resource	New Braunfels	TX
Furniture Marketing Group, Inc. (FMG)	Plano	TX
Southern Glass	Plano	TX
Texas Furniture Source	Plano	TX
Wave	Plano	TX
The Store Decor Co., Inc	Rowlett	TX
The Store Decor Company	ROWLETT	TX
Broussard Group	San Antonio	TX
CBI Group	San Antonio	TX
DC Interiors	San Antonio	TX

Gateway Printing and Office Supply	San Antonio	TX
Interior Trade Cartel	San Antonio	TX
Mission City Specialty Co.	San Antonio	TX
Office Source Ltd.	San Antonio	TX
Precision Contracting	San Antonio	TX
Stalwart Contracting, LLC	San Antonio	TX
Texas Wilson	San Antonio	TX
Wittigs Office Interiors	San Antonio	TX
Workplace Resource (Austin & San Antonio)	San Antonio	TX
Workplace Resource (Louisiana)	San Antonio	TX
Workplace Resource, LLC	San Antonio	TX
Workspace Solutions, LLC -TX	San Antonio	TX
Cannon Enterprises, Inc	Spring	TX
Perry Office Plus	Temple	TX
Ables-Land, Inc	Tyler	TX
Sword Company	Tyler	TX
Integrityonesolutions	Waco	TX
Total Office Solutions	Waco	TX
Cannon Sales	Centerville	UT
Interior Alliance	Centerville	UT
ADP Lemco	Draper	UT
B&B Specialties	Draper	UT
Quirk, Inc. - UT	Farmington	UT
The Specialty Company	Layton	UT
Division 10 Sales LLC	Ogden	UT
CCG, LLC	SALT LAKE CITY	UT
Interior Solutions	Salt Lake City	UT
Main Street Office Furniture	Salt Lake City	UT
MBI Business Designs	Salt Lake City	UT
Midwest Commercial Interiors	Salt Lake City	UT
Midwest D-Vision Solutions	Salt Lake City	UT
Salt Studio	Salt Lake City	UT
Western Interior Services	Salt Lake City	UT
Workspace Elements	Salt Lake City	UT
Urban Office Design	Sandy	UT
Boswell Wasatch Mill	Springville	UT
Wholesale Office Furniture	West Jordan	UT
Single Source Office Solutions, Inc.	Woods Cross	UT
RE-District	ALEXANDRIA	VA
Xator Corporation	Alexandria	VA
Washington Workplace	Arlington	VA
Creative - VA	Ashland	VA
Creative Office	Ashland	VA
RZJames	Chantilly	VA
SAIC	Chantilly	VA
Alpha Corporate Designs	Chesapeake	VA
Guernsey	DULLES	VA
FEDPOINT SYSTEMS LLC	FAIRFAX	VA
Furniture Speak	Fairfax	VA
Trade Products Corporation	Fairfax	VA
Hitt Contracting	Falls Church	VA
Washington Group Solutions	Falls Church	VA
Smith Contract	Fredericksburg	VA
The C&S Group, Inc.	Fredericksburg	VA
DK Workspaces	Henrico	VA
SRC	Henrico	VA
Heritage Interiors	Herndon	VA
Talu, LLC	Herndon	VA
DesignWorx, LLC	Midlothian	VA
Miller's Supplies at Work	Newington	VA
Nowland LLC	Norfolk	VA
JMJ Workplace Interiors	Richmond	VA
Osborne and Associates, LLC	Richmond	VA
Barrows Business Environments	Roanoke	VA
Barrows Inc	Roanoke	VA
CIP Finishes	Stafford	VA

Diversified System	Sterling	VA
Summer Furniture and Design	Sterling	VA
New Day Office	Suffolk	VA
New Day Office Products and Furnishings	Suffolk	VA
Burgess Snyder Industries	Virginia Beach	VA
govSolutions, Inc.	Virginia Beach	VA
Image Business Interiors	Virginia Beach	VA
Vicom	Virginia Beach	VA
Workplace Solutions, Inc.	Virginia Beach	VA
Exerus Business Furniture	Shelbourne	VT
Office Environments - VT	South Burlington	VT
Orca Furniture Services	Auburn	WA
CDI Custom Design	Bellingham	WA
Evergreen Furnishings	Bothell	WA
Goldfinch Brothers Inc	Everett	WA
Brutzman's Office Solutions	Kennewick	WA
PBS Supply Company	KENT	WA
Working Spaces Project	Kirkland	WA
The Creative Office	Olympia	WA
Master Millwork Inc	Puyallup	WA
Keeney's Office Supply	Redmond	WA
Legacy Group Interiors	Renton	WA
Commercial Office Interiors - Seattle	Seattle	WA
MBI Seattle	Seattle	WA
objekts	Seattle	WA
Peoplespace	Seattle	WA
Systems Source Inc.	Seattle	WA
Workpointe	Seattle	WA
Workspace Development LLC, dba Porter	Seattle	WA
Contract Design Associates	Spokane	WA
Dupree Building Specialties	Spokane	WA
Freeform Interiors	Spokane	WA
JNR Services, Inc	Tacoma	WA
Catalyst Workplace Activation	Tukwila	WA
Total Office Concepts	Walla Walla	WA
North Sound Interiors	Woodinville	WA
Nordon Business Environments	Appleton	WI
JP CULLEN	Brookfield	WI
SDV Office Systems	Brookfield	WI
Systems Furniture	DePere	WI
Ayres Associates	Eau Claire	WI
Emmons Business Interiors	GERMANTOWN	WI
Interior Investments of Madison	Madison	WI
Interior Investments of Milwaukee	Madison	WI
Lerdahl Business Interiors	Middleton	WI
Best Specialties, Inc.	Milwaukee	WI
Brothers Business Interiors	Milwaukee	WI
Creative Business Interiors	Milwaukee	WI
Duet Resource Group	Milwaukee	WI
La Macchia Group	Milwaukee	WI
DJG Sales	New Lisbon	WI
M&M Office Interiors	Pewaukee	WI
BSI Building Specialties LLC	Waukesha	WI
Building Service, Inc.	Waukesha	WI
Corporate Design Interiors	Waukesha	WI
The Samuels Group	Wausau	WI
JL Business Interiors	West Bend	WI
Capital Business Interiors : Charleston HQ	Charleston	WV
Capitol Business Interiors	Charleston	WV
Omega Commercial Interiors	Morgantown	WV

Tab 4 – Vendor Profile

Please provide the following information about your company:

- ◆ Company's official registered name.
Clarus Glassboards, LLC
- ◆ Brief history of your company, including the year it was established.
See attached "Our Story" document
- ◆ Company's Dun & Bradstreet (D&B) number.
031750280
- ◆ Company's organizational chart of those individuals that would be involved in the contract.
See attached Sales Organization chart
- ◆ Corporate office location.
 - List the number of sales and services offices for states being bid in solicitation. **1 - Ft Worth, TX**
 - List the names of key contacts at each with title, address, phone and e-mail address.
Kevin Froehlich | Contracts Manager | Fort Worth HQ | 817.541.8147 | kevin@clarus.com
- ◆ Define your standard terms of payment.
Net 30, Pre-pay
- ◆ Who is your competition in the marketplace?
Egan, Claridge, Ghent

- ◆ What differentiates your company from competitors?
See attached "Clarus Vs. Competition" and "Why Clarus" documents
- ◆ Describe how your company will market this contract if awarded.
See attached "Clarus NCPA Marketing Plan" document
- ◆ Describe how you intend to introduce NCPA to your company.
See attached "Clarus NCPA Marketing Plan" document
- ◆ Describe your firm's capabilities and functionality of your on-line catalog / ordering website.
Not currently available, pending further market review
- ◆ Describe your company's Customer Service Department (hours of operation, number of service centers, etc.)
**Customer Service Department located at Fort Worth, TX HQ
Hours of Operation - 8:00AM - 5:00PM CST**

- ◆ Green Initiatives (if applicable)
 - As our business grows, we want to make sure we minimize our impact on the Earth's climate. We are taking every step we can to implement innovative and responsible environmental practices throughout NCPA to reduce our carbon footprint, reduce waste, energy conservation, ensure efficient computing and much more. To that effort we ask respondents to provide their companies environmental policy and/or green initiative.
See attached "LEED" documents
- ◆ Anti-Discrimination Policy (if applicable)
 - Describe your organizations' anti-discrimination policy.
See attached "Anti-Discrimination Policy" document
- ◆ Vendor Certifications (if applicable)
 - Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing respondent to perform the covered services including, but not limited to, licenses, registrations, or certifications. Certifications can include M/WBE, HUB, and manufacturer certifications for sales and service.

N/A

Our Story

With a bold idea and the passion to fuel the journey, Clarus Glassboards was launched in 2009 from a garage. From this idea came the Glassboard, a visually stunning leap forward in visual communications. With a beautiful product and a desire to make sure every single client received white glove service, Clarus began evolving the way people communicate and collaborate.

Today, Clarus Glassboards is the largest manufacturer of glass dry erase systems in the USA, with a vertically integrated manufacturing campus based in Fort Worth, Texas. We may have outgrown the garage, but the desire to go above and beyond for every client still endures to this day!

EAST	
RVP: Brittani Sainit	
The Gerard Collection	DC, MD, VA
Sapphire Marketing	AV Specialists
Girvin	Western & Upstate NY
MiConcepts	NY, Northern NJ
Duet Design Group	Eastern PA, Southern NJ, and DE
CP Group	Western PA, West VA
McKearney Associates	MA, ME, NH, VT, RI, CT
PS Agencies	Toronto, Ontario
Go 2 Group	Ontario, Canada
XLR8	North and South Florida, GA, AL, TN (Not Memphis, NC, SC
OPEN	IL
Form Space 7	WI
GLCG	IN, KY, MI, OH
Taylor Contract Group	LA, MS, Western TN

Internal Sales Support - East

Kyle Prates
kprates@clarus.com

Amber VanDerHeyden
avanderheyden@clarus.com

Kelly Oester
koester@clarus.com

WEST	
RVP: Eric Yoclus	
Liz Buhr & Company	KS, MO, Southern IL
Mercury Contract Resource	KS, MO
Nessly Interior Resources	MN, ND, SD
Urban Elements	AB, SK, MB
Withus & Associates	IA, NE
Dynamic North	TX, OK, AR
Gabriel Contract Solutions	Austin, Houston & San Antonio
Pacifica Sourcing	HI
TK Collective	UT, N, NV
Crane Group	AZ, NM, Southern NV, Southern CA
Concentric	WA, AK, OR, ID, Northern CA, Reno, BC, MT
Luck Rep Group	CO, WY

Internal Sales Support - West

Julia Wallis
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Shannon Kirby
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Account Services Team

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Canada/EMEA/Key Accounts/Contracts

Nikki Lugo
(817) 541.8108
nlugo@clarus.com

Kevin Froehlich
(817) 541.8147
kevin@clarus.com

Sales Support - Speciality

Russ Artz
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Tracy Schroder
tschroder@clarus.com



THE COMPETITION VS. CLARUS

Side-by-side with the competition, the specs speak for themselves. We don't cut corners at Clarus. See below for some of the unseen costs of going with a cheap writing surface:

	DRY-ERASE PAINT	WRITEABLE WALLPAPER	ACRYLIC	PORCELAIN	GLASSBOARDS
AVERAGE COST PER SQ. FT.	\$17	\$21	\$29	\$22	\$35
UNSEEN MATERIALS	<ul style="list-style-type: none"> Sanding Specified Primer Multiple coats of paint 	<ul style="list-style-type: none"> Scouring pads Sponges and dish soap 	<ul style="list-style-type: none"> Gentle cloths Erasers 	<ul style="list-style-type: none"> Heavy cleaners and conditioners Wall anchors 	<ul style="list-style-type: none"> None
NECESSARY WALL PREP	Sanding and primer coats	Sanding, caulking, and cleaning	None	None	None
INSTALL PRICED BY	Per Hour	Per Roll/Per Hour	Per Board	Per Board	Per Board
AVERAGE INSTALL TIME	7-14 days	6-24 hours	30 minutes - 1 hour	30 minutes - 1 hour	30 minutes - 1 hour
AVERAGE INSTALL COST <i>(including wall prep and install)</i>	\$1,350 - \$2,250 <i>(Avg. cost of painters/sanders, working 10-hour days for 3-5 days)</i>	\$400 - \$1,600 <i>(Avg. cost of wallpaper install for 6-24 hours)</i>	\$160 <i>(or by end user)</i>	\$160 <i>(or by end user)</i>	\$160 <i>(or by end user)</i>
POROUS OR NON-POROUS SURFACE	Porous	Porous	Porous	Semi-Porous	Non-Porous
MAINTENANCE	Specific cleaners required, repaint every 1-2 years	Specific cleaners required	Specific cleaners required	Specific cleaners and conditioners required	Regular glass cleaner as needed
CLEANABILITY	Scratches, stains, and ghosts easily	Scratches, stains, and ghosts easily	Scratches, stains, and ghosts easily	Scratches, stains, and ghosts over time	Never stains or ghosts
LIFESPAN	3 - 4 years <i>(when properly cared for)</i>	4 - 5 years <i>(when properly cared for)</i>	4 - 5 years <i>(when properly cared for)</i>	4 - 5 years* <i>(when properly cared for)</i>	50+ years

TOTAL COST OF OWNERSHIP**

	DRY-ERASE PAINT	WRITEABLE WALLPAPER	ACRYLIC	PORCELAIN	GLASSBOARDS
TCO YEAR #1	\$449.60	\$600.00	\$960.00	\$704.00	\$992.00
TCO YEAR #2	\$300.00	\$125.00	\$125.00	\$225.00	\$0
TCO YEAR #3	\$300.00	\$125.00	\$960.00	\$525.00	\$0
TOTAL FIRST 3 YEARS TCO	\$1,049.60	\$850.00	\$2,045.00	\$1,454.00	\$992.00

*Refer to Clarus' published study done by a third-party, where 1,000 facility managers were surveyed about their writing surfaces.

** Based on cost for 28 sq. ft. of writeable surface.



WHY CLARUS?

We challenge you to look for a better glassboard. You won't find one. We've handcrafted over 1 million glassboards for the biggest brands in the world. Here is why they trust Clarus:

clarus ⁷	THE OTHER GUYS
Designed and manufactured by hands-on, highly-trained production staff at Clarus — all manufacturing under one roof	Outsourced manufacturing, may or may not see final product before it's sent out
Largest glassboard design studio and manufacturing facility in the world	A warehouse full of stock product in a few colors
White-glove service, from brainstorm to installation, with certified specialists	Take it or leave it mentality
Real-time quotes in one hour or less	Takes days, sometimes weeks to hear back
Made-to-order glass samples shipped same-day, at no additional cost	Cheap samples that take weeks. Most competitors order samples in mass that don't represent the product you'll receive
Completely customized sizes available <i>(same lead time, no additional cost)</i>	Minimal sizing available
250,000+ glassboard customization options	Minimum customization options
150+ standard colors, plus our proprietary color-matching technology for custom color production	5-10 colors, no custom colors available
Proprietary paint formula, proven to withstand 6500 lbs. of sheer force	No adhesion testing — how can you trust something they won't test?
High resolution graphics and image printing, using proprietary ColorDrop technology	Not possible, maybe some vinyl graphics
Opti-Clear, low-iron glass from one source in the USA	Outsourced glass, origin unknown, heavy-iron with greenish hue
Cut, polished, and tempered to perfection by Clarus in Fort Worth, Texas	Unpacked from supplier, re-packed for you

Each glassboard. Each crate. Every sample. Every single customer. It all matters.

clarus⁷

NCPA Marketing Plan – Clarus Glassboard LLC

Marketing Plan Introduction

Clarus Inc is a primary manufacturer of glass visual display and glass whiteboard products and related furnishings with production facilities located in Fort Worth TX. Its company size is Large - employing approximately 190 and generating annual sales of approximately \$55,000,000. Products manufactured in Texas are US Domestic End Products.

As a manufacturer of products in various Glass Whiteboard classifications, Clarus has achieved a position of strength commercially both nationally and internationally. Clarus is highly recognized for its notable design, quality, and engineering by its commercial customers and by the commercial Architectural and Design community frequently responsible for planning and design of public facilities throughout the United States

Drawing from its full spectrum of commercial experiences, Clarus is well positioned to become a primary supply partner for members of NCPA and its buying cooperative. Primary historic markets served commercially by Clarus include:

Higher Education – Public and Private Colleges and Universities

Municipal Government – Private and Public Library Systems, Public and Private K-12 Schools and Systems, Municipal and County Healthcare Institutions Municipal Highway/Transit/Transportation Systems,

Healthcare – Public and Private Healthcare providers and institutions

State Government – State Government Complexes, State Run Hospitals and Healthcare Institutions

Federal Government – Executive Agencies, US Embassies, Military Installations, Federal Buildings, Veterans Hospitals

Clarus will utilize existing company Sales Representatives and Designated Dealer operations located in All 50 States to develop and support business with NCPA members on a **Manufacturer represented by Designated Dealers** basis. The network of Dealers designated under Clarus's Marketing plan are well versed in NCPA Member needs and are geographically located to provide extensive local sales coverage and support to NCPA members

Marketing Plan - Strategic Accounts Plan

NCPA College and Univ Accounts –

Utilizing company sales representatives and designated Dealers, Clarus will establish a targeted account list in each State to provide comprehensive NCPA program presentations and direct sales efforts.

This concentrated area of sales focus will include the complete spectrum of NCPA College and University membership including all University System members, as well as all Private Colleges and Universities operating within the framework of each geographic state.

Preliminary market research by Clarus will identify Campus Master Plans for currently funded Capital Improvements and Major Renovations.

“Top of list” College and University accounts to be targeted will be those NCPA members whose campus facilities networks include major Health and Medical Center facilities.

In addition to these Health/Medical Centers comprehensive sales and marketing energy will be focused with each targeted account in the following NCPA Member organizations:

- Campus Purchasing/Procurement
- Campus Facilities Design Departments
- Residential Life

Included within this area of focus will be Architectural Firms retained by NCPA Colleges and Universities for design work associated with Capital Improvements and Major municipal renovations

NCPA Municipal and Local Government Accounts - Clarus will establish a specific list of targeted accounts in each State to provide comprehensive NCPA program presentations and direct sales efforts. These accounts will include:

- Private and Public Library Systems
- Public and Private K-12 Schools and Systems
- Municipal and Local Government Healthcare Institutions
- Municipal and Local Government Administrative Agencies

Preliminary market research by Clarus will identify a Top 20 Accounts in each NCPA geographic state based on currently funded Capital Improvements and Major Renovations.

Accounts identified within this plan will be approached directly on an End User basis thru the Facilities and Space Planning operations and local procurement offices. Clarus will also seek out Architectural and Design Consultants that are retained by these Municipal and Local Government entities

Marketing Plan - Product Mix

The NCPA offer by Clarus is a complete catalog offer including all products offered commercially by Clarus. At a top level this catalog offer is segmented by product categories that include:

- Ancillary Furniture Products
- Audio / Visual Furniture
- Auditoriums and Theaters
- Cafeteria
- Classroom / Educational /Dormitory
- Conference or Breakroom / Training
- Healthcare / Medical / Therapy Practices
- Lactation Rooms and Furniture Pods
- Library
- Lounge / Reception
- Office
- Outdoor
- Science Lab
- Tables / Meeting Conference Room
- Workstation

A catalog summary is enclosed as a PDF with brief visual reference to the detailed offering within each category. That summary is provided only for the purposes of considering this offer. A comprehensive catalog of product offered would be provided to all NCPA members via website link.

Clarus has provided an Environmental Policy as an attachment with this bid. With regard to this Marketing Plan Clarus intends to market the complete mix of Environmental and Sustainable design characteristics of its products with NCPA Member.

Significant company effort is placed in Product Development by Clarus to introduce products commercially that have the most favorable (or least detrimental) impact on the environment. For the purposes of this ongoing Marketing Plan, Clarus will proactively present NCPA members with products that contribute favorably to LEED Certified projects and other Sustainable Design initiatives

Marketing Plan – NCPA Pricing/Best Value Proposition

The NCPA pricing and discounts offered represent a Best Value Proposition for NCPA and its members. Clarus Basic Discounting reflects the most aggressive commercial discounting used nationally and under similarly aggregated-volume contract opportunities. Pricing offered is based on the Federal Governments GSA Most Favored Customer pricing certified nationally. This pricing offer is also equal to the discounts currently awarded to Clarus under the State of Texas TXMAS program

Clarus NCPA Plan – Company Implementation

Sales Planning and Educational Seminars – Sept/Oct 2022

- Clarus NCPA Program Webinar – w Internal Sales Coordinator/Clarus Mgt

- Clarus NCPA Program Webinar – w Regional Sales Mgt

- Clarus NCPA Program Webinar – w Sales Representatives

- Schedule of NCPA Dealer work sessions – Select States/Dealers

- Review of Planned Sales Launch

Sales Budget and Projected Sales Goals – Sept 2022

- NCPA Dedicated Website - URL Update Sept 2022

- Field Sales Implementation – Oct New Contract Launch

Partner Showcase Introduction (Planned)

- Sales Calls w Higher Education per Strategic Accounts Plan – Select States

- Sales Calls w Municipal and Local Government per Strategic Accounts Plan
-Select States/Municipalities

- Clarus E Blast Oct 2022

- Quarterly Sales Review with Authorized Dealers – Dec 2022 (ongoing)

HOW CLARUS' GLASSBOARDS CONTRIBUTE TO BUILDING SCHEME CREDITS

For years, Clarus glassboards have brought unprecedented functionality and aesthetic value to collaborative space design. Our glassboards set the standards for quality, customization, and ROI — and now, with Declare, Environmental Product Declaration, and Indoor Air Quality certifications, Clarus glass is the standard in our industry for environmental sustainability.

After months of intensive factory audits, laboratory testing, and high levels of proprietary process disclosure, our products have been certified under several different certifications that contribute points to many different green building schemes, including LEED, BREEAM, the Living Product Challenge, and more.

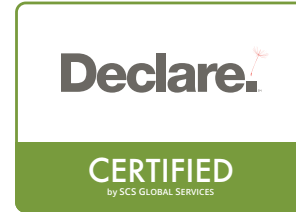
Why are we doing this? Clarus simply cares more. From the minute details of our production process, to the way our manufacturing impacts our employees, our customers, and ultimately, our environment — Clarus cares about the details.

From a tiny garage, to a bigger garage, to a state-of-the-art facility — Clarus has never been ordinary. Every day, we equip the design community with environmentally conscious products that double as elite writing surfaces. And every day, we push the boundaries of sustainability in our industry and get a glimpse of a future built on environmental responsibility.

CLARUS' COMMITMENT

Clarus offers complete transparency to our customers, opening the doors of our manufacturing plant and subjecting our materials, processes, and final products to highly detailed environmental testing and disclosure. Clarus is committed to the environmental sustainability of our products and our manufacturing processes, and even with EPD, Indoor Advantage, and Declare labels achieved, we will only continue to build on our certifications.

For more information outlining the importance and hierarchy of the green building industry, please see Clarus' Green Building page at clarus.com/green.



INDOOR ADVANTAGE™ GOLD: FURNITURE	
Standard	Credit
LEED v4	EQ Credit: Low-emitting materials
Collaborative for High Performance Schools (CHPS)	MA-CHPS Criteria
US EPA — Federal Purchasing	Recommended Single Attribute Standards & Ecolabels: Indoor Air Quality/VOC Emissions
WELL Building	Feature 04-VOC Reduction, Part 5 (e.3 credits 7.6.1 and 7.6.2)

Certified Products: Adapt, Depth, Divide, Float, Glide, go! Mobile, Notepad, Tops

DECLARE LABEL	
Standard	Credit
LEED v4	MR: Building product disclosure & optimization — material ingredients Option 1
ILFI Living Product Challenge	Materials Petal

Certified Products: Adapt, Float, go! Mobile, Surround, Timber

ENVIRONMENTAL PRODUCT DECLARATION (EPD)	
Standard	Credit
LEED v4	MR: Building product disclosure & optimization — environmental product declarations
BREEAM	Criterion 2: Environmental Profile Certification of products
CHPS	Environmental Product Declaration Criteria
GreenStar	GreenStar Australia — Sustainable Products category; Life Cycle Impacts credits GreenStar New Zealand — Innovation Challenges; EPD Innovation Credit

Certified Products: Adapt, Float, go! Mobile



Anti-Discrimination Policy

Equal Employment Opportunity

Clarus Glassboards is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, arrest record, or any other characteristic protected by applicable federal, state or local laws. Our management team is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities and general treatment during employment.

Clarus Glassboards will endeavor to make a reasonable accommodation to the known physical or mental limitations of qualified employees with disabilities unless the accommodation would impose an undue hardship on the operation of our business. If you need assistance to perform your job duties because of a physical or mental condition, please let Human Resources know.

Clarus Glassboards will endeavor to accommodate the sincere religious beliefs of its employees to the extent such accommodation does not pose an undue hardship on Clarus Glassboards's operations. If you wish to request such an accommodation, please speak to Human Resources.

Any employees with questions or concerns about equal employment opportunities in the workplace are encouraged to bring these issues to the attention of Human Resources. Clarus Glassboards will not allow any form of retaliation against individuals who raise issues of equal employment opportunity. If an employee feels he or she has been subjected to any such retaliation, he or she should bring it to the attention of Human Resources. To ensure our workplace is free of artificial barriers, violation of this policy including any improper retaliatory conduct will lead to discipline, up to and including discharge. All employees must cooperate with all investigations.

Non-Harassment

It is Clarus Glassboards's policy to prohibit intentional and unintentional harassment of any individual by another person on the basis of any protected classification including, but not limited to, race, color, national origin, disability, religion, marital status, veteran status, sexual orientation or age. The purpose of this policy is not to regulate our employees' personal morality, but to ensure that in the workplace, no one harasses another individual.

If an employee feels that he or she has been subjected to conduct which violates this policy, he or she should immediately report the matter to Human Resources. If the employee is unable for any reason to contact this person, or if the employee has not received a satisfactory response within five (5) business days after reporting any incident of what the employee perceives to be harassment, the

employee should contact the CFO. If the person toward whom the complaint is directed is one of the individuals indicated above, the employee should contact any higher-level manager in his or her reporting hierarchy. Every report of perceived harassment will be fully investigated and corrective action will be taken where appropriate. All complaints will be kept confidential to the extent possible, but confidentiality cannot be guaranteed. In addition, Clarus Glassboards will not allow any form of retaliation against individuals who report unwelcome conduct to management or who cooperate in the investigations of such reports in accordance with this policy. If an employee feels he or she has been subjected to any such retaliation, he or she should report it in the same manner in which the employee would report a claim of perceived harassment under this policy. Violation of this policy including any improper retaliatory conduct will result in disciplinary action, up to and including discharge. All employees must cooperate with all investigations.

Tab 5 – Products and Services

- ◆ Respondent shall perform and provide these products and/or services under the terms of this agreement. The supplier shall assist the end user with making a determination of their individual needs.
- ◆ **Warranty See attached Warranty & Return info**
 - Proposal should address the following warranty information:
 - Applicable warranty and/or guarantees of equipment and installations including any conditions and response time for repair and/or replacement of any components during the warranty period.
 - Availability of replacement parts
 - Life expectancy of equipment under normal use
 - Detailed information as to proposed return policy on all equipment
 - Products
 - Vendor shall provide equipment, materials and products that are new unless otherwise specified, of good quality and free of defects
 - Construction
 - Vendor shall perform services in a good and workmanlike manner and in accordance with industry standards for the service provided.
- ◆ The following is a list of suggested (but not limited to) Furniture categories. List all categories along with manufacturer that you are responding with:

See highlighted categories

- Ancillary Furniture Products
- Audio / Visual Furniture
- Auditoriums and Theaters
- Cafeteria
- Classroom / Educational / Dormitory
- Conference or Breakroom / Training
- Healthcare / Medical / Therapy Practices
- Highmark
- Lactation Rooms and Furniture Pods
- Library
- Lighting
- Lounge / Reception
- Office
- Outdoor
- Science Lab
- Seating / Chairs
- Tables / Meeting Conference Room
- Work Stations

Products and Services

Warranty

Clarus warrants that for a period of twenty (20) years from the date of purchase, that the product will be free from defects in material and workmanship. This Limited Warranty extends only to the original purchaser or the first retail purchaser of the product. If during this twenty (20) year period, the product is defective in materials or workmanship, Clarus will, in its sole discretion, either repair or replace the defective portion of the product. This Limited Warranty does not cover damage resulting from, or in any way attributable to, improper use, storage, shipping, handling, installation, or modification of the product.

Returns

Many Clarus products are made-to-order and may not be returned. Clarus reserves the right to refuse return of custom-made or specialty products. If Clarus chooses to accept a return, merchandise must be returned unused and properly packaged in its original shipping carton. Products may only be returned with written permission from Clarus. If permission is granted to return a product, a return merchandise authorization (RMA) must accompany the product. Returned products will not be accepted without an RMA. Unless otherwise agreed, the return freight charges are the customer's responsibility. All returns are subject to a restocking fee at Clarus' discretion.

Availability of Replacement Parts

Replacement parts for all Clarus products are available in stock inventory.

Life Expectancy

The life expectancy of Clarus glassboards is estimated at 50+ years. All Clarus glassboards are warrantied for a period of (20) years from any defects in material and workmanship.

RETURN POLICY

Many Clarus products are made-to-order and may not be returned. Clarus reserves the right to refuse return of custom-made or specialty products. If Clarus chooses to accept a return, merchandise must be returned unused and properly packaged in its original shipping carton. Products may only be returned with written permission from Clarus. If permission is granted to return a product, a return merchandise authorization (RMA) must accompany the product. Returned products will not be accepted without an RMA. Unless otherwise agreed, the return freight charges are the customer's responsibility. All returns are subject to a restocking fee as described.

Clarus Glassboards™
7537 Jack Newell Blvd. N.
Fort Worth, TX 76118
Ph: 888.813.7414
Fx: 682.626.5344
Email: info@clarus.com

RMA PERMISSION GUIDELINES

Permissions for returns are limited to the following product specifications. Any return request outside of the listed specifications are subject to approval. Clarus does not accept returns for any product with custom print or custom color. Clarus also will not accept the return of accessories.

STANDARD SIZES

- 2' x 3'
- 3' x 4'
- 4' x 6'
- 4' x 8'

PRODUCT TYPE

- Float
- Wall2Wall

CBC COLOR

- CBC-100 Pure White

FRAME COLOR

- Satin Silver
- White
- Jet Black

MAGNETIC OPTION

- Magnetic
- Non-magnetic

WHEEL OPTION

- 4-Wheel Frame

MOBILE FRAME SIZE

- M
- XL

RMA FEE BREAKDOWN

All return freight charges, and restocking fee are the customer's responsibility and are applied at Clarus' Discretion. Return Authorization fee breakdown is as follows:

RESTOCKING FEE

- 30% product subtotal

RETURN FREIGHT FEE

- Quoted upon request

CRATE FEE

- \$150 per crate (if new crate is needed)

FREIGHT TO SHIP CRATE FEE

- Quoted upon request

clarus⁷



GLASSBOARDS

Float + Depth

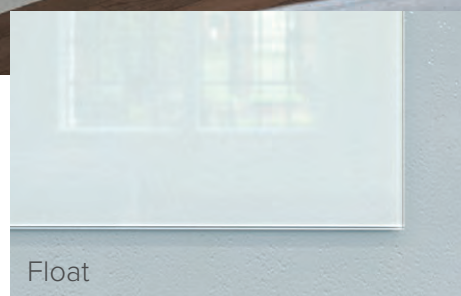
clarus⁷



OVERVIEW

The original glassboards, Float and Depth are the modern version of the traditional whiteboard. Choose your mounting style and elevate any interior with our wall mounted glassboards.

When inspiration strikes, make sure you have the perfect canvas to capture your creativity.



Float



Depth

MOUNTING STYLE

Complement your space with the mounting style of your choice - minimal, direct to the wall, or with stainless steel stand-offs.

SIZING OPTIONS

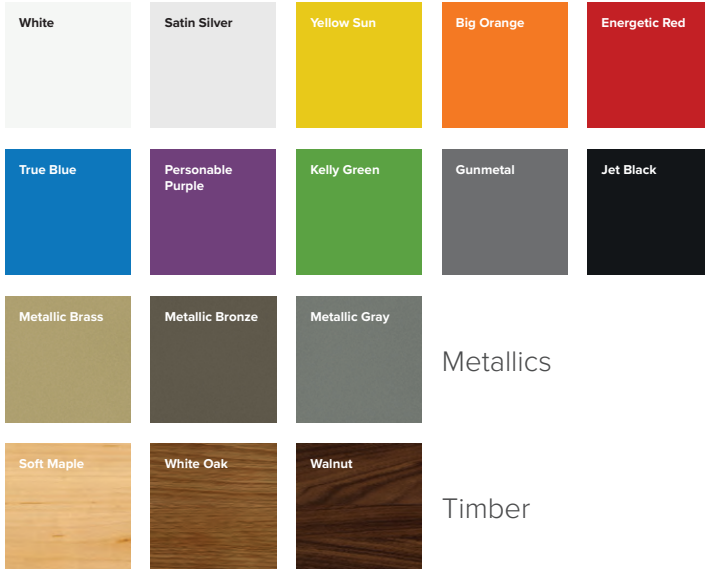
4' x 5'	4' x 6'	4' x 8'	4' x 10'
3.5' x 5'			
3' x 4'			
2' x 3'			

Standard sizes
Our most popular sizes, but any size is possible.

Custom sizes
and shapes are available.

SURROUND

Want a sleek frame to wrap your glassboard?
Choose from a variety of beautiful, richly finished
colors or bring the outdoors in with Timber, our
premium wood finish collection.



COLORS BY CLARUS

Customize your glass with any color.
Visit clarus.com/CBC to see the entire Colors by Clarus collection.

COLORDROP

ColorDrop print technology - a proprietary printing system exclusively by Clarus.



CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

SURROUND

BOLD COLORS

- Broad spectrum of beautiful, richly finished color frame options
- Constructed from premium powder-coated aluminum

TIMBER

- Premium wood frame options
- Hand-crafted from solid wood, responsibly harvested in the USA

SIZE

- Any size up to 72" x 144"
- Custom sizes and shapes available

MAGNETIC

- Available in both magnetic and non-magnetic finish

MOUNTING STYLE

FLOAT

- Concealed mounting hardware and anchors included
- Clarus' patented TruMount hardware allows horizontal or vertical mounting

DEPTH

- Stainless steel standoff hardware and anchors included
- Surround frames not available for Depth



GO! MOBILE

The ultimate mobile collaboration tool

clarus⁷

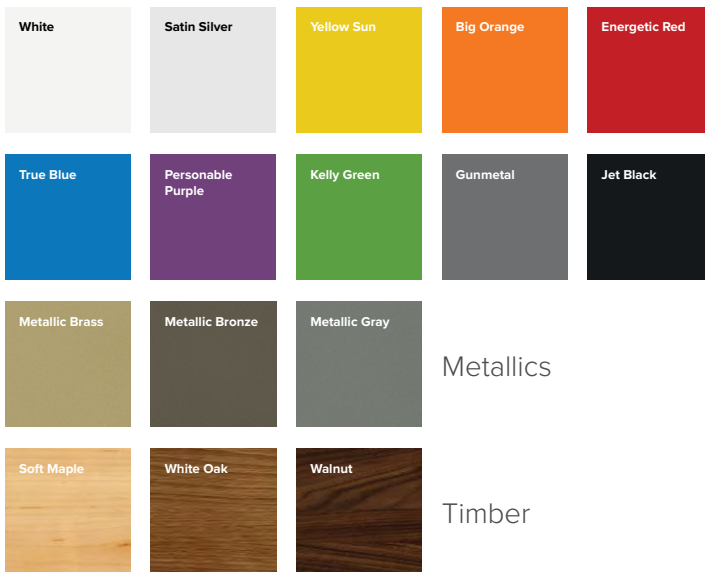


COLORS BY CLARUS

Customize the glass on your go! Mobile with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

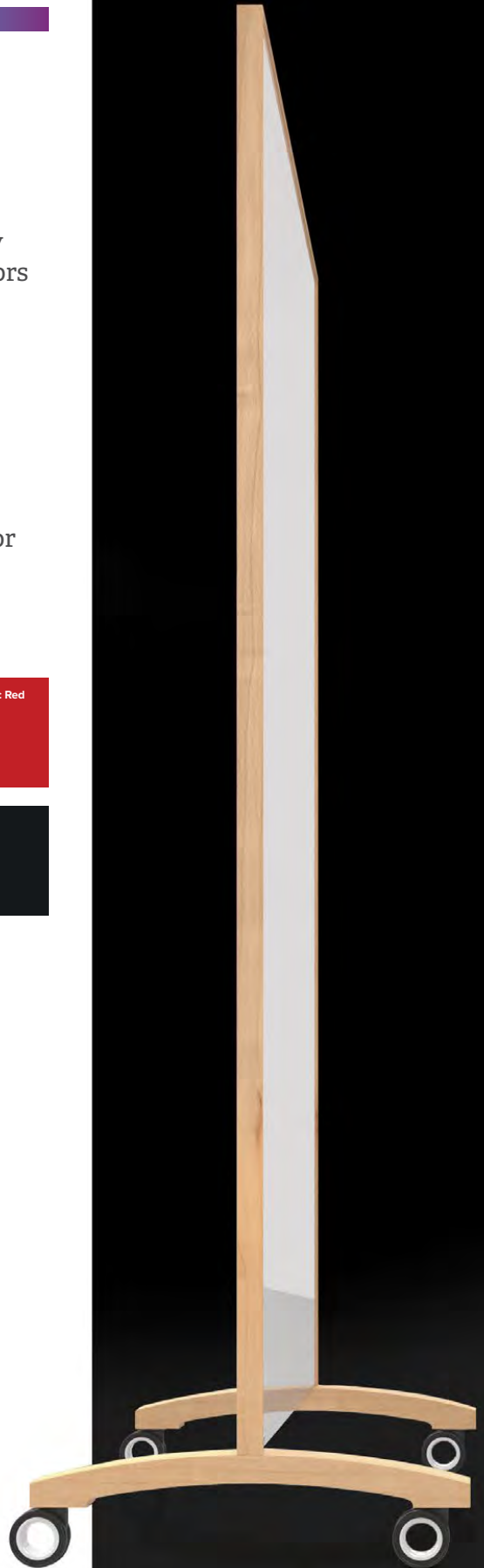
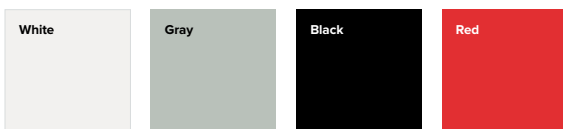
FRAME FINISHES

Choose from 13 beautiful, richly finished colors or bring the outdoors in with the Timber premium wood finish collection.



CASTER COLORS

Select one of our four caster colors to perfectly compliment your frame finish and glass color.



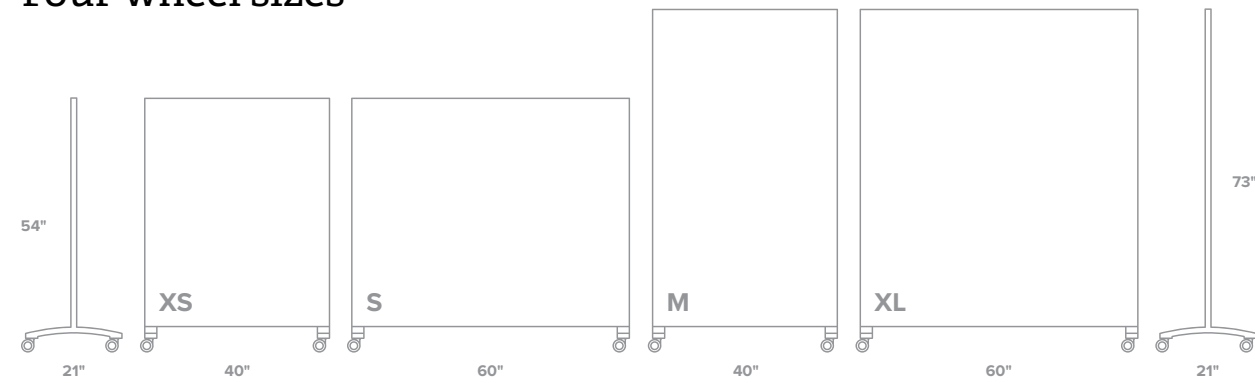


OVERVIEW

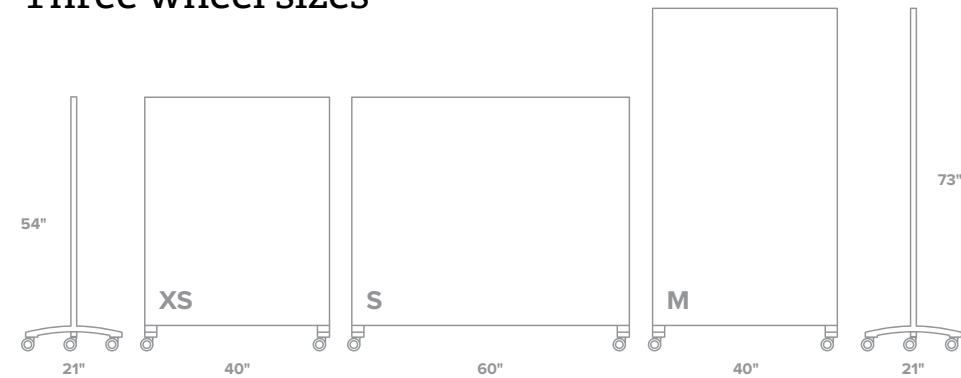
We designed go! Mobile to be the most designer-friendly collaborative board ever. go! Mobile provides the freedom to creatively express, design and inspire in your own way. Create an original statement piece with go! Mobile. Let your imagination run wild.

SIZING OPTIONS

Four wheel sizes

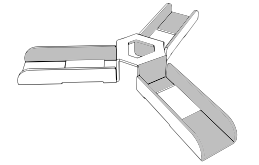


Three wheel sizes

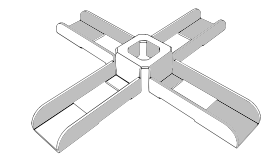


GO! HUBS

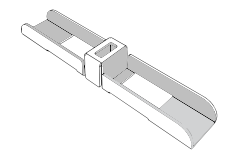
With go! Hubs, any open environment can easily be upgraded to allow glass writing surfaces throughout the space. Simply roll your go! Mobiles into place, set with go! Hubs, and get to work!



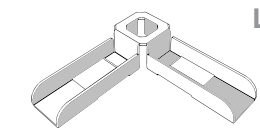
Y Hub



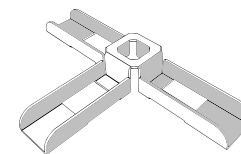
X Hub



I Hub



L Hub



T Hub



CLARUS GLASS

- Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

FRAME FINISHES

BOLD COLORS

- Broad spectrum of beautiful, richly finished color frame options
- Constructed from premium powder-coated aluminum

TIMBER

- Premium wood frame options
- Hand-crafted from solid wood, responsibly harvested in the USA

CASTER COLORS

- Four colors to perfectly compliment your frame finish and glass color

SIZE

FOUR WHEEL

- XS (40" x 54")
- S (60" x 54")
- M (40" x 73")
- XL (60" x 73")

THREE WHEEL

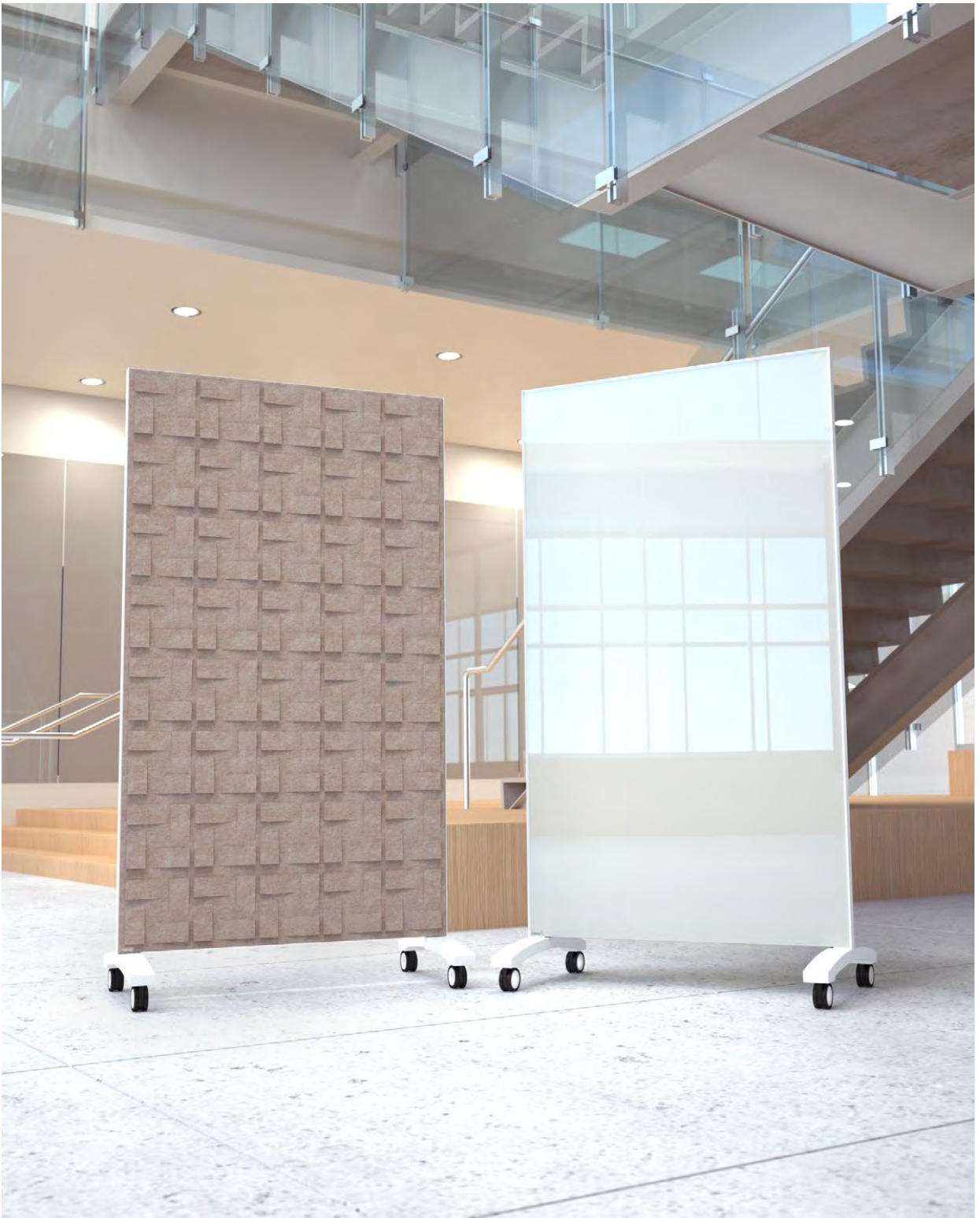
- XS (40" x 54")
- S (60" x 54")
- M (40" x 73")

GO! HUBS

- Use go! Hubs for additional ganging with 3-wheel go!'s
- By ganging multiple go!'s, users can create nooks and workspaces in open areas

MAGNETIC

- Available in both magnetic & non-magnetic finish



GO! MOBILE™ ACOUSTIC

Sound absorption & on-the-go collaboration rolled into one

clarus⁷

OVERVIEW

go! Mobile Acoustic combines elegance with ultimate functionality for modern-day interiors. This hybrid go! Mobile provides a glassboard on one side while featuring a sound-absorbing acoustic panel on the other.

The double-sided, mobile glassboard allows customers to pick and choose what they need when they need it — whether it be a writable glassboard or a sound-absorbing, high-design acoustic panel. Even when its glassboard side isn't in use, go! Mobile Acoustic makes a statement with its beautiful, practical sound absorption capability.

go! rolls easily from room-to-room to meet the dynamic needs of the modern, mobile workplace.



Panel color (left to right): Medium Gray, Black, Silver Gray, Light Gray, and Beige | Panel style (left to right): Triangle Grid, Crescents, Vertical Stack, Square-Tangle, and Bow-Ties



Panel color: Red | Panel style: Crescents



Panel color: Orange | Panel style: Crescents

ACOUSTIC PANELS

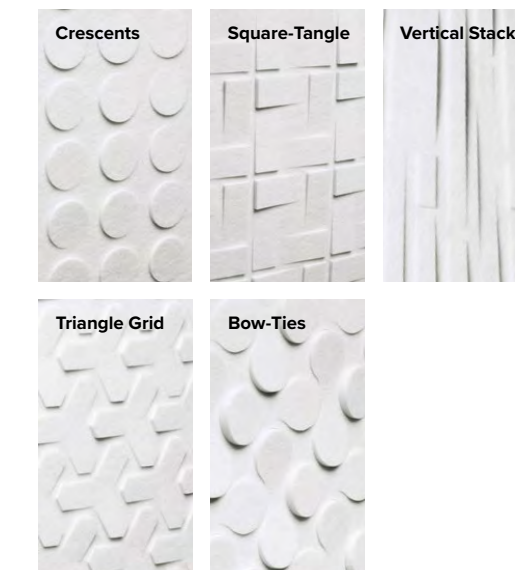
go! Mobile Acoustic panels are made of recycled materials and come in 5 patterns and 14 colors*. The panels' subtle patterns are strategically cut to increase the surface area of the felt, exponentially increasing the panels' sound absorption capabilities.

*XL Acoustic only available in Light Gray and Medium Gray

Panel Colors

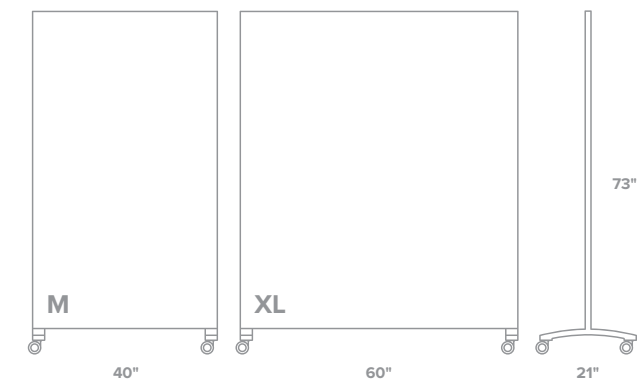


Panel Styles



SIZING OPTIONS

go! Mobile Acoustic is available in both our four-wheeled M and XL sizes.



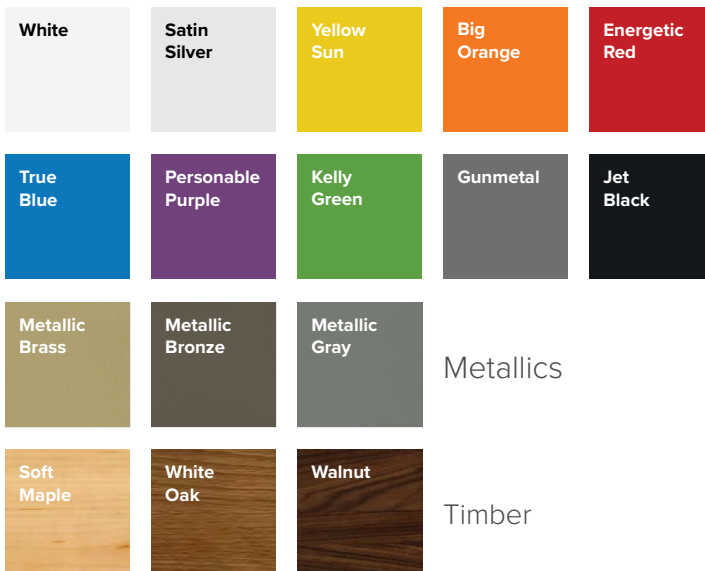


COLORS BY CLARUS™

Customize the glass on your go! Mobile with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

FRAME FINISHES

Choose from 13 beautiful, richly finished colors or bring the outdoors in with the Timber premium wood finish collection.



CASTER COLORS

Select one of our four caster colors to perfectly complement your frame finish and glass color.



CLARUS GLASS

- 5/32" Clarus™ tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety

GLASS COLORS & PRINTING

COLORS BY CLARUS™

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP™

- Custom logos, patterns, and artwork printing
- Direct-to-glass, high resolution, UV printing is guaranteed to never fade or discolor

FRAME FINISHES

BOLD COLORS

- Broad spectrum of beautiful, richly finished color frame options
- Constructed from premium, powder-coated steel

TIMBER

- Premium wood frame options
- Handcrafted from solid wood, responsibly harvested in the USA

**Timber finish only available for medium-sized go! Mobile*

CASTER COLORS

- Four colors to perfectly complement your frame finish and glass color

SIZE

- M (40" x 73")
- XL (60" x 73")

ACOUSTIC PANELS

- 14 unique colors* and 5 panel styles
- 9 mm Clarus acoustic felt
- Made of recycled materials, recyclable product
- Fire rating: ASTM E84 Class A
- Noise Reduction Coefficient (NRC) of .8
- Reduces office chatter

**XL Acoustic only available in Light Gray and Medium Gray*

MAGNETIC

- Clarus glass is available in both magnetic and non-magnetic finishes



FLEX™ WALL

The most versatile wall partition yet

clarus⁷



Panel color: Silver Gray | Panel style: Crescents

MOBILITY & STABILITY

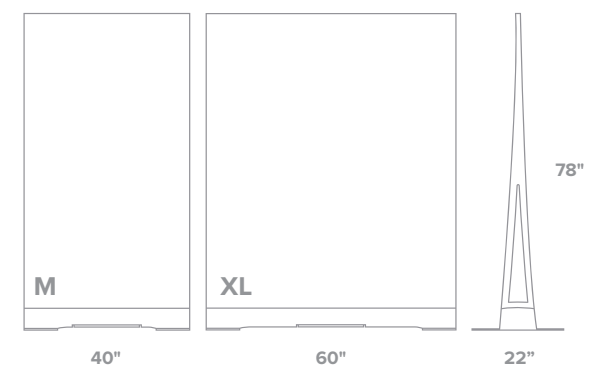
Flex Wall has four omnidirectional wheels that allow you to move your Wall from space to space with ease. Turn the lift system clockwise, and it becomes mobile with a 0.5" clearance. Turn the lift system counter-clockwise, and it becomes a sturdy, ADA compliant partition with the help of the stabilizers on each side of the Wall.



OVERVIEW

Flex Wall is a free-standing, glassboard wall system with a fully integrated, omnidirectional wheel system built into the base. The built-in wheel system allows Flex to roll easily from room to room — then, this revolutionary design seamlessly transforms into a fixed, free-standing wall partition.

SIZING OPTIONS

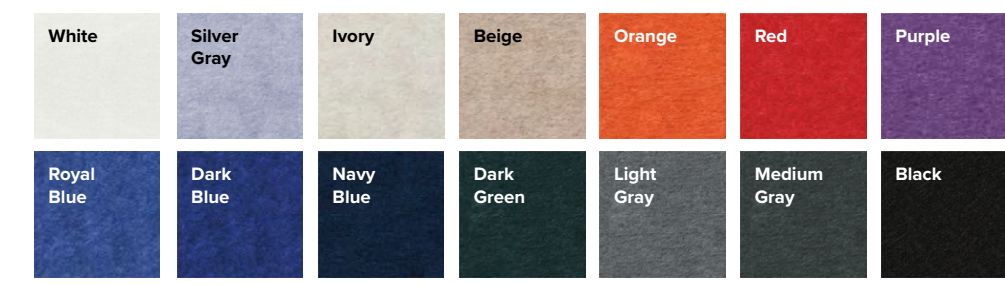


ACOUSTIC PANELS

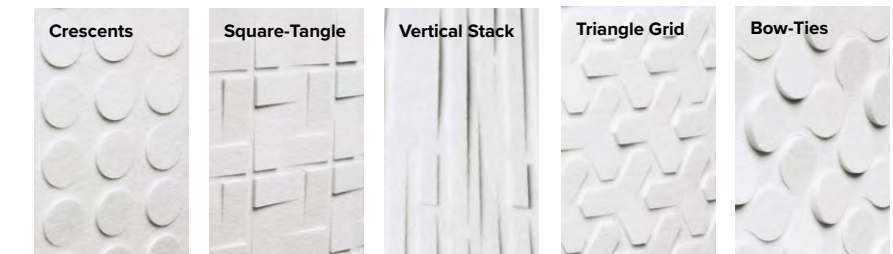
Add an elegant acoustic panel to one side of the Flex Wall to dampen the distractions of your space. Choose from 14 unique colors* and 5 panel styles.

**XL Acoustic only available in Light Gray and Medium Gray*

Panel Colors



Panel Styles



Frame color: Jet Black | Side insert panel: Brushed Aluminum

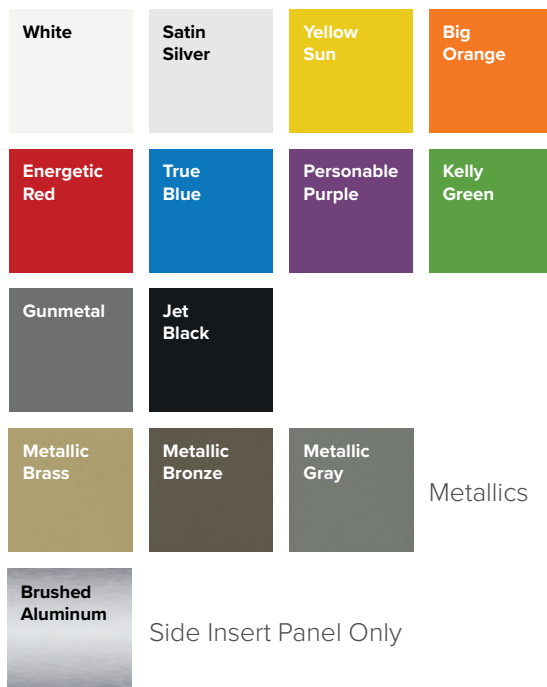
COLORS BY CLARUS™

Customize the glass on your Flex Wall with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

FRAME FINISHES

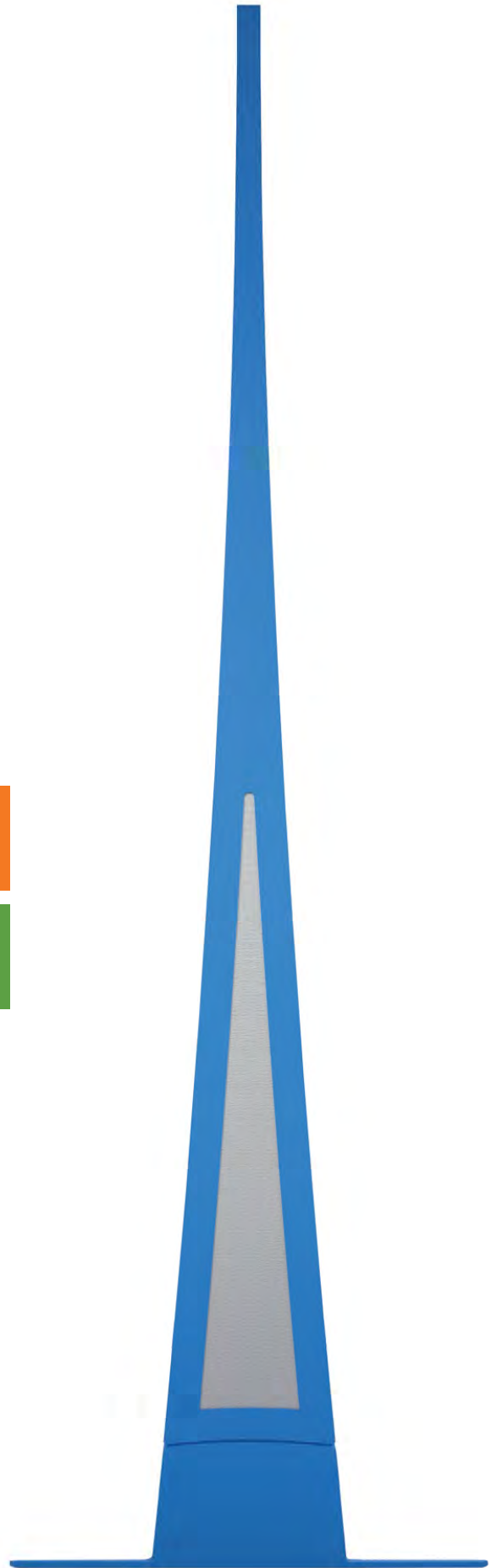
Choose from 13 standard frame color options to make your Flex Wall your own version of style.

FRAME COLORS



Side insert panel available in 13 different powder-coated finishes*

*Brushed Aluminum if not specified



Frame color: True Blue | Side insert panel: Brushed Aluminum

CLARUS GLASS

- 5/32" Clarus™ tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety
- Available in low-iron with gloss or matte (Silk) finish

COLORS & PRINTING

COLORS BY CLARUS™

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP™

- Custom logos, patterns, and artwork printing
- Direct-to-glass, high resolution, UV printing is guaranteed to never fade or discolor

FRAME FINISHES

BOLD COLORS

- Broad spectrum of beautiful, richly finished color frame options
- Constructed from premium powder-coated steel
- Side insert panel also available in frame finish color options

SIZE

- M (40" wide x 78" tall x 22" deep)
- XL (60" wide x 78" tall x 22" deep)

ACOUSTIC PANELS

- 14 unique colors* and 5 panel styles
- 9 mm Clarus acoustic felt
- Made of recycled materials, recyclable product
- Fire rating: ASTM E84 Class A
- Noise Reduction Coefficient (NRC) of .8

**XL Acoustic only available in Light Gray and Medium Gray*

MAGNETIC

- Available in both magnetic and non-magnetic finish

DESIGN DETAILS

OMNIDIRECTIONAL WHEELS

- Engineered to allow mobility in any direction

FLEX LIFT SYSTEM

- Designed to lift Flex Wall up and down for mobile or stationary use

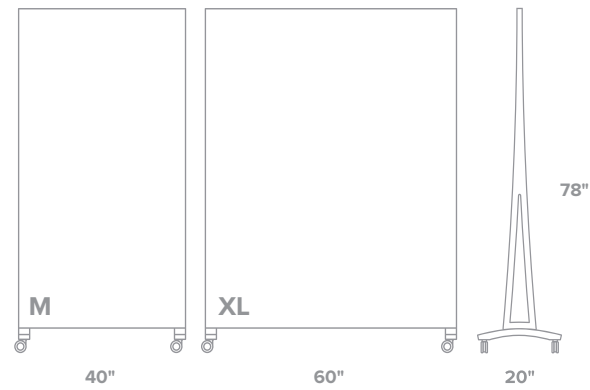


OVERVIEW

Flex Mobile is the most elegant, functional glassboard on wheels ever brought to market. Its wide, strong base gives Flex an Eiffel Tower elegance, while providing increased functionality and stability to the writable glassboard.

SIZING OPTIONS

Flex Mobile is available in both our four-wheeled M and XL sizes.



ACOUSTIC PANELS*

Add an elegant acoustic panel to one side of the Mobile glassboard to dampen the distractions of the office. Choose from 14 unique colors** and 5 panel styles.

*Available for order December 2019

**XL Acoustic only available in Light Gray and Medium Gray

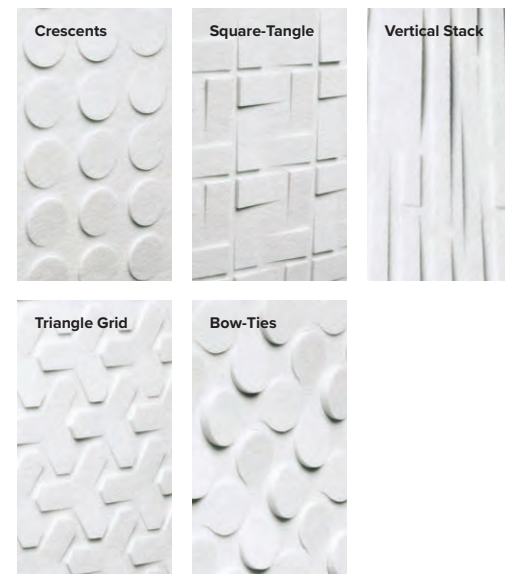


Side insert panels shown in the standard brushed aluminum finish.

Panel Colors



Panel Styles



Side insert panel shown in White finish.

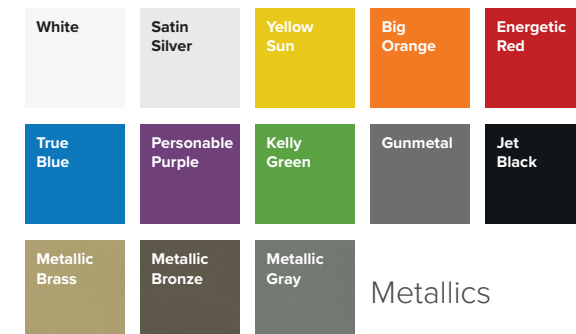
COLORS BY CLARUS™

Customize the glass on your Flex Mobile with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

FRAME FINISHES

Choose from 13 standard frame color options to make your Flex Mobile your own version of style.

FRAME COLORS

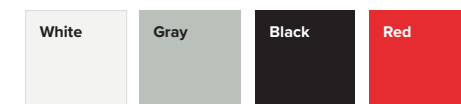


Side insert panel available in 13 different powder-coated finishes*

**brushed aluminum if not specified*

CASTER COLORS

Select one of our four caster colors to perfectly complement your frame finish and glass color.



Side insert panel shown in Big Orange finish.



FLEX™ MOBILE

Taking mobile collaboration to the next level

clarus⁷

CLARUS GLASS

- 5/32" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety
- Available in Starphire (gloss) or Silk (matte) finish

COLORS & PRINTING

COLORS BY CLARUS™

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP™

- Custom logos, patterns, and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

FRAME FINISHES

BOLD COLORS

- Broad spectrum of 13 beautiful, richly finished color frame options
- Constructed from premium powder-coated steel
- Side insert panel also available in frame finish color options

CASTER COLORS

- Four colors to perfectly complement your frame finish and glass color

SIZE

- M (40" wide x 78" tall x 20" deep)
- XL (60" wide x 78" tall x 20" deep)

ACOUSTIC PANELS*

- 14 unique colors** and 5 panel styles
- 9mm Clarus acoustic felt
- Made of recycled materials, recyclable product
- Fire rating: ASTM E84 Class A
- Noise Reduction Coefficient (NRC) of .8

**Available for order December 2019*

***XL Acoustic only available in Light Gray and Medium Gray*

MAGNETIC

- Flex Mobile is magnetic and non-magnetic



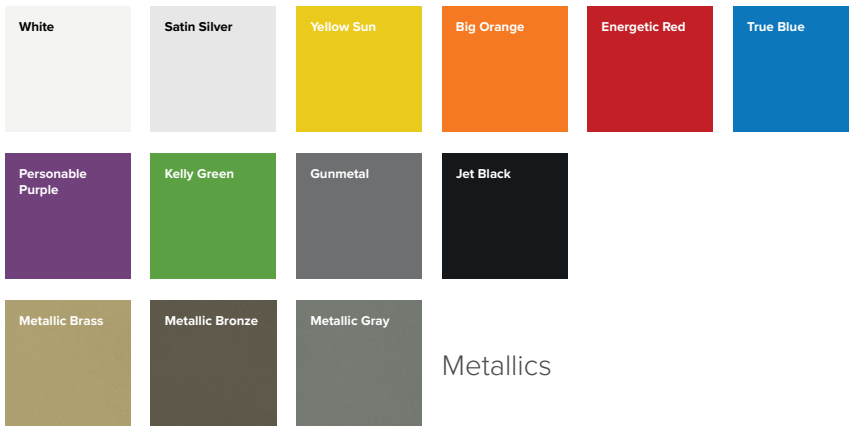
FLIP

Glass that moves

clarus⁷

FRAME FINISHES

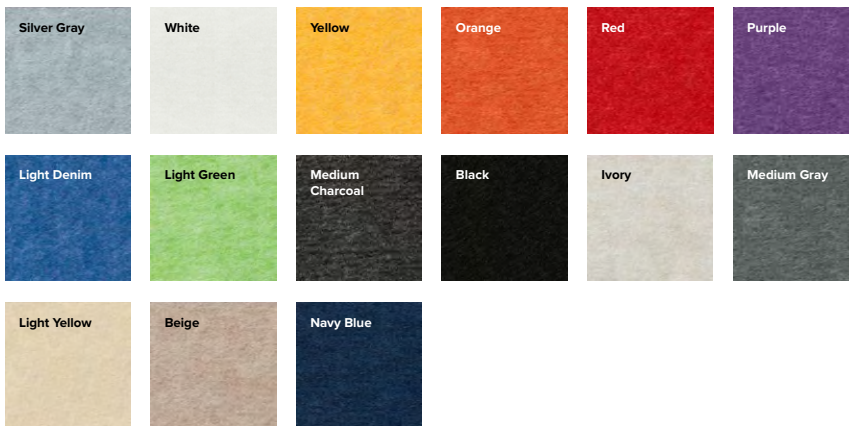
Choose from 13 beautiful, richly finished colors.



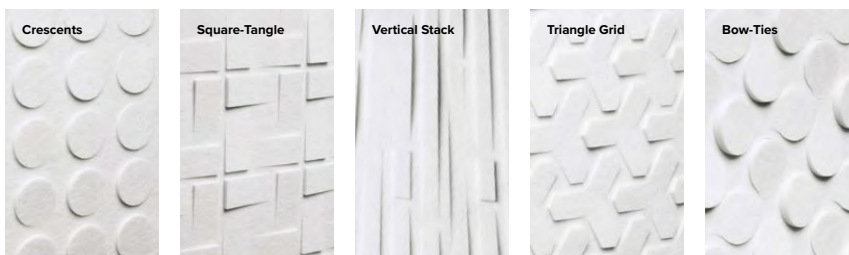
ACOUSTIC PANELS

Customize your Flip with Clarus acoustic felt.
Select from 15 unique colors and five panel styles.

Panel Colors



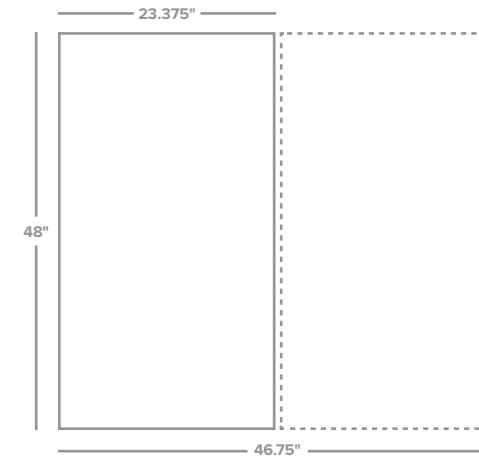
Panel Styles



OVERVIEW

Why limit a glassboard to one side? Re-think the way work spaces use writable surfaces with Flip by Clarus. Flip allows both sides of a Clarus board to be utilized for a heightened design aesthetic and elegant functionality.

DIMENSIONS



The patented design of Flip features self-leveling hardware and magnets. That means your board will fit snug to your wall, even if it is hung on an uneven surface.



COLORS BY CLARUS

Customize your glass with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

COLORDROP

ColorDrop print technology - a proprietary printing system exclusively by Clarus.

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

FRAME FINISHES

- Broad spectrum of beautiful, richly finished color frame options
- Constructed from premium powder-coated aluminum

ACOUSTIC PANELS

- 15 unique colors and five panel styles
- 9-12 mm Clarus acoustic felt
- 100% recycled materials, 100% recyclable product
- Material is tackable
- Fire rating: ASTM E84 Class A
- Noise Reduction Coefficient (NRC) of .8-1.1
- Absorbs up to 85% of the office chatter nobody likes to hear!*

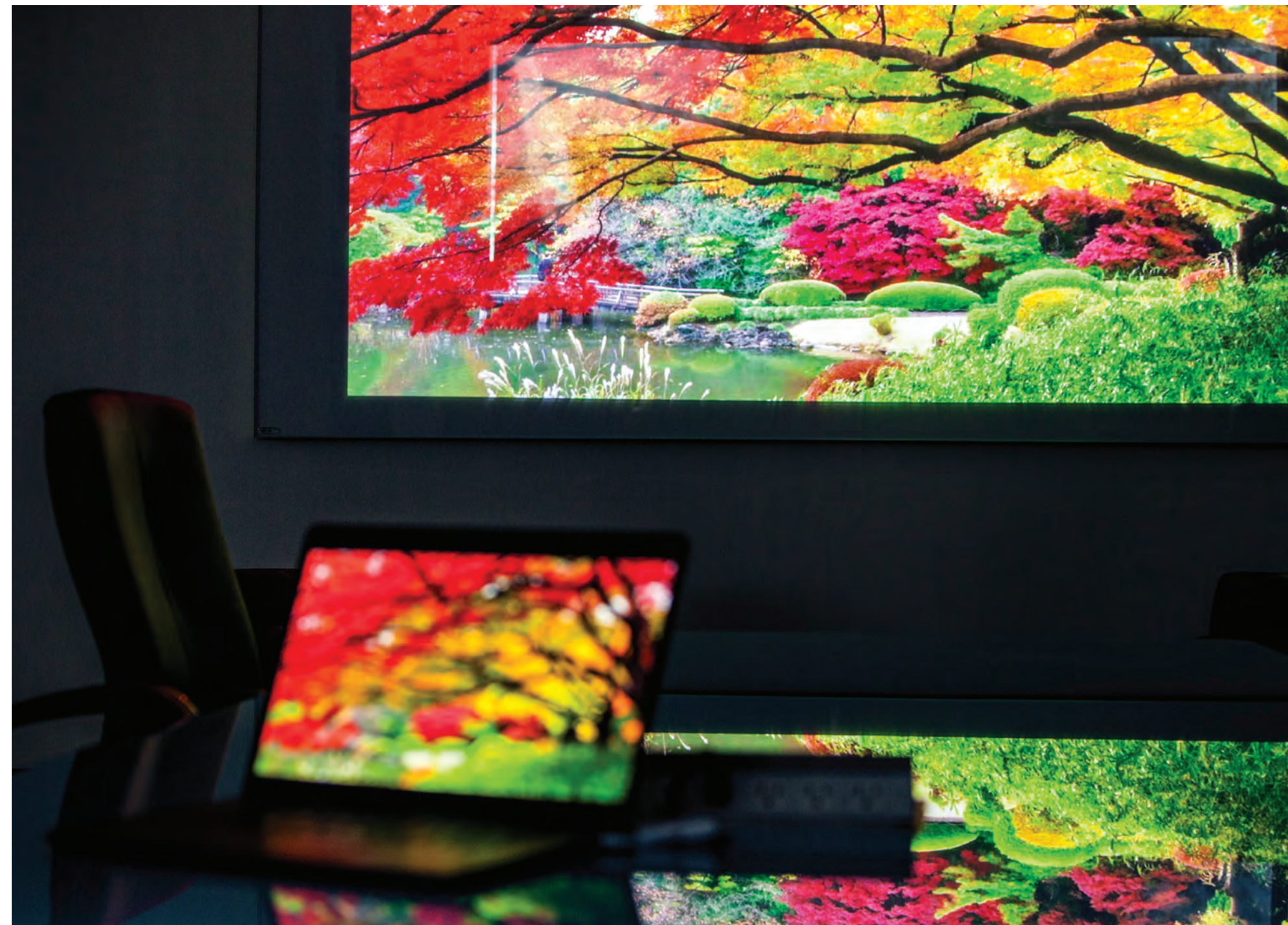
*Absorbs 68% at <500hz, 83% 500-2000hz, 85% >2000hz

SIZE

- Height: 48"
- Width: 23.375"
- Total width of footprint: 46.75"

MAGNETIC

- Available in both magnetic & non-magnetic finish



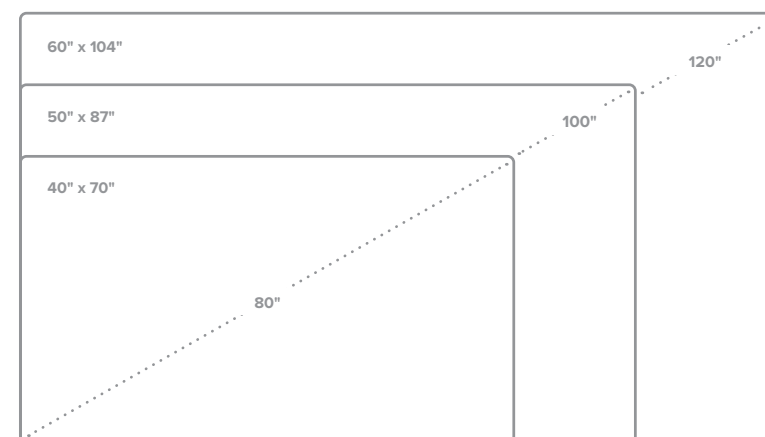
OVERVIEW

View projection glass is an evolutionary step in glassboards. As the first ever high-definition, glass writing surface that can be projected on — View sets the standard for all projection surfaces to come. With its clean lines, clarity of picture, and beautiful, space-saving design, View serves as the ultimate multi-functional projection surface.

Clarus' design team spent three years developing our patented, Micro AG 32 technology that delivers a beautifully crisp projection. Lights on, it's the cleanest, most efficient writing surface available; lights off, it's the premier, high-definition projection surface. View's efficient and purposeful design delivers the world's first truly projectable glass writing surface.

Step up and enjoy the View. Presentations will never be the same.

SIZING OPTIONS

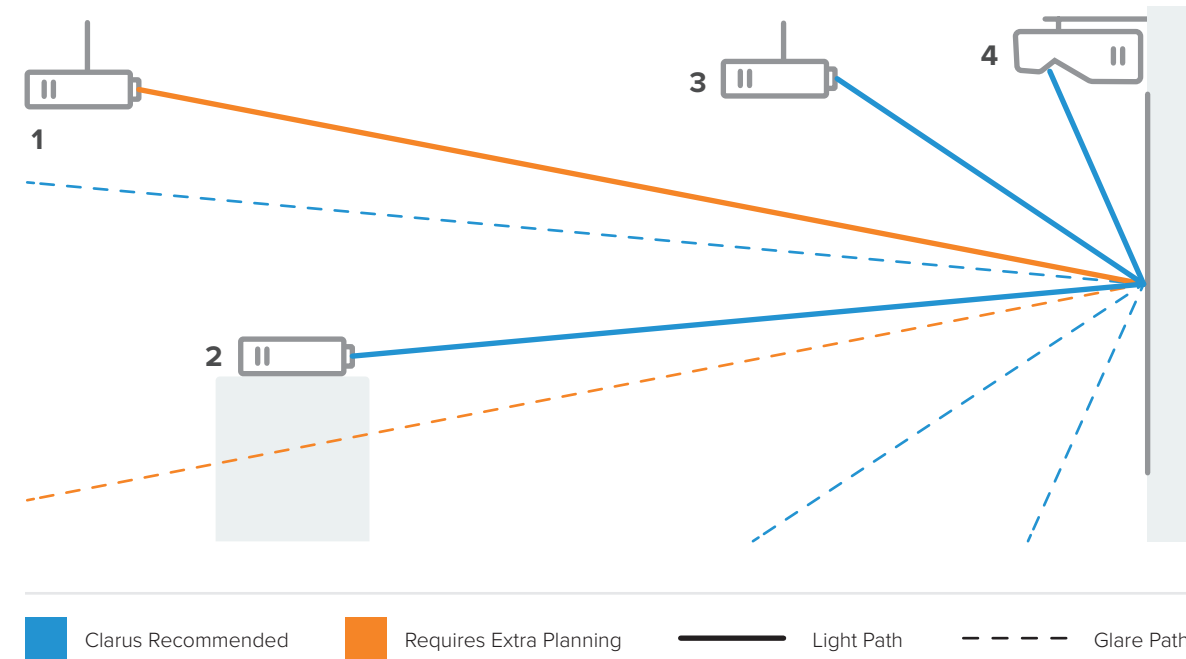


16:9 Aspect Ratio

View is optimized for the international aspect ratio standard for high-definition media.

SELECTING A PROJECTOR TYPE & POSITION

Pairing your View with the correct projector is critical for optimal performance. Traditional, “long” throw and “short” throw projectors can work with View, but can cause a bright spot to appear on the projecting surface in some unique cases. To ensure projection clarity, Clarus suggests using an “ultra-short” throw projector with your View glassboard.



	PROJECTOR TYPE & POSITION	THINGS TO NOTE
1	Traditional, Ceiling-Mounted, Long Throw	<ul style="list-style-type: none"> Lens Glare will likely be viewable by seated audience A high ceiling can result in a successful application
2	Traditional, Table-Mounted, Long Throw	<ul style="list-style-type: none"> Good option, but placement of projector matters The closer the projector is placed to the board, the better
3	Ceiling-Mounted, Short Throw	<ul style="list-style-type: none"> Great option, lens glare is deflected to the floor The height of the ceiling and the viewers proximity to the View board will impact the success of the application
4	Ceiling-Mounted, Ultra-Short Throw	<ul style="list-style-type: none"> Best option, lens glare is deflected to the floor

*Please remember to always consult your AV professional.



VIEW Projection Glass

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish

STARPHIRE GLASS

- View's efficient and purposeful design delivers the world's first of its kind projectable glass writing surface

SILK GLASS

- Matte-finish glass that diffuses light — ideal for environments with large amounts of natural light

PROJECTION SURFACE

SIZE (W x H)

- 80" (70"x 40")
- 100" (87"x 50")
- 120" (104"x 60")

GAIN

- Laboratory tested gain of 0.9

FINISH

- Available in Clarus View White

FRAME FINISH COLOR

- Customize your View with clear anodized or black anodized aluminum frame

SURROUND 3.0

- Surround 3.0, an ultra-thin profile frame that brings your glassboard to the same depth off the wall, for a seamless writing plane
- With View flanked by Surround 3.0 glassboards, designers can build creative spaces for technological and tactile collaboration

View was engineered to deliver an excellent projection experience on writable glass. However, different rooms present unique projection needs, due to lighting, spacing, and dimensions. For this reason, Clarus recommends consulting an AV professional when considering View as your projection surface and deciding on a projector.



WALL2WALL

Floor to ceiling, edge to edge. Your creativity should have no bounds.

clarus⁷

COLORS BY CLARUS

Customize your Wall2Wall glass with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

COLORDROP

ColorDrop print technology - a proprietary printing system exclusively by Clarus.

MAGNETIC GLASS

Turn your wall into an inspiration canvas. The pioneering magnetic technology of Clarus Glassboards redefines walls into functional dry-erase and "tack" friendly collaborative surfaces.





OVERVIEW

Wrap an office from floor to ceiling in beautiful Clarus Wall2Wall Glass to create the perfect space, or selectively integrate custom Clarus Glass into your environment. Let your walls become your creativity canvas.

APPLICATION

Clarus Wall2Wall is designed to foster creative, forward thinking work spaces. Whether you're designing conference rooms, elevating a common area, dressing up the inside of an elevator, or telling a brand story on glass, Wall2Wall is versatile enough for any space.

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

SIZE

- Fit your space with Wall2Wall panels up to 144" each
- Custom sizes and shapes available, including cutouts, holes and notches

MAGNETIC

- Available in both magnetic & non-magnetic finish

INSTALLATION

- Easily installs to existing drywall
- Channel and trim included



ADAPT

Your space, your way

clarus⁷



ADAPT YOUR SPACE

It's time to evolve how office furniture serves the needs of the modern, mobile workforce. Transform a space, increase function, enhance design. It's time to Adapt.

YOUR SPACE, YOUR WAY

With patented ColorDrop Technology, your workstation can be customized to include organizational patterns, charts or corporate logos. The only limitation is your imagination.

Glass Colors





TIME FOR AN UPGRADE

Adapt is a modern blend of elegant design and useful function. With hardware engineered precisely to fit your system, it's never been easier to install beautiful Clarus Glass writing panels.

BEFORE ADAPT

Transform dated workspaces with Clarus Adapt to enhance productivity and boost the design aesthetic.

AFTER ADAPT

Clarus Adapt panels mount easily to a wide range of furniture systems. Adapt panels also serve as beautiful dry erase surfaces.



FROM NEUTRAL

Individual workspaces can be cluttered quickly. With few options to personalize and even fewer functional features, the common workstation could desperately use a breath of fresh air.



TO NOTEWORTHY

Clean lines and a functional writing surface that will never ghost, stain, or fade. With limitless color options, Adapt can take a dated workstation and make it modern in a matter of minutes.

- To Do:
- 3pm call
 - Board prep
 - Client dinner
 - Dry cleaning

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

SPECIFICATIONS

- Compatible with most furniture systems
- Best in class lead times
- All Adapt mounting hardware included
- Available in more than 150 standard colors via Colors by Clarus
- ColorDrop custom graphics available
- Magnetic option available

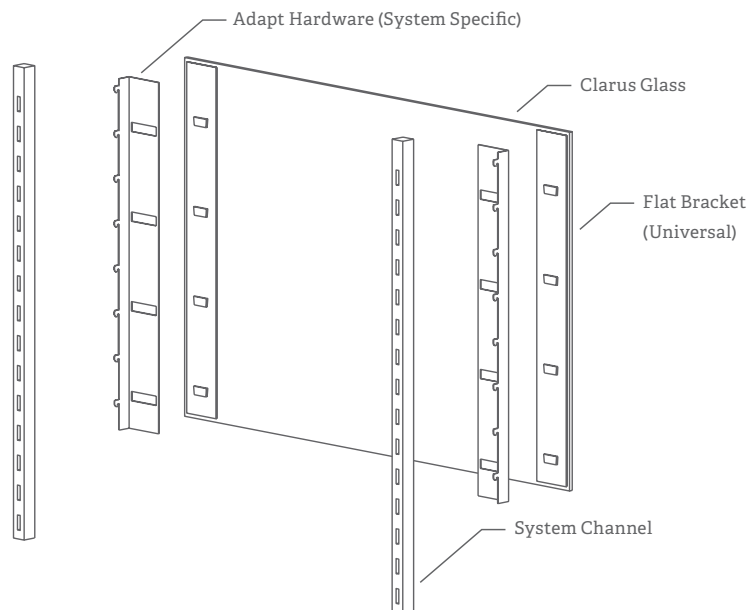
MAGNETIC

- Available in both magnetic & non-magnetic finish

ADAPT COMPATIBILITY

Adapt is compatible with many leading office furniture manufacturers. Our design team has taken the time to engineer minimal and turnkey mounting systems for glass panels. Contact us to discuss a solution for your Adapt system.

Check our growing list of compatible systems at clarus.com/adapt



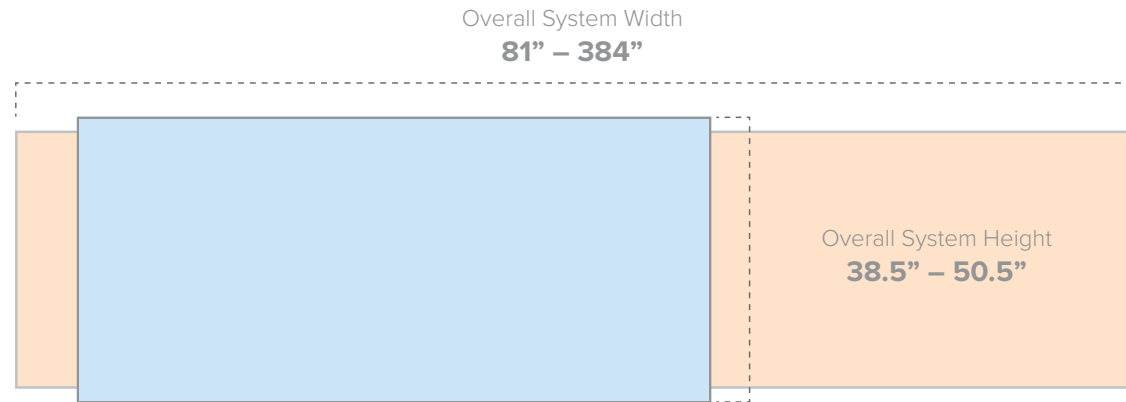


GLIDE

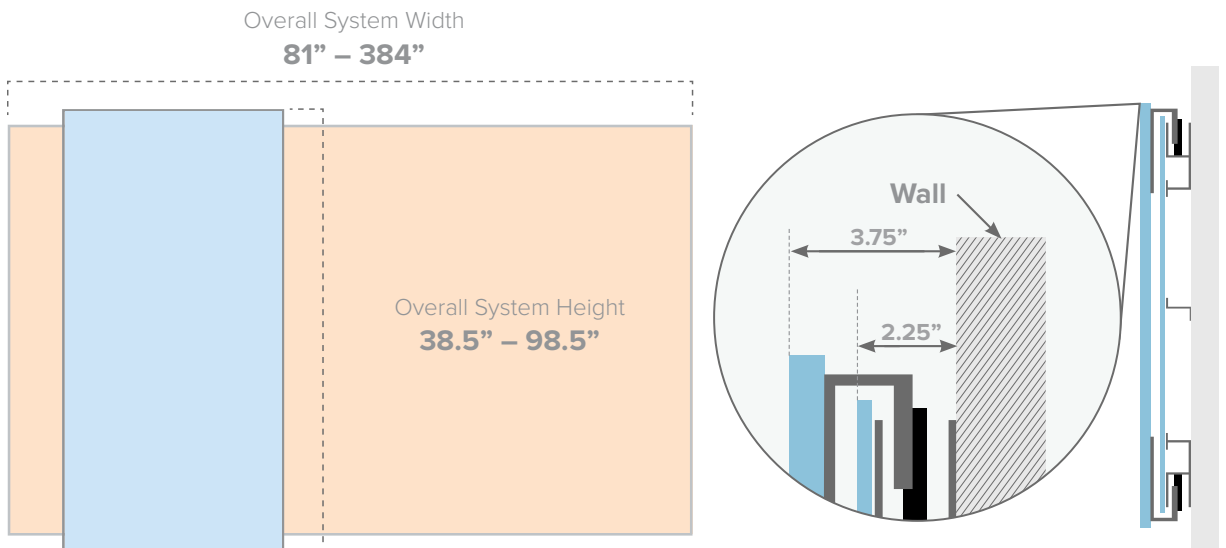
Adding dimension with dynamic movement

SPECIFICATIONS

Glide's intricate design was imagined, designed, and brought to life at Clarus HQ. Giving you a brainstorming canvas unlike any other requires some unique engineering. Below, we've outlined the different ways you can specify Glide.



Horizontal Orientation



Vertical Orientation

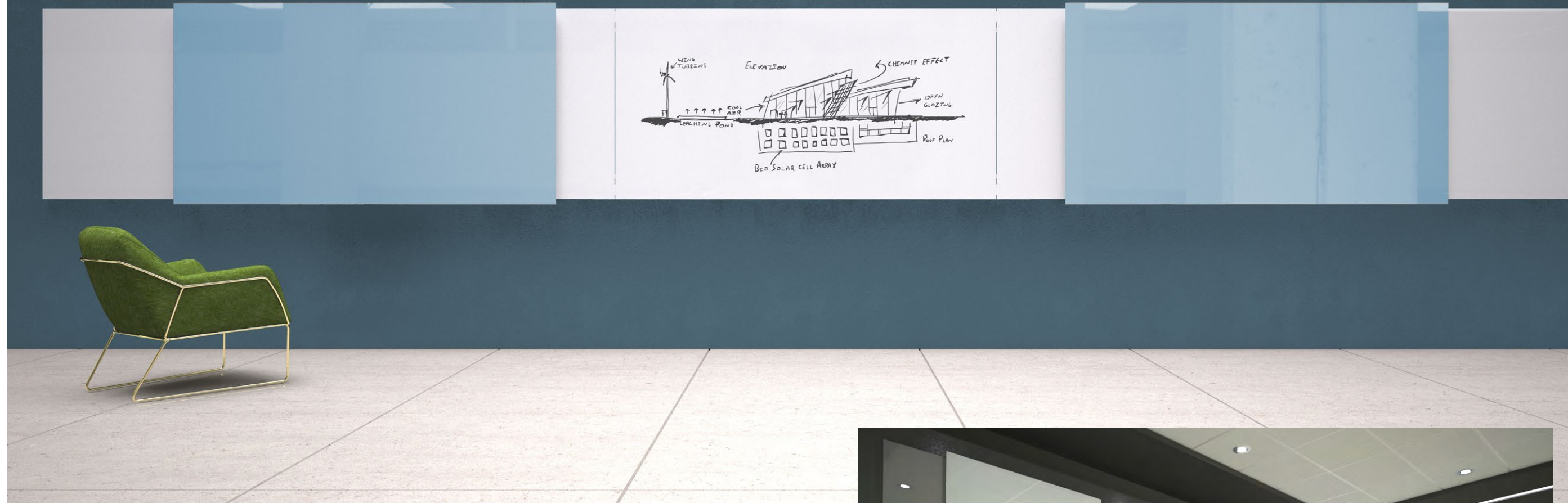
Side View

HORIZONTAL ORIENTATION		
	Fixed Panels	Sliding Panels
Min. Height	36"	38.5"
Max. Height	48"	50.5"
Min. Width	36"	36"
Max. Width	96"	96"

VERTICAL ORIENTATION		
	Fixed Panels	Sliding Panels
Min. Height	36"	38.5"
Max. Height	96"	98.5"
Min. Width	36"	36"
Max. Width	48"	48"

Min. System Height	38.5"
Max. System Height	50.5"
Min. System Width	81"
Max. System Width	384"

Min. System Height	38.5"
Max. System Height	98.5"
Min. System Width	81"
Max. System Width	384"

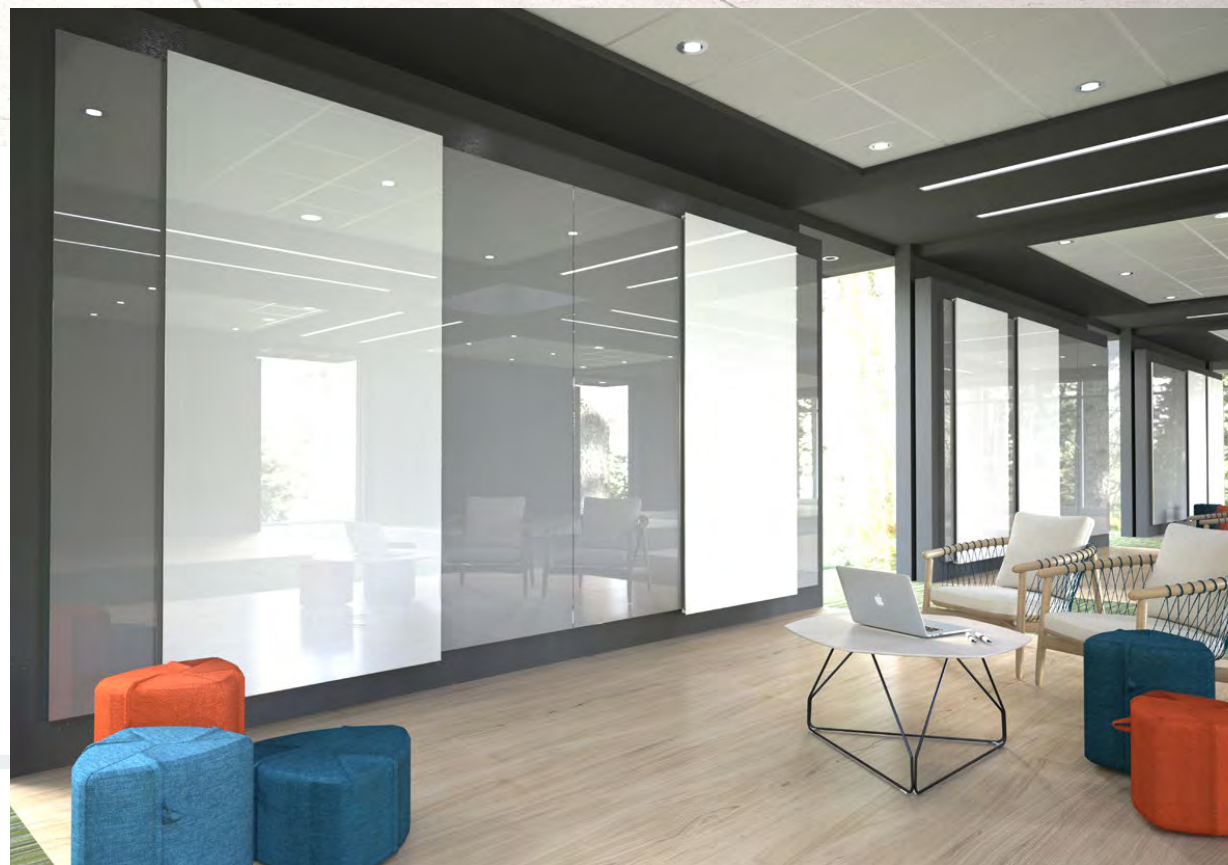


OVERVIEW

Space in the modern office is at a premium, and designers are being asked to add more function into less space. That is why we designed Glide, the first-of-its-kind solution to take stunning glass markerboards and give them dimension.

Glide is a fully integrated, sliding glassboard system with concealed hardware, designed to allow sliding glass panels to smoothly move across the face of fixed, wall-mounted panels.

Glide's three-dimensional system maximizes existing wall space, providing hundreds of square feet of glass writing surface in one compact design. The patented design makes it easy to keep your ideas flowing without stopping to erase.



FAQ

HOW MUCH WALL SPACE IS REQUIRED FOR GLIDE?

Because we make every part of our products in our vertically integrated manufacturing facility, there are limitless options for Glide. Just keep in mind that wall space must have a minimum of 6" clearance around the entire system. This clearance is for single system installs only. The minimum 6" clearance is measured from the highest and lowest points in the Glide system (the sliding panels' height) and the farthest left and right points in the system (the fixed, wall-mounted panels' width).

WHAT TYPE OF WALL IS REQUIRED FOR GLIDE?

Glide systems can be installed on most common wall types — metal stud, sheetrock, masonry, concrete, etc. — as long as the wall surface is flat to +/- 0.25" across the installation area. No blocking or wall reinforcements are required.

DO GLASS PANELS SLIDE THE ENTIRE WAY ACROSS THE FIXED, WALL-MOUNTED PANELS?

Sliding panels will slide the entire length of the system, stopping 2-3 inches before the left and right ends of the fixed, wall-mounted panels. Our patented Keep Your Fingers technology ensures the safety of users by preventing sliding panels from bumping into one another. There are no intermittent stops available in the Glide system, and multiple sliding panels will always have a 2" gap between them for safety.

HOW MANY PANELS ARE INCLUDED IN THE GLIDE SYSTEM?

The size and orientation of each individual Glide system will dictate the number of sliding panels each system can accommodate. Clarus engineers designed Glide to function in either a horizontal or vertical orientation. When Glide orders are placed, our engineered formulas calculate the ideal number of fixed, wall-mounted panels and the maximum number of sliding panels the system's size should include.



COLORS BY CLARUS

Customize your Glide system with Colors By Clarus — a beautiful array of 150+ standard colors, carefully curated to be the richest, most vibrant hues on glass. Our proprietary glass coating technology and paint formulas allow our team to custom match any color imaginable.

COLORDROP

ColorDrop is Clarus' proprietary, direct-to-glass, UV printing technology. Print colorful, high-definition images, graphics, and charts directly onto any glassboard, guaranteed to never fade or discolor.

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Available in Starphire (gloss) or Silk (matte) finish
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns, and artwork printing
- Direct-to-glass, UV printing is guaranteed to never fade or discolor

SIZE

- Glide's height and width are dependent on one another — a change in one value will affect the other value

HORIZONTAL ORIENTATION

- Any width, from 36 – 96 inches per panel
- Any height, from 38.5 – 50.5 inches per panel

VERTICAL ORIENTATION

- Any width, from 36 – 48 inches per panel
- Any height, from 38.5 – 98.5 inches per panel

MAGNETIC

- All Glide panels are magnetic

DESIGN DETAILS

CLARUS N-LINE DRIFT TECHNOLOGY

- Keep Your Fingers technology — bumpers prevent sliding panels from touching
- Anti-flex engineering, designed to withstand impact

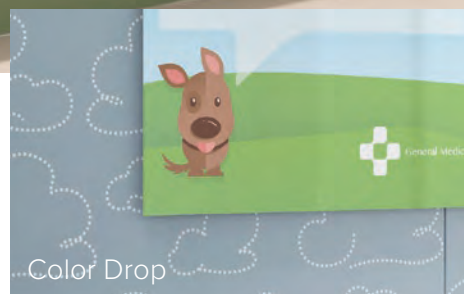
SPECIFICATIONS

- All sliding panels are 2-1/2" taller than fixed, wall-mounted panels (1.25" on top and bottom)
- Sliding panels will never touch each other, leaving 2" of space between each sliding panel
- All sliding panels are the same size, and all fixed, wall-mounted panels are the same size



OVERVIEW

Healthboard's non-porous, bacteria-resistant surface makes it the ideal communication tool for hospital rooms, nurse stations, and other areas where patient health is the highest priority. Fabricated from safety glass, Healthboard's dry-erase surface offers rich color palettes. With two customizable product lines, ColorDrop and Transition, Healthboard provides either permanent or interchangeable graphics to meet patients' needs.



CUSTOM DESIGN OPTIONS

Healthboard is offered in two customizable product styles — ColorDrop features graphics printed directly to glass using our proprietary technology, while Transition uses a removable graphic system that provides interchangeable custom graphics as needed.

SIZING OPTIONS



Standard sizes
Our most popular sizes, but any size is possible.

Customizable
Custom shapes and sizes are available at no extra charge.

TRANSITION

A turnkey solution for ever-changing communication needs — Transition is a removable graphics system that allows you to customize your glassboard's purpose. Interchange charts, designs, and other dynamic information with this state-of-the-art solution. All transition graphics are fully customizable and printed in complete, high-resolution color.



COLORS BY CLARUS

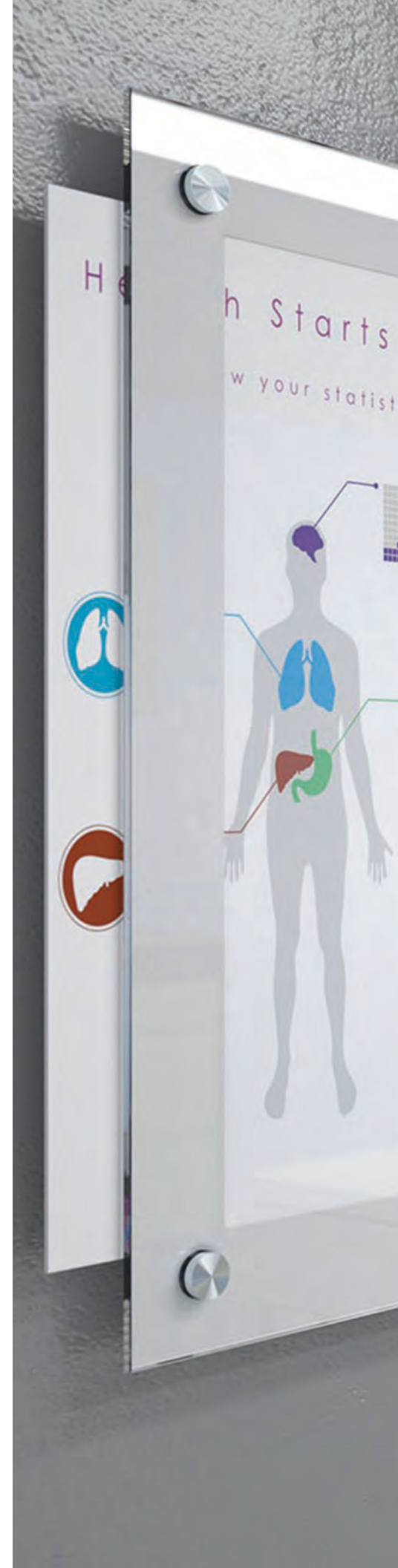
Customize your glass with any color. Visit clarus.com/CBC to see the entire Colors by Clarus collection.

COLORDROP

ColorDrop print technology — a proprietary printing system exclusively from Clarus. Design your own beautifully colored, intricately detailed graphics to print directly to the back of your glassboard.

TEMPLATES

Choose from over 50 popular Healthboard design templates or provide your own artwork.



HEALTHBOARD

Innovating Communication

clarus¹

CLARUS GLASS

- 1/4" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety
- Non-porous and bacteria-resistant, Healthboards are easily cleaned and sanitized

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns, and artwork printing
- Direct-to-glass UV printing is guaranteed to never fade or discolor

TRANSITION

REMOVABLE GRAPHICS

- Interchange graphics, charts, and other information as needed
- Your Healthboard is guaranteed to last the lifetime of the wall, but medical information is not — always stay up to date with interchangeable graphics

STAND-OFF MOUNTING

- Utilizes stainless steel stand-offs and fully concealed mounting clips for removable graphics

SIZE

STANDARD SIZES

- 18" x 24"
- 24" x 36"
- 36" x 48"

CUSTOM SIZES

- Endless custom sizes and shapes available

MAGNETIC

- Available in both magnetic and non-magnetic finish

MOUNTING

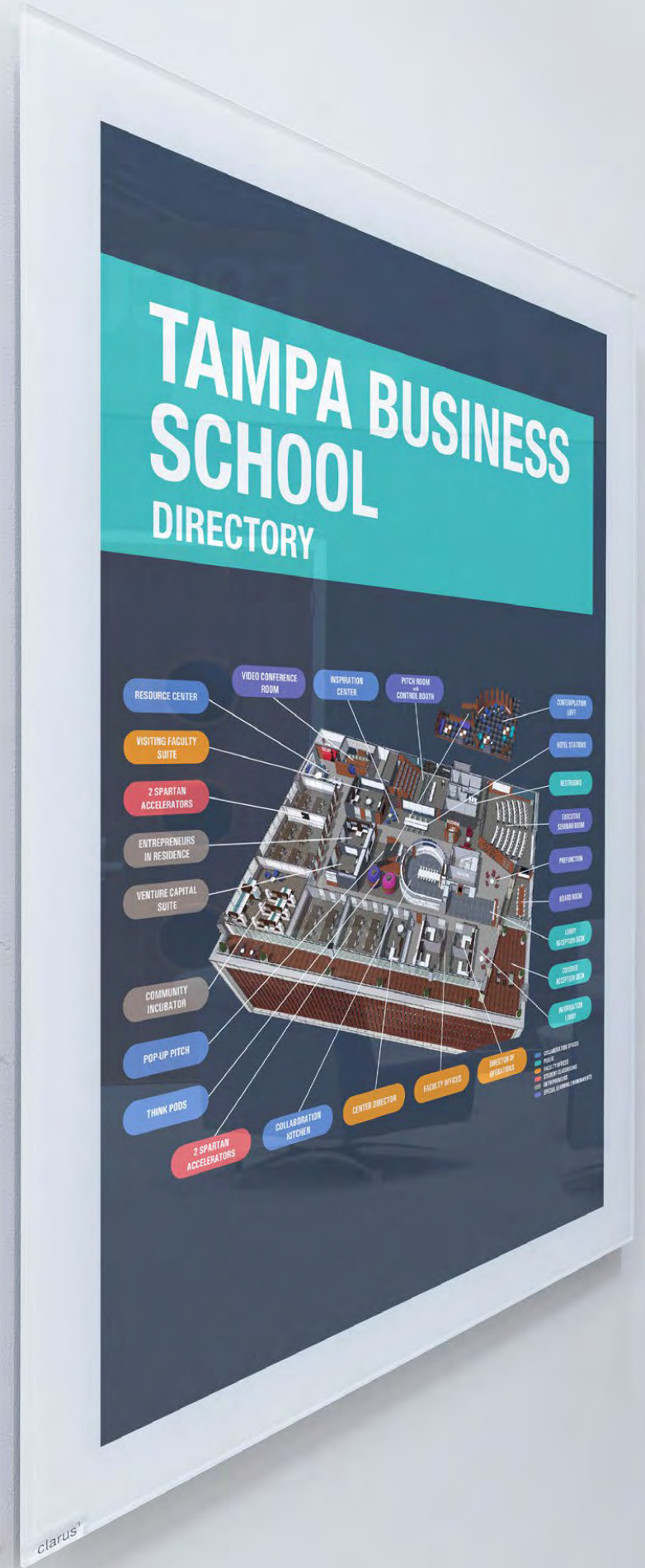
- All mounting hardware and anchors included



FLOAT™ TRANSITION

Change is constant. Transition is key.

clarus⁷

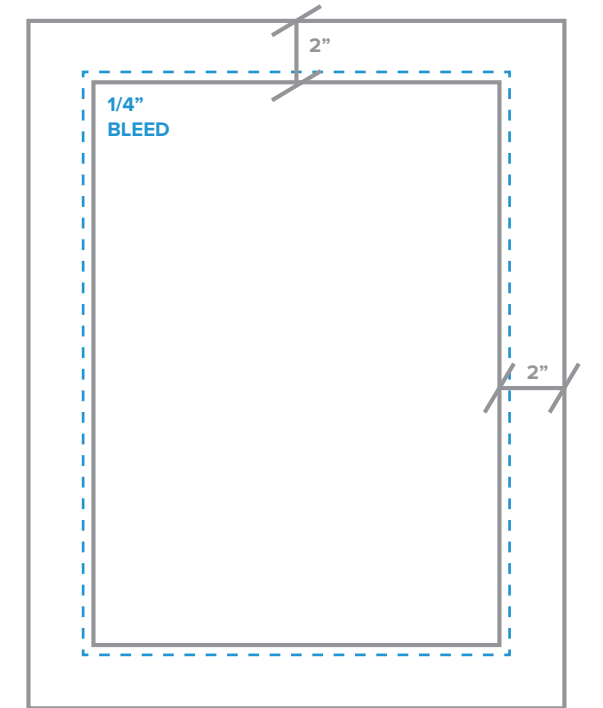


OVERVIEW

When inspiration strikes, make sure you have the perfect canvas to capture your creativity. While maintaining the sleek design and concealed hardware of the traditional Float™ glassboard, Float Transition allows you to interchange your graphics, signage, or artwork as inspiration arises. The proprietary hardware, designed by Clarus engineers, not only allows for easier mounting on uneven surfaces, but also features spring-loaded pressure points that enables users to utilize graphic inserts of various thicknesses up to 1/4".



SIZING OPTIONS



Please note: The 2" back painted, glass frame margin on each side of the Float Transition board should be added to the graphics sizes listed below.

Allow for a 1/4" bleed on graphics.

(i.e. 8.5" x 11" graphic = 12.5" x 15" Float Transition board)

GRAPHIC IMPERIAL SIZES (IN)	GRAPHIC SHEET FORMAT SIZES
8.5 x 11	A1
11 x 17	A2
12 x 18	A3
14 x 22	A4
14 x 36	B1
18 x 24	B2
20 x 30	B3
22 x 28	B4
24 x 36	
27 x 40	
30 x 40	
36 x 48	



COLORS BY CLARUS™

Customize your glass with any color.
Visit clarus.com/CBC to see the entire Colors by Clarus collection.



Standard CBC Library

COLORDROP™

ColorDrop print technology — a high resolution, proprietary printing system exclusively by Clarus.



CLARUS GLASS

- 1/4" Clarus tempered safety glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish and eased corners for safety
- Starphire (gloss) finish

COLORS & PRINTING

COLORS BY CLARUS

- 150+ standard colors
- Unlimited options with Clarus' color-matching ability

COLORDROP

- Custom logos, patterns, and artwork printing
- Direct-to-glass, high resolution, UV printing is guaranteed to never fade or discolor

SIZES

- Accommodates graphic sizes from 8.5" x 11" up to 36" x 48"

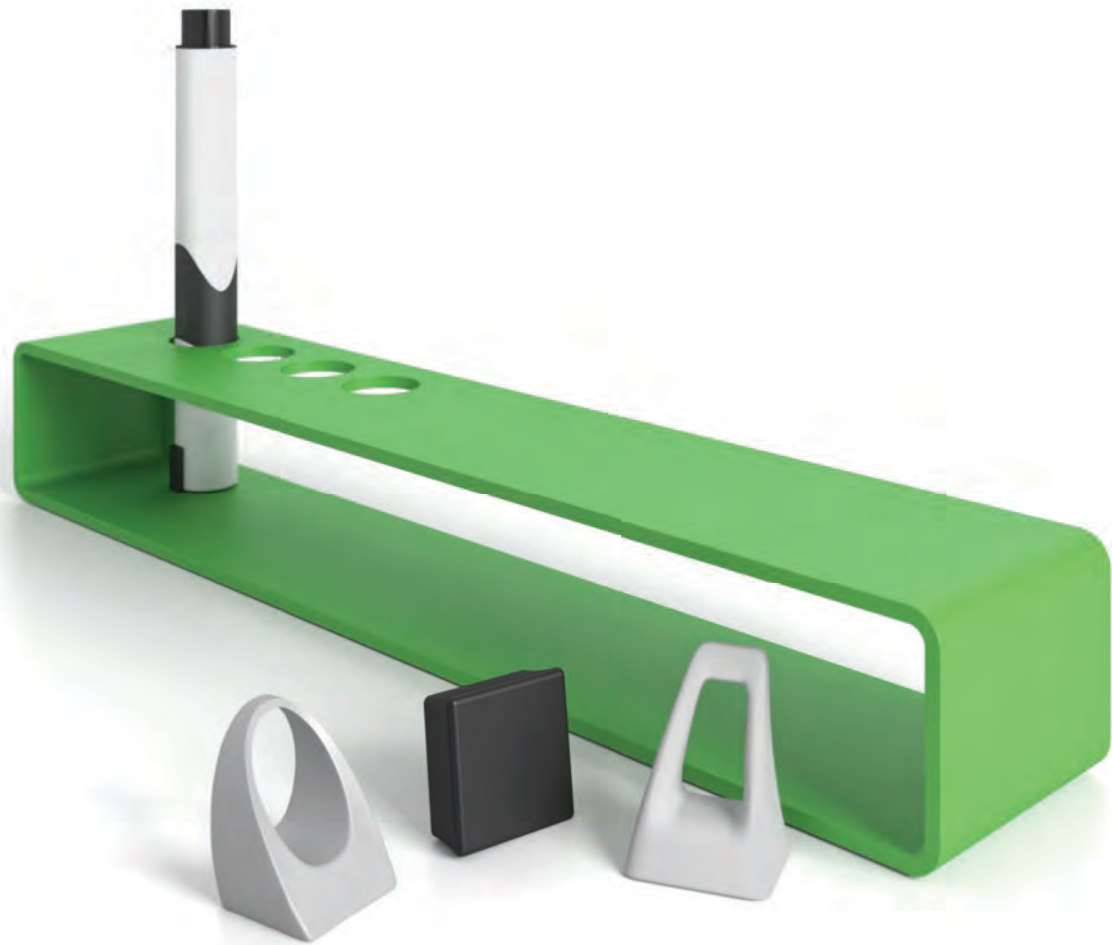
DESIGN DETAILS

- Cleaner look, no visible hardware
- Snap-in mounting standoffs
- Patent-pending pressure inserts keep graphic tight and flat against glass
- Glass face sits 1" off wall
- Easy to mount
- Can be mounted to solid doors



CLARUS MARKERS & ERASERS

A carefully curated collection of markers and erasers for Clarus products.



CLARUS MARKERS

- Set of 4 colors
- Traditional dry-erase marker
- Low odor



PILOT PAINT MARKERS

- Set of 4 colors
- Paint marker
- Great for darker color glassboards



TEX PAINT MARKERS

- Set of 12 florescent colors
- Dry-erase
- Great for darker color glassboards



VBOARD MARKERS

- Set of 5 colors
- Erase dry or wet-erase
- Made from 91% recycled content



EXPO ERASER

- Traditional dry eraser



MAGNET ERASER

- Adheres to any magnetic glassboard
- Traditional dry eraser

ACCESSORIES

clarus¹

MAGNETS & TRAYS



SHOWN IN SATIN SILVER



WHITE

SATIN SILVER

GRAY

GUN METAL

TRUE BLUE

YELLOW SUN

BIG ORANGE

ENERGETIC RED

KELLY GREEN

JET BLACK

PERSONABLE PURPLE

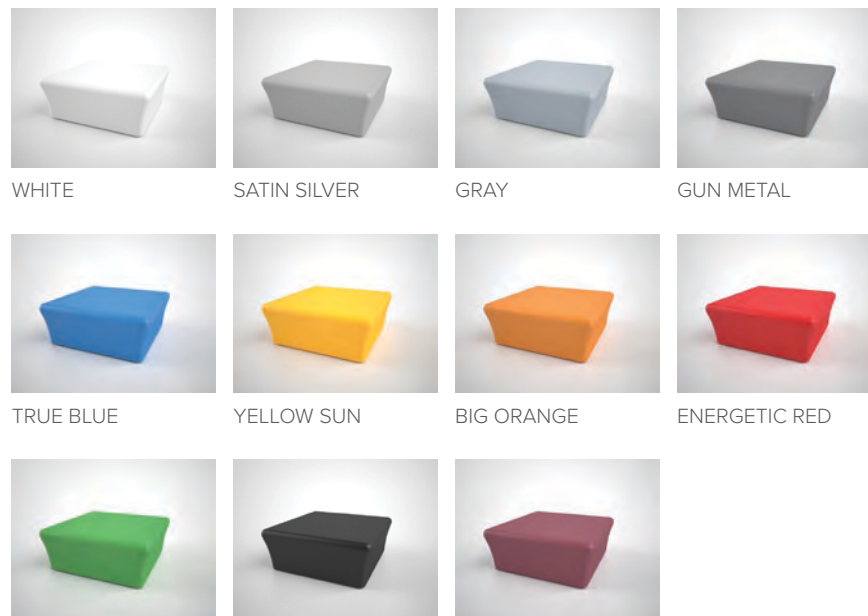
BOX TRAY

So much more than just a box. The first ever magnetic marker and eraser holder for your glassboard, available in 11 colors.

- 11 color options
- 1.75" tall x 2.25" deep x 12" wide
- Attaches easily to magnetic glassboards



SHOWN IN GUN METAL



WHITE

SATIN SILVER

GRAY

GUN METAL

TRUE BLUE

YELLOW SUN

BIG ORANGE

ENERGETIC RED

KELLY GREEN

JET BLACK

PERSONABLE PURPLE

SQUARE MAGNETS

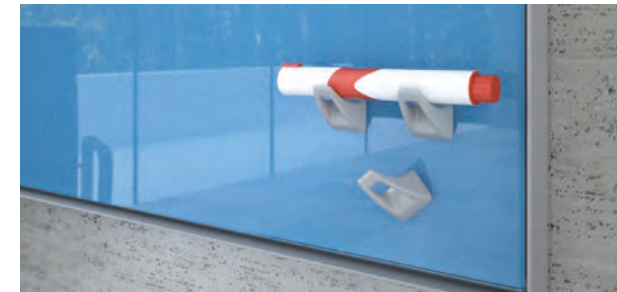
A square with the strength of ten ordinary magnets. Made with rare earth magnets and a soft-touch finish, available in 11 colors.

- 11 soft-touch color options
- 1" x 1"
- Set of 3 comes with all magnetic glassboards



LOOP

- Soft gray
- .875" wide x 1.25" tall
- Sold in sets of 3 rare earth magnets



HOOK

- Soft gray
- 1" wide x 1.25" tall
- Sold in sets of 3 rare earth magnets



GLASS

- 150+ Standard colors
- 4" deep x 24" wide
- Mounts easily with included hardware



T-TRAY

- Anodized aluminum
- 2.75" deep x 12" wide
- Mounts easily with included hardware



CURVE

- Anodized aluminum
- 6.75" tall x 1" deep x 3" wide
- Mounts easily with removable adhesive

COLORS BY CLARUS

You don't have to settle for boring. Let us give you 150+ reasons to fall in love with glass.







OVERVIEW

Color is a personal expression of style that defines the tone of a space. Colors by Clarus is a beautiful array of over 150 custom colors carefully chosen by the Clarus Design Studio. Apply Colors by Clarus to any project and transform your space.



COLORS BY CLARUS

Need color? Craving a splash of uniqueness to complement a space? Colors by Clarus is your palette - over 150 standard colors available on demand. The Clarus Design Studio carefully curated the perfect selection of colors, intentionally designed to be the richest and most vibrant offering available for glass. Still need a custom color? No problem! A friendly Clarus designer can help custom match any specification.

CLARUS GLASS

- Available with all Clarus products
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear Polish and eased corners for safety

THE CLARUS LIBRARY

Functional use of color enhances collaboration in an open space. Colors by Clarus delivers with industry-leading color accuracy and rapid turn times to inspire your creativity. Looking for that perfect color? Our color library is stocked with thousands of mini-glassboards, all you have to do is ask!



Tab 8 – Value Added Products and Services

- ◆ Include any additional products and/or services available that vendor currently performs in their normal course of business that is not included in the scope of the solicitation that you think will enhance and add value to this contract for Region 14 ESC and all NCPA participating entities.

See Clarus Naturals and be!Wall Product Guides

You'd Bet Your **Glass** It's Real



Naturals

Naturals is the latest customization option for Clarus Glassboard products that gives your glassboard the beautiful look of stone, marble, wood and more without the cost and environmental impact. Our advanced printing technology coupled with detailed hand-craftsmanship allows us to customize Clarus products to bring the timeless natural aesthetic of your choosing to your space.

Choose from any of these options:



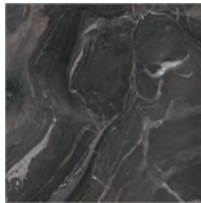
Soft White Marble



White Gold Marble



Beige Marble



Dark Gray Marble



Light Birch Wood



Light Maple Wood



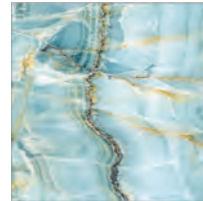
Weathered Gray Wood



Medium Oak Wood



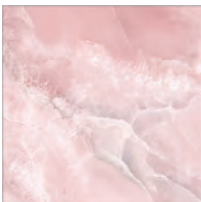
Yellow Oak Wood



Light Blue Onyx



Dark Blue Limestone



Rose Quartz



Concrete



Products: Table Tops, Wall boards, Glide, Mobiles
Pricing: Same customization cost as ColorDrop
Printing Lead Time: Add 1 week to product lead time

Contact a rep today
info@clarus.com
888.813.7414
clarus.com

clarus⁷



BE! WALL™

Put your best ideas on display

clarus⁷

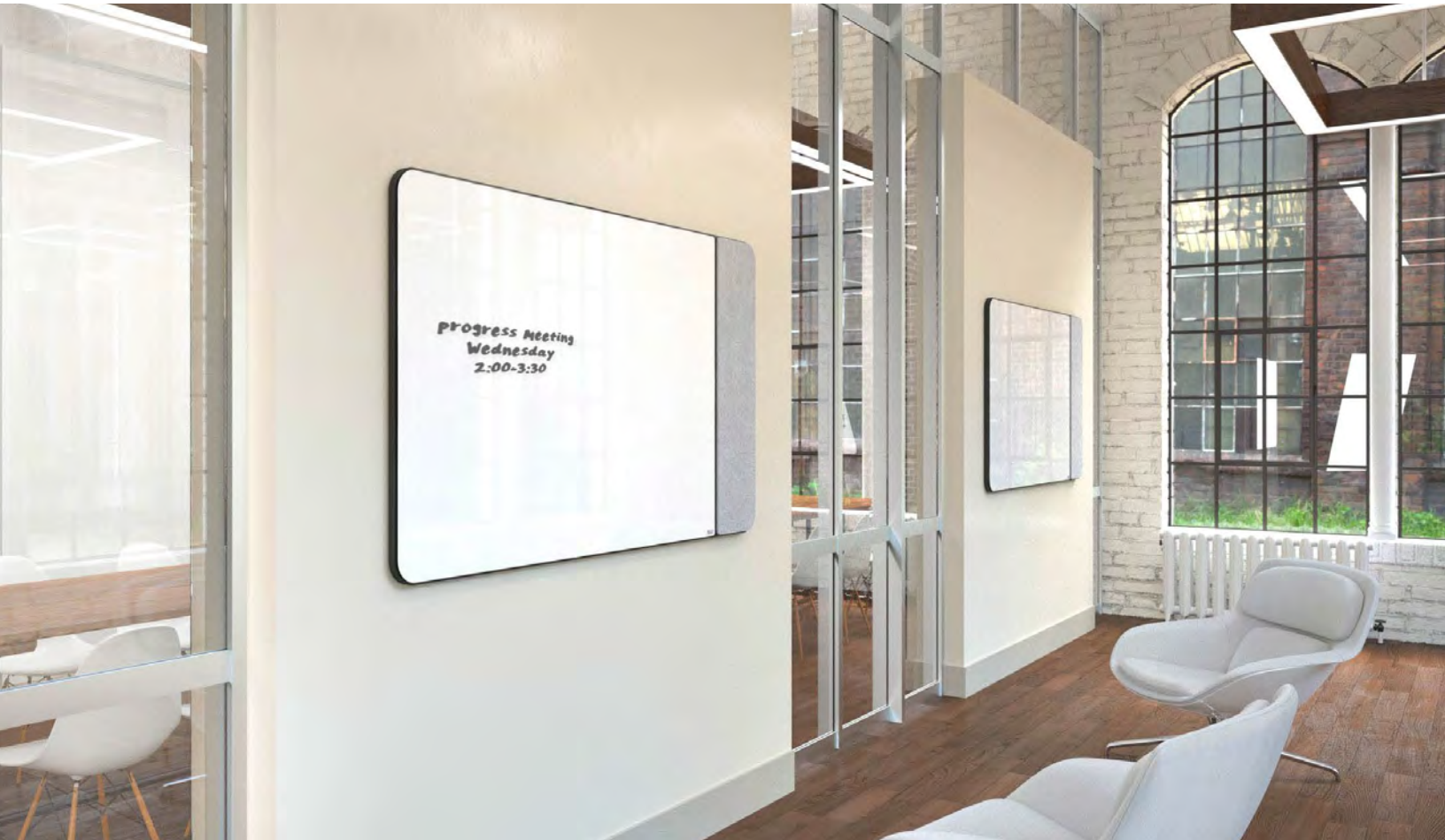
OVERVIEW

The simple and elegant be! Wall glassboard puts your best ideas on display. The cleanly designed be! Wall comes in one standard size with a selection of two core finishes and boasts magnetic glass, radiused corners, and added depth to prevent marker smudges and stains on your wall. The small acoustic panel is ideal for tacking up important items such as photos, notes, or fabric samples to enhance your most creative brainstorm sessions. Easily installed with the Clarus® TruMount™ system, the be! Wall can be hung horizontally or vertically, accommodating any modern-day work environment. With be! Wall, everyone can collaborate without breaking the bank.



SIZING OPTIONS

bel Wall is available in one size.





BE! FAMILY™

The newest member of the Clarus be! Family—The companion wall board to the be! Mobile™ glassboard on wheels, be! Wall offers the same beautiful design features and quality materials, along with matching colors. Bundle them together and build out your workspace with these glassboard BFF's.

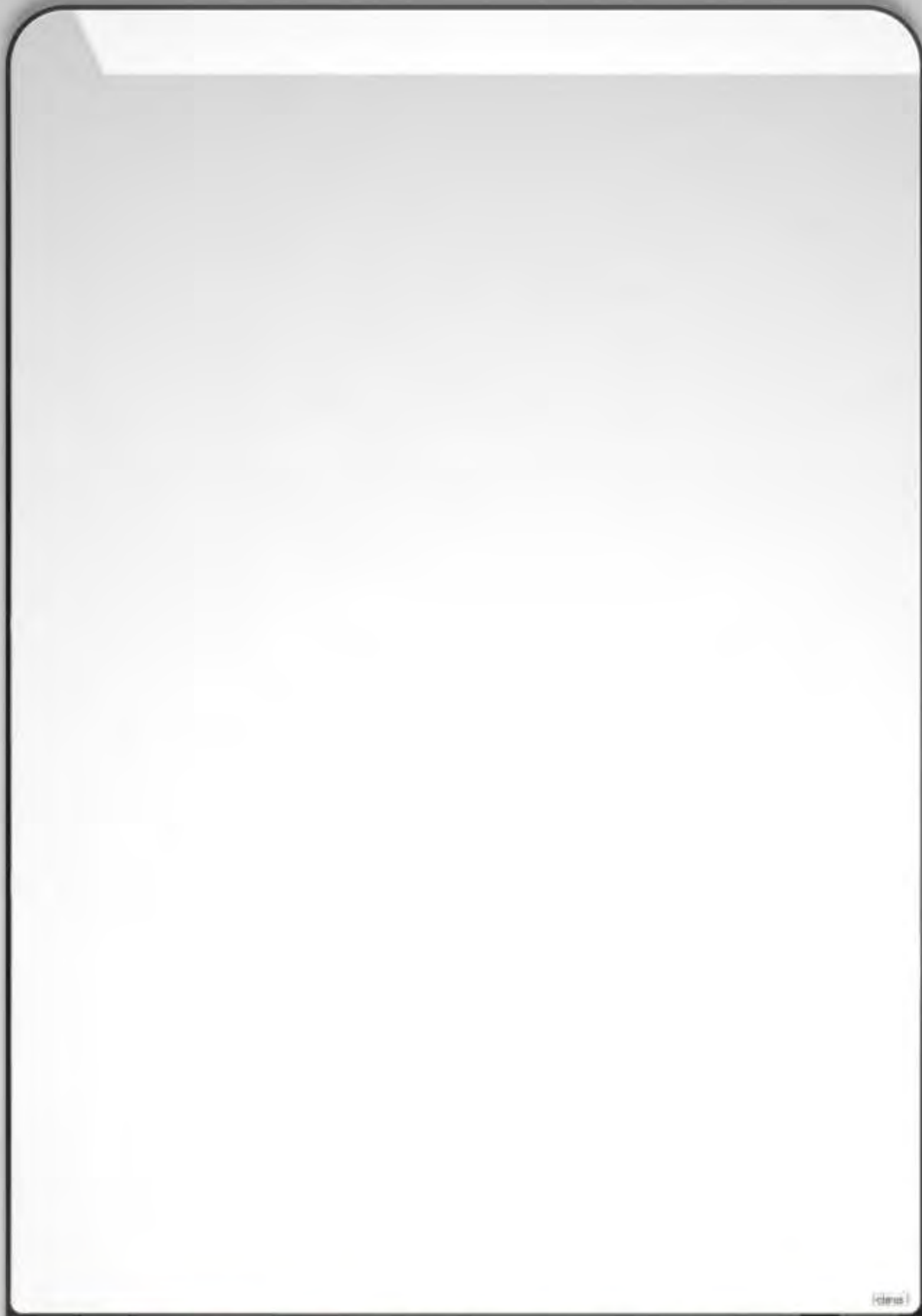
ACOUSTIC PANEL

be! Wall's acoustic panel comes in one color.

PANEL COLOR

Marbled
Gray





Close



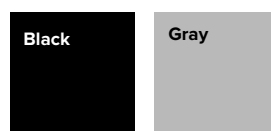
Call Sarah



CLARUS® GLASS

- 5/32" Clarus tempered safety writing glass
- Non-staining writing surface
- Compatible with any marker, even permanent
- Clarus Opti-Clear finish
- Low-iron, non-porous glass
- Elegant, large radius corners

CORE FINISHES



ACOUSTIC PANEL

- 3/8" Clarus acoustic felt
- Made of recycled materials, recyclable product
- Available in one color
- Non-magnetic
- Tackable

SIZE

- 67 3/8" wide x 40" tall x 1 1/2" deep

MAGNETIC

- Available in magnetic finish

MOUNTING STYLE

- Concealed mounting hardware and anchors included
- The Clarus patented TruMount™ hardware allows horizontal or vertical mounting

Tab 9 – Innovation

- ◆ Please provide details of your most recent innovation and how it affected sales in the public sector.
 - New categories
 - New fabrics and finishes
 - New ergonomics
 - New safety features
 - New performance enhancement
 - Other
- ◆ Please outline your timeline for future innovation.
 - New categories
 - New fabrics and finishes
 - New ergonomics
 - New safety features
 - New performance enhancement
 - Other

See "The Clarus Advantage" document



The Clarus Advantage

Clarus consistently brings new and innovative ways to communicate ideas to the world not by chance, but by constantly delivering upon the fundamental core values that truly set us apart from the rest.



Sustainability

Clarus is the standard for environmental sustainability. From the quality of our raw materials, to responsible manufacturing processes and lifetime sustainability, we are passionate about our commitment to a more sustainable future.



Customization

Our proprietary glass printing technology allows us to custom-print anything you desire. From custom shapes and sizes to custom color matching, the sky is the limit for you and your glassboard.



Anti-Microbial

Our glass is non-porous which inhibits the growth of bacteria, providing an extra layer of hygienic protection – all without affecting the aesthetics of your environment.



Fast Lead Times

Need glass in a hurry? We've got you covered. We'll ship your favorite glassboards in 2 days with our Quick Ship program.



High Quality

With sleek tempered glass five times stronger than normal glass, a frameless design, and a polished edge, our products have been engineered with all the best features to truly surpass the competition.



Award Winning

With unmatched elegance, customization, and functionality, Clarus products have set themselves apart with 10+ industry awards.

Clarus is the leading glassboard manufacturer and solutions innovator.



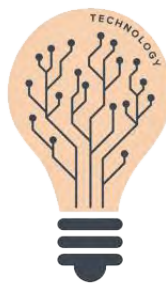
Low Iron

Clarus invests time, energy, and resources to purchase glass from a highly engineered float glass manufacturer. By removing 90% of residual iron, our glass eliminates the green tint of regular glass, so your Clarus product is clear with clean colors and graphics.



Colors

Customize your glass with any color to match your branding with Colors by Clarus™, or provide your own unique color for precision matching. Clarus has the tightest color accuracy tolerances in the entire industry, with over 150 standard colors and unlimited custom colors available for all glass surface finishings.



Technology

Innovation and technology are a central focus for fulfilling communication needs as the way people work, collaborate, and learn constantly shifts. Latest innovations include projection glass, partnerships with tech-forward companies like LogiTech®, and integrating glassboards with the most popular teleconference software options. There's no telling what we'll come up with next.

Tab 10 – Required Documents

- ◆ Federal Funds Certifications
- ◆ Clean Air and Water Act & Debarment Notice
- ◆ Contractors Requirements
- ◆ Antitrust Certification Statements
- ◆ Required Clauses for Federal Assistance by FTA
- ◆ State Notice Addendum

Federal Funds Certifications

Participating Agencies may elect to use federal funds to purchase under the Master Agreement. The following certifications and provisions may be required and apply when a Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

- Pursuant to Federal Rule (A) above, when a Participating Agency expends federal funds, the Participating Agency and Offeror reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

- Pursuant to Federal Rule (B) above, when a Participating Agency expends federal funds, the Participating Agency reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror as detailed in the terms of the contract

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 CFR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

- Pursuant to Federal Rule (C) above, when a Participating Agency expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- Pursuant to Federal Rule (D) above, when a Participating Agency expends federal funds during the term of an award for all contracts and subgrants for construction or repair, offeror will be in compliance with all applicable Davis-Bacon Act provisions
- Any Participating Agency will include any current and applicable prevailing wage determination in each issued solicitation and provide Offeror with any required documentation and/or forms that must be completed by Offeror to remain in compliance the applicable Davis-Bacon Act provisions.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- Pursuant to Federal Rule (E) above, when a Participating Agency expends federal funds, offeror certifies that offeror will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by Participating Agency resulting from this procurement process.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants,

Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

- Pursuant to Federal Rule (F) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (F) above

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non- Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

- Pursuant to Federal Rule (G) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency member resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (G) above

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

- Pursuant to Federal Rule (H) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency. If at any time during the term of an award the offeror or its principals becomes debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency, the offeror will notify the Participating Agency

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- Pursuant to Federal Rule (I) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term and after the awarded term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that it is in

compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and all subrecipients shall certify and disclose accordingly.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.334. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.334 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that its products comply with all applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Participating Agencies will clearly identify whether Buy America Provisions apply in any issued solicitation. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

CERTIFICATION OF ACCESS TO RECORDS

Offeror agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any non-financial documents, papers, or other records of offeror that are pertinent to offeror's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to offeror's personnel for the purpose of interview and discussion relating to such documents. This right of access will last only as long as the records are retained.

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted in the pages above. It is further acknowledged that offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances as applicable.

Offeror: Clarus Glassboards, LLC

Address: 7537 Jack Newell Blvd N.

City, State, Zip: Fort Worth, TX, 76118

Authorized Signature: *Kevin Froehlich*

Date: 07/11/2022

Clean Air and Water Act & Debarment Notice

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

I hereby further certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations

Potential Vendor	<u>Clarus Glassboards, LLC</u>
Print Name	<u>Kevin Froehlich</u>
Address	<u>7537 Jack Newell Blvd N.</u>
City, State, Zip	<u>Fort Worth, TX, 76118</u>
Authorized signature	<u><i>Kevin Froehlich</i></u>
Date	<u>07/11/2022</u>

Contractor Requirements

Contractor Certification Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the NCPA Participating entities in which work is being performed

Fingerprint & Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed

Business Operations in Sudan, Iran

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.

Authorized signature

Kevin Froehlich

Date

7/11/2022

Antitrust Certification Statements (Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law; and

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Company name	<u>Clarus Glassboards, LLC</u>
Address	<u>7537 Jack Newell Blvd N.</u>
City/State/Zip	<u>Fort Worth, TX, 76118</u>
Telephone No.	<u>888.813.7414</u>
Fax No.	<u>682.652.5344</u>
Email address	<u>kevin@clarus.com</u>
Printed name	<u>Kevin Froehlich</u>
Position with company	<u>Contracts Manager</u>
Authorized signature	<u><i>Kevin Froehlich</i></u>

Required Clauses for Federal Assistance provided by FTA

ACCESS TO RECORDS AND REPORTS

Contractor agrees to:

- a) Maintain all non-financial books, records, accounts and reports required under this Contract for a period of not less than two (2) years after the date of termination or expiration of this Contract or any extensions thereof except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case Contractor agrees to maintain same until the FTA Administrator, the U.S. DOT Office of the Inspector General, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto.
- b) Permit any of the foregoing parties to inspect all non-financial work, materials, and other data and records that pertain to the Project, and to audit the non-financial books, records, and accounts that pertain to the Project and to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed for the purpose of audit and examination. The right of access detailed in this section continues only as long as the records are retained.

FTA does not require the inclusion of these requirements of Article 1.01 in subcontracts.

CIVIL RIGHTS / TITLE VI REQUIREMENTS

- 1) Non-discrimination. In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12132, and Federal Transit Law at 49 U.S.C. § 5332, Contractor or subcontractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, marital status age, or disability. In addition, Contractor agrees to comply with applicable Federal implementing regulations and other applicable implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.
- 2) Equal Employment Opportunity. The following Equal Employment Opportunity requirements apply to this Contract:
 - a. Race, Color, Creed, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal Transit Law at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable Equal Employment Opportunity requirements of U.S. Dept. of Labor regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, 41 CFR, Parts 60 et seq., and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may affect construction activities undertaken in the course of this Project. Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, marital status, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, Contractor agrees to comply with any implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.
 - b. Age. In accordance with the Age Discrimination in Employment Act (ADEA) of 1967, as amended, 29 U.S.C. Sections 621 through 634, and Equal Employment Opportunity Commission (EEOC)

implementing regulations, "Age Discrimination in Employment Act", 29 CFR Part 1625, prohibit employment discrimination by Contractor against individuals on the basis of age, including present and prospective employees. In addition, Contractor agrees to comply with any implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.

- c. Disabilities. In accordance with Section 102 of the Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. Sections 12101 *et seq.*, prohibits discrimination against qualified individuals with disabilities in programs, activities, and services, and imposes specific requirements on public and private entities. Contractor agrees that it will comply with the requirements of the Equal Employment Opportunity Commission (EEOC), "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR, Part 1630, pertaining to employment of persons with disabilities and with their responsibilities under Titles I through V of the ADA in employment, public services, public accommodations, telecommunications, and other provisions.
 - d. Segregated Facilities. Contractor certifies that their company does not and will not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not and will not permit their employees to perform their services at any location under the Contractor's control where segregated facilities are maintained. As used in this certification the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion or national origin because of habit, local custom, or otherwise. Contractor agrees that a breach of this certification will be a violation of this Civil Rights clause.
- 3) Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations, either by competitive bidding or negotiation, made by Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Contractor of Contractor's obligations under this Contract and the regulations relative to non-discrimination on the grounds of race, color, creed, sex, disability, age or national origin.
 - 4) Sanctions of Non-Compliance. In the event of Contractor's non-compliance with the non-discrimination provisions of this Contract, Public Agency shall impose such Contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to: 1) Withholding of payments to Contractor under the Contract until Contractor complies, and/or; 2) Cancellation, termination or suspension of the Contract, in whole or in part.

Contractor agrees to include the requirements of this clause in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

DISADVANTAGED BUSINESS PARTICIPATION

This Contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, "*Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*", therefore, it is the policy of the Department of Transportation (DOT) to ensure that Disadvantaged Business Enterprises (DBEs), as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in the performance of DOT-assisted contracts.

- 1) Non-Discrimination Assurances. Contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. Contractor shall carry out all

applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or other such remedy as public agency deems appropriate. Each subcontract Contractor signs with a subcontractor must include the assurance in this paragraph. (See 49 CFR 26.13(b)).

- 2) **Prompt Payment.** Contractor is required to pay each subcontractor performing Work under this prime Contract for satisfactory performance of that work no later than thirty (30) days after Contractor's receipt of payment for that Work from public agency. In addition, Contractor is required to return any retainage payments to those subcontractors within thirty (30) days after the subcontractor's work related to this Contract is satisfactorily completed and any liens have been secured. Any delay or postponement of payment from the above time frames may occur only for good cause following written approval of public agency. This clause applies to both DBE and non-DBE subcontractors. Contractor must promptly notify public agency whenever a DBE subcontractor performing Work related to this Contract is terminated or fails to complete its Work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. Contractor may not terminate any DBE subcontractor and perform that Work through its own forces, or those of an affiliate, without prior written consent of public agency.
- 3) **DBE Program.** In connection with the performance of this Contract, Contractor will cooperate with public agency in meeting its commitments and goals to ensure that DBEs shall have the maximum practicable opportunity to compete for subcontract work, regardless of whether a contract goal is set for this Contract. Contractor agrees to use good faith efforts to carry out a policy in the award of its subcontracts, agent agreements, and procurement contracts which will, to the fullest extent, utilize DBEs consistent with the efficient performance of the Contract.

ENERGY CONSERVATION REQUIREMENTS

Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plans issued under the Energy Policy and Conservation Act, as amended, 42 U.S.C. Sections 6321 *et seq.* and 41 CFR Part 301-10.

FEDERAL CHANGES

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, listed directly or by reference in the Contract between Public Agency and the FTA, and those applicable regulatory and procedural updates that are communicated to Contractor by Public Agency, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this Contract.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS

The provisions include, in part, certain Standard Terms and Conditions required by the U.S. Department of Transportation (DOT), whether or not expressly set forth in the preceding Contract provisions. All contractual provisions required by the DOT and applicable to the scope of a particular Contract awarded to Contractor by a Public Agency as a result of solicitation, as set forth in the most current FTA Circular 4220.1F, published February 8th, 2016, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. Contractor agrees not to knowingly perform any act, knowingly fail to perform any act, or refuse to comply with any reasonable public agency requests that would directly cause public agency to be in violation of the FTA terms and conditions.

NO FEDERAL GOVERNMENT OBLIGATIONS TO THIRD PARTIES

Agency and Contractor acknowledge and agree that, absent the Federal Government's express written consent and notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to agency, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract.

Contractor agrees to include the above clause in each subcontract financed in whole or in part with federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS

Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. §§ 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, apply to its actions pertaining to this Contract. Upon execution of the underlying Contract, Contractor certifies or affirms, to the best of its knowledge, the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying Contract or the FTA assisted project for which this Contract Work is being performed.

In addition to other penalties that may be applicable, Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on Contractor to the extent the Federal Government deems appropriate.

Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307 (n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

Contractor agrees to include the above clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

State Notice Addendum

The National Cooperative Purchasing Alliance (NCPA), on behalf of NCPA and its current and potential participants to include all county, city, special district, local government, school district, private K-12 school, higher education institution, state, tribal government, other government agency, healthcare organization, nonprofit organization and all other Public Agencies located nationally in all fifty states, issues this Request for Proposal (RFP) to result in a national contract.

For your reference, the links below include some, but not all, of the entities included in this proposal:

http://www.usa.gov/Agencies/State_and_Territories.shtml

<https://www.usa.gov/local-governments>