



April 28, 2023

Mr. James Scaife

[jamess@cottonteam.com](mailto:jamess@cottonteam.com)

President

Cotton Commercial USA, Inc  
5443 Katy Hockley Cutoff Rd  
Katy, TX 77493

Re: Renewal Award of Contract #R191605

Dear Mr. Scaife:

Per official action taken by the Board of Directors of Region 4 Education Service Center on April 25, 2023, Region 4 ESC is pleased to announce that Cotton Commercial USA, Inc has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on January 8, 2020, and subsequent performance thereafter:

**Contract**

Disaster and Non-Disaster Restoration of Operational Services

The contract will expire on April 30, 2024, completing the fourth year of a five-year term contract. Region 4 ESC will continue to monitor this contract to determine if all requirements are being fulfilled.

The contract is available through OMNIA Partners, Public Sector. Your designated OMNIA Partners, Public Sector contact is Jessica Goforth, at (210) 729-0281 or [jessica.goforth@omniapartners.com](mailto:jessica.goforth@omniapartners.com).

The partnership between Cotton Commercial USA, Inc, Region 4 and OMNIA Partners, Public Sector can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,

DocuSigned by:  
  
30EE15BFEF1C4C6...  
Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services