



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

DKI Solutions, LLC hereby provides notice of the following update to
(Vendor Name)

Contract number: R191606 for Disaster & Non-Disaster Restoration of Operational Services on
this date 3.28.2024.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
X Supporting Documentation

Products/Services
____ New Addition
x Update Only
x Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). Pricing for the IHHS services are not listed on this change submission. All costs for related services will be reviewed with the client at the time of service and approved prior to work beginning. For all other services we are requesting a 5% increase in costs to meet with the increase in costs of goods as well as labor rates and related expenses.

Submitted By: Lee Shoop

Approved Date 4/29/2024 | 10:02 PM CDT

Title: SVP Acct. Mgmt, Business Development

Denied Date _____

Contact Number: 630.306.2139

Email Address: lshoop@dkiservices.com

DocuSigned by:
Jorgannic Carter
Region 4 ESC: _____
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