



### Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

DataBank IMX, LLC  
*(Vendor Name)* hereby provides notice of the following update to  
Digital Solutions and Records  
Management  
Contract number: R231002 for \_\_\_\_\_ on this date 01/13/2025.  
*(Contract Title)*

**Instructions:** Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned.

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
 New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Material Change**  
\_\_\_\_ Assignment  
\_\_\_\_ Change in ownership (*sale/purchase*)  
\_\_\_\_ Bankruptcy  
\_\_\_\_ Acquisition  
\_\_\_\_ Merger  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** \_\_\_\_\_  
\_\_\_\_ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). For material changes, indicate the name of the company of the awarded supplier and the official name of assigned or added company.

\_\_\_\_\_  
DataBank is requesting to add optional components to it's Intelligent Document Processing solution  
\_\_\_\_\_

Signed by:  
Lynn M. Bell  
Signature of Vendor: \_\_\_\_\_  
Submitted By: Lynn M. Bell  
Title: VP, Revenue Operations

**Approved Date** 1/14/2025 | 3:39 PM CST  
 **Denied Date** \_\_\_\_\_  
**Region 4 ESC 1<sup>st</sup> Review:** DS  
Initials

Contact Phone Number: 585-406-3195

Email Address: lbell@atabankimx.com

Signed by:  
*Adam Taber*  
Region 4 ESC: \_\_\_\_\_  
A5A9F62707BB46B...  
Signature

**For material changes, the awarded contract holder and/or subsequent assignee agrees to and understands the following principles:**

i. **Contract holder reference.** If the contract holder undergoes a merger, acquisition, or partial assignment, in which case they still maintain the contract, then all transactions made under the existing contract number (including purchase orders) must reference the name of the awarded contract holder. The exception to this requirement is if the contract holder no longer holds the contract or if the company has been acquired by another company and undergone a name change. Notice of the authorized name change, to the existing contract, must be provided and approved by Region 4.

In instances where the contract holder has acquired a separate and distinct company, and it is necessary to designate those certain purchases facilitated by the non-contract holder, then this designation may be made if, and only if, the contract holder is also referenced on the transaction.

ii. **Maintenance of records.** Both the awarded contract holder and subsequent assignee agree to remain responsible for maintaining all auditable records, including documents kept in the ordinary course of business and sales invoices, related to OMNIA Partners, Public Sector and/or contract number pursuant to the statutory requirements identified in the vendor contract.

iii. **Payments.** Both the awarded contract holder and subsequent assignee agree that all payments made by participating entities must be made directly to the contract holder, unless otherwise approved by Region 4. Accordingly, both parties acknowledge that in instances where it is necessary to designate the purchases facilitated by assignee, that the contract holder must also be referenced on the purchase order.

iv. **Handling of Proprietary and/or Confidential Information.** In accord with the terms of the contract, both awarded vendor and assignee agree that at all times it will hold in strict confidence and not disclose to any third party Confidential and/or Proprietary information of Region 4, except as approved in writing by Region 4, and will use the Confidential Information for no purpose other than providing services under the contract. Both awarded vendor and assignee shall only permit access to Confidential Information to those of its employees or authorized representatives having a need to know and who have signed confidentiality agreements or are otherwise bound by confidentiality obligations at least as restrictive as those contained herein.

This document is to be construed in strict accordance with the terms and conditions outlined in the Region 4/vendor Master Agreement referenced herein. Both awarded vendor and assignee agree to uphold the vendor obligations set forth in the vendor agreement. This Agreement will become effective when signed by all parties.

Manufacturer Part #	Offers Part Number	Product Description	License Tier	List Price	Unit	Net Price to Region 4	Net Price to Region 4 inc. freight
<b>KYOCERA Enterprise Information Manager (KEIM)</b>							
DBHS-1-1609A50UN5		KEIM hosted and managed in the DataBank Cloud includes OCR-PDF-A, End User Test enviroment, best practice template for Document Retention,KEIM Document Import Processor and Outlook Integration add ins. User Licenses (price per month)	Base install includes 15 users and 200GB storage	\$3,750.00	per month	\$3,372.50	\$3,372.50
		Additional KEIM User Licenses	16-50 users	\$110.00	per month	\$97.16	\$97.16
		Additional KEIM User Licenses	51-100 users	\$98.00	per month	\$85.80	\$85.80
		Additional KEIM User Licenses	101+ Users	\$79.00	per month	\$69.46	\$69.46
		*Additional KEIM Integrations available upon request					
DBHS-2		KEIM Storage (price per month)	Per TB	\$165.00	per month	\$150.00	\$150.00
<b>KYOCERA Capture Manager (KCM) Pro Licenses (priced per month)</b>							
		KCM hosted and managed in the DataBank Cloud - includes 20 named users and 1 Monitored Folder Connection		\$765.00	per month	\$647.92	\$647.92
		KCM Addt'l User Block - Connect up to 20 addt'l named users		\$82.50	per month	\$73.96	\$73.96
		KCM Connect 1 addt'l Monitored Folder		\$82.50	per month	\$73.96	\$73.96
		KCM Connect 1 Email account		\$82.50	per month	\$73.96	\$73.96
		KCM Connect 1 MFP		\$165.00	per month	\$147.92	\$147.92

Manufacturer Part #	Offers Part Number	Product Description	License Tier	List Price	Unit	Net Price to Region 4	Net Price to Region 4 inc. freight
<b>DataBank Conversion Services (BPO)</b>							
DB-SPP		Records Scanning /Prep per image, B & W and 11 x 14 or smaller		\$0.11	per image	\$0.08	
DB-ISPR		Indexing per field		\$0.09	per field	\$0.07	
DB-FSPF		Film Scanning			Available upon request		
DB-DHPR		Document Handling -as needed for documet retrievals, exceptions, etc.		\$50.00	per hour	\$35.00	
		Set up fee per project		\$750.00	per project	\$500.00	
		DataBank Box Pick Up & Delivery		\$2.10	mile	\$1.90	Varies by locati
		Transporting/Shipping of files to production facility			Varies by location		Varies by locati
DB-OSRS		Onsite Records Conversion Pricing		\$2,100.00	per day	\$1,887.00	
		Artificial Intelligence (AI) and Machine Learning Extraction Services - for		\$0.115	image	\$0.105	
		IDP Setup - Initial 5 fields		\$5,000.00	ea setup	\$4,625.00	
		IDP Setup - Each Addt'l field		\$1,000.00	per field	\$925.00	

Manufacturer Part #	Offers Part Number	Product Description	License Tier	List Price	Unit	Net Price to Region 4	Net Price to Region 4 inc. freight
<b>DataBank Cloud Intelligent Document Processing</b>							
		Base Install with up to 100,000 documents annually		\$59,962.50	per year	\$58,763.25	\$58,763.250
		Each additional block of up to 50,000 documents annually		\$6,662.50	per block per year	\$6,529.25	\$6,529.250
		Search, View and Retrieve for SharePoint, SharePoint Online up to 100,000 documents annually (Base Install Required)		\$8,100.00	per year	\$7,695.00	\$7,695.000
		Search, View and Retrieve for SharePoint, SharePoint Online for each additional block of up to 50,000 documents annually		\$900.00	per block per year	\$855.00	\$855.000
		Pro Forms up to 100,000 documents annually (Base Install Required)		\$8,100.00	per year	\$7,695.00	\$7,695.000
		Pro Forms for each additional block of up to 50,000 documents		\$900.00	per block per year	\$855.00	\$855.000
		Customer Experience Portal up to 100,000 documents annually (Base Install Required)		\$8,100.00	per year	\$7,695.00	\$7,695.000
		Customer Experience Portal for each additional block of up to 50,000 documents		\$900.00	per block per year	\$855.00	\$855.000
		Robotic Process Automation up to 100,000 documents annually (Base Install Required)		\$12,150.00	per year	\$11,542.50	\$11,542.500
		Robotic Process Automation for each additional block of up to 50,000 documents		\$1,350.00	per block per year	\$1,282.50	\$1,282.500
		Robotic Desktop Automation up to 100,000 documents annually (Base Install Required)		\$8,100.00	per year	\$7,695.00	\$7,695.000
		Robotic Desktop Automation for each additional block of up to 50,000 documents		\$900.00	per block per year	\$855.00	\$855.000

Manufacturer Part #	Offers Part Number	Product Description	License Tier	List Price	Unit	Net Price to Region 4	Net Price to Region 4 inc. freight
<b>DataBank Professional Services</b>							
DBMS-DEV-HR	15005	Custom Development		\$250.00	per hour	\$205.00	
	15001	Project Management		\$250.00	per hour	\$185.00	
DBMS-DBC-HR	15005	Database Services		\$250.00	per hour	\$185.00	
	15005	Production Deployment		\$250.00	per hour	\$165.00	
DBMS-DBC-HR	15005	Legacy Database & Remote Document Conversion Services		\$250.00	per hour	\$185.00	
	15005	DataBank Cloud Intelligent Document Processing Managed Services		\$250.00	per hour	\$165.00	