



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

Enwork (Vendor Name) hereby provides notice of the following update to

Contract number: R240103 for OMNIA on this date 12/19/24.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned.

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
 Supporting Documentation

Products/Services
 New Addition
 Update Only
 Supporting Documentation

Material Change
____ Assignment
____ Change in ownership (sale/purchase)
____ Bankruptcy
____ Acquisition
____ Merger
____ Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

Other _____
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). For material changes, indicate the name of the company of the awarded supplier and the official name of assigned or added company.

On November 1st, 2024 Enwork moved from our V19 to V20 price list. This V.20 price list included new collections such as you, quantum and Affinity Private office. All new products are incorporated in this V.20 price list. New products highlighted on the following pages.

Signature of Vendor: George Kudva

Approved Date Adam Tabar
A5A9F62707BB46B...

Submitted By: George Kudva

Denied Date _____
DS

Title: Sales Manager

Region 4 ESC 1st Review: CW
Initials

Contact Phone Number: 616-600-3083

Region 4 ESC: 12/19/2024 | 7:24 PM CST

Email Address: gkudwa@enwork.com

Signature

For material changes, the awarded contract holder and/or subsequent assignee agrees to and understands the following principles:

i. **Contract holder reference.** If the contract holder undergoes a merger, acquisition, or partial assignment, in which case they still maintain the contract, then all transactions made under the existing contract number (including purchase orders) must reference the name of the awarded contract holder. The exception to this requirement is if the contract holder no longer holds the contract or if the company has been acquired by another company and undergone a name change. Notice of the authorized name change, to the existing contract, must be provided and approved by Region 4.

In instances where the contract holder has acquired a separate and distinct company, and it is necessary to designate those certain purchases facilitated by the non-contract holder, then this designation may be made if, and only if, the contract holder is also referenced on the transaction.

ii. **Maintenance of records.** Both the awarded contract holder and subsequent assignee agree to remain responsible for maintaining all auditable records, including documents kept in the ordinary course of business and sales invoices, related to OMNIA Partners, Public Sector and/or contract number pursuant to the statutory requirements identified in the vendor contract.

iii. **Payments.** Both the awarded contract holder and subsequent assignee agree that all payments made by participating entities must be made directly to the contract holder, unless otherwise approved by Region 4. Accordingly, both parties acknowledge that in instances where it is necessary to designate the purchases facilitated by assignee, that the contract holder must also be referenced on the purchase order.

iv. **Handling of Proprietary and/or Confidential Information.** In accord with the terms of the contract, both awarded vendor and assignee agree that at all times it will hold in strict confidence and not disclose to any third party Confidential and/or Proprietary information of Region 4, except as approved in writing by Region 4, and will use the Confidential Information for no purpose other than providing services under the contract. Both awarded vendor and assignee shall only permit access to Confidential Information to those of its employees or authorized representatives having a need to know and who have signed confidentiality agreements or are otherwise bound by confidentiality obligations at least as restrictive as those contained herein.

This document is to be construed in strict accordance with the terms and conditions outlined in the Region 4/vendor Master Agreement referenced herein. Both awarded vendor and assignee agree to uphold the vendor obligations set forth in the vendor agreement. This Agreement will become effective when signed by all parties.

Best of
NeoCon
2024

Gold

Best of
NeoCon
2024

Innovation



ENWORK

Quantum

Patented

A true breakthrough in flip-top table design, Quantum sets a new standard of elegance and functionality for learning environments. Featuring a slim and sturdy profile, auto-locking casters, accessible bag hooks, and an intuitive flip mechanism, Quantum stands as the leader in the high-performance training table category.

enwork.com

ENWORK

Adam Tabor
Director, Procurement
Region 4 Education Service Center
7145 West Tidwell Road
Houston, TX 77092

RE: ASSA Group dba Enwork V.20 Price Increase (R240103)

Dear Mr. Tabor,

On November 1st, 2024, Enwork implemented our new V.20 price list. This price increase included new finishes, new products and product extensions, and removed discontinued obsolete products.

A small price increase of approximately 3.5% was included with this update. This price adjustment directly ties with the cost increase faced by Enwork since launching its V.19 price increase in June 2023 and varies by product collection. *The following collections were not affected: Dis/Square bases (fixed heights), Emerson, Lugano, Zori X bases, XTB 4, Foundation EX bases, Expanse bases and Odyssey bases.*

- Office Furniture (Including Fixtures) Manufacturing (outlined in the attached PPI report)
- Aluminum Sheets, Plate and Foil Manufacturing (outlined in the attached PPI report)
- Wood Office Furniture Manufacturing (outlined in the attached PPI report)
- Office Furniture, Except Wood, Manufacturing (outlined in the attached PPI report)

Enwork is formally requesting a price increase with OMNIA to our new V.20 price list on our new contract number R240103.

If you have any questions or concerns, please do not hesitate to contact me directly.

Sincerely,



George Kudwa
Inside Sales Manager
gkudwa@enwork.com







