

## EVALUATION COMMITTEE MEMBER STATEMENT

Solicitation No. RFP # 19-04 Alternative Student Transportation

Dear Committee Member:

You have been selected to participate in the evaluation of proposals that have been received as the result of the above referenced solicitation. Your selection was based upon your qualifications in this area and your ability to develop an objective analysis of each proposal.

It is essential that the integrity of the evaluation process be maintained to insure that each offeror is given fair and equal consideration. Familiarity with particular companies and/or individuals may tend to influence an evaluation; however, you are required in this specific instance to be particularly objective and guard against any tendency that might slant your evaluation in favor of a personal preference.

You are required to report to the Purchasing Cooperative Coordinator any actual or potential conflict of interest. In addition, you must report to the Purchasing Cooperative Coordinator the existence of any personal relationship with any other offeror or subcontractor of the offeror which could affect or give the appearance of affecting your objectivity.

An additional consideration is the need to maintain strict security regarding the content of any proposal and the proceedings of the Evaluation Committee meetings during the evaluation process. Once the evaluation process has started, it is essential that any contact with the offerors be through, and by, the Purchasing Cooperative Coordinator. In addition, the Evaluation Committee Member shall not communicate, except during formal Committee meetings, with any offeror or sub-contractor of the offeror prior to award. This requirement is mandatory.

To emphasize the importance of the above considerations, you are asked to sign the following statement:

I have read and understand the above and agree to be bound by the rules and principles represented. I know of no conflict of interest on my part nor have I committed any indiscretion or accepted any gratuities or favors that would compromise my impartiality. I will maintain all deliberations of the evaluation committee in strict confidence during the evaluation process. My recommendations shall be based upon an objective/subjective review of the offeror's proposal(s) and the appropriate award criteria.

\_\_\_\_\_  
Signature (followed by printed name) 3/19/19  
Date

\_\_\_\_\_  
Evaluator \_\_\_\_\_  
Phone Number

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 3/11/19  
Signature (followed by printed name) Date

   
Business Operations Specialist Phone Number

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Signature (followed by printed name)

5/19/09  
Date

  
Chief Financial Officer

  
Phone Number



**RFP # 19-04**

**Alternative Student Transportation**

**COMMITTEE MEMBER INDIVIDUAL VENDOR SCORING CHART**

Each committee member will independently score  
each vendor listed as specified in the bid documents.  
Email to: cwallace@esc4.net when complete.

**VENDOR NAME** \_\_\_\_\_ ALC Schools, Inc. \_\_\_\_\_

	Rating Factors	Score %	Rationale for Score
1	Products/Pricing (40%)	30%	No discount listed. \$65.00 trip fee and is first 12 miles up to 5 students.
2	Performance Capability (30%)	28%	18 states with 430 employees, 60 member field operations team
3	Qualification and Experience (20%)	18%	20+ years experience, over 300 districts in 18 states.
4	Value Add (10%)	10%	outreach program, customer survey, My Ride Manager, Disaster Recovery Plan
	Totals = 100%	86%	Notes: no exceptions or deviations

\_\_\_\_\_  
Evaluator's Name

3/7/2019  
Date

## Alternative Student Transportation

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VENDOR NAME \_\_\_\_\_ ALC Schools, Inc.

	Rating Factors	Score %	Rationale for Score
1	Products/Pricing (40%)	35%	\$65/trip, up to 5 students & 12 miles; addn'l. \$2.50/mile after 12 mi.; has : "no show" and "late cancel" fees - full cost of trip; addn'l costs: wheel chair, car seat, and "wait fee"
2	Performance Capability (30%)	29%	Serves 300 districts and 18 states; 430 employees; 5 business develop.cntrs; 25 field offices; transports 10K students/day; dispatches over 5,500 trips/day; has GPS tracking for parents/guardians; great insur. Coverages; provides all requested svcs. plus more - homeless, out-of-dist., etc.; provides for multi-district trips and separate billing
3	Qualification and Experience (20%)	20%	20 yrs. exper.; not a ride-share service or independent contractors; 50% of dispatchers are bilingual and can translate over 200 languages; financially strong - had admin. fees of \$795,579.06 in 2018; incumbent provider; much gov't experience
4	Value Add (10%)	8%	Outreach program for parent/students; kick-off calls for svc.; customer surveys to assess satisfaction w/ svc.; many reports to track progress or problems
	Totals = 100%	92%	Notes:

\_\_\_\_\_  
Evaluator's Name

3/19/2019  
Date

## Alternative Student Transportation

Each committee member will independently score each vendor listed as specified in the bid documents. Email to: [cwallace@esc4.net](mailto:cwallace@esc4.net) when complete.

	Rating Factors	Score %	Rationale for Score
1	Products/Pricing (40%)	33%	Price for this contract is \$55.25/trip (includes up tp <b>3</b> stud. &12 miles); addn'l. miles at \$2.25/mile;
2	Performance Capability (30%)	18%	only in 3 states
3	Qualification and Experience (20%)	15%	2 years emp
4	Value Add (10%)	2%	Limited
	Totals = 100%	68%	Notes:

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