



ON-CALL ARCHITECT SERVICES
Executive Summary

Lead Agency: City of Tucson, AZ

Solicitation: 222865

RFP Issued: January 31, 2022

Pre-Proposal Date: February 16, 2022

Response Due Date: March 11, 2022

Proposals Received: #13

Awarded to: GLHN Architects & Engineers, Inc.

The City of Tucson's Department of Procurement issued Request for Qualifications (RFQ) Number 222865 on January 31, 2022, to establish a cooperative contract for On-Call Architect Services.

The solicitation included cooperative purchasing language in Section I. Introduction and Description of Scope of Services, Cooperative Contract (page 2):

The City of Tucson, as the Principal Procurement Agency, defined in Attachment E, has partnered with OMNIA Partners, Public Sector ("OMNIA Partners") to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies locally, regionally, and/or nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, nonprofit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The City of Tucson is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency") and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on Attachment E, or as otherwise agreed to. Attachment E contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Tucson's website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino County Sun, CA
- Honolulu Star-Advertiser, HI
- The Herald-News – Will County (IL)
- The Advocate – New Orleans, LA

- The New Jersey Herald, NJ
- Albany Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Deseret News, UT
- Richmond Times-Dispatch, VA
- Seattle Daily Journal of Commerce, WA
- Houston Community Newspapers, TX
- Helena Independent Record, MT
- Las Vegas Review-Journal, NV
- Kennebec Journal, ME

Socio-economic Outreach: To encourage participation of small businesses, minority owned businesses and women owned businesses, Historically Underutilized Business (HUB) outreach was performed as part of the solicitation process.

The solicitation process was a Request for Qualifications (RFQ) which is like a Request for Proposal but specifically for areas that may touch or involve professional services. Responses are not initially evaluated with pricing but instead are evaluated with an emphasis on professional and technical competence. After evaluations are complete and the most highly qualified are ranked and selected, competitive negotiations are conducted to ensure contracts are fair and reasonable.

On March 11, 2022 proposals were received from the following offerors:

- Breckenridge Group
- Bureau Veritas North America
- BWS Architects
- Corgan
- Dean Alan Architects
- DFDG Architecture
- GLHN Architect and Engineer
- Line and Space
- Lizard Rock Designs
- M3 Engineering Tech Co
- Poster Mirto McDonald
- Swaim Associates
- WSM Architects

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFQ, the committee elected to enter into negotiations with GLHN Architects & Engineers, Inc. and proceeding with contract award upon successful completion of negotiations.

Geographic Preferences: No geographic preferences were included in the evaluation of the responses.

The City of Tucson, AZ, OMNIA Partners, and GLHN Architects & Engineers, Inc. successfully negotiated a contract. The City of Tucson executed the agreement with a contract effective date of February 28, 2023, and the contract was amended May 28, 2024.

Contract includes but is not limited to: On-call architectural services. The basic professional services anticipated are primarily modifications and renovations common to building construction projects, but it is not limited to those types of projects. Examples of typical projects and services may include:

- Building construction
- Building modifications and remodels
- Building additions
- In-house building and facility design
- Miscellaneous studies and estimates
- Inspections for owner acceptance of construction
- Damage assessments
- Construction cost estimating
- Shop drawing review
- Review and critique of designs and construction documents for major building projects
- Preventative maintenance recommendations
- Special systems design, including the services provided by a Registered Communications Distribution Designer (RCDD)
- Inspections for structural integrity
- Review of work for compliance with current building codes

GLHN can do business in the following states:

- Arizona
- Colorado
- New Mexico
- Wyoming

Term:

Initial two-year agreement from February 28, 2023 through February 27, 2025 with the option to renew one (1) two-year period followed by one option to renew one (1) one-year period through February 27, 2028.

Pricing: See hourly rates sheet.