



### Request for Contract Update

Pursuant to the terms of contract number R141705 R141607 R190302 for RW GONZALEZ OFFICE PRODUCTS, INC. DBA GONZALEZ SOLUTIONS FOR BUSINESS Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

GONZALEZ SOLUTIONS FOR BUSINESS (Contractor) hereby provides notice of the following update on

this date 10/31/19.

**Instructions:** Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
\_\_\_\_ New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** Change in Contract R141705 Section 4.9  
Change in Contract R141607 Sec 4.9  
Change in Contract R190302 Sec 10  
\_\_\_\_ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

Current Contracts Language = "PURCHASE ORDERS AND PAYMENTS CAN ONLY BE MADE TO CONTRACTOR..."

REQUEST TO UPDATE LANGUAGE TO: "PURCHASE ORDERS AND RELATED PAYMENTS CAN BE MADE DIRECTLY TO CONTRACTOR OR AUTHORIZED TRAINED AND APPROVED DEALER OF GONZALEZ."

Submitted By: pamela gonzalez, vp.

Title: vice president

**Approved by Email:** Date 11/7/2019 | 11:01 AM PST

**Denied by Email:** Date \_\_\_\_\_

Email Address: pam@gonzalezop.com

DocuSigned by:  
Region 4 ESC Robert Engelmann  
OB1D33BB0130490...