Appendix A – Management Plan

Attach a copy of the firm's management plan for this project. Per the evaluation criteria set forth in the Proposal Evaluation, the management plan shall include the following:

1) Provide a brief history and description of your company, including an overview and experience providing similar projects and services relating to the Contract being bid:
   - General Construction
   - Mechanical, Electrical, and Plumbing (MEP)
   - Roofing

2) Describe your general understanding of the JOC system to include the joint scoping of work, the preparation of price proposals and Job Order proposals, using the Construction Task Catalog®, meeting the contractual deadlines of proposal development, the rapid mobilization and start-up of Job Orders, and the expedient closeout of Job Orders)

3) Provide a subcontracting plan to include the purchasing of subcontractor services, and work to be accomplished with in-house forces. Identify the amount and type of subcontracting anticipated. Demonstrate in writing your ability to coordinate multiple subcontractors on multiple projects at multiple locations.

4) Provide a list of contemplated subcontractors.

5) The Contractor's input during the development of the Detailed Scope of Work is a valued component of any JOC program. Outline and describe the Value-Engineering processes you have employed over the last 5 years identifying what worked best and what did not.

6) Demonstrate your firm's ability to understand the Design and Build environment and how the JOC process can partner with this concept. UNM is seeking a full function contracting relationship that will allow a willing partnership in both design and execution of remodeling projects. Design and flexibility will be crucial to our customer base and successful Proposers must be willing to cooperate with this process.

7) Please provide contact information for the person(s) who will be responsible for the following areas. If not applicable, write "Not Applicable"

Executive Contact:

Contact Person: Wylee Curry

Title: Owner

Phone: 505-385-7176 Fax: _____

Email: wcurry@futuresmechanical.com

Marketing:

Contact Person: Randy Chavez

Title: Owner/Marketing Director

Phone: 505-934-1510 Fax: _____

Email: rchavez@futuresmechanical.com

Account Manager/Sales Lead:

Contact Person: Leland Sanchez

Title: Project Manger

Phone: 505-550-1761 Fax: _____

Email: lsanchez@futuresmechanical.com

Sales Support:

Contact Person: Josh Harrison

Title: Project Manager

Phone: 505-328-1387 Fax: _____

Email: jharrison@futuresmechanical.com

Contract Management (if different than sales lead):

Contact Person: _____

Title: _____

Phone: _____ Fax: _____

Email: _____

Financial Reporting:

Contact Person: Tracy Chavez

Title: Office Manager

Phone: 505-263-5924 Fax: N/A

Email: tchavez@futuresmechanical.com

Futures Mechanical

Building The Future | Restoring The Past ©

Per RFP-2379-23 Futures Mechanical would like to present the following management plan for the UNM JOC program.

1.) Provide a brief history and description of your company, including an overview and experience providing similar projects and services related to the contract being bid.

-Mechanical, Electrical, and Plumbing (MEP)

Futures Mechanical is a New Mexico owned and operated small business who specializes in mechanical and plumbing work. We take pride in the fact that our diverse team can handle any project large or small. In the past year Futures Mechanical has completed over 50 project with the University of New Mexico alone. These projects ranged in cost from $1,200.00 to $700,00.00.

Having projects in this vast range of pricing helps us to fully understand the universities requirements in regards to purchasing documentation and paperwork that needs to be submitted.

Because these projects are so different in size that means the work requirements were also different. We fully understand that the university has critical areas where work must be completed immediately and outages are scheduled long in advance. There are also areas of the university that can be sensitive in nature. By doing project like this before it helps us to fully evaluate the universities needs and provide a superb product while still working around their schedule.

2.) Describe your general understanding of the JOC system to include the joint scoping of work, the preparation of price proposals and the job order proposals, using the construction task catalog meeting the contractual deadline of proposal development, the rapid mobilization and start up of job orders, and the expedient closeout of job orders.

We understand that the JOC system is not a project specifically and that even if awarded the JOC contract we are not guaranteed to receive any work. JOC is a tool that the university utilizes to help identify and use quality contractors and know they are getting a fair price for the work.

The university knows they are getting a fair price because the contractor they have selected is obligated to provide pricing using the construction task catalog. For simplicity the construction task catalog is a book of pricing designed and customized by The Gordian Group specifically for the University of New Mexico.

On some projects that the university wishes to use JOC on they may already have a fully developed scope of work that we would have to simply provide a cost estimate for using the construction task catalog. And our predetermined factor.

On a project of a little more complexity the university may request that we help them determine the scope of work. This may be to help identify what must be done and how to bring the project in under budget.

We would base our proposal development just like we would while bidding any type of project. We know that the university has deadlines or we would miss out on this work. Our goal is to always bid, turn in our scope development or proposal ahead of time.

Most projects that we are under contract for have a rapid mobilization/start up and expedient closeout process. We as a company are lucky enough to have a crew that can handle this type of work. We can always start a project when needed. This is why we are currently on the PPD on call contractors list.

3.) Provide a subcontracting plan to include the purchasing of subcontractor services, and work to be accomplished with in-house forces. Identify the amount and type of subcontracting anticipated. Demonstrate in writing your ability to coordinate multiple subcontractors on multiple projects at multiple locations.

Futures Mechanical tries to keep as much work as we can in-house as possible that is why we self-preform approximately 90% of the work we have under contract. We know there are times when it is best to hire someone with more expertise in certain areas. That is why approximately 10% of our work is subcontracted.

We self-perform all plumbing and mechanical scopes of work. We have a shop where we fabricate our own ductwork or prefabricate pipe for large projects. If there is something that we do have to subcontract out, we use subcontractors that have been setting the industry standard for a long time.

We try to keep the same group of subcontractors working with us. This helps us to know what everyone's tendencies are and allows for better coordination between projects. However, on larger project we understand that in order to provide a fair and honest quote we have to receive bids from multiple sub-contractors in the same category.

We subcontract any type of architectural work that must be completed. We also subcontract controls, insulation, as well as test and balance.

These are the things we contract with on all project throughout the state. There are times when we can have as many as 10 projects going on at the same time. This is when coordination and scheduling is key to having a successful project.

4.) Provide a list of contemplated subcontractors

As stated early we try to keep the same group of subcontractors on our project so it helps to build a team environment. For insulation we will use Albuquerque Insulation Company (AIC). Test and Balance is either Design Balance or Energy Balance Integration (EBI).

5.) The Contractors input during the development of the detailed scope of work is a valued component of any JOC program. Outline and describe the value engineering process you have employed over the last 5 years identifying what worked best and what did not.

Futures Mechanical estimators have over a combined 30 years of experience. We take the value engineering process very serious. If there is a constraint with the budget, we have our estimating team sit down with the client/end user and determine what the project priorities are. We then evaluate these goals and determine the best path moving forward in achieving these goals. We present a list of options, some that would be mandatory in getting this project complete, and then, if possible, some options that the end user would get a choice. After sitting down with the client, they use knowledge gained from past projects to determine what cut costs for the end user while still maintaining the required outcome as outlined in the construction documents.

6.) Demonstrate your firm's ability to understand the Design and Build environment and how the JOC process can partner with this concept. UNM is seeking a full function contracting

relationship that will allow a willing partnership in both design and execution of remodeling projects. Design and flexibility will be crucial to our customer base and successful proposers must be willing to cooperate with this process.

Design-assist is a project delivery method in which the construction team is engaged by the owner to collaborate with the architect and engineer during the design phase. It is intended to reduce the cost and time for construction, improve constructability and add value. Under design-assist, the construction team is engaged during the design phase far more extensively than under normal circumstances.

Design-assist provides a process that encourages design suggestions from the construction team during the design phase. It also allows for concerns from the construction team to be addressed early, as opposed to dealing with them when and if they arise during construction. This effort promises a shorter construction schedule and improved value with fewer issues, such as RFI's and change orders.

The construction team provides advice during the design phase, but does not diminish the role of the architect or engineer or their ultimate responsibility for the design. The construction team works cooperatively with the design team with respect to any or all of the following items:

- Design assistance
- Value engineering
- Constructability
- Cost estimating and final price determination
- Schedule
- Permitting
- Procurement
- BIM
- Site Issues
- Maintenance and life cycle

Design-assist could be used on any project whether large or small, simple or complex. However, design-assist is intended to shine brightest when the nature of the project is such that early engagement of the construction team in the design process can be most beneficial. Prime candidates for the design-assist method are unique and complicated projects. For example, hospital projects are often large and complex. The

mechanical, electrical and plumbing work constitutes a large portion of their overall cost. Involving MEP trades in the design can have a significant, positive impact on the cost, the schedule or other aspects of the project.

Appendix B – Contractor's Statement of Qualification

1. ORGANIZATION

Name: Futures Mechanical LLC Address:

Principal Office: 2505 Twinn Buttes Dr NE Rio Ranco, NM 87144

[ ] Corporation [x] Partnership [ ] Sole Proprietorship [ ] Joint Venture

[ ] Other

a. How many years has your organization been in business as a contractor? 8

b. How many years has your organization been in business under its present business name? 8

c. Under what other or former names has your organization operated?

None, we have always been in business as Futures Mechanical LLC

d. Department of Work Force Solutions Contracting Registration # 24755670712016

Effective Dates: 5/3/2022 to 5/4/2024

e. Submit FEIN and Dunn & Bradstreet report.

f. Describe any present or past litigation, bankruptcy or reorganization involving supplier.

NONE

g. Felony Conviction Notice: Indicate if the supplier

- is a publicly held corporation and this reporting requirement is not applicable;
- is not owned or operated by anyone who has been convicted of a felony; or
- is owned or operated by and individual(s) who has been convicted of a felony and provide the names and convictions.

NONE

h. Describe any debarment or suspension actions taken against supplier

NONE

2. LICENSING

a. Name of license holder (or qualifying party) exactly as on file with the State of New Mexico Construction Industries Division:

Futures Mechanical LLC Randy Chavez & Wylee Curry

b. License Classification: MM98 License Code: MM98

c. License Number: 387340

d. Issue Date: 12/31/2015 Expiration Date: 12/31/2024

e. Is the firm's contractor's license free of ever being suspended or revoked by the CID or by the appropriate licensing agency in any other state?
[x] Yes [ ] No (attach explanation)

f. Does your firm hold all applicable business licenses required by state and local law?

- License Number: ZBL2015-0298 Jurisdiction: Bernalillo County
  Name of License Holder, exactly as it appears on file with jurisdictional authorities.
  Randy Chavez, Futures Mechanical
  Issue Date: 12/30/2018 Expiration Date: 12/30/2022

- License Number: 16-00015322 Jurisdiction: City of Rio Rancho
  Name of License Holder, exactly as it appears on file with jurisdictional authorities.
  Futures Mechanical
  Issue Date: 12/31/2018 Expiration Date: 12/31/20221

- License Number: BRC-2015-338516 Jurisdiction: City of Albuquerque
  Name of License Holder, exactly as it appears on file with jurisdictional authorities.
  Futures Mechanical
  Issue Date: 12/31/2018 Expiration Date: 12/31/2022

g. Is your firm registered with the State of New Mexico's Purchasing Department with a Resident Preference Number? [x] Yes [ ] No
Resident Preference Number: L2002191152 Issue Date: 10/18/2017

Name of number holder, exactly as it appears on file with State Purchasing.
Futures Mechanical LLC

h. Is your firm free from formal debarment from public works, federal, state or local jurisdictions?
[x] Yes [ ] No (attach explanation*)

3. CAPACITY AND CAPABILITY TO PERFORM THE WORK

a. Resources.

(1) Total number of current employees:
Project Managers 3
Estimators 4

Superintendents	3
Foremen	9
Tradesmen	16
Administration	1
Others	

(2) Does your firm have the immediate capacity to perform the work required for this project?

[X] Yes [ ] No

(3) What is the number and location of support centers, if applicable, and location of corporate offices?

Billing:2505 Twinn Buttes Rd Ne Rio Rancho, NM 87144 Physical:3738 Arno St NE ABQ, Nm 87104

(4) What was your annual construction volume over the last three (3) fiscal years?

$5.6 million, $8.3 million, $11.6 million

(5) What are your overall public sector sales, excluding Federal Government, for last three (3) years?

$5.6 million, $5.3 million, $7.8 million

(6) What is your strategy to increase market share in the public sector?

Grow bonding capacity and internal resources.

(7) What differentiates your company from competitors in the public sector?

Turnkey design, fabrication, installation, & service

(8) Describe any green or environmental initiatives or policies.

Refer to recycling plan. Futures also utilizes fuel efficient vehicles.

(9) Provide any necessary detail as it relates to standard ordering methods and payment terms.

Futures requires PO's for ordering and payment terms are NET 30.

(10) If Contractor requires additional agreements with Participating Public Agencies, provide a copy of the proposed agreement herein.

N/A

4. SURETY

a. Firm's current surety company: Menicucci Insurance

Will this surety be used for the construction contract for this project?

[x] Yes

[ ] No (attach explanation*)

Contact Agent: Kevin Menicucci Telephone: 505-923-9921

Years utilizing this surety: 4 Maximum capacity: $16 million

Aggregate Total of current surety in force: $7.5 million

b. Is the surety company to be used on this project licensed to do business in the State of New Mexico?
[x] Yes [ ] No (attach explanation*)

c. Is your firm free of having any construction contracts taken over by a surety for completion in the past five (5) years?
[x] Yes [ ] No (attach explanation*)

d. *Complete Attachment A* Provide a letter from your bonding company setting forth your company's available bonding capacity and availability and confirming that, if required, your company could provide labor and material payment bonds and performance bonds for certain projects up to the bonding capacity.

5. SAFETY

a. Does your firm have a written safety program compliant with current state regulations?
[x] Yes [ ] No (attach explanation*)

(*NOTE: Selected contractor will be required to provide a copy of their firm's written safety program at the time of contracting.*)

b. Provide the Recordable Incident Rate for the past calendar year: 3.62

c. Is your firm free of committing serious or willful violations of federal or state safety laws as determined by a final non-appealable decision of a court or government agency?
[x] Yes [ ] No (attach explanation*)

d. Provide your safety record, safety rating, EMR and worker's compensation rate where available. EMR-.84

6. INSURANCE & CLAIMS HISTORY

a. Is your firm free from any court judgments, pending litigation, arbitration and final agency decisions filed within the last five (5) years in a construction related matter in which the contractor, or any officer, is or was party?
[x] Yes [ ] No (attach explanation*)

b. Has your firm during the past five (5) years been free of a determination by a court of competent jurisdiction that it filed a false claim with any federal, state, or local government entity?

[x] Yes [ ] No (attach explanation*)

c. Does your firm have the ability to provide the required insurance in the limit stated in the project documents?
[x] Yes [ ] No (attach explanation*)

d. ***Complete Attachment B*** by providing a letter from an insurance carrier stating that the firm is able to obtain insurance in the limits required in the RFP.

7. QUALITY ASSURANCE

a. Does your firm have a written Quality Assurance Program?
[x] Yes [ ] No (attach explanation*)

b. ***Complete Attachment C*** by providing a copy of the written Quality Assurance Program.

8. PROJECT SCHEDULING

a. Has the firm been involved with a construction project within the past five (5) years, where the schedule was not met?
[ ] Yes [x] No

If yes, please explain

- Project 1 Name: N/A
  Reason for Delay: N/A
- Project 2 Name: N/A
  Reason for Delay: N/A
- Project 3 Name: N/A
  Reason for Delay: N/A

b. Has the firm been assessed liquidated damages due to scheduling for any project in the past five (5) years?
[ ] Yes [x] No

If yes, please list project(s)

- Project 1 Name: N/A

- Project 2 Name: N/A
- Project 3 Name: N/A

9. LABOR CODE VIOLATIONS

a. Has your firm, during the past five (5) years, been free of any determinations by a court or an administrative agency of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects?
[x] Yes [ ] No (attach explanation*)

b. ***Complete Attachment D*** by providing requested affidavit of non-violation of labor codes.

c. Is the firm free of all sub-contractor Fair Practices Act violations for the past five (5) years?
[x] Yes [ ] No (attach explanation*)

10. **VALUE STATEMENT**

UNM places a strong emphasis on diversity, quality management and sustainable efforts and strives to utilize these practices in its everyday activities. ***Complete Attachment E*** by describing your firm's value system and note how you would demonstrate such practices on this project?

11. **CONTRACTOR'S COMMENTS**

a. ****Complete Attachment F*** if you have selected any answers in the qualification statement that require further explanation. Note the question number and proceed with the explanation. This attachment may also be used if necessary to further clarify any of the answers to the above qualification questions, by noting the question number and posting the clarification.
b. ***Complete Attachment G*** if you would like to provide additional information about your firm and/or proposal.

The undersigned certifies that all of the qualification information submitted with this form is true and correct.

Signature of authorized representative _____

Printed or typed name Wylee Curry

Title Owner

Date 11/17/2022

Company name Futures Mechanical

Address 3738 Arno St Ne

City/State/Zip ABQ, NM 87107

Telephone 505-821-5957 Fax

Email wcurry@futuresmechanical.com

ATTACHMENTS INCLUDED - 12

Please check all attachments included in the proposal [ ]ANotarized Declaration of Surety

[x] B Proof of Insurance
[x] C Copy of Quality Assurance Program
[ ] D Affidavit of Non-Violation of Labor Codes
[ ] E Copy of Value Statement
[ ] F Clarifications, and Explanations
[ ] G Additional Information (Optional)

---------- END OF **PRIMARY CONTRACTOR'S** QUALIFICATION STATEMENT ---------

- - - - -

MENICUCCI
INSURANCE

Face to Face.
Specialty Expertise.
No Nonsense.

September 27th, 2022

Futures Mechanical, LLC
2505 Twin Buttes DR NE
Rio Rancho, NM 87144

Re: Bond Letter

To Whom It May Concern:

We are very proud to represent the surety needs of Futures Mechanical, LLC. This firm enjoys an outstanding relationship with their surety, RLI Insurance Company. RLI Insurance Company current treasury listing capacity is $112,159,000.00. In the past, RLI Insurance Company has favorably considered the bond requests in the $8,000,000 to $16,000,000 Single job and Aggregate program range with currently 90% available, higher limits are available upon request. Futures Mechanical, LLC's current bond rate is less than 1%.

The professionalism displayed by this firm is well known and has become a trademark of their company. Futures Mechanical, LLC has enjoyed an excellent growth pattern in the past several years. They have earned an excellent reputation for quality workmanship and timely completion of their projects.

The execution of performance and payment bonds would be based on a favorable review of the contract documents and underwriting requirements at the time of the bond request.

Should you require any additional information regarding Futures Mechanical, LLC, please do not hesitate to contact us directly.

Sincerely,

Kevin A. Menicucci
Attorney-in-Fact and
Sr. Vice President

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

Notarized this 27th day of September, 2022

STATE OF NEW MEXICO
NOTARY PUBLIC
SARAH RIEWE
COMMISSION # 1128910
EXPIRES JUNE 18, 2024

Sarah Riewe

2116 Vista Oeste NW, Albuquerque, NM 87120 | 505.923.9921 | www.mianm.com

FUTUMEC-01 SISLI1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Menicucci Insurance Agency LLC 2116 Vista Oeste NW, Bldg 5 Albuquerque, NM 87120	PHONE (A/C, No, Ext): (505) 883-3683	FAX (A/C, No): (505) 883-2827
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Futures Mechanical LLC 2505 Twin Buttes Dr NE Rio Rancho, NM 87144	INSURER A : National American Insurance Company	23663
	INSURER B : Builders Trust of New Mexico	
	INSURER C : Great American Insurance Company	16691
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	X		MP29000130	12/1/2021	12/1/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Contractor Poll	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			MP29000130	12/1/2021	12/1/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[ ] UMBRELLA LIAB [ ] OCCUR [X] EXCESS LIAB [X] CLAIMS-MADE [ ] DED [ ] RETENTION $			MB59450030	12/1/2021	12/1/2022	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC100-0006591-2022A	1/1/2022	1/1/2023	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
C	Equipment Floater			IMPE662243	1/20/2022	1/20/2023	Leased/Rented	100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian M. Menicucci

Futures Mechanical llc

Building The Future | Restoring The Past

Quality Assurance Program

Futures Mechanical

TABLE OF CONTENTS

1. QUALITY POLICY AND AUTHORITY

Futures Mechanical llc recognizes that in today's competitive marketplace, effective quality systems are essential when providing quality cost effective services to our clients. Management is totally committed to providing Commercial, Residential, & Industrial Mechanical Contracting Services that comply fully with the specifications and expectations of our valued clients. Therefore, it is the policy of Futures Mechanical llc to adhere strictly to this quality control program and to insure that this program and the requirements of our customers are met on each and every project we execute. Full authority for the implementation and administration of the quality controls described in this manual has been delegated to the Quality Control Manager "QCM". The QCM has the responsibility and organizational freedom to identify quality control problems, stop work, recommend solutions and verify resolution of such problems. The QCM shall also have the responsibility of documenting the established Quality Assurance / Quality Control Programs in a manner that strives to comply with applicable Quality Systems. The ultimate objective of this company's QA/QC program is to comply fully or surpass the quality standards established by applicable Quality System. Project Managers are responsible for their assigned project's QA/QC activities. They may delegate the performance of their assigned duties to qualified individuals, but they shall retain full responsibility for completing their projects in strict accordance with established quality control policies and the client's specifications. The quality of all subcontractors and vendors shall be the joint responsibility of the QCM and the applicable Project Manager. All projects will be executed in a manner that emphasizes safety, quality, schedule and maximum cost effectiveness. Any commitment, conflicts, or non-conformance issues not resolved using current established Quality Assurance / Quality Control Procedures shall be brought to the attention of the owners of Futures Mechanical LLC.

Wylee Curry – Owner/HVAC
Phone: 505-385-7176
Email: Wcurry@futuresmechanical.com

Randy Chavez- Owner/Mechanical & Plumbing
Phone: 505-934-1510
Email: Rchavez@futuresmechanical.com

2. MANAGEMENT RESPONSIBILITY

2.1 RESPONSIBILITY- Management has the responsibility to define and document its policy and objectives for, and commitment to, quality. Management will ensure that its policy is understood, implemented, and maintained at all levels of the organization. All employees have the responsibility and authority for implementation of established QA/QC activities. Resolution of conflicts in QA/QC policies shall flow through the organizational chain of command as follows:

1. Field Employees
2. Craft Leaders

3. General Foreman
4. General Superintendent
5. Project Manager
6. Quality Control Manager
9. Owners

It is the responsibility of any employee that manages, performs, or verifies work affecting quality to:

a. Initiate action to prevent the occurrence of work or service non-conformity.
b. Identify and record any quality problems.
c. Initiate, recommend, or provide solutions through designated channels.
d. Verify the implementation of solutions.
e. Control further processing, delivery, or installation of non-conforming work until the deficiency or unsatisfactory condition has been corrected.

2.2 ALLOCATION OF RESOURCES AND PERSONNEL- Management shall identify in-house requirements and provide adequate resources and trained personnel as needed to support required QA/QC verification activities. Verification activities shall include inspection, testing and monitoring of the construction / installation processes and audits of the quality systems. These activities shall be carried out by personnel independent of those having direct responsibility for the project being executed.

2.3 MANAGEMENT REVIEW- The established QA/QC policies and procedures shall be reviewed at appropriate intervals by management to ensure continuing suitability and effectiveness. These reviews will include assessment of the results of internal audits and shall assess overall conformance to client's requirements and expectations. Records of such reviews and audits shall be maintained.

3. QUALITY SYSTEMS

Futures Mechanical llc staff has established and shall maintain and document this QA/QC system as a means of ensuring that the services we provide our clients conform to specified requirements. This QA/QC system shall include:

a) Documented quality system procedures and instructions to ensure that all activities are performed in accordance with established requirements.
b) Effective management support to ensure compliance and the use of the QA/QC procedures and instructions.

All employees of Futures Mechanical llc shall strive to improve the quality of our services to our clients. The QA/QC program is a process of continuous improvement which requires input from everyone in our organization. Everyone in our organization shall comply and endeavor to improve the process where possible. An effective QA/QC program consists of the following key components.

a) Established QA/QC procedures and instructions that comply with generally accepted industry standards, Federal, State, and Local regulating authorities, and the project specifications and standards established by the client.
b) The identification and timely issuance to the project team any required controls, processes, inspection equipment, fixtures, tools, materials and labor skills needed to properly execute the project
c) Updating, as necessary, of quality control, inspection, and testing techniques, including the development of new methods and procedures
d) Identification of any commitments made which exceeds available resources in sufficient time to properly acquire the required resources
e) Clarification of the standards of acceptability as required to support the overall QA/QC program and our client's objectives
f) Review of the project process, construction, installation, inspection, and test procedures to ensure that applicable documentation reflects how activities are actually performed
g) Effective maintenance of quality records to document and track performance and improvement. The QA/QC manual is not a controlled document. A copy is available to all employees through their immediate supervisor. The QA/QC manual is designed to convey basic QA/QC procedures and instructions that must be followed by all employees and subcontractors of Futures Mechanical ll. Specific QA/QC procedures and instructions for individual activities are maintained by the QCM and issued to Project Managers as controlled documents. It is the Project Manager's responsibility to ensure specific activity QA/QC procedures and instructions are conveyed to the individuals or subcontractors performing the specified activities.

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4.1 PROPOSAL SUBMISSION AND RESPONSIBILITY ASSIGNMENT- Upon receipt of a Request for Proposal (RFQ) from a client, management will review the requirements of the RFQ and determine if a proposal will be submitted to perform the work. If management decides to submit a proposal for the work, a Project Manager is assigned the responsibility of generating the proposal to perform the work. The proposal must include all costs related to completing the work in accordance with the client's specifications.

4.2 RFQ and CONTRACTUAL REVIEW- The Project Manager shall review the contract documents contained in the RFQ and establish and maintain procedures to ensure that:

a) The requirements and acceptance specifications of the client are adequately defined and documented
b) Any requirements differing from those included in the proposal are resolved or clarified in the proposal
c) That Futures Mechanical llc has the capability to meet all contractual requirements of the RFQ and any ensuing contract
d) Records of such contract reviews shall be maintained for future reference. The RFQ and contract review activities, interfaces, and communication shall be coordinated with the client as required to clarify all issues and to ensure that the responsibilities of both parties are well defined and documented.

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4.4 PROJECT SETUP- Upon award, the Project Manager shall immediately setup the project in accordance with the execution and staffing plan established during the proposal. All key staff members shall be notified and sent as much information concerning their responsibilities to the project as soon as possible. The Project Manager shall develop a project QA/QC file containing the basic QA/QC manual and all related specific activities' QA/QC procedures and instructions. The project QA/QC manual shall be reviewed and approved by the QCM.

5.DOCUMENT CONTROL

5.1 CONTROL OF QA/QC MANUALS, PROCEDURES and INSTRUCTIONS- Specific QA/QC procedures and instructions for individual activities are maintained by the QCM and issued to Project Managers as controlled documents. It is the Project Manager's responsibility to ensure specific activity QA/QC procedures and instructions are conveyed to the individuals or subcontractors performing the specific activities. Revisions to the QA/QC documents shall be by section and approved for adequacy by authorized personnel prior to issue. A revised table of contents indicating the newly issued approved and accepted revision shall accompany the revised sections. In the case of sample forms a revised "Listing of Exhibits" shall indicate the latest exhibit revisions. The QCM shall ensure that:

a) All pertinent issues of appropriate QA/QC documents are available at all locations where operations essential to the effective functioning of the quality system are performed
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5.2 CONTROL OF PROJECT RELATED DOCUMENTS Upon award, each project is assigned a project number and the Project Manager establishes a "Project Job File". This file shall contain a complete set of all project related contract documents, specifications, drawings, etc. All information generated during the life of the project shall be maintained in this job file. A listing shall be made of all drawings, specifications, vendor data, etc. that are to be submitted to the client for review and approval. A copy of all documents returned by the client approved, or approved as noted, shall be maintained in the job file.

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6. PURCHASING and MATERIAL CONTROL

6.1 GENERAL PURCHASING REQUIREMENTS- The Project Manager has the overall responsibility to ensure that all materials and services purchased are in accordance with the established QA/QC procedures, the project specifications, and drawings.

6.2 SUBCONTRACTING REQUIREMENTS- All subcontractors shall be selected on the basis of their ability to meet subcontract requirements, including established quality requirements. Futures Mechanical llc has established a list of qualified subcontractors for services typically subcontracted. Award of a subcontract to a company not on the approved subcontractors list requires written approval of the QCM. The selection of subcontractors, and the type and extent of control exercised by the Project Manager shall be dependent upon the type of service, client requirements, and, where appropriate, on records of subcontractors' previously demonstrated capability and performance. The Project Manager shall ensure that applicable QA/QC procedures are followed by all subcontractors performing services for Futures Mechanical llc. Applicable client contract requirements and liabilities shall be agreed upon in writing by all subcontractors.

6.3 MAINTENANCE OF PURCHASING DATA- All purchasing documents shall contain data clearly describing the material or service ordered, including, where applicable:

a) The type, class, style, grade, or other precise identification of items purchased
b) The title or other positive identification, and applicable issue dates of specifications, drawings, process requirements, inspection instructions, and other relevant technical data, including requirements for approval or qualification of product, procedures, process equipment, and personnel
c) The title, number, and issue of the quality system standard to be applied to the product.

7. MATERIAL CERTIFICATION and TRACEABILITY

7.1 CLIENT SUPPLIED MATERIALS and EQUIPMENT- The Project Manager shall ensure that all materials and equipment furnished by the client are verified, stored, and maintained until incorporation into the work. Any such items that are damaged or otherwise unsuitable for use shall be recorded and reported to the client immediately. Proper notification to the client of receipt of any unusable materials or equipment must be made in order to ensure that the client retains the responsibility for providing useable materials or equipment.

7.2 PRODUCT IDENTIFICATION AND TRACEABILITY- Where appropriate, the Project Manager shall establish and maintain procedures for identifying materials and equipment from applicable drawings, specifications, or other documents, during all stages of production, delivery, and installation. Where, and to the extent that, traceability is a specified requirement of the contract, individual products or product batches shall have a unique identification. This identification shall be recorded in the Job File and issued to the client with specified "As-Built" data.

8. PROCESS CONTROLS

8.1 MANAGEMENT OF PROCESS CONTROLS- During project setup the Project Manager develops the project QA/QC plan covering all construction activities and applicable processes which directly affect quality. The Project Manager shall ensure that these processes are carried out under controlled conditions. The controlled conditions shall include the following:

a) Documented work instructions defining the manner of executing the work to ensure that an acceptable level of quality is maintained at all times. The instructions shall also specify equipment, materials, skills and working environments required to comply with applicable standards, codes, and quality plans
b) Monitoring and control of suitable process and work characteristics during execution of the work
c) Clear identification of the required approval of processes
d) Criteria for workmanship which shall be stipulated, to the greatest practicable extent, in written standards or by means of representative samples.

8.2 SPECIFIC ACTIVITY PROCESS CONTROLS- Specific Activity Process Controls are for activities where the results cannot be fully verified by subsequent inspection and testing. Accordingly, continuous monitoring and / or compliance with documented procedures are required to ensure that the specified requirements are met. Management shall continue review of established QA/QC procedures to ensure ongoing suitability and effectiveness. As the need for new activity QA/QC process procedures is identified they will be created and implemented.

9. INSPECTION AND TESTING

9.1 INSPECTION AND TESTING OF PURCHASED MATERIALS AND EQUIPMENT- All materials and equipment shall be inspected and tested to ensure conformance with the project requirements before it is released for use. Verification that all items conform to specified requirements of the quality plan shall be documented and filed in the project QA/QC file. In determining the amount and nature of inspections, consideration should be given to the control exercised at the manufacturing source and documented evidence of quality conformance provided from the supplier. Where incoming materials are released for urgent construction purposes, it shall be positively identified and recorded in order to permit immediate recall and replacement in the event of nonconformance to specified requirements.

9.2 INSPECTION AND TESTING DURING CONSTRUCTION During actual construction of a project, the Project Manager shall ensure that:

a) All inspection and testing activities are performed in accordance with the quality plan and documented procedures
b) Ensure specification and drawing conformance by the use of established process monitoring and control methods
c) Ensure that all required inspections and tests have been completed and necessary reports have been received and verified before the finished work is released to the client
d) Identify and correct any nonconforming work.

9.3 FINAL INSPECTION AND TESTING- The quality plan or documented procedures for final inspection and testing require that all specified inspection and tests, including those specified either by established quality procedures or the client, are carried out and that the work meets specified requirements. The Project Manager shall ensure that all final inspections and testing activities are in accordance with the quality plan and documented procedures. Upon completion, all associated data and documentation shall be properly filed in the project QA/QC file and submitted to the client as required.

9.4 INSPECTION AND TEST RECORDS- The Project Manager shall ensure that all records which give evidence that the work has passed specified inspection and / or testing acceptance criteria are maintained in the project QA/QC file for future reference.

9.5 INSPECTION AND TEST STATUS- The inspection and test status of the work shall be identified by using markings, authorized stamps, tags, labels, routing cards, inspection records, test software, physical location, or other suitable means, which indicate the conformance or nonconformance of work with regard to inspections and tests performed. The identification of inspection and test status shall be maintained, as necessary, throughout the project to ensure that all work has passed the required inspections and testing specified. Records shall identify the inspection authority responsible for the release of conforming work.

10. INSPECTION, MEASURING, and TEST EQUIPMENT

The QCM shall ensure that all inspection, measuring, and test equipment is controlled, calibrated, and maintained, whether owned by Futures Mechanical llc, on rent, or provided by the client. Equipment shall be used in a manner which ensures that measurement uncertainty is known and is consistent with the required measurement capability. The QCM shall:

a) Identify the measurements to be made, the accuracy required, and select the appropriate inspection, measuring, and test equipment

b) Identify, calibrate, and adjust all inspection, measuring, and test equipment and devices that can affect work quality at set intervals to ensure that certified equipment having a known valid relationship to nationally recognized standards - where no such standards exist, the basis used for calibration shall be documented

c) Establish, document, and maintain calibration procedures, including details of equipment type, identification number, location, frequency of checks, check method, acceptance criteria, and the action to be taken when results are not in conformance.

11. NONCONFORMING ACTIONS & CORRECTIVE ACTIONS

11.1 NONCONFORMING ACTION- Any work that does not meet or exceed the quality standards required by the project specifications, the company's standards, or installation requirements shall be considered nonconforming and should be address in a case by case investigation to the cause, and required corrective action by the Project Manager and the installer.

11.2 CORRECTIVE ACTON- Action must be taken immediately to resolve, repair, and otherwise correct any nonconforming work discovered. A plan should be put in place to remedy the issues, while taking into consideration the impacts it will have on the project, other trades, the owner, and the overall cost effectiveness of the corrective action.

12. TRAINING

The QCM shall prepare, schedule, and execute training courses to update all members of the staff, as well as any subcontractors working for Futures Mechanical llc. These trainings shall include, but not be limited to, any updates, issue awareness, and successes the Quality Assurance Program has had since the last training. The QCM shall pick a topic/topics that they believe the company can improve and/or need reinforcement on.

Attachment D

Affidavit of Non-Violation of Labor Codes

Supplemental to Subcontractor's Statement of Qualifications

Name of Firm: Futures Mechanical LLC

Address: 2505 Twin Buttes Dr, Rio Rancho, NM 87144

Project: UNM Job Order Contracting (JOC)

Reference:

Request for Proposal No: 2379-23

Affidavit of Non-violation of Labor Codes

To: The University of New Mexico

The undersigned officer of Futures Mechanical LLC hereby states that Futures Mechanical LLC has, during the past five years, been free of any determinations by a court or an administrative agency, of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects.

Signature

11-17-22

Date

Wylee Curry

Name

Owner

Title

NOTARY

State of New Mexico)

)

County of Sandoval)

STATE OF NEW MEXICO
NOTARY PUBLIC
TRACY CHAVEZ
Commission # 1121380
My Comm. Exp. Jan. 17th, 2026

Signed or attested before me on 11/17/22 by Wylee Curry

seal

My Commission Expires: 11/17/24

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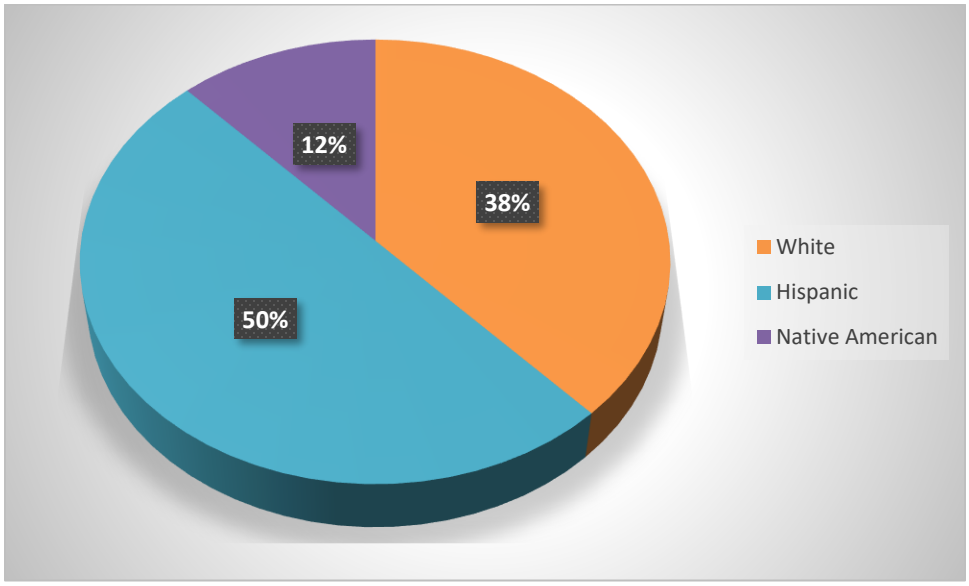
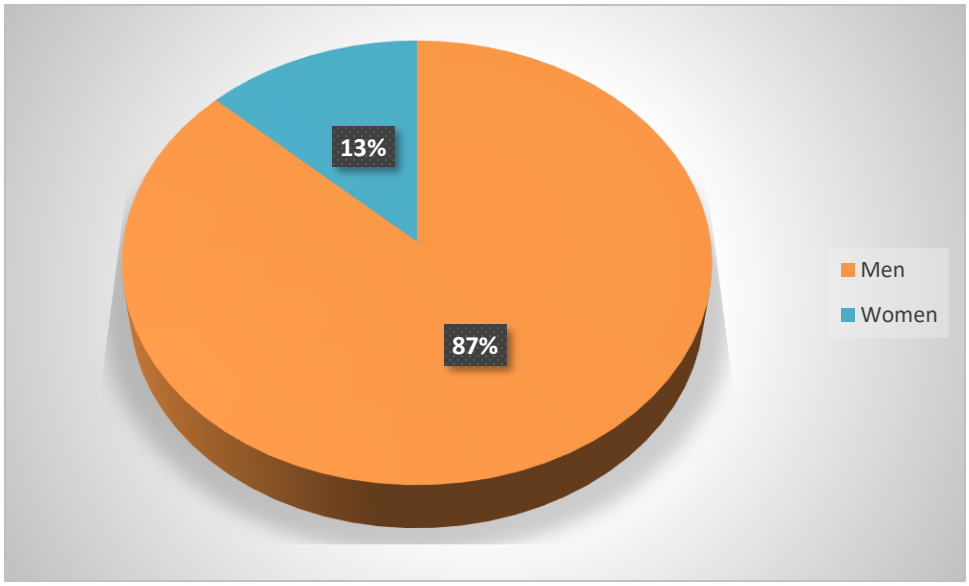
Attachment E

Diversity

Futures Mechanical is committed to maintaining a diverse workforce. A diverse workforce is a more productive workforce! Our industry today is hyper-competitive; quality and productivity have never been more important to being successful. A diverse workforce brings with it unmatched problem-solving abilities to overcome any challenge that we encounter.

This is evident in our current statistics.





Quality Management

See Appendix C

Sustainable Efforts

Futures Mechanical prides itself in providing energy efficient / sustainable mechanical and plumbing solutions. These solutions often bring a return on investment that overcome the initial cost in 10 years or less.

Our recycle program ensures that all waste materials accumulated during construction and all demolished materials find their way to a recycling facility.

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Attachment F

N/A

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Attachment G

Futures Mechanical is a New Mexico owned and operated small business whose core values and focus is TRUST.

Teamwork – Together we can
Reputation – We only have one
Unique – True to ourselves, not the standard
Safety - for all of us
Trust – in our abilities and dedication

We at Futures Mechanical approach all projects with the goal of complete customer satisfaction and responsibility to our employees, sub-contractors and project partners. We plan on doing this by having a pre-construction meeting. In this pre-construction meeting we discuss coordination, project execution, safety, and close out processes.

To ensure quality and professionalism above our competitors, we employ a workforce comprised of highly experienced field crew. Our crews demonstrate their professionalism and quality craftsmanship on all projects no matter the size.

Our field crews are supported by experienced Project Manager, Plumbing Superintendent, Safety Officer and superb office staff. The project professionals have proven themselves through successful project delivery, with multiple project including some at UNM, finishing each on budget and on time. Our dedicated team has the ability to meet daily as needed to address any questions UNM may have with ease and quickness in communication.

Update your information with D-U-N-S® Manager

Report as of: 11-16-2022

Futures Mechanical, LLC

Alerts:

ACTIVE SINGLE LOCATION

Address: 2505 Twin Buttes Dr NE, Rio Rancho, NM, 87144, United States

SCORES AND RATINGS

PAYDEX® Score	Delinquency Predictor Percentile	Financial Stress Percentile	Supplier Evaluation Risk Rating
80	17	61	4
LOW RISK	MODERATE-HIGH RISK	MODERATE RISK	LOW RISK

COMPANY PROFILE

D-U-N-S
08-013-1187

Business Form
Limited Liability Company

State of Incorporation
NM

Ownership
Not publicly traded

Mailing Address
United States

Telephone
(505) 934-1510

Website
www.futuresmechanical.com

Annual Sales
US$ 430,870

Employees
3 (3 here)

Age (Year Started)
6 (2016)

Named Principal
RANDY ALLEN CHAVEZ, President

Line of Business
Plumbing/heating/air cond contractor

LEGAL EVENTS

Events	Open Count	Last Filed
Bankruptcies	0	-
Judgments	0	-
Liens	0	-
Suits	0	-
UCC	4	05-14-2021

TRADE PAYMENTS

Highest Past Due

US$ 2,500

Highest Now Owing
US$ 25,000

Total Trade Experiences
12

Largest High Credit
US$ 25,000

Average High Credit
US$ 6,894

OWNERSHIP

This company is a **Single Location.**

Total Members in Family Tree - 0

Subsidiaries

-

Branches

-

FINANCIAL OVERVIEW

Source:

INQUIRIES

12 Month Summary

Total number of Inquiries	Unique Customers
33	0

*Trade References will be added subject to Dun & Bradstreet verification and acceptance. Dun & Bradstreet cannot guarantee that trade references will be accepted or that accepted trade references will impact your business credit file. Please see https://www.dandb.com/glossary/trade-references/ for eligibility, process and other information regarding Trade References.

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Appendix C - Quality Control Plan & Safety

1.) Propose a mechanism for addressing the preparation, submittal and re-submittal of proposals, transmittals, reports, drawings and data.

At Futures Mechanical we use a construction management software called eSub. This helps with the preparation of submittals because we go in and create a list of what submittals we are expecting to submit. Once this is created we request the necessary submittals from our supplier, and thoroughly review the submittals before submitting to the owner/owner representative. By doing our own precursor submittal review it helps alleviate the need for a re-submittal.

Once the submittal has been returned we distribute it back to the appropriate supplier to either release the product for order or if necessary provide us with a re-submittal.

2.) Proposed plan for insuring that the price proposal, submittals, and documents are complete and accurate.

Futures Mechanical has an estimating department with over 30 years of combined experience. Our estimators all have applicable field experience. They use this experience to help to ensure that they are putting a complete price proposal knowing something may have to be installed or altered from the drawing.

3.) Proposed organizational approach for quality control and procedures to ensure that projects are constructed according to the scope of work, standards and specifications.

At Futures Mechanical we have a team of people to help us ensure that our projects are constructed with the highest quality and according to the scope of work, specifications and UNM standards. The first person who ensures our crews are installing the highest quality work is our project foreman. He is on-site daily and makes sure that everything meets not only the owners standards but also meets Futures Mechanical standards.

We also have a superintendent who is responsible for all foreman. He goes to each project to not only ensure that quality is superb but that we also are not having any issues with man power or scheduling.

Our Project Manger who is responsible for making sure that our foreman and field crews have all necessary materials and equipment so they can install a quality product. The PM is also responsible for ensuring a quality installation and that our installation is professional and clean.

One thing that we at Futures Mechanical feel that sets us apart from our competition is that you can regularly find our owners on site. They are either there ensuring a quality installation or helping to perform the installation themselves. Our owners take great pride in this. They also take great pride in having quality, clean and professional installations of all products no matter the difficulty level.

4.) Explain the firm's approach to safety and procedures that you will follow to insure site safety and accident prevention on all jobs.

Futures Mechanical takes safety very serious! We approach safety in a number of ways. The simpler and more basic ways we insure safety is by having all employees review and follow our safety plan.

On a daily basis, before anyone begins work our onsite foreman completes a pre task plan (PTP). When completing the PTP he highlights what everyone will be working on for that day, the dangers involved and how to minimize these dangers. Once this is complete all members of our crew must sign off stating that they understand the task at hand and how to perform it safely. At any point throughout the day if the foreman finds that a crew member is working in an unsafe manner, depending on the severity, he will have the crew member correct what he is doing or send him home.

On a weekly basis our superintendent visits the project site at this time they have a "toolbox" talk where all of our field crew is gathered. At this toolbox talk they go over safety related items that are very specific to this project and what they are currently working on.

Quarterly Futures Mechanical has either some sort of lunch function where we have the entire crew back at the office. During this lunch we discuss our current safety plan inform all people of any new safety rules that may have been developed and encourage our team to provide their input on safety and if there is anything they need from the office staff that would help make their jobsites safer.

Futures Mechanical llc

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Quality Assurance Program

TABLE OF CONTENTS

1. QUALITY POLICY AND AUTHORITY

Futures Mechanical llc recognizes that in today's competitive marketplace, effective quality systems are essential when providing quality cost effective services to our clients. Management is totally committed to providing Commercial, Residential, & Industrial Mechanical Contracting Services that comply fully with the specifications and expectations of our valued clients. Therefore, it is the policy of Futures Mechanical llc to adhere strictly to this quality control program and to insure that this program and the requirements of our customers are met on each and every project we execute. Full authority for the implementation and administration of the quality controls described in this manual has been delegated to the Quality Control Manager "QCM". The QCM has the responsibility and organizational freedom to identify quality control problems, stop work, recommend solutions and verify resolution of such problems. The QCM shall also have the responsibility of documenting the established Quality Assurance / Quality Control Programs in a manner that strives to comply with applicable Quality Systems. The ultimate objective of this company's QA/QC program is to comply fully or surpass the quality standards established by applicable Quality System. Project Managers are responsible for their assigned project's QA/QC activities. They may delegate the performance of their assigned duties to qualified individuals, but they shall retain full responsibility for completing their projects in strict accordance with established quality control policies and the client's specifications. The quality of all subcontractors and vendors shall be the joint responsibility of the QCM and the applicable Project Manager. All projects will be executed in a manner that emphasizes safety, quality, schedule and maximum cost effectiveness. Any commitment, conflicts, or non-conformance issues not resolved using current established Quality Assurance / Quality Control Procedures shall be brought to the attention of the owners of Futures Mechanical LLC.

Wylee Curry – Owner/HVAC
Phone: 505-385-7176
Email: Wcurry@futuresmechanical.com

Randy Chavez- Owner/Mechanical & Plumbing
Phone: 505-934-1510
Email: Rchavez@futuresmechanical.com

2. MANAGEMENT RESPONSIBILITY

2.1 RESPONSIBILITY- Management has the responsibility to define and document its policy and objectives for, and commitment to, quality. Management will ensure that its policy is understood, implemented, and maintained at all levels of the organization. All employees have the responsibility and authority for implementation of established QA/QC activities. Resolution of conflicts in QA/QC policies shall flow through the organizational chain of command as follows:

1. Field Employees
2. Craft Leaders

3. General Foreman
4. General Superintendent
5. Project Manager
6. Quality Control Manager
9. Owners

It is the responsibility of any employee that manages, performs, or verifies work affecting quality to:

a. Initiate action to prevent the occurrence of work or service non-conformity.
b. Identify and record any quality problems.
c. Initiate, recommend, or provide solutions through designated channels.
d. Verify the implementation of solutions.
e. Control further processing, delivery, or installation of non-conforming work until the deficiency or unsatisfactory condition has been corrected.

2.2 ALLOCATION OF RESOURCES AND PERSONNEL- Management shall identify in-house requirements and provide adequate resources and trained personnel as needed to support required QA/QC verification activities. Verification activities shall include inspection, testing and monitoring of the construction / installation processes and audits of the quality systems. These activities shall be carried out by personnel independent of those having direct responsibility for the project being executed.

2.3 MANAGEMENT REVIEW- The established QA/QC policies and procedures shall be reviewed at appropriate intervals by management to ensure continuing suitability and effectiveness. These reviews will include assessment of the results of internal audits and shall assess overall conformance to client's requirements and expectations. Records of such reviews and audits shall be maintained.

3. QUALITY SYSTEMS

Futures Mechanical llc staff has established and shall maintain and document this QA/QC system as a means of ensuring that the services we provide our clients conform to specified requirements. This QA/QC system shall include:

a) Documented quality system procedures and instructions to ensure that all activities are performed in accordance with established requirements.
b) Effective management support to ensure compliance and the use of the QA/QC procedures and instructions.

All employees of Futures Mechanical llc shall strive to improve the quality of our services to our clients. The QA/QC program is a process of continuous improvement which requires input from everyone in our organization. Everyone in our organization shall comply and endeavor to improve the process where possible. An effective QA/QC program consists of the following key components.

a) Established QA/QC procedures and instructions that comply with generally accepted industry standards, Federal, State, and Local regulating authorities, and the project specifications and standards established by the client.
b) The identification and timely issuance to the project team any required controls, processes, inspection equipment, fixtures, tools, materials and labor skills needed to properly execute the project
c) Updating, as necessary, of quality control, inspection, and testing techniques, including the development of new methods and procedures
d) Identification of any commitments made which exceeds available resources in sufficient time to properly acquire the required resources
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Any revisions to the contract documents shall be date stamped on the date received and reviewed by the Project Manager for any possible impact to the project. All changes after contract award shall be properly documented and any associated addition or deduction to the contract price shall be immediately identified and submitted to the client for review and approval. A complete set of all documents required for proper execution of the work shall be maintained at the project site. Any revisions received shall be immediately forwarded to the project site for use while executing the project. Any field changes to the work shall be properly noted on the project site set of the drawings. The project site set of the drawings shall show the work exactly as the work was built. (Hereinafter referred to as the "As-Built" set of drawings.)

6. PURCHASING and MATERIAL CONTROL

6.1 GENERAL PURCHASING REQUIREMENTS- The Project Manager has the overall responsibility to ensure that all materials and services purchased are in accordance with the established QA/QC procedures, the project specifications, and drawings.

6.2 SUBCONTRACTING REQUIREMENTS- All subcontractors shall be selected on the basis of their ability to meet subcontract requirements, including established quality requirements. Futures Mechanical llc has established a list of qualified subcontractors for services typically subcontracted. Award of a subcontract to a company not on the approved subcontractors list requires written approval of the QCM. The selection of subcontractors, and the type and extent of control exercised by the Project Manager shall be dependent upon the type of service, client requirements, and, where appropriate, on records of subcontractors' previously demonstrated capability and performance. The Project Manager shall ensure that applicable QA/QC procedures are followed by all subcontractors performing services for Futures Mechanical llc. Applicable client contract requirements and liabilities shall be agreed upon in writing by all subcontractors.

6.3 MAINTENANCE OF PURCHASING DATA- All purchasing documents shall contain data clearly describing the material or service ordered, including, where applicable:

a) The type, class, style, grade, or other precise identification of items purchased
b) The title or other positive identification, and applicable issue dates of specifications, drawings, process requirements, inspection instructions, and other relevant technical data, including requirements for approval or qualification of product, procedures, process equipment, and personnel
c) The title, number, and issue of the quality system standard to be applied to the product.

7. MATERIAL CERTIFICATION and TRACEABILITY

7.1 CLIENT SUPPLIED MATERIALS and EQUIPMENT- The Project Manager shall ensure that all materials and equipment furnished by the client are verified, stored, and maintained until incorporation into the work. Any such items that are damaged or otherwise unsuitable for use shall be recorded and reported to the client immediately. Proper notification to the client of receipt of any unusable materials or equipment must be made in order to ensure that the client retains the responsibility for providing useable materials or equipment.

7.2 PRODUCT IDENTIFICATION AND TRACEABILITY- Where appropriate, the Project Manager shall establish and maintain procedures for identifying materials and equipment from applicable drawings, specifications, or other documents, during all stages of production, delivery, and installation. Where, and to the extent that, traceability is a specified requirement of the contract, individual products or product batches shall have a unique identification. This identification shall be recorded in the Job File and issued to the client with specified "As-Built" data.

8. PROCESS CONTROLS

8.1 MANAGEMENT OF PROCESS CONTROLS- During project setup the Project Manager develops the project QA/QC plan covering all construction activities and applicable processes which directly affect quality. The Project Manager shall ensure that these processes are carried out under controlled conditions. The controlled conditions shall include the following:

a) Documented work instructions defining the manner of executing the work to ensure that an acceptable level of quality is maintained at all times. The instructions shall also specify equipment, materials, skills and working environments required to comply with applicable standards, codes, and quality plans
b) Monitoring and control of suitable process and work characteristics during execution of the work
c) Clear identification of the required approval of processes
d) Criteria for workmanship which shall be stipulated, to the greatest practicable extent, in written standards or by means of representative samples.

8.2 SPECIFIC ACTIVITY PROCESS CONTROLS- Specific Activity Process Controls are for activities where the results cannot be fully verified by subsequent inspection and testing. Accordingly, continuous monitoring and / or compliance with documented procedures are required to ensure that the specified requirements are met. Management shall continue review of established QA/QC procedures to ensure ongoing suitability and effectiveness. As the need for new activity QA/QC process procedures is identified they will be created and implemented.

9. INSPECTION AND TESTING

9.1 INSPECTION AND TESTING OF PURCHASED MATERIALS AND EQUIPMENT- All materials and equipment shall be inspected and tested to ensure conformance with the project requirements before it is released for use. Verification that all items conform to specified requirements of the quality plan shall be documented and filed in the project QA/QC file. In determining the amount and nature of inspections, consideration should be given to the control exercised at the manufacturing source and documented evidence of quality conformance provided from the supplier. Where incoming materials are released for urgent construction purposes, it shall be positively identified and recorded in order to permit immediate recall and replacement in the event of nonconformance to specified requirements.

9.2 INSPECTION AND TESTING DURING CONSTRUCTION During actual construction of a project, the Project Manager shall ensure that:

a) All inspection and testing activities are performed in accordance with the quality plan and documented procedures
b) Ensure specification and drawing conformance by the use of established process monitoring and control methods
c) Ensure that all required inspections and tests have been completed and necessary reports have been received and verified before the finished work is released to the client
d) Identify and correct any nonconforming work.

9.3 FINAL INSPECTION AND TESTING- The quality plan or documented procedures for final inspection and testing require that all specified inspection and tests, including those specified either by established quality procedures or the client, are carried out and that the work meets specified requirements. The Project Manager shall ensure that all final inspections and testing activities are in accordance with the quality plan and documented procedures. Upon completion, all associated data and documentation shall be properly filed in the project QA/QC file and submitted to the client as required.

9.4 INSPECTION AND TEST RECORDS- The Project Manager shall ensure that all records which give evidence that the work has passed specified inspection and / or testing acceptance criteria are maintained in the project QA/QC file for future reference.

9.5 INSPECTION AND TEST STATUS- The inspection and test status of the work shall be identified by using markings, authorized stamps, tags, labels, routing cards, inspection records, test software, physical location, or other suitable means, which indicate the conformance or nonconformance of work with regard to inspections and tests performed. The identification of inspection and test status shall be maintained, as necessary, throughout the project to ensure that all work has passed the required inspections and testing specified. Records shall identify the inspection authority responsible for the release of conforming work.

10. INSPECTION, MEASURING, and TEST EQUIPMENT

The QCM shall ensure that all inspection, measuring, and test equipment is controlled, calibrated, and maintained, whether owned by Futures Mechanical llc, on rent, or provided by the client. Equipment shall be used in a manner which ensures that measurement uncertainty is known and is consistent with the required measurement capability. The QCM shall:

a) Identify the measurements to be made, the accuracy required, and select the appropriate inspection, measuring, and test equipment

b) Identify, calibrate, and adjust all inspection, measuring, and test equipment and devices that can affect work quality at set intervals to ensure that certified equipment having a known valid relationship to nationally recognized standards - where no such standards exist, the basis used for calibration shall be documented

c) Establish, document, and maintain calibration procedures, including details of equipment type, identification number, location, frequency of checks, check method, acceptance criteria, and the action to be taken when results are not in conformance.

11. NONCONFORMING ACTIONS & CORRECTIVE ACTIONS

11.1 NONCONFORMING ACTION- Any work that does not meet or exceed the quality standards required by the project specifications, the company's standards, or installation requirements shall be considered nonconforming and should be address in a case by case investigation to the cause, and required corrective action by the Project Manager and the installer.

11.2 CORRECTIVE ACTON- Action must be taken immediately to resolve, repair, and otherwise correct any nonconforming work discovered. A plan should be put in place to remedy the issues, while taking into consideration the impacts it will have on the project, other trades, the owner, and the overall cost effectiveness of the corrective action.

12. TRAINING

The QCM shall prepare, schedule, and execute training courses to update all members of the staff, as well as any subcontractors working for Futures Mechanical llc. These trainings shall include, but not be limited to, any updates, issue awareness, and successes the Quality Assurance Program has had since the last training. The QCM shall pick a topic/topics that they believe the company can improve and/or need reinforcement on.

Futures Mechanical llc

Building The Future | Restoring The Past

Safety Plan

Futures Mechanical
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General

1.1. Our Commitment to You

Futures Mechanical LLC considers no part of its operation more important than a healthy and safe workplace for its employees. This is only possible by having safety in its simplest form imbedded into all of our core beliefs and the company culture. We commit to our employees that our goal is to provide a workplace free of accidents and injuries, but we cannot succeed in this mission alone. We need every employee to buy-in and want this mission to succeed, and we believe a company that fosters open communication, awareness, education, safe work habits, and a team approach to every task at hand will have what it takes to make sure everyone leaves the workplace in the same, if not better condition than they arrived.

1.2 Drugs and Alcohol

Futures Mechanical LLC's operates a drug & alcohol free workplace. While on Futures Mechanical LLC property, remote jobsites, and at any time you are conducting business activities on Futures Mechanical LLC's behalf, no employee may use, possess, distribute, sell or be under the influence of alcohol or illegal drugs. The use of legally prescribed drugs is permitted on the job, only if the prescribed drug will not alter the individual in any way that will impair their ability to complete their job functions safely and productively. Those caught violating this rule, or those who have been suspected of violating this rule can be sent for drug and alcohol testing. Violations of this rule can lead to required participation in a substance abuse program, disciplinary action per the three strikes program, and/or immediate termination or employment. If you suspect another employee is under the influence of drugs or alcohol, tell your immediate supervisor or company safety representative immediately.

1.3 Hazard Communication

Futures Mechanical LLC has a written hazard Communication program, and in accordance with OSHA Standard 1926.59, the following items are available to you at your request:

1. A copy of the Company's written Hazard Communication Program;
2. A copy of the Company's "List of Hazardous Chemicals" for your workplace; and
3. Copies of Safety Data Sheets (SDS) for any covered chemicals to which you are exposed. To obtain any of this information, contact your supervisor.

No employee is required to use any material, chemical, and/or substance if they do not feel %100 comfortable in the safety cautions put forth in the SDS. Please let your supervisor know immediately, and a safety stand down will follow.

1.4 Reporting Requirements

Futures Mechanical LLC requires immediate reporting of any of the following incidents and near misses that occur or are persistent during your work-related time: injuries (even minor cuts and scrapes), illnesses (work related or not), chemical spills, property damage, and interruption to active systems.

1.5 Safety Violations

1. Futures Mechanical LLC operates on a three-strike basis on safety violations.
   Strike one- Written warning.
   Strike two- Written warning, meeting with owners, & sent home for the day without pay.
   Strike three- Termination of employment

2. At any time, gross negligence on the part of an employee can be grounds for immediate termination.

1.6 Your Supervisor

1. Your direct supervisor is one of the best resources for safety information.
2. If you do not understand any safety rule, ask your supervisor to explain it.
3. Before doing a job where you are not familiar with the hazards, ask your supervisor to show you the safe way to do the job.
4. Commit yourself to working safe at all times. Preventing injuries depends mostly on you!

1.7 Safety Training & Meetings

Employees are required to attend all company and jobsite related safety meetings. Employees are encouraged to attend all safety trainings made available, and if you feel you need training on a certain aspect of your job please bring it up to your immediate supervisor. Never operate equipment, tools, or machines if you have not been through a safety training on the item first.

1.8 Driving

1. Only employees who are authorized by the company may operate a company vehicle.
2. Do not ride on vehicle or mobile equipment except on seat or designated passenger platform.
3. Do not ride in the back of pickups.
4. When driving about the jobsite, never exceed 15 mph. At all times observe the rules of safe driving.
5. Every day, check the company truck you are driving to see that the brakes, turn indicator, head lights, back up alarm (if required) and stoplights are working properly.
6. Wear your seatbelt at all times.
7. Smoking is not permitted in company vehicles.
8. No handheld electronic devices shall be used while operating a company vehicle.
9. It is the driver's responsibility to secure all loads in the company vehicles, even if they are not the ones who loaded it.
10. If you feel tired, DO NOT DRIVE! Let another authorized employee to drive, or rest for a while until you feel safe to continue.

1.9 General Rules

1. Employees shall report to work rested and physically fit to perform your job.
2. Jewelry should NOT be worn, and holes from removed jewelry should be covered.
3. No horseplay or roughhousing allowed on the job.
4. Anyone involved in verbal abuse, harassment or fighting on the job may be subject to immediate termination.
5. Use only designated toilets.
6. Inspect your safety equipment daily. If defective, do not use. Report it to your supervisor immediately.
7. Work with care and good judgment at all times to avoid accidents – even if a specific safety rule is not contained in this manual.
8. Do not operate any vehicle or equipment unless authorized by your supervisor.
9. Do not violate company Safety Directives. See your supervisor to become familiar with all Safety Directives that apply to your work.

10. Any person operating equipment must have the appropriate safety training for that piece of equipment, along with documentation of the training.
11. Do not work in areas with inadequate lighting.
12. All workers will participate in Stretch and Flex daily before starting work as required by company or customer.
13. A Pre-Task Plan will be developed for each work task daily as required by company or customer.
14. Report or correct any unsafe acts or unsafe conditions, equipment, or near misses to your supervisor immediately.
15. These rules affect all of Futures Mechanical employees and employees of subcontractors. The practices and rules contained here are to be followed by employees and management alike.

PPE

2.1 Hard Hats

Hard hats will be worn on all job sites at all times. Inspect daily before use, and never reuse a hard hat after it has been hit or struck by a falling object.

2.2 Eye Protection

Safety glasses will be worn on all job sites at all times. Some task will require face shields, mask, or other forms of eye protection, consult your supervisor and the tools manual if applicable. Inspect your glasses daily and check for damage and visibility.

2.3 Gloves

1. Gloves must be worn at all times.
2. Use correct gloves when welding, handling chemicals, rough materials or items with sharp edges.
3. If a situation arises when wearing gloves could be a hazard, consult your supervisor for permission to continue without the use of gloves.

2.4 Respiratory Protection

Dust masks should be used when spray painting, handling cement, lime, or when exposed to a steady dust hazard. Other respiratory equipment is available for certain tasks, but a specific safety plan will be issued for these circumstances. A medical & fitment test are required for every individual wearing respiratory protection beyond a dust mask. Consult your supervisor if you feel the need for further protection. Special equipment is required when sandblasting, cutting/welding in confined spaces, on galvanized material or metal coated with red or zinc chromate.

2.5 Fall Protection

A total fall arrest system must be used every time an employee is 6 feet or more above a lower working surface, or if the employee can potentially fall into or on dangerous equipment, machines, or tanks. All employees must be tied off 100% of the time above 6 feet. There are no exceptions to this requirement. Employees shall be protected from falling by:

1. Full body harnesses, lifelines, lanyards and static lines connected to anchor points capable of supporting 5000 pounds. Safety belts are not allowed.

2. A lifeline and harness shall be used in all areas where materials are loaded landed or unloaded if an employee is within 6 feet of the edge. Check your harness carefully each day. If defective, do not use, return it to your supervisor. Some alternative fall protection methods are allowed. See your supervisor.
3. Guard rails- 42" high + or – 3", strong enough to withstand 200 pounds in down and outward directions, a mid-rail is required at 21" + or – 3".
4. Safety nets.

Alternative methods of fall protection include Controlled Access Zones, Safety Monitors, wood framing practices and warning lines. Written Site Specific Fall Protection Plans may be required.

2.6 Hearing Protection

1. Hearing protection must be in your possession at all times while on the job.
2. Remember, OSHA requires the use of hearing protection whenever noise levels reach 85db.

2.7 Clothing, Boots, Etc.

1. Clothing must be clean, free from tears, rips or other imperfections, and suitable for the work you are doing. Minimum requirements are a full tee shirt with sleeves, full-length pants, and appropriate for the current weather conditions.
2. Work boots, preferably leather are required. Tennis shoes, open-toed shoes, or shoes with high heels are unacceptable footwear for our job sites.

Jobsite/Work Area

3.1 Work Area

1. Always be aware of your immediate surroundings, and the work that is going on by other trades.
2. Before entering new areas to work, familiarize yourself with any unusual hazards and the other work happening in the area. Be sure you have sufficient task lighting so you can do your work safely.
3. Place barricades, prior to commencing work, to warn others of traffic dangers, overhead dangers, open holes, excavations, swing radius of crane etc. All barricades shade have appropriate signage. Red tape= Do Not Enter, permission must be granted to cross the tape by the individual who put it up. Yellow Tape= Caution, before crossing the tape identify the hazard. In all cases including other colored tapes and barricades, avoid the area if possible, and coordinate work to limit the need for crossing barricades.
4. Remove nails, screws, or other connectors from crates and lumber immediately.
5. Stay in your assigned work area. Do not wander around the jobsite.
6. Know location of all emergency exits and review any job specific evacuation plans.
7. In enclosed spaces, operation of motorized equipment, generators, welders and propane heaters elevate carbon monoxide levels and deplete oxygen; a gas monitor may be needed to ensure breathing air is safe. Equipment must be shut down and/or employees removed from enclosed spaces when oxygen level is below 19.5% and/or carbon monoxide is above 35ppm. OSHA PEL is 50. NIOSH & AGIHA recommend 35 ppm.
8. Lighting: general working/walking areas require 3 foot/candles of light to be measured at the walking surface. Task lighting for detail work is required to be 5 foot/candles.
9. Put or Replace caps on rebar and grade stakes.

10. Keep materials orderly; prevent piles of materials from falling or shifting (tie down or support if necessary).
11. Clean up any oil, liquids, or other materials spilled or dropped immediately.
12. Have all cords, welding leads and hoses run overhead or placed to avoid tripping hazards or from getting damaged.
13. Keep loose materials off stairs, walkways, ramps, platforms, scaffolds, etc.
14. Keep trash and debris picked up at all times, do not wait until the end of the shift to do so.
15. Keep materials away from entrance or exits of stairs, hoists and elevators landings, traffic lanes and ladders.
16. Avoid shortcuts - use ramps, stairs, walkways, ladders, etc.
17. When necessary to remove guardrails around a floor opening or building perimeter, make certain they are replaced each time you leave the work area and immediately upon completion of work. Appropriate barricades must be erected to restrict access anytime guardrails are removed. Keep all stored materials a minimum of 6' away from any shaft opening and 10' from building edge.
18. Secure material and equipment so it will not be blown out or off of the building.
19. Any floor opening greater than 2” in the least direction must be covered and secured with a suitable covering that can handle two times the intended load; marked in Spanish “oiyo” and English “hole”.

3.2 Fire Prevention

1. Know the locations of the extinguishers near your immediate work area, make certain they are inspected monthly and certified annually, and immediate remove from service any fire extinguishers that have been discharged.
2. Use the PASS method for fire extinguisher operation
    - Pull the pin.
    - Aim at the base of the fire.
    - Squeeze the handle.
    - Sweep back and forth over the fire.
3. Flammable liquids such as petroleum products, should be stored in metal safety cans only, with built-in spark arrestors
4. Store oily rags or paint rags in covered metal containers.
5. Fire watch personnel should be in place before starting any spark producing activities, shall have a means of extinguishing a fire, and shall remain in the area 30 minutes after the last spark.
6. Have fire extinguishers in your immediate work area before beginning spark producing activities.
7. Fill out, and follow the guidelines on hot work permits when required.

3.3 Protecting Public & Property

1. Non-work related visitors are not permitted on job-sites. If you see individuals that don’t look like they belong, ask who they are, and escort them to the construction office.
2. Notify your supervisor before beginning activities that will involve working around the public.

3. Damage to any property from work related activities must be avoided at all cost. Consult your supervisor to arrange for protection devices if necessary.

3.4 Emergency Preparedness

1. Be aware of your surroundings, and all available exits.
2. Designate a mustard point for emergencies.
3. Evacuate the project when alarms sound, or you suspect an emergency. Let others know of the danger on the way to the mustard point.
4. Verify all employees working for Futures Mechanical LLC are accounted for.
5. Never go back into a dangerous area to look for someone.
6. Call emergency services if needed for the situation.

3.5 Electrical

1. Consider all wire "live" until checked out.
2. Never remove or cut ground prong of any electrical tool or extension cord. (Plug in to matching receptacle only)
3. All electrical power tools and extension cords should have RUBBER insulation. Damaged cords should be repaired or replaced immediately. Only type "S" cords are permitted.
4. All repairs to electrical tools and extension cords must be made by qualified personnel only.
5. Do not drive vehicles, aerial lifts or rolling scaffolds over extension cords.
6. All Energized Electrical Work must be approved by the Safety Director.

3.6 Lockout/Tagout

1. Employees must receive training on lockout/tagout procedures.
2. Use lockout/tagout procedures and equipment when working on equipment with live energy sources.
3. Make sure to secure all energy sources to the piece of equipment, there can be multiple.

3.7 Confined Spaces

A confined space is defined as any space that:
·Is large enough and so configured that an employee can bodily enter and perform assigned work; and
·Has limited or restricted means of entry or exit; and
·Is not designed for a continuous employee occupancy
All three conditions MUST exist for a space to be classified as a "Confined Space". There are two types of confined spaces: Non-permit required and Permit required.

1. All confined spaces shall be assessed by a competent person to decide if they are permit or non-permit required.
2. Only trained employees will enter confined spaces.
3. Do not enter any confined spaces until it has been tested and approved for entry.
4. If the confined space is deemed a permit required confined space, all employees will be prohibited from entering until a confined space permit is issued and filled out completely.
5. Permit and non-permit required confined spaces will only have work performed in them when all necessary safety equipment is provided and used.
6. Only competent persons will determine what safety equipment will be used.

3.8 Excavations

1. Never enter an excavation or trench more than 5' deep unless it has an adequate protective system.
2. In any trench 4 feet or greater in depth that you cannot walk out of, place an access ladder within 25' of any workman.
3. When digging a trench, place soil (dirt from the excavation) at least 2' away from edge of excavation. Remove surface rocks, clods of dirt or other debris that could fall.
4. Only a "competent person" may allow access to trenching/excavations.
5. Excavations more than 20' deep need to be addressed by a registered engineer.

3.9 Lifting/Shoveling

1. Plan every lift, however minor they may be, and check the path you will take.
2. Lift Smart: Get help for large, or heavy items; Lift with your legs not with your back; Use good communication if lifting with more than one person; Avoid twisting; Make sure you have good footing.
3. Always carry long items with a person at each end. This helps avoid back strains, as well as the danger it causes to other people around you.
4. If you feel anything strange with the load, or your body, stop what you are doing immediately.

Tools and equipment

4.1 General

1. Inspect all power tools, hand tools, and equipment daily before use. If any part of it, especially guards and safety features are not working correctly, immediately tag it out of service and notify your supervisor.
2. Treat company owned tools and person tools with care. Clean, and store in a proper manner to avoid damage.
3. All tools and equipment shall be secured daily at the end of the shift. Small tools shall be locked in gang boxes, and large equipment is to be secure under lock and chain.
4. Guards and safety devices are to be used at all times, never remove or lock open these devices.
5. Do not operate any tools or equipment until you have properly trained to do so. Some equipment requires an operators card to go along with the training, consult your supervisor with any question.
6. Label all company owned tools and equipment, "Futures Mechanical".
7. Do not attempt to repair any tools or equipment other than minor service, lube, and adjustments. Make sure the power is disconnected/engine turned off before service and blade changes.
8. Use the correct tool for the job.

4.1 Hand Tools

1. Keep tools with mushroom heads dressed.
2. Never carry tools in your pockets
3. Always keep blades sharp, and in a protective sleeve.
4. Do not use tools with split, broken, or loose handles.

5. Clear the immediate area of personnel before swinging tools such as a hammer, sledge, pick, shovel, etc.

4.2 Portable Power Tools

1. All power tools must be grounded, or double insulated.
2. Use GFCI's to protect you, the tool, and the electrical system form short circuits. Test GFCI's weekly.
3. Do not stand in water or on damp ground when using corded power tools. Report any minor shocks to your Supervisor.
4. position. Right angle grinders must be equipped with a half-moon guard.
5. Never block or lock the safety switch on a power tool so that it will operate the tool.
6. Keep extension cords and power cords out of the center of walkways and off ladders and stairways.
7. When using extension cords follow the manufacturer's guidelines.
8. Replace any extension cord or welding lead with frayed, cracked or damaged areas.
9. Never point a compressed air tool or powder-actuated tool at yourself or a fellow employee.

4.3 Powder Actuated Tools

1. Never use a powder actuated tool unless you are properly trained and have a VALID CERTIFICATE CARD in your possession.
2. Always wear eye protection and hearing protection.
3. Never shoot through sheetrock or plywood without making sure no one is on the other side.

4.4 Machines

1. Before starting machinery, opening valves, switches, etc. check to make sure fellow employees are in the clear.
2. Never adjust machinery while it is running.
3. Operate machinery and vehicles within safe speeds and at rated capacity.
4. Never refuel an engine while it is running.
5. When using gasoline or diesel engine in an enclosed area, be sure to vent the exhaust outside.
6. Never use an air hose for pressure to empty gasoline drums.
7. If you are in charge of a compressed air tank, be sure to drain the tank and test the safety valve daily.

4.5 Ladders

1. Be sure straight or extension ladders are tied off at the top.
2. Get someone to hold ladder while you are tying off, or if you can't tie it off.
3. Make sure extension ladder locking clamps are in place before using.
4. Have ladder reach at least 36" above landing for easy access.
5. Use only sturdy ladders on firm level base at a 4 to 1 pitch and have clear access at top and bottom.
6. Never Leave tools, or material on top of a ladder platform. They can fall causing injury, or tripping hazards.
7. Do not carry hand tools up or down a ladder; use a rope or tool belt.
8. Do not try to get additional height from ladder by placing it on a makeshift cribbing such as boxes, boards or scaffolds.

9. Do not place a ladder in front of a door unless it is locked, barricaded, or guarded by another employee.
10. Always engage snap spreaders on stepladders.
11. Face ladder when climbing up or down; use both hands.
12. Use of metal ladders is prohibited, as defined per site.
13. Never work off of the top two steps of a ladder
14. Never straddle the ladder or work while facing away from the ladder.
15. Inspect all ladders daily or before use. Ladders with damaged rails, rungs, feet, cracks or other defective parts shall be tagged "DO NOT USE" and removed from the jobsite.
16. Use the proper ladder for the work you are doing. Check with your supervisor if you have any questions.

4.6 Scaffolds

1. Scaffolds are to be erected only by employees trained to erect scaffolds.
2. All users of scaffold must receive scaffold safety training prior to use.
3. Before an employee is allowed to access scaffolding, a visual inspection must be made to ensure scaffold has been tagged for daily use by the competent person. A **GREEN** tag indicates scaffold is safe to use. A **YELLOW** tag indicates scaffold use may be restricted with specific instructions listed and followed before access is allowed. A **RED** tag indicates scaffold may not be accessed / used. Tags will be placed at the point of access. Always read the tag.
4. Scaffolds with a fall height greater than 10 feet must have guardrails.
5. Do not stand on the guardrails.
6. If people are working or walking beneath or next to an elevated work area, the fall/drop zone will be protected by netting, toe-boards, etc. or the fall/drop zone will be restricted with barriers from craft and public traffic.

4.7 Aerial Lift

1. Any reported leak or mechanical problem is cause to immediately shut down the equipment.
2. Operators shall keep the equipment clean.
3. Operators shall test controls each day when making their inspection. Inspection log must be filled out and kept with the lift.
4. Consult manufacturer's guidelines when working near power lines.
5. If lift is provided with outriggers, ensure they are completely extended and cribbing is used under pads on soft surfaces.
6. Do not let people work under the platform.
7. Whenever working in any aerial or single man lift, you must wear a safety harness and lanyard tied to the approved anchorage point.
8. If people are working or walking beneath or next to an elevated work area, then the fall/drop zone will be protected by netting, toe boards, etc. or the fall/drop zone will be restricted with barriers, from craft and public traffic.

4.8 Material Handling Lifts

1. Must be trained and authorized to operate material handling lifts through the company.
2. Seatbelts must be worn at all times while equipment is in use.
3. Make sure all load charts are in place and used properly.

4. Utilize spotters when vision is obstructed.
5. Obey all traffic rules.
6. Utilize lifts only on level surfaces.
7. Never leave material in the air unattended.
8. Loads shall be secured at all times.
9. Pay attention to the environment around you.

4.9 Hoists

1. Ride the personnel hoist only; never ride a material hoist.
2. To prevent overloading of a personnel hoist, you must follow hoist operator's instruction
3. When hoisting pipe or material that must stand upright, lash it to prevent ends from catching in the hoist tower. Never ride a material hoist to hold the material.
4. Be sure to close hoist way gate after unloading.
5. When loading or unloading a material hoist, never stay on it longer than necessary.
6. Audible horns or whistles shall be used to warn workers of overhead material movement.

4.10 Compressed Gas Cylinders

1. Always turn cylinder valves off when not in use or when unattended for an extended period of time, such as during the lunch period.
2. Always secure a cylinder, full or empty, in an upright position.
3. When cylinders are lowered or hoisted, use a skip box, net or cart. Never use a choker or hook on to the valve cap.
4. Never store oxygen cylinders near flames, flammable, or combustible liquids or materials, oil, grease, or within 20 feet of fuel gas cylinders (acetylene, propane etc.).
5. Keep oily rags and oily gloves away from oxygen cylinders. (this could cause an explosion)
6. Keep valve caps on cylinders, full or empty.
7. When transporting cylinders, regulators must be removed and the cylinder must be secured in an upright position

4.11 Clearing, Demolition and Grading Equipment

1. Always operate a dozer, scraper, grader, backhoe / loader etc., at a safe speed.
2. Only the operator should be on the operating platform or seat. No one else should be on the equipment.
3. Walk around your equipment before starting up to make certain no one is in a danger zone.
4. Always be aware of those persons working around your equipment.
5. Always wear your seatbelt.
6. The windshield shall be kept closed on backhoes or other equipment used during demolition work.
7. Only a person who is trained and authorized by the company may operate company equipment.

EMPLOYEE ORIENTATION ACKNOWLEDGMENT

I have received the Futures Mechanical LLC, Safety Plan. I have read and understand the General Safety Rules and agree to abide by the Safety Program while employed by Futures Mechanical LLC. I understand that Safety Plan violations will be subject to action as called for in the company's discipline policy and that, depending on the severity of the violation(s), I could be terminated due to Safety Plan violations.

FUTURES MECHANICAL LLC.

New Employee Orientation _____(Date)

Employee Name_____ (Please Print)

Employee Signature_____ Date_____

If you have questions about the Futures Mechanical LLC, Safety Plan, please contact:

Wylee Curry – Owner/HVAC
Phone: 505-385-7176
Email: Wcurry@futuresmechanical.com

Randy Chavez- Owner/Mechanical & Plumbing
Phone: 505-934-1510
Email: Rchavez@futuresmechanical.com

Safety First

Futures Mechanical
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Appendix D-Approach to Recycling

Being a mechanical contractor, we are consumers of many different types of recyclable materials, especially metals. Futures Mechanical is very diligent when it comes to recycling metals and other materials. In our fabrication shops we keep bins of different metal types for recycling, copper, sheetmetal, steel, and aluminum. We recycle all metals using our local recycling yard or repurposing them. Equipment changeouts are often a big part of our scope. Old equipment we remove is always cleaned of harmful liquids and oils, disassembled, and recycled. The vast majority of our new equipment is shipped on or in wood and cardboard packaging which we also recycle. Cardboard and plastic are taken to the local recycle bin, and wood is often re-purposed for shop and home projects. Futures office practices are also shifting toward a green approach utilizing online platforms for document sharing & management. The little bit of paper we do use is shredded and recycled. Futures Mechanical is very aware of the volatility of the current consumable materials market and we do our part by recycling as much as possible, on the job and in our fabrication facility.

Appendix E – Key Personnel
Project Manager

Name: Futures Mechanical

Name: **Leland Sanchez**

Title: **Project Manager** **#**

of Years with the Firm: **5**

Experience with the Following Type of Construction Services:

☒ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

# of Years as a Project Manager for Type of Construction Services Selected Above: **10**

Check All Relevant Experience:

☒ Projects for Higher Education Owners ☒ Laboratory Renovations ☒ Clinical / Medical Environment

☒ General Construction ☐ Roofing Replacement/Repair ☒ Mechanical Upgrades ☐ Electrical Upgrades

☒ Interior Renovation ☐ Asbestos abatement ☐ Exterior / Interior painting ☒ Boiler Replacement

☐ Bituminous Paving ☐ Concrete ☐ Masonry ☐ Exterior Facade ☐ Security Camera Installation

☐ Canopy Replacement/Repair ☐ Elevator Repair/Replacement ☐ Escalator Repair/Replacement

☐ Overhead Doors ☐ Glass Installation ☐ Steel Erection ☐ Concrete Floor

☐ Duct bank repair / installation ☐ Outdoor light installation ☐ Fire Suppression System Installation

☐ Landscaping ☐ Fencing ☐ Earthwork / Site Work ☒ Demolition ☐ Painting

ATTACH RESUME ☐
Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Bane Dixon **Title** UNM Inspector

Telephone: 505-228-4769 Email Address: mdm505@unm.edu

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Hans Barsun **Title** Utility Engineer

Telephone: 505-331-4140 Email Address:

Futures Mechanical

NAME	**Leland Sanchez**
TITLE	**Project Manager**
DATE OF HIRE	**Nov 2018**
YEARS IN INDUSTRY	**16**

ROLE ON PROJECT

Main responsibilities include projects, managing project budgets, manpower, and tracking all required project documents. Has managed personnel on multiple jobsites.

EDUCATION/ CERTIFICATION

- Los Lunas High School- Graduated 2007
- OSHA 30
- LEED Green Associate
- UNM Valencia Associates degree – Business Administration
- UNM Bachelors of Science – Major Business Administration
  Minor Constriction Management

WORK HISTORY

- Romero Excavating 2006 – 2008
- Flinco 2008-2012
- HR Construction 2012-2013
- UNM 2013-2018
- Futures Mechanical – 2016- Present

MAJOR PROJECT EXPERIENCE

- UNM PIT- Albuquerque, N.M.
- Los Alamos High- Los Alamos, N.M.
- UNM Tunnel Steam Condensate Change 2 phases- Albuquerque, N.M.
- UNM tunnel valve change outs- Albuquerque, N.M.
- UNM 8" PRV change out- Albuquerque, N.M.
- UNM A Tunnel Waterline Replacement- Albuquerque, N.M.
- Saint Marys Catholic School Gym – Belen, NM
- Socorro Landfill
- UNM Continuing Education PV Installation – Albuquerque NM
- UNM Lomas Chiller Plant Chiller Regasketting – Albuquerque, NM
- UNM Lomas Chiller Plant Cooling Tower Fan Blade Replacement – Albuquerque, NM
- UNM Lomas Chiller Plant Fill Media Replacement – Albuquerque, NM
- UNM SFH Electrical Upgrade – Albuquerque, NM
- UNM West PV Installation – Rio Rancho, NM
- UNM VHP Gas Line INtsallatin – Albuquerque, NM
- UNM VC PV Installation – Los Lunas, NM
- UNM Mckinley Tennis Court PV Installation – Albuquerque, NM
- Moriarty High School Administration & Classrooms- Moriarty, NM
- Moriarty High School Gym Remodel- Moriarty, NM

Appendix E – Key Personnel

Project Manager

Name: Futures Mechanical LLC

Name: Josh Harrison

Title: Project Manager

# of Years with the Firm: **1 year with Futures, 15 years in the trade**

Experience with the Following Type of Construction Services:

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

# of Years as a Project Manager for Type of Construction Services Selected Above: **5**

Check All Relevant Experience:

☒ Projects for Higher Education Owners ☒ Laboratory Renovations ☒ Clinical / Medical Environment

☐ General Construction ☐ Roofing Replacement/Repair ☒ Mechanical Upgrades ☐ Electrical Upgrades

☐ Interior Renovation ☐ Asbestos abatement ☐ Exterior / Interior painting ☒ Boiler Replacement

☐ Bituminous Paving ☐ Concrete ☐ Masonry ☐ Exterior Facade ☐ Security Camera Installation

☐ Canopy Replacement/Repair ☐ Elevator Repair/Replacement ☐ Escalator Repair/Replacement

☐ Overhead Doors ☐ Glass Installation ☐ Steel Erection ☐ Concrete Floor

☐ Duct bank repair / installation ☐ Outdoor light installation ☐ Fire Suppression System Installation

☐ Landscaping ☐ Fencing ☐ Earthwork / Site Work ☒ Demolition ☐ Painting

ATTACH RESUME ☐
Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Greg Bardouche **Title** Superintendent

Telephone: 505-502-6285 Email Address: **gregbardouche@gmail.com**

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name **Don Halsted** **Title** **GC Superintendent**

Telephone: **505-330-6014** Email Address: **don.halsted@outlook.com**

NAME	**JOSH HARRISON**
TITLE	**SPECIAL PROJECTS MANAGER**
YEARS IN INDUSTRY	**14**
ROLE ON PROJECT	**Coordination of installation of all HVAC equipment and duct, maintain all HVAC field labor hours within budget, order and coordinate delivery of all HVAC materials, coordinate with all trades, attend job site meetings as required by the General Contractor. Estimating and project management.**
EDUCATION/ CERTIFICATION	◆ Local 49 Sheet Metal Workers Apprenticeship Program ◆ OSHA 10 ◆ OSHA 30 ◆ AWS D9.1 Welding Cert ◆ Hazard Communication ◆ All-terrain Forklift Training ◆ Foreman Training- Kevin Doughtery ◆ Foreman Training- Nic Bittle ◆ Journeyman Sheet Metal License #375299 ◆ FSD Supervisor Certification #FSD1112678S
WORK HISTORY	◆ Futures Mechanical 2022-Present ◆ Miller Bonded Inc. 2009 – 2022 o Foreman 2012-2019 o Special Projects Manager 2019-present ◆ JKC Construction 1999 – 2009
MAJOR PROJECTS RESOURCES	◆ Rita Marquez Elementary – Anton Chico, NM ◆ Farmington Community Health Clinic – Farmington, NM ◆ Four Corners Power Plant – Farmington, NM ◆ San Juan College School of Energy – Farmington, NM ◆ Northeast Elementary – Farmington, NM ◆ Farmington Daily Times – Farmington, NM ◆ Farmington High School 1st Phase – Farmington, NM ◆ Devon Energy – Artesia, NM ◆ UNM Wet Labs – Albuquerque, NM ◆ Project Saturn, General Mills – Albuquerque, NM ◆ Christus St. Vincent Hospital – Santa Fe, NM ◆ Presbyterian Santa Fe Medical Center – Santa Fe, NM ◆ CNM APS Bldg- Albuquerque, NM

Appendix F – Key Personnel
Lead Superintendent

Name: **Futures Mechanical**

Name: **Francisco Baca**

Title: **Plumbing Superintendent**

# of Years with the Firm: **8**

Experience with the Following Type of Construction Services:

☐ General Construction ☐ Electrical ☐ Mechanical ☐ Roofing

Experience with the Following Type of Construction Services:

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

# of Years as a Project Manager for Type of Construction Services Selected Above: **15**

Check All Relevant Experience:

☒ Projects for Higher Education Owners ☒ Laboratory Renovations ☒ Clinical / Medical Environment

☐ General Construction ☐ Roofing Replacement/Repair ☒ Mechanical Upgrades ☐ Electrical Upgrades

☐ Interior Renovation ☐ Asbestos abatement ☐ Exterior / Interior painting ☒ Boiler Replacement

☐ Bituminous Paving ☐ Concrete ☐ Masonry ☐ Exterior Facade ☐ Security Camera Installation

☐ Canopy Replacement/Repair ☐ Elevator Repair/Replacement ☐ Escalator Repair/Replacement

☐ Overhead Doors ☐ Glass Installation ☐ Steel Erection ☐ Concrete Floor

☐ Duct bank repair / installation ☐ Outdoor light installation ☐ Fire Suppression System Installation

☐ Landscaping ☐ Fencing ☐ Earthwork / Site Work ☒ Demolition ☐ Painting

ATTACH RESUME ☐Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Rick Baca **Title** **Utility Maintenance Supervisor**

Telephone: **505-269-2979** Email Address: **richb@unm.edu**

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name **Dave Thomas** **Title** **Utility Water Supervisor**

Telephone: **505-277-1146** Email Address: **dthomas27@unm.edu**

Futures Mechanical

NAME	**Fransisco Baca**
TITLE	**Plumbing Superintendent**
DATE OF HIRE	**6-1-16**
YEARS IN INDUSTRY	**15**
ROLE ON PROJECT	Main responsibilities include managing all of the day-to-day plumbing activites on sites arcoss New Mexico, managing and scheduling manpower and material requirements for all of the plumbing projects, and assiting in the on-site safety of all personell.
EDUCATION/ CERTIFICATION	◆ Toas High School- Graduated 2007 ◆ Local #412 Apprenticeship Program ◆ OSHA 10 ◆ OSHA 30 ◆ Journeyman plumbing & gas ◆ UA 1 Welding Certification
WORK HISTORY	◆ JB Henderson- 2007-2008 ◆ Miller Bonded Inc – 2008 – 2016 ◆ Futures Mechanical – 2016- Present
MAJOR PROJECT EXPERIENCE	◆ UNM Mitchell Hall- Albuquerque, N.M. ◆ Intel Cub- Albuquerque, N.M. ◆ Los Alamos High- Los Alamos, N.M. ◆ Los Alamos Labs Security Building- Los Almos, N.M. ◆ ABQ Sunport- Albuquerque, N.M. ◆ Eagle Nest School Hydronics Replacement- Eagle Nest, N.M. ◆ SNL 905- Albuquerque, N.M. ◆ UNM Tunnel Steam Condensate Change 2 phases- Albuquerque, N.M. ◆ Lovelace chiller replacement downtown- Albuquerque, N.M. ◆ UNM tunnel valve change outs- Albuquerque, N.M. ◆ UNM 8” PRV change out- Albuquerque, N.M. ◆ Presbyterian Generator Change out- Albuquerque, N.M. ◆ Cochiti Pueblo Administration- Cochiti, N.M. ◆ UNM A Tunnel Waterline Replacement- Albuquerque, N.M. ◆ Zuni Housing Development- Zuni, N.M. ◆ 500 Marquette Building Remodel- Albuquerque, N.M. ◆ Lincoln Middle School Gym- Rio Rancho, NM ◆ Moriarty High School Admin & Classrooms- Moriarty, NM ◆ Moriarty High School Gym Remodel- Moriarty, NM ◆ UNMH 1209 Pharmacy- Albuquerque, NM

Appendix F – Key Personnel
Lead Superintendent

Name: Futures Mechanical

Name: William Bassett

Title: **HVAC Superintendent**

# of Years with the Firm: **8**

Experience with the Following Type of Construction Services:

☐ General Construction ☐ Electrical ☒ Mechanical ☐ Roofing

Experience with the Following Type of Construction Services:

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

# of Years as a Project Manager for Type of Construction Services Selected Above: _____

Check All Relevant Experience:

☒ Projects for Higher Education Owners ☒ Laboratory Renovations ☒ Clinical / Medical Environment

☐ General Construction ☐ Roofing Replacement/Repair ☒ Mechanical Upgrades ☐ Electrical Upgrades

☒ Interior Renovation ☐ Asbestos abatement ☐ Exterior / Interior painting ☒ Boiler Replacement

☐ Bituminous Paving ☐ Concrete ☐ Masonry ☐ Exterior Facade ☐ Security Camera Installation

☐ Canopy Replacement/Repair ☐ Elevator Repair/Replacement ☐ Escalator Repair/Replacement

☐ Overhead Doors ☐ Glass Installation ☐ Steel Erection ☐ Concrete Floor

☐ Duct bank repair / installation ☐ Outdoor light installation ☐ Fire Suppression System Installation

☐ Landscaping ☐ Fencing ☐ Earthwork / Site Work ☒ Demolition ☐ Painting

ATTACH RESUME ☒ Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name **Dan Worf** **Title** Superintendent

Telephone: 505-417-2540 Email Address: dan@tci-nm.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Zach Thompson **Title** Project Manager

Telephone: 505-259-2800 Email Address: zach@tci-nm.com

Futures Mechanical

NAME	**William Bassett**
TITLE	**HVAC Foreman**
DATE OF HIRE	**6-1-17**
YEARS IN INDUSTRY	**17**

ROLE ON PROJECT

Main responsibilities include managing HVAC projects, budgets, manpower, and tracking all required materials, tools, and equipment.

EDUCATION/ CERTIFICATION

- Moriarty High School, Graduated 2005
- Local #49 Sheet Metal Workers Apprenticeship Program
- OSHA 10
- OSHA 30

WORK HISTORY

- Bassett Metal Works- 2001-2005
- Miller Bonded Inc – 2005 – 2015
- Metal Morphisis Technology 2015-2016

MAJOR PROJECT EXPERIENCE

- UNMH 1800 TI- Albuquerque, NM
- UNM Taos- Taos NM
- Isleta Hotel & Casino Remodel - Sandia Pueblo, NM
- New Mexico Scientific Laboratories - Albuquerque, NM (laboratory)
  - Contians the largest BSL-3 suite in the nation
- Mack Energy Corporate Offices - Artesia, NM (partial laboratory)
- New Meadows Assisted Care- Las Vegas, NM
- Fort Sumner Middle School- Forst Sumner, NM
- Artesia General Remodel - Artesia, NM
- Central Valley Electric- Artesia, NM
- Gym- Vaughn, NM
- Santo Domingo Elementary School- Santo Domingo, NM
- Lincoln Middle School- Rio Rancho, NM
- Moriarty High School Administration & Classrooms- Moriarty, NM
- Moriarty High School Gym Remodel- Moriarty, NM
- UNM CCC Surgical Suite Remodels- Albuquerque, NM
- Bell Bank- Albuquerque & Santa Fe, NM
- Belen Fire Station #1- Belen, NM
- Hughes Family Warehouse- Albuquerque, NM
- Tesuque Casino WWTP- Tesuque, NM

Appendix G – Key Personnel
Safety Manager

Name: Wylee

Name: Curry

Title: Safety Manager

# of Years with the Firm: 8

Experience with the Following Type of Construction Services:

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

# of Years as a Project Manager for Type of Construction Services Selected Above: 8

Check All Relevant Experience:

☒ Projects for Higher Education Owners ☒ Laboratory Renovations ☒ Clinical / Medical Environment

☒ General Construction ☐ Roofing Replacement/Repair ☒ Mechanical Upgrades ☐ Electrical Upgrades

☒ Interior Renovation ☒ Asbestos abatement ☐ Exterior / Interior painting ☒ Boiler Replacement

☐ Bituminous Paving ☐ Concrete ☐ Masonry ☐ Exterior Facade ☐ Security Camera Installation

☐ Canopy Replacement/Repair ☐ Elevator Repair/Replacement ☐ Escalator Repair/Replacement

☐ Overhead Doors ☐ Glass Installation ☐ Steel Erection ☐ Concrete Floor

☐ Duct bank repair / installation ☐ Outdoor light installation ☐ Fire Suppression System Installation

☐ Landscaping ☐ Fencing ☐ Earthwork / Site Work ☐ Demolition ☐ Painting

ATTACH RESUME ☐ Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Rusty Hiers **Title** Estimator/Project MAnager

Telephone: 505-508-9038 Email Address: rustyhiers@frankenconstruction.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Zach Thompson **Title** Estimator/Project Manager

Telephone: 505-259-2800 Email Address: zach@tci-nm.com

WYLEE CURRY

TITLE | Owner/Safety Manager

DATE OF HIRE | 1-1-16

YEARS IN INDUSTRY | 15

EDUCATION | Moriarty High School, Graduated 2005

Local #49 Sheet Metal Workers Apprenticeship Program

CNM Associated Integrated Studies-2015

OSHA 10

OSHA 30

Frontline Project Profitability, MCA

ROLE ON PROJECT | Safety and QA/QC manager

WORK HISTORY | Bassett Metal Works 2001-2005

Miller Bonded 2005-2016

Futures Mechanical 2016-present

MAJOR PROJECT EXPERIENCE | Albuquerque Westside Transit Center - Albuquerque, NM

Lovelace Women's Hospital NICU – Albuquerque, NM

Sandia Hotel and Casino Remodel – Sandia Pueblo, NM

Presbyterian Hospital – Socorro, NM

Waste Water Treatment Plant – Albuquerque, NM

Albuquerque Zoo Jaguar Exhibit – Albuquerque, NM

Rio Rancho Public District Office Phase 4 – Rio Rancho, NM

Zuni Housing Authority Unit Rehabilitation – Zuni, NM

Fort Sumner Senior Citizens Center – Fort Sumner, NM

Appendix I – Comparable Construction Experience
Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Futures Mechanical

Agency / Client Name: UNM Physical Plant

Project Name: UNM SFH Hydronic Piping Phase 2

Project Number: 19064 **Project Value:** $143,388.80

Achieved or Anticipated Final Acceptance after January 1, 2018 ☐ Yes ☐ No

Company Role: ☐ Sub Contractor ☒ Prime / JV Contractor

Agency: ☒ Public ☐ Private

Location: ☒ On a UNM Campus ☐ Within State of New Mexico

Estimated Self Performance (%): 80
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply**.)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

This project consisted of abating drywall, pipe fittings and stucco. Installation of Aquatherm Piping ranging from 2" to 1.5". Tied Aquatherm piping into the building hydronic system at 11 buildings.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Hans Barsun **Title** Facilities Engineer

Telephone: (505) 277-8996 Email Address: hbarsun@unm.edu

Briefly describe the project: Attached additional page, if necessary.

Futures Mechanical

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Appendix I – Comparable Construction Experience
Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Futures Mechanical

Agency / Client Name: UNM Physical Plant

Project Name: UNM SFH Hydronic Piping Phase 1

Project Number: 19010 **Project Value:** $687,818.79

Achieved or Anticipated Final Acceptance after January 1, 2018 ☐ Yes ☐ No

Company Role: ☐ Sub Contractor ☒ Prime / JV Contractor

Agency: ☒ Public ☐ Private

Location: ☒ On a UNM Campus ☐ Within State of New Mexico

Estimated Self Performance (%): 80
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply**.)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

The project consisted of excavation and backfill of all trenches. Installation of Aquatherm piping ranging from 6" to 2". Tied Aquatherm piping into the hydronic piping supply and return on the east and west sides of the mechanical room as well as to building H. Stubbed up hydronic supply and return to 11 remianing buildings. Piping was stubbed up wit a valve and blind flange for 3" and a valve with a plug for 2"

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Hans Barsun **Title** Facilities Engineer

Telephone: (505) 277-8996 Email Address: hbarsun@unm.edu

Briefly describe the project: Attached additional page, if necessary.

Futures Mechanical

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N.M. Contractor's License # 387340
N.M. Department of Workforce Solution # 24755670712016
N.M. Resident Contractor Certificate # L2002191152
2505 Twin Buttes Dr. NE, Rio Rancho, New Mexico 87144


J


C

Appendix I – Comparable Construction Experience
Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Futures Mechanical

Agency / Client Name: UNM Physical Plant

Project Name: UNM A tunnel Waterline Replacement

Project Number: 16044 **Project Value:** $104,000.00

Achieved or Anticipated Final Acceptance after January 1, 2018 ☐ Yes ☐ No

Company Role: ☐ Sub Contractor ☒ Prime / JV Contractor

Agency: ☒ Public ☐ Private

Location: ☒ On a UNM Campus ☐ Within State of New Mexico

Estimated Self Performance (%): 100
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply**.)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

The project consited of replacing 440 LF of 8" Carbon domestic water pipe with 8" CPVC pipe, glue couplings and mechanical joints. Also all associated valves and fittings in two shutdown phases.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Dave Thomas **Title** Water Supervisor

Telephone: (505) 277-1146 Email Address: dthomas27@unm.edu

Briefly describe the project: Attached additional page, if necessary.

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UNM A Tunnel Waterline Replacement Job #164


NATURAL GAS
DANGER
DO NOT OPERATE

Appendix I – Comparable Construction Experience
Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Futures Mechanical

Agency / Client Name: UNM Physical Plant

Project Name: UNM A tunnel Waterline Replacement

Project Number: 16044 **Project Value:** $59,000.00

Achieved or Anticipated Final Acceptance after January 1, 2018 ☐ Yes ☐ No

Company Role: ☐ Sub Contractor ☒ Prime / JV Contractor

Agency: ☒ Public ☐ Private

Location: ☒ On a UNM Campus ☐ Within State of New Mexico

Estimated Self Performance (%): 100
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply**.)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

The project consited of replacing 160 LF of 8" Carbon domestic water pipe with 8" CPVC pipe, glue couplings and mechanical joints. Also all associated valves and fittings.

This portion of the line was from in the A tunnel from Johnson gym to the reservoir.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Dave Thomas **Title** Water Supervisor

Telephone: (505) 277-1146 Email Address: dthomas27@unm.edu

Briefly describe the project: Attached additional page, if necessary.

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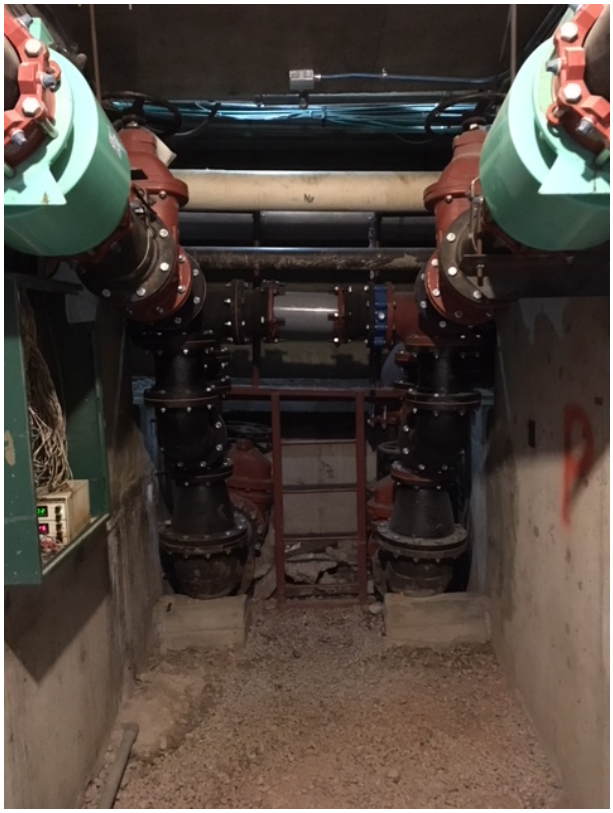
UNM A Tunnel Waterline Replacement Job #1717



Appendix I – Comparable Construction Experience
Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Futures Mechanical

Agency / Client Name: MESD

Project Name: Morfiarty High School Admin Building

Project Number: 19083 **Project Value:** $931,237.74

Achieved or Anticipated Final Acceptance after January 1, 2018 ☐ Yes ☐ No

Company Role: ☒ Sub Contractor ☐ Prime / JV Contractor

Agency: ☒ Public ☐ Private

Location: ☐ On a UNM Campus ☒ Within State of New Mexico

Estimated Self Performance (%): 90
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply**.)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

☐ General Construction ☒ Mechanical, Electrical, and Plumbing ☐ Roofing ☐ Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

Complete renovtion of existing school. Had to install new Sanitary sewer piping, New water line. On the mehnaical side we had to install new VAV's, RTU's and Ductwork. Insulation installation was the only portion of the work that was not self performed.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Andy Thompson **Title** Project Manager

Telephone: (505) 280-3789 Email Address: andy@tci-nm.com

Briefly describe the project: Attached additional page, if necessary.

Futures Mechanical

Customer Satisfaction Survey

Project: Moriarty High School Administration & Classroom Remodel

GC Representative: Allie Moore

1. **What is your overall satisfaction with the quality of work and customer service?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

2. **How satisfied are you with the cost?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

3. **How satisfied are you with the quality?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

4. **How satisfied are you with our company's ability to meet your needs?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

5. **How satisfied are you with our ability to meet your schedule?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

6. **How satisfied are you with the flexibility of our proposal?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

7. **How satisfied are you with the overall communication?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

8. **How satisfied are you with the project management?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

9. **How satisfied are you with the field supervision responsiveness?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

10. **How satisfied are you with the quality of work completed?**

X	Very Satisfied		Satisfied		Neutral		Dissatisfied		Very Dissatisfied

11. **How likely are you to use our company again?**

X	Likely		Neutral		Not Likely

12. **Please offer any comments that would make your experience with us better, any advice to help make our young company better, or anything we can brag about.**

TCI has worked with Futures Mechanical on three Public Works projects – Moriarty High School Renovation and Additions; Moriarty High School Gymnasium Reroof and HVAC Upgrade, and Coyote Willow Family School. As a part of the project team, Futures Mechanical has been timely and thorough with submittals, executed their work scope with quality craftsmanship, maintained compliance with schedule milestones, communicated effectively through RFI and MCR processes, and remained responsive to warranty issues. They are reliable members of the overall construction team. TCI would welcome the opportunity to work with Futures Mechanical again.

On behalf of Futures Mechanical, and our employees Thank You for letting us be a part of your team.

Wylee Curry & Randy Chavez

Appendix K – Indefinite Quantity Contract Experience

General

1 Agency Name: University of New Mexico

2 Contract #: N/A

Reference Information

3 Reference Name, Position: Bruce Cherrin

4 Address: 1700 Lomas Blvd NE ,

5 City, State Zip Code: Albuquerque, NM 87106

6 Phone Number: 505-277-2036

7 E-mail Address: cherrin@unm.edu

Contract Time:

8 Potential Maximum Time:* 3 Year

9 Award Date: 2019

10 Expiration / Termination Date (Or Still Active): Still Active

Contract Amounts:

11 Potential Maximum Amount:** $3 million

12 Total Amount of Work Issued ($): $379,000.00

13 Total Number of Job Orders Issued (#): 2

Key Personnel

14 Name and Position: Leland Sanchez Project Manager

15 Name and Position:

16 Name and Position:

17 Name and Position:

18 Yes or No, Did Any of the Key Personnel Proposed for the ~~Naperville~~ UNM's Current JOC Program Contract Work on this Contract? no

19 If Answer to Above Question is "Yes," and if Those Individuals are NOT Listed as a Key Personnel Above, List the Name and Position Below:

* **Potential Maximum Time** shall mean the the entire possible duration of the Contract. The Potential Maximum Time is calculated by adding together the base term plus all possible option terms.

** **Potential Maximum Amount** shall be the sum of the Potential Maximum for the base term and ALL possible option terms. Expressed as a Dollar Amount.

Appendix L – Price Proposal

University of New Mexico

BID FOR JOB ORDER CONTRACT (PRICE PROPOSAL)

Date of Bid:
New Mexico State Contractor's License No.
Resident Contractor's Preference Certificate No.
Contractor's New Mexico Gross Receipts Tax No.
Contractor's Federal Employee Identification No.
Dept. Workforce Solutions Registered Contractors Number

UNM J.O.C.

Request for Proposals No. 2379-23

Bid (Price Proposal) of (company name): Future's Mechanical LLC.
(hereinafter called the "Bidder") organized and existing under the laws of the State of New Mexico, doing business as a Corporation, Partnership or Individual. (Circle correct one).

To: The Regents of The University of New Mexico, Albuquerque, New Mexico
(hereinafter called the "Owner").

The undersigned, as an authorized representative for the Bidder named above, in compliance with the Request For proposals (RFP) for Job Order Contracting services**,** having examined the Contract Documents, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the contract documents at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Offeror must agree to commence work on a date specified in a written "Notice to Proceed" issued by the Owner. The Offeror must agree to complete the Project within the Job Order Completion Time stipulated date in the "Notice of Proceed". At the sole discretion of the Owner, liquidated damages will be assessed, if at all, on a Job Order-by-Job-Order basis. For each calendar day that the Detailed Scope of Work for a Job Order shall remain incomplete after the Job Order Completion Time, as amended pursuant to this Contract, the amount per calendar will be determined with each Job Order, and that amount will be deducted from any money due the Contractor, not as a penalty but as liquidated damages.

The following information is required for state reporting purposes only, and will not be used in evaluating or awarding the contract.

Is project material offered grown, produced or wholly manufactured in New Mexico? No

Business Size / Classification:

___Small Business Concern ___Disadvantaged Business Concern

___Large Business Concern ___Women Owned Business Concern

The Contractor shall perform all Work required called for in each individual Job Order issued under this Contract using the Construction Task Catalog® and Technical Specifications incorporated herein. Contractor shall perform any or all functions called for in the Contract Documents in the quantities specified in individual Job Orders against this Contract for the Unit Prices specified in the Construction Task Catalog® (CTC) multiplied by the Adjustment Factors being proposed.

The Bidder shall set forth Adjustment Factors in clearly legible figures in the respective space provided. Failure to submit Adjustment Factors for all categories may result in the Proposal being deemed non-responsive. **All amounts shall exclude NM Gross Receipts Tax.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

The Schedule of Prices is contained in a separate Microsoft Excel document. Complete the Microsoft Excel document and submit as part of this Appendix L. Be sure to enter Adjustment Factors for each campus and trade being proposed.

PART 1: SCHEDULE OF PRICES:

Attach Schedule of Prices from the Microsoft Excel document. On the Microsoft Excel document, be sure to enter Adjustment Factors for each campus and trade being proposed.

Has the Part 1: Schedule of Prices been attached to this Appendix L: ☒ Yes ☐ No

PART 2: SIGNATURES

The Bidder understands that the contract(s) will be awarded in accordance with the all terms and conditions contained in this RFP and that the Owner reserves the right to reject any or all bids and to waive any formalities in the bidding.

The Bidder agrees that this response will be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving bids.

Respectfully Submitted,

By:(Authorized Signature) _____ Date: 11/17/2022

By:(Same Name, Printed or Typed) Wylee Curry

Title: Owner

Company: Futures Mechanical

Address: 3738 Arno St NE

Zip: 87107

Phone: 505-821-5957 Fax: _____ Email: wcurry@futuresmechanical.com

(Affix Corporate Seal if response by Corporation):

Part 1 Sche

Attach this schedule

OFFEROR'S NAME:

For the UNM Job Order Contracting Program the Offeror shall comp
Adjustment Factors for the Campus/Contract Type being proposes m
responsive. **The Contractor is to include the administrative fe**
Contractor shall perform the Tasks required by each individual Job Or

UNM Job Order Contracting Program	
Campus / Region	**Adjustment Factor Name**
Main Campus (Albuquerque)	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	**Adjustment Factor Name**
Northern New Mexico Branch Campuses	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	Adjustment Factor Name
Southern New Mexico Branch Campuses	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

For the UNM Cooperative Purchasing Job Order Contracting Pro
Failure to submit all the Adjustment Factors for the Region/Contr
Type being deemed non-responsive. A complete map of the regio
Contractor is to include the administrative fee of 7.50% i
perform the Tasks required by each individual Job Order using the

UNM Cooperative Purchasing Job Order Contracting Program	
Campus / Region	**Adjustment Factor Name**
Region #1	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	Adjustment Factor Name

Region #2	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	**Adjustment Factor Name**
Region #3	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	**Adjustment Factor Name**
Region #4	Normal Working Hours (60%)
	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

Campus / Region	**Adjustment Factor Name**
	Normal Working Hours (60%)

Region #5	Other Than Normal Working Hours (30%)
	Non Pre-Priced (10%)
	Award Criteria Figure

dule of Prices

e of Prices to Appendix L

Futures Mechanical

lete the cells highlighted grey below. Failure to submit all the
ay result in the bid for that Campus/Contract Type being deemed non-
ee of 2.98% into their responding adjustment factors. The
rder using the following Adjustment Factors:

CONTRACT TYPES		
General Construction	**Mechanical, Electrical, Plumbing**	**Roofing**
	1.135	
	1.16	
	1.2	
0.0000	1.1490	0.0000

General Construction	**Mechanical, Electrical, Plumbing**	**Roofing**
	1.185	
	1.21	
	1.2	
0.0000	1.1940	0.0000

General Construction	Mechanical, Electrical, Plumbing	Roofing
	1.185	
	1.21	
	1.2	
0.0000	1.1940	0.0000

gram the Offeror shall complete the cells highlighted grey below.
act Type being propose may result in the bid for that Region/Contract
ons can be found in the Purpose of this RFP Document. **The**
into their responding adjustment factors. The Contractor shall
e following Adjustment Factors:

CONTRACT TYPES		
General Construction	**Mechanical, Electrical, Plumbing**	**Roofing**
	1.225	
	1.255	
	1.275	
0.0000	1.2390	0.0000

General Construction	Mechanical, Electrical, Plumbing	Roofing

	1.225	
	1.255	
	1.275	
0.0000	1.2390	0.0000

General Construction	Mechanical, Electrical, Plumbing	Roofing
	1.225	
	1.255	
	1.275	
0.0000	1.2390	0.0000

General Construction	Mechanical, Electrical, Plumbing	Roofing
	1.225	
	1.255	
	1.275	
0.0000	1.2390	0.0000

General Construction	Mechanical, Electrical, Plumbing	Roofing
	1.225	

	1.255	
	1.275	
0.0000	1.2390	0.0000

NOTES TO OFFERERS

1. **The Other Than Normal Working Hours Adjustment Factors must be greater than or equal to the Hours Adjustment Factors.**

2. **The Non Pre-Priced Adjustment Factor must be greater than or equal to 1.000**

3. The weighted multipliers above are for the purpose of calculating an Award Criteria Figure only. Nc made by the owner that Work will be ordered under the Contract in a distribution consistent with the persentages abouve. The Award Criteria Figure is only used for the purpose of determing the Bid.

4. When.s ubmitting Job Order Price Proposals related to specific Job Orders, the Bidder shall utilize o Adjustment Factors applicable to the Work being Performed.

5. Make sure to attach this Part 1: Schedule of Prices to Appendix L in your proposal

By: Authorized Signature:	
By: Same Name and title Printed or typed:	Wylee Curry
Date:	11/17/2022

Normal Working

› assurances are
weightede

ne or more of the

FUTUMEC-01 SISLI1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Menicucci Insurance Agency LLC 2116 Vista Oeste NW, Bldg 5 Albuquerque, NM 87120	PHONE (A/C, No, Ext): (505) 883-3683	FAX (A/C, No): (505) 883-2827
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Futures Mechanical LLC 2505 Twin Buttes Dr NE Rio Rancho, NM 87144	INSURER A : National American Insurance Company	23663
	INSURER B : Builders Trust of New Mexico	
	INSURER C : Great American Insurance Company	16691
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	X		MP29000130	12/1/2021	12/1/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Contractor Poll	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			MP29000130	12/1/2021	12/1/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[ ] UMBRELLA LIAB [ ] OCCUR [X] EXCESS LIAB [X] CLAIMS-MADE [ ] DED [ ] RETENTION $			MB59450030	12/1/2021	12/1/2022	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC100-0006591-2022A	1/1/2022	1/1/2023	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
C	Equipment Floater			IMPE662243	1/20/2022	1/20/2023	Leased/Rented	100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian M. Menicucci

DIVERSITY VENDOR CERTIFICATION PARTICIPATION

Diversity Vendor Certification Participation - It is the policy of some Members participating in Omnia Partners to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

1. Minority Women Business Enterprise
   Respondent certifies that this firm is an MWBE ☐ Yes ☒ No
   List certifying agency: N/A

2. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)
   Respondent certifies that this firm is a SBE or DBE ☐ Yes ☒ No
   List certifying agency: N/A

3. Disabled Veterans Business Enterprise (DVBE)
   Respondent certifies that this firm is an DVBE ☐ Yes ☒ No
   List certifying agency: N/A

4. Historically Underutilized Businesses (HUB)
   Respondent certifies that this firm is an HUB ☐ Yes ☒ No
   List certifying agency: N/A

5. Historically Underutilized Business Zone Enterprise (HUBZone)
   Respondent certifies that this firm is an HUBZone ☐ Yes ☒ No
   List certifying agency: N/A

6. Other
   Respondent certifies that this firm is a recognized diversity certificate holder ☐ Yes ☒ No
   List certifying agency: N/A

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT CONTRACTOR CERTIFICATE

Issued to: **FUTURES MECHANICAL LLC**

DBA: **FUTURES MECHANICAL LLC**
2505 TWIN BUTTES DR NE
RIO RANCHO, NM 87144-6740

Expires: **14-Oct-2023**

Certificate Number:

L1743756976

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE