

Appendix A – Management Plan

Attach a copy of the firm's management plan for this project. Per the evaluation criteria set forth in the Proposal Evaluation, the management plan shall include the following:

- 1) Provide an overview of your experience working in projects relating to the Contract being bid:
 - General Construction
 - Mechanical, Electrical, and Plumbing (MEP)
 - Roofing
- 2) Describe your general understanding of the JOC system to include the joint scoping of work, the preparation of price proposals and Job Order proposals, using the Construction Task Catalog®, meeting the contractual deadlines of proposal development, the rapid mobilization and start-up of Job Orders, and the expedient closeout of Job Orders)
- 2) Provide a subcontracting plan to include the purchasing of subcontractor services, and work to be accomplished with in-house forces. Identify the amount and type of subcontracting anticipated. Demonstrate in writing your ability to coordinate multiple subcontractors on multiple projects at multiple locations.
- 3) Provide a list of contemplated subcontractors.
- 4) The Contractor's input during the development of the Detailed Scope of Work is a valued component of any JOC program. Outline and describe the Value-Engineering processes you have employed over the last 5 years identifying what worked best and what did not.
- 5) Demonstrate your firm's ability to understand the Design and Build environment and how the JOC process can partner with this concept. UNM is seeking a full function contracting relationship that will allow a willing partnership in both design and execution of remodeling projects. Design and flexibility will be crucial to our customer base and successful. Proposers must be willing to cooperate with this process.



MANAGEMENT PLAN

Once a project is awarded the team is notified. Our affiliations with the Local 49 & 412 allow Miller Bonded the ability to secure manpower for any size project upon award. In addition to the field team the in-house team is assembled and notified and any in-house resources are immediately put into action in the capacity stipulated by the project's size & complexity.

Value engineering is not to reduce scope but to maximize every dollar budgeted to achieve the Owner's and Design Team's vision for the project in the most cost effective way. Value engineering is regarded as another ingredient to our cost estimating and control process. Value engineering is accomplished through ongoing reviews of the documents as they progress. Integrated in our assessments is our review of the possibility of schedule acceleration in any areas/phases this might be obtainable within the projects construction. With each system, a formal analysis can be done to provide the Owner with any cost effective modifications which can be made.

On a project where the size warrants it, Miller Bonded's capability with regard to BIM VDC modeling creates the foundation for a fluid team performance in the field by eliminating potential collisions (or clashes) during the preconstruction coordination phases of the project. These corrections help to facilitate the team atmosphere in the field as well as translate into savings passed on to the Owner. This facet of the design allows for Miller Bonded to remain a strong presence in the review and coordination of the design with the Architect, Engineer, General Contractor and Owner. It is a shared belief by all of the members of the Miller Bonded team that project involvement is best attained by a physical presence. This means our foremen, superintendents and project managers recognize the importance of being in attendance at jobsite meetings and all other coordination efforts. Miller Bonded brings a great deal of administrative and field experience to aid by whatever means necessary to ensure the project is completed to the utmost satisfaction of all parties involved.

Along with our BIM process, we use Total Station to strategically map penetrations and hangers on the jobsite from approved detail drawings; reducing the time it takes for installation as well as minimizing any mistakes. This upfront approach to the construction of a project also allows for any schedule acceleration to be integrated as seamlessly as possible. As a specialty contractor on numerous Best of Building award-winning projects, we are familiar with every aspect of the Mechanical scope of work, and what is required to create a successful work atmosphere for not only all of the trades involved in the project but also for the General Contractor and the Owner.

Miller Bonded's Project Administration group manages the processing and tracking of all schedules for fabrication, supplementary installation and equipment delivery, as well as RFIs, change orders, shop drawings, submittals, equipment requisitions, purchase orders and equipment tracking and project specific electronic document storage. In addition to these various in-house resources we also operate both a sheetmetal and pipe fabrication shop to allow for quick turnaround on fabricated items. MBI subcontracts controls, insulation, and test and balance scopes to one of our many reputable subcontractors. Our project managers and foremen are in constant communication with them to ensure they are aware of the status of the project and when their work will begin. We are also collectively proud of our stringent safety practices in place, including, but not limited to, Employee Passport Program, Toolbox Talks, and weekly jobsite walk-throughs, which all of our subcontractors are expected to adhere to as well. As mechanical contractor on numerous projects which have ranged in LEED certification from Silver to Platinum, we are well versed with the requirements for obtaining the certifications and our knowledgeable Service Department is trained in the unique aspects of LEED projects such as start-up and building flush. Miller Bonded utilizes LEED submittal packages we have pre-evaluated to allow for a quicker submittal process. With the experienced team of individuals available for any project Miller Bonded is awarded we are confident the management required for the project will be amply met to ensure utmost success in the completion of any project.



Miller Bonded's Subcontractors:

Controls

- Automated Control Systems
- Integrated Control Systems
- Johnson Controls
- The Trane Company

Insulation

- Albuquerque Insulation
- Farwest / Merit Insulation
- Yearout Mechanical

Test and Balance

- Energy Balance & Integration
- N-Demand
- Native Air Company

Water Treatment

- Aqua Tech
- Industrial Water Solutions
- Petersons Water Treatment



UNM JOC

Mechanical Subcontractor Qualifications



Miller Bonded Inc. was founded on January 1, 1995, through a merger of Miller Metal Co., Inc., founded in 1955, and Bonded Plumbing and Heating, Inc., founded in 1932. More than 150 years of experience combined to form the basis for the premier mechanical contractor in the state of New Mexico. Key staff members consist of individuals who have been employed with the company for over 30 years. In the 26 years since the merger, MBI has been afforded the opportunity to team with many other premier contractors in their respective fields to produce many of the State of New Mexico's award winning buildings.

Using the latest versions of Autodesk software, our HVAC and mechanical systems are drawn in-house by licensed journeymen in their respective trades (Sheetmetal and plumbing/pipefitting), providing for a higher level of expertise on our projects. Drawing and coordinating our services allows us to go straight from design to fabrication. Pushing fabrication data directly to cutting and forming machines in our shops as well as providing detailed drawings and 3D models to our field are ways that our detailing efforts upfront allow MBI to provide highly efficient and quality fabrication, pre-sectioning and installation services. Upon completion of coordination, both the final overlay drawings and the final Navis 3D model are provided and made available to the entire coordination team. The finalized Navis model can be used as a "Sign Off" drawing; confirming coordination between the MEP trades. Our expertise has been used on both large and smaller scale projects with the same results; an exceedingly superior, cost saving, method of coordination and installation.

We are proud of the outstanding quality produced by not only our tradesmen in the field but also in Miller Bonded's duct and pipe fabrication shops. Miller Bonded utilizes a state-of-the-art 23,000 square-foot fabrication facility to manufacture custom duct work and mechanical piping for projects of all sizes. Miller Bonded produces galvanized, aluminum, stainless steel and other specialty-metal ductwork. Using digitally controlled plasma cutting machines and a computerized coil line, Miller Bonded processes rolled domestic galvanized steel directly from the mill into high quality manufactured duct and fittings. While Miller Bonded Inc. has provided pipe fabrication services on varying levels since its merger in 1995, in 2010 MBI built a new, state-of-the-art, 16,000 square foot fabrication facility dedicated to the pipe fabrication efforts of our company. MBI does a lot of work with the pre-assembly of plumbing batteries and mechanical room pipe skids. Our facility enables us to assemble batteries ranging in size from 2 fixtures to 10 fixtures. We also self-perform the fabrication of all of our pipe spools for just-in-time delivery with great success in the field lending to an overall time/labor and cost savings to the project.

MBI believes that all of these qualifications position us to be the right choice for this project. We have a long standing history of success across the state of New Mexico and with the University of New Mexico. We look forward to the opportunity this will afford us; to provide excellent, full-spectrum mechanical services once again to your facility.

Appendix B – Contractor’s Statement of Qualification

1. ORGANIZATION

Name: Miller Bonded Inc Address:

Principal Office: 4538 McLeod Rd NE- Albuquerque, NM 87109

Corporation Partnership Sole Proprietorship Joint
Venture
 Other

a. How many years has your organization been in business as a contractor? 66
b. How many years has your organization been in business under its present business name?
27

c. Under what other or former names has your organization operated? _____
Miller Metal Co

Bonded Plumbing & Heating Inc

d. Department of Work Force Solutions Contracting Registration # 01894220116415
Effective Dates: 6/6/2022 to 6/15/2023

e. Submit FEIN and Dunn & Bradstreet report.
FEIN: 85-0127194 Dunn & Bradstreet: 007815905

f. Describe any present or past litigation, bankruptcy or reorganization involving supplier. N/A

g. Felony Conviction Notice: Indicate if the supplier
▪ is a publicly held corporation and this reporting requirement is not applicable;
 is not owned or operated by anyone who has been convicted of a felony; or
▪ is owned or operated by and individual(s) who has been convicted of a felony and provide the names and convictions.

h. Describe any debarment or suspension actions taken against supplier N/A

2. LICENSING

a. Name of license holder (or qualifying party) exactly as on file with the State of New Mexico Construction Industries Division:
Keith E. Wilson/ Matthew Ramsey/ Christopher Alton Howles

- b. License Classification: MM98/EE98 License Code: N/A
- c. License Number: 8201
- d. Issue Date: 07/01/1967 Expiration Date: 07/31/2024
- e. Is the firm's contractor's license free of ever being suspended or revoked by the CID or by the appropriate licensing agency in any other state?
 Yes [] No (attach explanation)
- f. Does your firm hold all applicable business licenses required by state and local law? **Yes**
- License Number: BRC-2002-275328 Jurisdiction: City of Albuquerque
Name of License Holder, exactly as it appears on file with jurisdictional authorities.
Miller Bonded Inc (Miller Bonded Inc.)
Issue Date: 02/01/2022 Expiration Date: 01/31/2023
 - License Number: _____ Jurisdiction: _____
Name of License Holder, exactly as it appears on file with jurisdictional authorities.

Issue Date: _____ Expiration Date: _____
 - License Number: _____ Jurisdiction: _____
Name of License Holder, exactly as it appears on file with jurisdictional authorities.

Issue Date: _____ Expiration Date: _____
- g. Is your firm registered with the State of New Mexico's Purchasing Department with a Resident Preference Number? Yes [] No
Resident Preference Number: 121211872176 Issue Date: 12/18/2017
Name of number holder, exactly as it appears on file with State Purchasing.
Miller Bonded Inc.
- h. Is your firm free from formal debarment from public works, federal, state or local jurisdictions?
 Yes [] No (attach explanation*)

3. CAPACITY AND CAPABILITY TO PERFORM THE WORK

a. Resources.

(1) Total number of current employees: **198**

Project Managers	<u>7</u>
Estimators	<u>3</u>

Superintendents	<u>3</u>
Foremen	<u>12</u>
Tradesmen	<u>146</u>
Administration	<u>19</u>
Others	<u>8</u>

(2) Does your firm have the immediate capacity to perform the work required for this project?

Yes

No

(3) What is the number and location of support centers, if applicable, and location of corporate offices?

N/A

(4) What was your annual construction volume over the last three (3) fiscal years?

2021: \$27,514,000/ 2020: \$28,699,000/ 2019: \$29,379,000

(5) What are your overall public sector sales, excluding Federal Government, for last three (3) years?

2021: \$11,205,000/ 2020: \$21,568,000/ 2019: \$3,200,000

(6) What is your strategy to increase market share in the public sector? **Increasing opportunity. JOC type funded projects.**

(7) What differentiates your company from competitors in the public sector? **-Premier fabrication services & manufacturing: turnaround, quality, advanced technology.**

-State of the art facilities: advanced technology.

-Solid relationships: locally owned and head-quartered.

(8) Describe any green or environmental initiatives or policies. **N/A**

(9) Provide any necessary detail as it relates to standard ordering methods and payment terms. **Payment- Net 30**

(10) If Contractor requires additional agreements with Participating Public Agencies, provide a copy of the proposed agreement herein.

None

4. SURETY

a. Firm's current surety company: Arch Insurance

Will this surety be used for the construction contract for this project?

Yes

No (attach explanation*)

Contact Agent: Gabe Portillo Telephone: 505-247-0444

Years utilizing this surety: 1 Maximum capacity: \$75,000,000

Aggregate Total of current surety in force: \$34,000,000

- b. Is the surety company to be used on this project licensed to do business in the State of New Mexico?
 Yes No (attach explanation*)
- c. Is your firm free of having any construction contracts taken over by a surety for completion in the past five (5) years?
 Yes No (attach explanation*)
- d. **Complete Attachment A Provide a letter from your bonding company setting forth your company's available bonding capacity and availability and confirming that, if required, your company could provide labor and material payment bonds and performance bonds for certain projects up to the bonding capacity.**

5. SAFETY

- a. Does your firm have a written safety program compliant with current state regulations?
 Yes No (attach explanation*)
(NOTE: Selected contractor will be required to provide a copy of their firm's written safety program at the time of contracting.)
- b. Provide the Recordable Incident Rate for the past calendar year: 3.08
- c. Is your firm free of committing serious or willful violations of federal or state safety laws as determined by a final non-appealable decision of a court or government agency?
 Yes No (attach explanation*)
- d. Provide your safety record, safety rating, EMR and worker's compensation rate where available. **0 OSHA citations**
EMR 0.66

6. INSURANCE & CLAIMS HISTORY

- a. Is your firm free from any court judgments, pending litigation, arbitration and final agency decisions filed within the last five (5) years in a construction related matter in which the contractor, or any officer, is or was party?
 Yes No (attach explanation*)
- b. Has your firm during the past five (5) years been free of a determination by a court of competent jurisdiction that it filed a false claim with any federal, state, or local government entity?

Yes No (attach explanation*)

c. Does your firm have the ability to provide the required insurance in the limit stated in the project documents?

Yes No (attach explanation*)

d. **Complete Attachment B** by providing a letter from an insurance carrier stating that the firm is able to obtain insurance in the limits required in the RFP.

7. QUALITY ASSURANCE

a. Does your firm have a written Quality Assurance Program?

Yes No (attach explanation*)

b. **Complete Attachment C** by providing a copy of the written Quality Assurance Program.

8. PROJECT SCHEDULING

a. Has the firm been involved with a construction project within the past five (5) years, where the schedule was not met?

Yes No

If yes, please explain

▪ Project 1 Name: _____

Reason for Delay: _____

▪ Project 2 Name: _____

Reason for Delay: _____

▪ Project 3 Name: _____

Reason for Delay: _____

b. Has the firm been assessed liquidated damages due to scheduling for any project in the past five (5) years?

Yes No

If yes, please list project(s)

▪ Project 1 Name: _____

- Project 2 Name: _____
- Project 3 Name: _____

9. LABOR CODE VIOLATIONS

- a. Has your firm, during the past five (5) years, been free of any determinations by a court or an administrative agency of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects?
 Yes No (attach explanation*)
- b. **Complete Attachment D** by providing requested affidavit of non-violation of labor codes.
- c. Is the firm free of all sub-contractor Fair Practices Act violations for the past five (5) years?
 Yes No (attach explanation*)

10. VALUE STATEMENT

UNM places a strong emphasis on diversity, quality management and sustainable efforts and strives to utilize these practices in its everyday activities. **Complete Attachment E** by describing your firm's value system and note how you would demonstrate such practices on this project?

11. CONTRACTOR'S COMMENTS

- a. ***Complete Attachment F** if you have selected any answers in the qualification statement that require further explanation. Note the question number and proceed with the explanation. This attachment may also be used if necessary to further clarify any of the answers to the above qualification questions, by noting the question number and posting the clarification.
- b. **Complete Attachment G** if you would like to provide additional information about your firm and/or proposal.

The undersigned certifies that all of the qualification information submitted with this form is true and correct.

Signature of authorized representative _____

Printed or typed name Jenn Wilson

Title Marketing Assistant

Date 11/16/2022

Company name Miller Bonded Inc

Address 4538 McLeod Rd NE

City/State/Zip Albuquerque, NM 87109

Telephone 505-881-0220 Fax 505-881-0867

Email jwilson@millerbonded.com

ATTACHMENTS INCLUDED - 12

Please check all attachments included in the proposal A Notarized Declaration of Surety

- B Proof of Insurance
- C Copy of Quality Assurance Program
- D Affidavit of Non-Violation of Labor Codes
- E Copy of Value Statement
- F Clarifications, and Explanations
- G Additional Information (Optional)

----- END OF **PRIMARY CONTRACTOR'S** QUALIFICATION STATEMENT -----



November 15, 2022

Miller Bonded, Inc.
4538 McLeod Road, NE
Albuquerque, NM 87109

Re: Letter of Bondability

To Whom It May Concern:

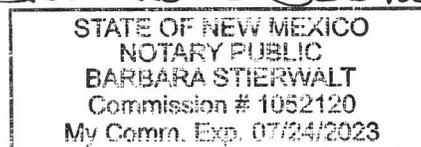
Arch Insurance Company (Arch) is the Surety for Miller Bonded, Inc. Arch Insurance Company is a major provider of contract surety bonds, is listed on the Federal Register as a surety acceptable for Federal projects and is licensed in all fifty States. Arch Insurance Company has an AM Best Rating of A+ (Superior), XV. Arch carries a U.S. Department of Treasury T-Listing of \$147,598,000.

We are pleased to recommend Miller Bonded, Inc. to you as a competent and professional contractor who has established an excellent reputation with owners, general contractors and suppliers. We have supported Miller Bonded, Inc. on performance and payment bonds up to \$45,000,000 and with aggregate capacity to \$75,000,000. Miller Bonded currently has an ample amount of surety credit which is not being utilized. This would not preclude us from considering projects and programs in excess of those parameters. Based upon our knowledge of Miller Bonded's management, construction experience and current financial position, we have every confidence in its abilities to successfully undertake, manage and complete projects within those parameters its areas of expertise.

Please understand that this letter is not an assumption of liability, nor is it commitment to approve and provide future bond requests. This letter is offered, simply, as a bonding reference at the request of our customer.

Sincerely,

Gabriel Portillo
Attorney-in-Fact





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE MAHONEY GROUP - TUCSON 5330 N. LA CHOLLA BLVD TUCSON, AZ 85741-3815	1-480-214-2731	CONTACT NAME: Jerry Harris PHONE (A/C No. Ext): 520-784-6683 E-MAIL ADDRESS: jwharris@mahoneygroup.com	FAX (A/C, No): 520-795-8542
INSURED MILLER BONDED, INC. 4538 MCLEOD NE ALBUQUERQUE, NM 87109-2219		INSURER(S) AFFORDING COVERAGE INSURER A: MIDWEST EMPLOYERS CAS CO INSURER B: MCA OF NM GROUP FUND INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 23612

COVERAGES

CERTIFICATE NUMBER: 65366092

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	X EWC007465	01/01/22	01/01/24	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000.00 E.L. DISEASE - POLICY LIMIT \$ 1,000,000.00
B	WC & EL			305062	01/01/22	01/01/24	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For Bidding Purposes

***\$500,000 SIR per Occurrence Workers' Compensation and Employers Liability
 Policy Holder is Mechanical Contractors Association of NM Group Fund

CERTIFICATE HOLDER**CANCELLATION**

Miller Bonded Inc. 4538 McLeod Rd. Albuquerque, NM 87109 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Trevor Stech</i>
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ACORD 25 (2016/03)

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MBI2

65366092



QUALITY ASSURANCE AND QUALITY CONTROL PROGRAM

Quality management at Miller Bonded Inc. (MBI) is achieved through a series of formal and informal practices that involve every aspect of our operations.

Project Management: Miller Bonded's Project Managers are our front-line in meeting Quality Assurance goals. We have in place a series of management tools that assist our PMs in meeting project goals for coordination, documentation, cost control, and scheduling:

- Careful planning during the design, development, scheduling, and equipment procurement stages
- Establishing strong relationships with all design and construction team members, including subs and suppliers, early in the project to create a team environment and gain a commitment to the project goals
- Meticulous attention to detail in purchasing, scheduling, and commissioning to avoid surprises

At the beginning of each project, Miller Bonded holds a turn-over meeting with the project manager and the key team members. This is particularly important for each project to ensure all previous project knowledge that lies with the estimators is communicated to all project team members. The project estimator prepares a detailed turn-over package outlining all known project information and will spend as much time as necessary to pass on project details and idiosyncrasies so that the construction team is ready to "hit the ground running."

Conversely, at the end of a project, Miller Bonded will conduct a formal project review with the client to gather information regarding our quality of service and product. This information is shared with the entire project team as a part of the project close-out meeting. This formal process allows the team to discuss project issues and share lessons learned for application on future projects.

Detailing Coordination: Autodesk software is the tool we utilize to improve and support many of our construction processes.

Using the latest versions of Autodesk software, our HVAC and mechanical systems are drawn in-house by licensed journeymen in their respective trades (Sheetmetal and plumbing/pipefitting), providing for a higher level of expertise on our projects. Drawing and coordinating our services allows us to go straight from design to fabrication. Pushing fabrication data directly to cutting and forming machines in our shops as well as providing detailed drawings and 3D models to our field are ways that our detailing efforts upfront allow MBI to provide highly efficient and quality fabrication, pre-sectioning and installation services.

Field Quality Assurance / Quality Control: On small to medium-sized projects MBI's field foremen are the lead QA/QC personnel; the General Superintendents also spot check all projects. On larger projects MBI enlists a 3rd to 5th year apprentice, full or part-time, to oversee quality control, typically one per trade. The apprentice works directly with the foreman, but also reports to the Project Manager and performs the following duties:

- Reviews approved submittals (including all exceptions noted), specifications, and contract documents, including 'Issued for Construction' drawings



- Reviews manufacturer's recommended installation instructions and reports any conflicts between the contract drawings and specifications to the foremen, general foremen, and project manager
- Verifies equipment delivered to the jobsite matches the submittal, note any discrepancies, and sends the information to the foreman, general foreman, and project manager
- As equipment and systems are installed, verifies installation is per contract document details, notes any discrepancies, and sends the information to the foremen, general foremen, and project manager
- Witnesses and signs off on all pressure tests, sends copies to the project assistant and project manager
- Reviews and updates as-builts weekly
- Daily or weekly reviews the MBI Start-up Matrix with foreman, updates progress in the Matrix program (or updates progress on pre-functional checklists from the commissioning agent if the MBI Matrix is not used)
- Walks project with foreman to complete MBI pre-punch list, re-walks when completed, and sends copy to project assistant and project manager
- Reviews Owner/Architect/Engineer's punch-lists, signs off when items are completed

Duct Fabrication Shop: Miller Bonded's automated sheet metal fabrication shop fabricates all product per SMACNA specifications; in fact, our duct fabrication shop stands in an elite class of shops whose fabrications standards have been certified by SMACNA directly. Our focus on high-tech automation dramatically reduces the likelihood of human error and allows us to emphasize quality review of fabricated product.

Pipe Fabrication Shop: Miller Bonded's pipe fabrication foreman receives pipe spool sheets for items to be fabricated from our detailing department. Miller Bonded's welders and brazers meet *ASME Section IX*. Our affiliations with both the UA and MCA enable us to be members of both the National Certified Pipe Welding Bureau (NCPWB) and Piping Industry Progress & Education (PIPE). All projects are fabricated per the specifications for each project; i.e. *ASTM B31.1 Power Piping, B31.3 Process Piping, B31.9 Building Services Piping, and NFPA 54/ANSI Z223.1 Fuel Gas Code*.

Commissioning: To ensure that the owner will get a quality mechanical system designed and installed, we strongly recommend that commissioning be included as a fully integrated part of the construction phase and that it is not left to the end of the project as a last check of the installed systems. As part of the commissioning process, the MBI Start-up Matrix is used on all projects. It is a web-based system which includes a list of all equipment on the project, with boxes for each trade to check-off as completed. On most projects, our matrix takes the place of the Commissioning Pre-Functional Checklists (PFC); all members of the construction team are encouraged to participate.

ATTACHMENT D
SUBCONTRACTOR'S STATEMENT OF QUALIFICATIONS

Affidavit of non-violation of Labor codes

Name of Firm: Miller Bonded Inc.

Address: 4538 McLeod Rd NE - Albuquerque, NM 87109

Project
Reference: UNM JOC
(Name of Owner & Project)

Request for Proposal # 2379-23
Affidavit of Non-violation of Labor Codes

To: University of New Mexico

The undersigned officer of Miller Bonded Inc. hereby states that Miller Bonded Inc. has, during the past five (5) years, been free of any determinations by a court or an administrative agency, of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects.

Shasta L. Erickson
Name

President
Title

Shasta L. Erickson
Signature

NOTARY

State of New Mexico

County of Bernalillo

Signed or attested before me on November 16, 2022 by _____

Seal

Margaret A. Karler

STATE OF NEW MEXICO
NOTARY PUBLIC
Margaret A. Karler
Commission No. 1089024
August 29, 2023

My Commission Expires: August 29, 2023



Miller Bonded's Values:

For MBI

Respect...for you and me

Loyal...to our company and each other without fail

Invest our time, skills and resources to improve the places we live, work and play

Professional

Have integrity...demonstrate sound moral and ethical principles

Knowledgeable...know what to do, how to do it, and when to ask for help

Experienced...learn from past successes and failures to improve our future

Team Player

Dependable...take responsibility and follow through

Always helpful...seek opportunities to be part of the solution and go the extra mile

Liberator...demand high performance and giving high support to ensure success

Resourceful

Capable...understand what it takes and get it done

Creative...make something unique out of the ordinary; challenge the status quo

Effective...complete tasks on time, efficiently, and to the total satisfaction of the team

We strive to make a difference in every aspect of our company, whether with our employees or the projects we work on, MBI wants to leave our mark on everything we touch. Our reputation as an exceptional mechanical contractor was earned through years of hard work and relationship building with all project team members. We are committed to providing exceptional services on projects of all sizes. We believe in respect and teamwork, and work every day to ensure our values are upheld.

Miller Bonded puts a project team in place for each project and ensures communication and coordination are maintained throughout to deliver amazing results.



QUALITY ASSURANCE PROGRAM

Quality management at Miller Bonded is achieved through a series of formal and informal practices that involve every aspect of our operations.

Project Management: Miller Bonded's Project Managers are our front line in meeting Quality Assurance goals. We have in place a series of management tools that assist our PMs in meeting project goals for coordination, documentation, cost control, and scheduling. Our in-house continuing education program for Project Managers includes weekly training/review meetings and specialized training in management techniques and systems. Our focus is on:

- Careful planning during the design and scheduling stage.
- Establishing strong relationships with all design and construction team members, including subs and suppliers, early in the project to create a team environment and gain a commitment to the project goals.
- Absolute refusal to accept excuses or substandard performance.
- Meticulous attention to detail in purchasing, scheduling, and commissioning to avoid surprises.

At the beginning of each project, Miller Bonded holds a "turn-over" meeting with the project manager and his key team members. This is particularly important for a typical Plan & Spec project, for which the majority of previous project knowledge lies with the estimating department. The project estimator prepares a detailed turn-over package outlining all known project information and will spend as much time as necessary to pass on project details and idiosyncrasies so that the construction team is ready to "hit the ground running."

Conversely, at the end of each project, Miller Bonded conducts a formal project review with the client to gather information regarding our quality of service and product. This information is shared with the entire project team as a part of the project close-out meeting. This formal process allows the team to discuss project issues and share "lessons learned" for application to the next project.

In addition, each project manager meets with Miller Bonded's President & CEO on a monthly basis for a formal review of his current projects. This allows Miller Bonded's officers to keep a close handle on the progress of each project and gives the project manager the benefit of our firm principals' experience and knowledge. It also assures that adequate back-up for each project, with our top management being up-to-date and knowledgeable regarding project details.



Value Engineering: Two approaches to Value Engineering can be applied throughout the design process. A continuous, less formal process can occur throughout the design phases in which the Design Assist team monitors design progress relative to the most recent mechanical estimate. As the design evolves, any significant budget issues are identified and resolved. A more formal VE process can occur at major design milestones following major budget updates. VE sessions would include all members of the design team and would focus on identification and prioritization of value engineering opportunities for application to the project. The integration of both VE processes into the project can make a significant impact on meeting project goals, whether they are to improve Life Cycle Costs, to reduce first costs, or to achieve a balance of costs and quality.

Fabrication Shop: Miller Bonded's automated sheet metal fabrication shop produces materials to SMACNA specifications; in fact, our fabrication shop is one of only a few in the country that have had their standards approved by SMACNA. Our focus on high-tech automation dramatically reduces the likelihood of human error and allows us to emphasize quality review of fabricated materials.

Despite our reliance on proven technology, Miller Bonded has long believed that our greatest resource is our people. Our highly skilled shop craftsmen are capable of meeting all project requirements – whether standard sheet metal construction or specialized stainless/exotic metals, exposed ductwork, or clean-room specifications.

Field: The Miller Bonded foremen meet on a monthly basis to discuss issues, share “lessons learned” and to receive on-going training by Miller Bonded principals and outside consultants to further enhance their capabilities. Our corporation-wide emphasis on quality product and services gives the foremen the knowledge and authority to check quality at all points in the project.

Commissioning: To ensure that the owner will get a quality mechanical system designed and installed, we strongly recommend that commissioning be included as a fully integrated part of the construction phase and that it is not left to the end of the project as a last check of the installed systems. We would propose to develop a commissioning process that addresses the mechanical systems, as well as other systems not directly related to our contract but essential to the use of the facilities. These may include elevators, door openers, lighting, lighting control, telecommunication, and security to name a few. Therefore, in order to develop a commissioning process that addresses these systems there must be input and participation in the process beyond the mechanical Design Assist team. Other members of the commissioning team should include:

- Owners maintenance and operations personnel
- General Contractor/Construction Manager
- Architect
- Electrical Design/Construction Team
- Specialty Sub-consultants



While it is possible for each design discipline to develop and perform a commissioning process which has minimal participation from other disciplines, we feel that that project would benefit from the development of an integrated commissioning process which includes all disciplines and provides a level of consistency in testing approach, documentation, etc.

The details of that process will need to be defined with input from the entire commissioning team however, based on our experience in commissioning a variety of facilities we anticipate the process to include a variety of activities that can be roughly grouped into the three categories of Documentation, Testing, and Training. The activities may include:

Documentation:

- Development of a Basis of Design Document
- Preparation of a Testing Plan
- Preparation of Static Testing Result Documentation
- Development of detailed Functional Performance Test Protocols

Testing:

- Functional Performance Testing

Training:

- System Concept Training
- Equipment Training
- Control System Training
- Participation in Functional Testing Activities

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EMPLOYEE SAFETY PASSPORT™**

**THE MCA OF NEW MEXICO
WORKERS' COMPENSATION
GROUP FUND
&
MILLER BONDED, INC.**



**EMPLOYEE
SAFETY
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EMPLOYEE SAFETY PASSPORT™**

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MILLER BONDED INC. welcomes you to our company. We invite and encourage you as an employee to join us in making our company a safe one. As your employer, we are providing you with an environment and proper equipment, so that you will be working in the safest conditions. However, safe conditions are not enough; safe work habits are a vital part of a successful program. This handbook is provided as a basic guide to your safe conduct on the job. Any job specific issues or exceptions to rules outlined in the following program should be discussed with your supervisor or the company safety representative; any exception to this program must be approved in advance by the company safety representative.

Read this handbook carefully, learn the general safety rules and keep the handbook with you at all times. If there is anything in here you do not understand, ask your supervisor. He will be glad to help. Remember, our having a good safety program depends on you!

Contractor's Signature _____.

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This Foreman notes are for Miller Bonded Inc. employees engaged in supervising employees. These rules affect all Miller Bonded Inc 's employees and employees of subcontractors. The practices and rules contained here are to be followed by employees and management alike.

OSHA INSPECTIONS: OSHA will be inspecting our jobsites sooner or later. It is our obligation to have a safe workplace. It is OSHA's role to ensure we have a safe workplace.

If OSHA staff show up, welcome them to our jobsite. Extend every courtesy normally they will ask the general contractor to get a representative from each contractor for an opening conference. It is important for all contractors' representatives to be accommodating during the conference or inspection. Notify your company safety representative immediately that an OSHA inspection is about to occur. Items OSHA inspectors may look for:

- *Hazard recognition (physical inspections)*
- *Decisive and immediate corrective action*
- *Violations of OSHA regulations*
- *Evidence of work preplanning to control hazards*
- *Training of employees*

Once the inspection starts, the foreman (and safety representative if available) should tag along; note anything the inspector photographs, writes down or comments on and take corrective action immediately if possible and make sure inspector notes corrective action. Inspectors can limit citation issuance to serious hazards if there is evidence of an effective safety program; if the inspector perceives a cavalier or lackadaisical attitude toward safety, he may conduct a "wall to wall" inspection.

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Rental Equipment Contracts:

Upon delivery of rental equipment strike language pertaining to indemnification hold harmless clauses

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1. General Safety Rules

- a. Report to work rested and physically fit to perform your job.
- b. Wear clean clothing suitable for the weather and your work. Torn or loose clothing, cuffs and ties are hazardous. Minimum clothing is full tee shirt and full-length trousers.
- c. Wear good work boots with leather uppers. Tennis shoes, open-toed shoes, or shoes with high heels are unacceptable footwear for our job sites.
- d. Use correct gloves when welding, handling chemicals, rough materials or items with sharp edges.
- e. Jewelry that can get caught or snagged by your work should NOT be worn.
- f. Keep horseplay and roughhousing away from the job. Practical jokes often become painful injuries.
- g. Anyone involved in verbal abuse, harassment or fighting on the job may be subject to immediate dismissal.
- h. Never point an air hose at anyone or use it to clean clothing.
- i. Use only designated toilets.
- j. Inspect your safety equipment daily. If defective, do not use. Report it to your foreman immediately.
- k. Work with care and good judgment at all times to avoid accidents – even if a specific safety rule is not contained in this manual.
- l. Soft drinks, food, etc., are not to be cooled in drinking water kegs or ice storage boxes.
- m. Do not operate any vehicle or equipment unless authorized by your foreman.
- n. The use of Alcoholic Beverage and/or Illegal Drugs is strictly prohibited on any MCA project, and in any Miller Bonded Inc.'s vehicles; employees found in violation of this rule may be subject to immediate dismissal.
- o. Do not violate company Safety Directives. See your foreman to become familiar with all Safety Directives that apply to your work.
- p. Any person operating a forklift, backhoe, trackhoe or boom truck must have the appropriate safety training for that piece of equipment, along with documentation of said training.
- q. Do not work in areas with inadequate lighting. Tell your foreman and he/she will correct any deficiency.
- r. All workers will participate in Stretch and Flex daily before starting work as required by company or customer.
- s. A Pre-Task Plan will be developed for each work task daily as required by company or customer.

Foremen: Employees operating forklifts or other equipment must have the proper training and certification; call the company safety representative for verification if necessary. Every Foreman who supervises forklift operators on their jobsite must complete training for the equipment in use.

2. Reporting Incidents/ Near Misses

Miller Bonded Inc. defines incidents as injuries, illnesses, chemical spills, property damage, and interruption to active systems. Any incident that arises out of and in the course of employment should be reported to your foreman immediately. A near miss describes incidents where no property was damaged and no personal injury sustained, but where given a slight shift in time or position, damage and / or injury easily could have occurred.

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Foremen: Report to the company safety representative any employee who brings to your attention an injury or complaint of an injury. Injuries are to be treated, not ignored. Miller Bonded Inc. wants to provide the best care to employees as soon as possible. If there is an incident where an employee falls, trips, is struck by something, etc., and the employee says they are ok, report this to the company safety representative.

3. Your Foreman

- a. If you do not understand any safety rule, ask your foreman to explain it.
- b. Before doing a job where you are not familiar with the hazards, ask your foreman to show you the safe way to do the job. He'll be glad to do it.
- c. Commit yourself to working safe at all times. Preventing injuries depends mostly on you!

4. Unsafe acts or conditions/Near Misses

Report or correct any unsafe acts or unsafe conditions, equipment, or Near Misses to your foreman immediately.

Foremen: *Unsafe conditions include uncapped rebar; employees need to replace rebar caps as they walk by.*

5. Work Areas

- a. Be aware of work going on around you; keep clear of suspended loads, traffic areas, etc.
- b. Before entering new work areas, familiarize yourself with any unusual hazards. Be sure you have sufficient task lighting so you can do your work safely.
- c. Place barricades to warn of traffic dangers, overhead dangers, open footings, excavation, swing radius of crane etc.
- d. Remove nails, screws, or other connectors from crates and lumber immediately.
- e. Stay in your assigned work area. Do not wander around the jobsite.
- f. Do not cross red "Danger Tape" or flagging without the permission of the area owner. Yellow "Caution Tape" may be crossed once you identify and avoid the hazard within the barricaded area. Follow site-specific rules for other colored barricade tapes. All barricades shall have appropriate signage as required by company / customer. Respect all warning lines.
- g. Know location of all emergency exits and review any job specific evacuation plans.

Foremen:

In enclosed spaces, operation of motorized equipment, generators, welders and propane heaters elevate carbon monoxide levels and deplete oxygen; a gas monitor may be needed to ensure breathing air is safe. Equipment must be shut down and/or employees removed from enclosed spaces when oxygen level is below 19.5% and/or carbon monoxide is above 35ppm. OSHA PEL is 50. NIOSH & AGIHA recommend 35 ppm.

Lighting: general working/walking areas require 3 foot/candles of light to be measured at the walking surface. Task lighting for detail work is required to be 5 foot/candles.

6. Housekeeping

- a. Keep materials orderly; prevent piles of materials from falling or shifting (tie down or support if necessary).

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- b. Clean up any oil, liquids, or other materials spilled or dropped on stairs, walkways, ladders or floors. Place your lunch sacks, paper, and soft drink or other containers in trash barrels.
- c. Have all cords, welding leads and hoses run overhead or placed to avoid tripping hazards or from getting damaged.
- d. Inspect all extension cords and welding leads; replace those with cracks, frayed or damaged areas.
- e. Keep loose materials off stairs, walkways, ramps, platforms, scaffolds, etc.
- f. Put or Replace caps on rebar and grade stakes.

7. Lifting

- a. Check for a clear path first. Then have clear view while carrying load.
- b. Avoid back strains when lifting (including shoveling) by following these few simple suggestions:
 - (1) Take a good look at what you're going to lift. If it is too heavy or bulky for you, get help. (Another employee, chain hoist, forklift, crane, etc.)
 - (2) Get a firm clear footing and keep your feet about shoulder distance apart.
 - (3) Squat down, keep whatever you are lifting close to you and lift with your strong leg muscles keeping your back straight.
 - (4) While carrying whatever you have lifted, avoid twisting of the body as much as possible.
 - (5) When setting the object down, reverse the lifting procedure; that is, keep your back straight and lower with your leg muscles.
- c. When carrying long objects with another employee, be sure you both carry the load on the same side.
- d. Have just one person give commands when teaming big loads.

Foremen: When employees are to move and lift materials, take the time to review the Safety Passport™ lifting section with them. Encourage stretching exercises and warm-up of muscles to help prevent strains and sprains, especially in cold weather.

8. Drugs and Alcohol

It is Miller Bonded Inc. and the MCA of NM WCGF Fund's desire to provide a drug-free, healthful, and safe workplace. To promote this goal, employees are required to report to work in appropriate mental and physical condition to perform their job in a satisfactory manner. While on premises and while conducting business-related activities within the course of employment no employee may use possess, distribute, sell or be under the influence of alcohol or illegal drugs. The legal use of prescribed drugs is permitted on the job only if they do not impair the employee's ability to perform the essential functions of the job effectively and in a safe manner that does not endanger any individual in the workplace. Violations of this policy may lead to disciplinary action, up to and including immediate termination of your employment, and / or required participation in substances abuse rehabilitation or treatment program. Such violations may have legal consequences.

Foremen: Employees can be sent for drug testing if their behavior or appearance suggests they may be impaired. Contact the company Safety and/or Human Resources representative if you suspect alcohol or drug use by an employee.

9. Safety Meetings

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Attend all safety meetings and safety training classes offered by your company (or union if applicable). You will get the latest information on what the company is doing and what you can do to help keep the job site safe.

Foremen: *Before employees start a task, review the pertinent section in the Safety Passport™. This is pre-task planning and goes a long way to preventing injuries. Foremen shall hold daily tool box meetings and Safety will conduct weekly Mass Safety Meetings if there are any employees working on the jobsite. Copies of Safety Meeting notes along with sign-in sheets will be sent to the company safety representative.*

10. Hard Hats

Hard hats are to be worn on all job sites at all times except in “PPE Free” designated areas as defined by company safety representative.

11. Eye Protection / Gloves

General-purpose safety glasses and gloves will be issued to employees and must be worn on all job sites at all times except in “PPE Free” designated areas.

- a. Special eye protection and special gloves may be required when performing certain work tasks and working with specific types of equipment. Check with your foreman for more details.
- b. Exceptions to this policy may occur if a situation arises when wearing gloves could be a hazard; if an employee is in doubt or questions glove usage for a specific activity, contact your foreman or the company safety director. All exceptions to this policy must be approved by the company safety representative.

Foremen: *Be sure you wear eye protection at all times; issue clear glasses for inside work or to wear under a welding hood, and issue tinted glasses for outside work.*

12. Dust Masks

Dust masks should be used when spray painting, handling cement, lime, or when exposed to a steady dust hazard. Special equipment is required when sandblasting, welding, and cutting in confined spaces, on galvanized material or metal coated with red or zinc chromate - See your Foreman under these circumstances.

Foremen: *OSHA requires a written respiratory protection program for employees wearing respirators. Many different respirators are available for different hazards. In all cases, including voluntary, a medical evaluation by a licensed health care professional must be conducted before employees can wear respirators. For more details contact the company safety representative.*

13. Fall Protection

A total fall arrest system must be used every time an employee is 6 feet or more above a lower working service. All employees must be tied off 100% of the time above 6 feet. There are no exceptions to this requirement. Employees shall be protected from falling by:

A total fall arrest system must be used every time an employee is 6 feet or more above an unprotected lower surface.

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All employees must be tied off 100% of the time above 6 feet. There are no exceptions to this requirement.

Employees shall be protected from falling by:

- a. Full body harnesses, lifelines, lanyards and static lines connected to anchor points capable of supporting 5000 pounds. Safety belts are not allowed.
- b. A lifeline and harness shall be used in all areas where materials are loaded landed or unloaded if an employee is within 6 feet of the edge. Check your harness carefully each day. If defective, do not use, return it to your foreman. Some alternative fall protection methods are allowed. See your foreman.
- c. Guard rails- 42" high + or – 3", strong enough to withstand 200 pounds in down and outward directions, a midrail is required at 21" + or – 3".

Foremen: There are three conventional forms of fall protection:

1. Guardrails

2. Safety Nets

3. Personal fall protection equipment (lanyards and harnesses in Fall Arrest or Positioning Equipment modes. Positioning equipment mode prevents falls. Fall arrest stops an ongoing fall exposing employees to serious injury. Alternative methods of fall protection include Controlled Access Zones, Safety Monitors, wood framing practices and warning lines. Written Site Specific Fall Protection Plans may be required. See the company safety representative for more information.

14. Hearing Protection

- a. Hearing protection must be in your possession at all times while on the job.
- b. Remember, OSHA requires the use of hearing protection whenever noise levels reach 85db. When in doubt, use the hearing protection; *you'll be able to laugh about it when you're older!*

Foremen: Have your hearing protection with you. Remind employees often to wear it.

15. Hand Tools

- a. Inspect tools before using to make sure they are not defective.
- b. When hand tools are not in use, lay them down in a safe place where they will not fall on a fellow worker or cause him/her to trip.
- c. Do not carry hand tools up or down a ladder; use a rope or tool belt.
- d. Know the correct use of hand tools before using; use the right tool for the job. If you are not sure how to use any tool talk to your Foreman. They will instruct you on the proper and safe use of any tool.
- e. Have tools, with burred or mushroomed heads, dressed. Keep cutting tools sharp- and carry in a container or on a tool belt (not in your pocket).
- f. Do not use tools with split, broken, or loose handles.
- g. Be sure you have a clear area behind you before swinging a sledgehammer, axe, pick, or other tools or materials.

16. Portable Power Tools

- a. Be sure the electrical tools, such as portable power saws, grinders, drills, etc. are grounded.
- b. Make sure all tools are plugged into approved GFI electrical outlets.

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- c. Do not stand in water or on damp ground when using corded power tools. Report any minor shocks to your Foreman.
- d. Make sure the tool has the proper guard and never block or lock the guard in an open position.
- e. Never block or lock the safety switch on a power tool so that it will operate the tool.
- f. Keep extension cords and power cords out of the center of walkways and off of ladders and stairways.
- g. When using extension cords follow the manufacturer's guidelines.
- h. Replace any extension cord or welding lead with frayed, cracked or damaged areas.
- i. Never point a compressed air tool or powder-actuated tool at yourself or a fellow employee.
- j. Only qualified personnel should operate or service power tools.
- k. Tag and remove any unsafe tools from the job site.

Foremen: Check all GFCIs weekly. Right angle grinders must be equipped with a half moon guard.

17. Powder Actuated Tools

- a. Never use a powder actuated tool unless you are properly trained and have a VALID CERTIFICATE CARD in your possession.
- b. Always wear eye protection and hearing protection.
- c. Never shoot through sheetrock or plywood without making sure no one is on the other side.

Foremen: Before employees, including subcontractor employees, use powder actuated tools, remind them to wear their hearing protection and eye protection. Make sure the material being shot will not let the projectile pass through. Remove other employees from the area.

18. Machines

- a. Before starting machinery, opening valves, switches, etc. check to make sure fellow employees are in the clear and have all safety guards in place.
- b. Never adjust or repair machinery while it is running.
- c. Operate machinery and vehicles within safe speeds and at rated capacity.
- d. Never refuel an engine while it is running.
- e. When using gasoline or diesel engine in an enclosed area, be sure to vent the exhaust outside.
- f. Never use an air hose for pressure to empty gasoline drums.
- g. Do not start or use any machinery unless you have been authorized to do so.
- h. If you are in charge of a compressed air tank, be sure to drain the tank and test the safety valve daily.

19. Ladders

- a. Be sure straight or extension ladders are tied off at the top.
- b. Get someone to hold ladder while you are tying off, or if you can't tie it off.
- c. Make sure extension ladder locking clamps are in place before using.
- d. Have ladder reach at least 36" above landing for easy access.
- e. Use only sturdy ladders on firm level base at a 4 to 1 pitch and have clear access at top and bottom.
- f. Do not try to get additional height from ladder by placing it on a makeshift cribbing such as boxes, boards or scaffolds.

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- g. Do not place a ladder in front of a door unless it is locked, barricaded, or guarded by another employee.
- h. Always engage snap spreaders on stepladders.
- i. Face ladder when climbing up or down; use both hands. Use hand line to lift or lower loads.
- j. Use of metal ladders is prohibited, as defined per site.
- k. Never work off of the top two steps of a ladder
- l. Never straddle the ladder or work while facing away from the ladder.
- m. Inspect all ladders daily or before use. Ladders with damaged rails, rungs, feet, cracks or other defective parts shall be tagged "DO NOT USE" and removed from the jobsite.
- n. Use the proper ladder for the work you are doing. Check with your foreman if you have any questions.

Foremen: OSHA requires all employees to be trained in the use and setup of ladders. This is your responsibility. Train employees on the ladder rules above. Be sure they understand the rule and refer to the Passport before setting up.

20. Scaffolds

- a. Scaffolds are to be erected only by employees trained to erect scaffolds.
- b. All users of scaffold must receive scaffold safety training prior to use.
- c. Before an employee is allowed to access scaffolding, a visual inspection must be made to ensure scaffold has been tagged for daily use by the competent person. A **GREEN** tag indicates scaffold is safe to use. A **YELLOW** tag indicates scaffold use may be restricted with specific instructions listed and followed before access is allowed. A **RED** tag indicates scaffold may not be accessed / used. Tags will be placed at the point of access. Always read the tag.
- d. Scaffolds with a fall height greater than 10 feet must have guardrails.
- e. Do not stand on the guardrails.
- f. If people are working or walking beneath or next to an elevated work area, the fall/drop zone will be protected by netting, toe-boards, etc. or the fall/drop zone will be restricted with barriers from craft and public traffic.

(See 31. Protection of Public, b.)

Foremen: All scaffolds on the jobsite will be checked daily by a company employee and must have a GREEN tag or RED tag attached to the scaffold, depending on whether the scaffold is safe for use. For training and any questions contact the company safety representative.

21. Mobile Elevated Platforms

- a. Only trained and authorized employees will operate lifts.
- b. Any reported leak or mechanical problem is cause to immediately shut down the equipment.
- c. Operators shall keep the equipment clean.
- d. Operators shall test controls each day when making their inspection. Inspection log must be filled out and kept with the lift.

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- e. Consult manufacturer's guidelines when working near power lines.
- f. If lift is provided with outriggers, ensure they are completely extended and cribbing is used under pads on soft surfaces.
- g. Do not let people work under the platform.
- h. Whenever working in any aerial or single man lift, you must wear a safety harness and lanyard tied to the approved anchorage point.
- i. If people are working or walking beneath or next to an elevated work area, then the fall/drop zone will be protected by netting, toe boards, etc. or the fall/drop zone will be restricted with barriers, from craft and public traffic.

Foremen: Make sure employee has received proper training before allowing him to operate equipment. Designate person to fill out log on mobile platform lifts.

22. Material Handling Lifts

- a. Must be trained and authorized to operate material handling lifts through the company.
- b. Seatbelts must be worn at all times while equipment is in use.
- c. Make sure all load charts are in place and used properly.
- d. Utilize spotters when vision is obstructed.
- e. Obey all traffic rules.
- f. Utilize lifts only on level surfaces.
- g. Never leave material in the air unattended.
- h. Loads shall be secured at all times.
- i. Pay attention to the environment around you.

Foremen: Make sure employees operating lifts have been trained and certified; contact the company safety representative for verification if necessary.

23. Hoists

- a. Ride the personnel hoist only; never ride a material hoist.
- b. To prevent overloading of a personnel hoist, you must follow hoist operator's instruction
- c. When hoisting pipe or material that must stand upright, lash it to prevent ends from catching in the hoist tower. Never ride a material hoist to hold the material.
- d. Be sure to close hoist way gate after unloading.
- e. When loading or unloading a material hoist, never stay on it longer than necessary.
- f. Audible horns or whistles shall be used to warn workers of overhead material movement.

Foremen: Employees handling equipment near a fall hazard 6 feet or greater in height must be protected by a guardrail or a harness and lanyard connected to a suitable anchor point. It is your job to provide hoisting access and fall protection. Remind employees and enforce these rules. See the section on Fall Protection.

24. Floor Openings

- a. Keep materials away from entrance or exits of stairs, hoists and elevators landings, traffic lanes and ladders.
- b. Avoid shortcuts - use ramps, stairs, walkways, ladders, etc.

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- c. When necessary to remove guardrails around a floor opening or building perimeter, make certain they are replaced each time you leave the work area and immediately upon completion of work. Appropriate barricades must be erected to restrict access anytime guardrails are removed. Keep all stored materials a minimum of 6' away from any shaft opening and 10' from building edge.
- d. Secure material and equipment so it will not be blown out or off of the building.
- e. Any floor opening greater than 2" in the least direction must be covered and secured with a suitable covering marked "hole."

Foremen: All coverings over floor holes are to be two times the intended load; secured in place; marked in Spanish "oiyo" and English "hole".

25. Electrical

- a. Consider all wire "live" until checked out.
- b. Never remove or cut ground prong of any electrical tool or extension cord. (Plug in to matching receptacle only)
- c. All electrical power tools and extension cords should have RUBBER insulation. Damaged cords should be repaired or replaced immediately. Only type "S" cords are permitted.
- d. All repairs to electrical tools and extension cords must be made by qualified personnel only.
- e. Do not drive vehicles, aerial lifts or rolling scaffolds over extension cords.
- f. All Energized Electrical Work must be approved by the Safety Director.

Foremen: Electrical safety is part of the daily inspection process. Be aware of these rules as you walk around the jobsite.

26. Compressed Gas Cylinders

- a. Always turn cylinder valves off when not in use or when unattended for an extended period of time, such as during the lunch period.
- b. Always secure a cylinder, full or empty, in an upright position.
- c. When cylinders are lowered or hoisted, use a skip box, net or cart. Never use a choker or hook on to the valve cap.
- d. Never store oxygen cylinders near flames, flammable, or combustible liquids or materials, oil, grease, or within 20 feet of fuel gas cylinders (acetylene, propane etc.).
- e. Keep oily rags and oily gloves away from oxygen cylinders. (this could cause an explosion)
- f. Keep valve caps on cylinders, full or empty.
- g. When transporting cylinders, regulators must be removed and the cylinder must be secured in an upright position

27. Fire Prevention

- a. Know the location of and how to use fire extinguishers.
- b. Smoking will not be permitted anywhere on the job site except in a designated area.
- c. Flammable liquids should be transported and stored only in the original container or in an approved metal safety can.
- d. Store oily rags or paint rags in covered metal containers.
- e. Be sure there is a dedicated fire watch before welding or cutting above combustible materials.

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- f. A fire watch shall be posted for at least one half hour whenever open flame or similar source of ignition is used. The fire watch will have means with them to extinguish flame or smoldering material.
- g. Tell your Foreman if you use a fire extinguisher so it can be refilled.
- h. Housekeeping is critical to avoid fires. Sweep up sawdust and ends of sawed materials at the end of every shift.
- i. Plumbers using torches to sweat pipes will have a spray bottle of water or suitable fire retardant on hand which shall be used to pre-wet and soak (douse) combustibles affected by the heat source. Plumbers must have a functioning fire extinguisher readily accessible.
- j. When requested, employees will attend training on fire prevention and fire suppression.
- k. Confirm with the general contractor or owner's representative for the need to obtain a hotwork permit.

28. Excavations

- a. Never enter an excavation or trench more than 5' deep unless it has an adequate protective system .
- b. In any trench 4 feet or greater in depth that you cannot walk out of, place an access ladder within 25' of any workman.
- c. When digging a trench, place soil (dirt from the excavation) at least 2' away from edge of excavation. Remove surface rocks, clods of dirt or other debris that could fall.
- d. Only a "competent person" may allow access to trenching/excavations.

29. Clearing, Demolition and Grading Equipment

- a. Always operate a dozer, scraper, grader, backhoe / loader etc., at a safe speed.
- b. Only the operator should be on the operating platform or seat. No one else should be on the equipment.
- c. Walk around your equipment before starting up to make certain no one is in a danger zone.
- d. Always be aware of those persons working around your equipment.
- e. Always wear your seatbelt.
- f. The windshield shall be kept closed on backhoes or other equipment used during demolition work.
- g. Only a person who is trained and authorized by the company may operate company equipment.

30. Safe Driving

- a. Only employees who are authorized by the company safety representative may operate a company vehicle.
- b. Do not ride on vehicle or mobile equipment except on seat or designated passenger platform.
- c. Do not ride in the back of pickups.
- d. When driving about the jobsite, never exceed 15 mph. At all times observe the rules of safe driving.
- e. Every day, check the company truck you are driving to see that the brakes, turn indicator, head lights, back up alarm (if required) and stoplights are working properly. **WEAR YOUR SEATBELT AT ALL TIMES.**
- f. Abide by all company policies pertaining to smoking in a company vehicle.
- g. Abide by applicable laws governing cell phones / handheld device usage.

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31. Protection of Public

- a. Anytime you see sightseers or children in the work area, ask them to leave so they will not be hurt.
- b. If there is danger of pedestrians, automobiles, etc., being struck by falling materials that you are working with, tell your Foreman so he can arrange the necessary protection.
- c. Direct any visitors without hardhats to the job office for proper job clearance.

32. Hazard Communication Program

This Company has a written hazard Communication program, and in accordance with OSHA Standard 1926.59, the following items are available to you at your request:

- a. A copy of the Company's written Hazard Communication Program;
- b. A copy of the Company's "List of Hazardous Chemicals" for your workplace; and
- c. Copies of Material Safety Data Sheets (MSDS) for any covered chemicals to which you are exposed. To obtain any of this information, contact your supervisor.

33. Confined Spaces

A confined space is defined as any space that:

- Is large enough and so configured that an employee can bodily enter and perform assigned work; and
- Has limited or restricted means of entry or exit; and
- Is not designed for a continuous employee occupancy

All three conditions **MUST** exist for a space to be classified as a "Confined Space". There are two types of confined spaces: Non-permit required and Permit required.

- a. All confined spaces shall be assessed by a competent person to decide if they are permit or non-permit required.
- b. Only trained employees will enter into confined spaces.
- c. Do not enter any confined spaces until it has been tested and approved for entry.
- d. If the confined space is deemed a permit required confined space, all employees will be prohibited from entering until a confined space permit is issued and filled out completely.
- e. Permit and non-permit required confined spaces will only have work performed in them when all necessary safety equipment is provided and used.
- f. Only competent persons will determine what safety equipment will be used.

34. Lockout/Tagout

- a. Any employee who works on equipment or systems must control existing and potential energies.
- b. Workers will obtain a Lockout/Tagout permit before starting work.
- c. All employees must receive your company's lockout/tagout training before becoming "Authorized Employees".

Foremen: It is your responsibility to ensure that your workers are protected from unexpected start-up of equipment or systems. You must confirm that the proper Lockout/Tagout Permit has been issued and the Job Hazard Analysis and Pre-Task Plan addresses lockout activities. Check with the safety representative if you have any questions.

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35. EMERGENCY PREPAREDNESS

- Know all evacuation routes at the job site
- Designate an employee to take a roll call
- Know where your assembly points are
- Call an ambulance only if it is life threatening
- All other circumstances report to supervisor or call safety manager
- Confidentiality is of the utmost importance. A supervisor will take care of all media relations

36. Passport Safety Violations

- a. Employees who are issued Passport Safety Violations will be subject to action as called for in the company's discipline policy.
- b. At any time, gross negligence on the part of an employee can be grounds for immediate termination.

Foremen: It is your responsibility to write up each and every employee who violates provisions in the Safety Passport™. Failure to document and discipline employees is a violation of the Safety Passport™, thus, Foremen/Superintendents are subject to being written up in their Safety Passport™ for failure to enforce safety rules.

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Violation Log

	RULE	DATE
1.	_____	_____
Violation	_____	_____
2.	_____	_____
Violation	_____	_____
3.	_____	_____
Violation	_____	_____
4.	_____	_____
Violation	_____	_____
5.	_____	_____
Violation	_____	_____

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EMPLOYEE ORIENTATION ACKNOWLEDGMENT

I have received the MCA of New Mexico & Miller Bonded Inc. Employee Safety Passport™. I have read and understand the General Safety Rules and agree to abide by the Safety Program while employed by Miller Bonded Inc. I understand that I must keep this book with me at all times while at work, and if for any reason I do not have my Safety Passport with me, I understand that I will not be allowed to work or be on the payroll until I can present my Safety Passport. I understand that Passport Safety Violations will be subject to action as called for in the company's discipline policy and that, depending on the severity of the violation(s), I could be terminated due to Passport Safety Violations.

****After a 12-month period, all violations are erased, and a new Safety Passport will be issued.***

MILLER BONDED INC.

New book Issued _____ (Date)

Employee Name _____ (Please Print)

Employee Number _____

Employee Signature _____ Date _____

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EMPLOYEE NAME

If you have questions about the MCA of New Mexico & Miller Bonded Inc. Employee Safety Passport™ program, contact:

Contact: Margaret Karler

Address 4538 McLeod Rd., NE
Albuquerque, New Mexico 87109

Phone: 505-881-0220

Mobile: 505-975-6561

Email: Mkarler@millerbonded.com



Appendix D: Approach to Recycling

Miller Bonded adheres to the direction of the General Contractor and ensures that all materials, whether cardboard, sheet metal, pipe not used is hauled and placed in the appropriate jobsite recycling bins.

We also have a recycle bin at our office for metal, paper, and cardboard that is utilized for recycling at our office.

Appendix E - Key Personnel Project Manager

Name: _____

Name: Adam Encinias

Title: Special Projects Manager

of Years with the Firm: 3 years

Experience with the Following Type of Construction Services:

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

of Years as a Project Manager for Type of Construction Services Selected Above: 1 year

Check All Relevant Experience:

Projects for Higher Education Owners Laboratory Renovations Clinical / Medical Environment

General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Upgrades

Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement

Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation

Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement

Overhead Doors Glass Installation Steel Erection Concrete Floor

Duct bank repair / installation Outdoor light installation Fire Suppression System Installation

Landscaping Fencing Earthwork / Site Work Demolition Painting

ATTACH RESUME

Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Paul Hanna Title President

Telephone: (505)263-4323 Email Address: pj@hannaph.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Brent Franken Title President

Telephone: (505)429-1962 Email Address: brentfranken@frankenconstruction.com

Appendix E - Key Personnel Project Manager

Name: _____

Name: Ron Nasci

Title: Service Manager

of Years with the Firm: 11 years

Experience with the Following Type of Construction Services:

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

of Years as a Project Manager for Type of Construction Services Selected Above: 32 years

Check All Relevant Experience:

Projects for Higher Education Owners Laboratory Renovations Clinical / Medical Environment

General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Upgrades

Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement

Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation

Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement

Overhead Doors Glass Installation Steel Erection Concrete Floor

Duct bank repair / installation Outdoor light installation Fire Suppression System Installation

Landscaping Fencing Earthwork / Site Work Demolition Painting

ATTACH RESUME

Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Russ Sheley Title Facility manager

Telephone: (505)330-5780 Email Address: rsheley@sunraygaming.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Dan Lyons Title Senior Project Manager

Telephone: (505)681-4312 Email Address: dlyons@bradburystamm.com

Appendix F - Key Personnel Lead Superintendent

Name: _____

Name: Jose Molina

Title: Plumbing / Piping Superintendent

of Years with the Firm: 17 years

Experience with the Following Type of Construction Services:

General Construction Electrical Mechanical Roofing

Experience with the Following Type of Construction Services:

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

of Years as a Project Manager for Type of Construction Services Selected Above: _____

Check All Relevant Experience:

Projects for Higher Education Owners Laboratory Renovations Clinical / Medical Environment

General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Upgrades

Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement

Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation

Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement

Overhead Doors Glass Installation Steel Erection Concrete Floor

Duct bank repair / installation Outdoor light installation Fire Suppression System Installation

Landscaping Fencing Earthwork / Site Work Demolition Painting

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Andrew Konnick Title Project Manager

Telephone: (505)228-0632 Email Address: akonnick@mccarthy.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Curtis DeHass Title Project Superintendent

Telephone: (505)382-3802 Email Address: cdehaas@mccarthy.com

Appendix F - Key Personnel Lead Superintendent

Name: _____

Name: Andrew Bonney

Title: HVAC Superintendent

of Years with the Firm: 9 years

Experience with the Following Type of Construction Services:

General Construction Electrical Mechanical Roofing

Experience with the Following Type of Construction Services:

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

of Years as a Project Manager for Type of Construction Services Selected Above: 16

Check All Relevant Experience:

- Projects for Higher Education Owners Laboratory Renovations Clinical / Medical Environment
- General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Upgrades
- Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Overhead Doors Glass Installation Steel Erection Concrete Floor
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Landscaping Fencing Earthwork / Site Work Demolition Painting

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name John Hausermann Title Owner

Telephone: (505)459-5730 Email Address: info@hausermannmechanical.com

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Tony Mendiola Title Project Superintendent

Telephone: (505)250-1211 Email Address: tmendiola@bradburystamm.com

Appendix G – Key Personnel Safety Manager

Name: _____

Name: Margaret Karler

Title: Safety Support

of Years with the Firm: 16 years

Experience with the Following Type of Construction Services:

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

of Years as a Project Manager for Type of Construction Services Selected Above: 13 years

Check All Relevant Experience:

Projects for Higher Education Owners Laboratory Renovations Clinical / Medical Environment

General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Upgrades

Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement

Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation

Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement

Overhead Doors Glass Installation Steel Erection Concrete Floor

Duct bank repair / installation Outdoor light installation Fire Suppression System Installation

Landscaping Fencing Earthwork / Site Work Demolition Painting

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Ronda Gilliland Title MCA WCGF Executive Director

Telephone: (505)341-9033 Email Address: ronda@mcaofnm.org

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Gabby Romero Title Office Manager

Telephone: (505)379-4705 Email Address: gabby@safetycounselling.com

Appendix I – Comparable Construction Experience Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Sharon Rodgers

Agency / Client Name: UNM School of Engineering

Project Name: UNM Wet Labs

Project Number: 5358 Project Value: \$734,000

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 93%
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

A building remodel of 12,818 square feet, Miller Bonded provided a HVAC only and mechanical piping.

Installation of galvanized and coded stainless steel ducting, lab and fume hoods.

Provided sub-contractors and coordination to complete the project.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Sharon Rodgers Title Construction Manager

Telephone: (505)566-3485 Email Address: _____

Briefly describe the project: Attached additional page, if necessary.

Appendix I – Comparable Construction Experience Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Chris Grotbeck

Agency / Client Name: UNM Board of Regents

Project Name: UNM PAIS

Project Number: 5361 Project Value: \$10,889,300

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 81%
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

New construction building of 137,262 square foot. Miller Bonded provided full mechanical of HVAC and plumbing. Installation of lab equipment, steam and chilled water systems. Leading role of BIM coordination and coordination of sub-vendors to complete the project.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Chris Grotbeck Title Facilities Management

Telephone: (505)991-5100 Email Address: cgrotbeck@unm.edu

Briefly describe the project: Attached additional page, if necessary.

Appendix I – Comparable Construction Experience Mechanical, Electrical, and Plumbing (MEP) Projects

Applicable to Firms Submitting a Proposal for the Mechanical, Electrical, and Plumbing (MEP) Contract

Proponent's Name: Maria Dion
Agency / Client Name: UNM
Project Name: UNM Farris Hall
Project Number: 5282 Project Value: \$3,220,500

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor
Agency: Public Private
Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 82%
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)
 General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

 A remodel of 53,191 square footage. Miller Bonded provided a full meachinal service for the project of
 HVAC and plumbing. Exposed trade work throughout the building, chilled hydronic beams.
 BIM coordination, also Miller Bonded partnered with CMAR process, providing design and budget input

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Maria Dion Title Project Manager
Telephone: (505)277-2236 Email Address: mdion@unm.edu

Briefly describe the project: Attached additional page, if necessary.

Appendix K – Indefinite Quantity Contract Experience

General

- 1 Agency Name: The Regents of the Uiveristy of New Mexico
- 2 Contract #: Pro-JOCA-3055-20

Reference Information

- 3 Reference Name, Position: Bruce Cherrin
- 4 Address: 1 University of New Mexico, Suite 2600 / MSC01 1240
- 5 City, State Zip Code: Albuquerque, New Mexico 87131
- 6 Phone Number: (505)277-1740
- 7 E-mail Address: cherrin@unm.edu

Contract Time:

- 8 Potential Maximum Time:* 3 years
- 9 Award Date: 7/08/2020
- 10 Expiration / Termination Date (Or Still Active): 7/07/2023

Contract Amounts:

- 11 Potential Maximum Amount:** _____
- 12 Total Amount of Work Issued (\$): _____
- 13 Total Number of Job Orders Issued (#): _____

Key Personnel

- 14 Name and Position: Adam Encinias, Special Projects Manager
- 15 Name and Position: Andrew Bonney, HVAC Superintendent
- 16 Name and Position: Jose Molina, Plumbing Superintendent
- 17 Name and Position: Margaret Karler, Saftey Manager
- 18 Yes or No, Did Any of the Key Personnel Proposed for the Naperville Contract Work on this Contract? No
- 19 If Answer to Above Question is "Yes," and if Those Individuals are NOT Listed as a Key Personnel Above, List the Name and Position Below:

* Potential Maximum Time shall mean the the entire possible duration of the Contract. The Potential Maximum Time is calculated by adding together the base term plus all possible option terms.

** Potential Maximum Amount shall be the sum of the Potential Maximum for the base term and ALL possible option terms. Expressed as a Dollar Amount.

Appendix L – Price Proposal

University of New Mexico

BID FOR JOB ORDER CONTRACT (PRICE PROPOSAL)

Date of Bid: 11/16/2022

New Mexico State Contractor's License No. 8201

Resident Contractor's Preference Certificate No. L1721606576

Contractor's New Mexico Gross Receipts Tax No. 01097088006

Contractor's Federal Employee Identification No. 85-0127194

Dept. Workforce Solutions Registered Contractors Number 01894220116415

UNM _____

Request for Proposals No. 2379-23 _____

Bid (Price Proposal) of (company name): Miller Bonded Inc.
(hereinafter called the "Bidder") organized and existing under the laws of the State of New Mexico, doing business as a Corporation, Partnership or Individual. (Circle correct one).

To: The Regents of The University of New Mexico, Albuquerque, New Mexico
(hereinafter called the "Owner").

The undersigned, as an authorized representative for the Bidder named above, in compliance with the Request For proposals (RFP) for Job Order Contracting services, having examined the Contract Documents, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the contract documents at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Offeror must agree to commence work on a date specified in a written "Notice to Proceed" issued by the Owner. The Offeror must agree to complete the Project within the Job Order Completion Time stipulated date in the "Notice of Proceed". At the sole discretion of the Owner, liquidated damages will be assessed, if at all, on a Job Order-by-Job-Order basis. For each calendar day that the Detailed Scope of Work for a Job Order shall remain incomplete after the Job Order Completion Time, as amended pursuant to this Contract, the amount per calendar will be determined with each Job Order, and that amount will be deducted from any money due the Contractor, not as a penalty but as liquidated damages.

The following information is required for state reporting purposes only, and will not be used in evaluating or awarding the contract.

Is project material offered grown, produced or wholly manufactured in New Mexico? No

Business Size / Classification:

Small Business Concern

Disadvantaged Business Concern

Large Business Concern

Women Owned Business Concern

The Contractor shall perform all Work required called for in each individual Job Order issued under this Contract using the Construction Task Catalog[®] and Technical Specifications incorporated herein. Contractor shall perform any or all functions called for in the Contract Documents in the quantities specified in individual Job Orders against this Contract for the Unit Prices specified in the Construction Task Catalog[®] (CTC) multiplied by the Adjustment Factors being proposed.

The Bidder shall set forth Adjustment Factors in clearly legible figures in the respective space provided. Failure to submit Adjustment Factors for all categories may result in the Proposal being deemed non-responsive. **All amounts shall exclude NM Gross Receipts Tax.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

The Schedule of Prices is contained in a separate Microsoft Excel document. Complete the Microsoft Excel document and submit as part of this Appendix L. Be sure to enter Adjustment Factors for each campus and trade being proposed.

PART 1: SCHEDULE OF PRICES:

Attach Schedule of Prices from the Microsoft Excel document. On the Microsoft Excel document, be sure to enter Adjustment Factors for each campus and trade being proposed.

Has the Part 1: Schedule of Prices been attached to this Appendix L: Yes No

PART 2: SIGNATURES

The Bidder understands that the contract(s) will be awarded in accordance with the all terms and conditions contained in this RFP and that the Owner reserves the right to reject any or all bids and to waive any formalities in the bidding.

The Bidder agrees that this response will be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving bids.

Respectfully Submitted,

By:(Authorized Signature)  Date: 11/16/2022

By:(Same Name, Printed or Typed) Adam Encinias

Title: Special Projects Manager

Company: Miller Bonded Inc.

Address: 4538 McCleod Rd NE Albuquerque, NM

Zip: 87109

Phone: 505-881-0220 Fax: 505-881-0867 Email: aencinias@millerbonded.com

(Affix Corporate Seal if response by Corporation):

Part 1 Schedule of Prices

Attach this schedule of Prices to Appendix L

OFFEROR'S NAME: Miller Bonded Inc.

For the UNM Job Order Contracting Program the Offeror shall complete the cells highlighted grey below. Failure to submit all the Adjustment Factors for the Campus/Contract Type being proposed may result in the bid for that Campus/Contract Type being deemed non-responsive. **The Contractor is to include the administrative fee of 2.98% into their responding adjustment factors.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

UNM Job Order Contracting Program		CONTRACT TYPES		
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Main Campus (Albuquerque)	Normal Working Hours (60%)		1.3709	
	Other Than Normal Working Hours (30%)		1.5929	
	Non Pre-Priced (10%)		1.3692	
	Award Criteria Figure	0.0000	1.4373	0.0000
Northern New Mexico Branch Campuses	Normal Working Hours (60%)		1.476	
	Other Than Normal Working Hours (30%)		1.7396	
	Non Pre-Priced (10%)		1.476	
	Award Criteria Figure	0.0000	1.5551	0.0000
Southern New Mexico Branch Campuses	Normal Working Hours (60%)		1.385	
	Other Than Normal Working Hours (30%)		1.6155	
	Non Pre-Priced (10%)		1.385	
	Award Criteria Figure	0.0000	1.4542	0.0000

For the UNM Cooperative Purchasing Job Order Contracting Program the Offeror shall complete the cells highlighted grey below. Failure to submit all the Adjustment Factors for the Region/Contract Type being proposed may result in the bid for that Region/Contract Type being deemed non-responsive. A complete map of the regions can be found in the Purpose of this RFP Document. **The Contractor is to include the administrative fee of 7.50% into their responding adjustment factors.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

UNM Cooperative Purchasing Job Order Contracting Program		CONTRACT TYPES		
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #1	Normal Working Hours (60%)		1.385	
	Other Than Normal Working Hours (30%)		1.6155	
	Non Pre-Priced (10%)		1.385	
	Award Criteria Figure	0.0000	1.4542	0.0000
Region #2	Normal Working Hours (60%)		1.3709	
	Other Than Normal Working Hours (30%)		1.5929	
	Non Pre-Priced (10%)		1.3692	
	Award Criteria Figure	0.0000	1.4373	0.0000
Region #3	Normal Working Hours (60%)		1.476	
	Other Than Normal Working Hours (30%)		1.7396	
	Non Pre-Priced (10%)		1.476	
	Award Criteria Figure	0.0000	1.5551	0.0000
Region #4	Normal Working Hours (60%)		1.476	
	Other Than Normal Working Hours (30%)		1.7396	
	Non Pre-Priced (10%)		1.476	
	Award Criteria Figure	0.0000	1.5551	0.0000
Region #5	Normal Working Hours (60%)		1.476	
	Other Than Normal Working Hours (30%)		1.7396	
	Non Pre-Priced (10%)		1.476	
	Award Criteria Figure	0.0000	1.5551	0.0000

NOTES TO OFFERERS

- The Other Than Normal Working Hours Adjustment Factors must be greater than or equal to the Normal Working Hours Adjustment Factors.
- The Non Pre-Priced Adjustment Factor must be greater than or equal to 1.000
- The weighted multipliers above are for the purpose of calculating an Award Criteria Figure only. No assurances are made by the owner that Work will be ordered under the Contract in a distribution consistent with the weighted percentages above. The Award Criteria Figure is only used for the purpose of determining the Bid.
- When submitting Job Order Price Proposals related to specific Job Orders, the Bidder shall utilize one or more of the Adjustment Factors applicable to the Work being Performed.
- Make sure to attach this Part 1: Schedule of Prices to Appendix L in your proposal

By: Authorized Signature: 

By: Same Name and Title Printed or typed:

Adam Encinas, Special Projects Manager

Date: 11/16/2022

DIVERSITY VENDOR CERTIFICATION PARTICIPATION

Diversity Vendor Certification Participation - It is the policy of some Members participating in Omnia Partners to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disabled veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

1. Minority Women Business Enterprise

Respondent certifies that this firm is an MWBE Yes No

List certifying agency: _____

2. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)

Respondent certifies that this firm is a SBE or DBE Yes No

List certifying agency: _____

3. Disabled Veterans Business Enterprise (DVBE)

Respondent certifies that this firm is an DVBE Yes No

List certifying agency: _____

4. Historically Underutilized Businesses (HUB)

Respondent certifies that this firm is an HUB Yes No

List certifying agency: _____

5. Historically Underutilized Business Zone Enterprise (HUBZone)

Respondent certifies that this firm is an HUBZone Yes No

List certifying agency: _____

6. Other

Respondent certifies that this firm is a recognized diversity certificate holder Yes No

List certifying agency: _____



MILLERIN01

LJOHNSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Berger Briggs Insurance & Risk Solutions, Inc. An ISU Network Member 4333 Pan American Fwy NE, Suite A Albuquerque, NM 87107	CONTACT NAME: Ann T. Skelley PHONE (A/C, No, Ext): (505) 247-0444 FAX (A/C, No): E-MAIL ADDRESS: askelley@bbirs.com
INSURER(S) AFFORDING COVERAGE	
INSURED	NAIC #
Miller Bonded, Inc. 4538 McLeod NE Albuquerque, NM 87109	INSURER A : Phoenix Insurance Company 25623 INSURER B : Travelers Property Casualty Co of America 25674 INSURER C : Berkley Assurance Company 39462 INSURER D : INSURER E : INSURER F :

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			DT-CO-6T69758A-PHX-22	10/1/2022	10/1/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-6T67111A-22-26-G	10/1/2022	10/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-6T698170-22-26	10/1/2022	10/1/2023	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> N / A						PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
C	Prof Liab & Pollutio			PCAB-5019429-1022	10/1/2022	10/1/2023	Aggregate	3,000,000
C	Prof Liab & Pollutio			PCAB-5019429-1022	10/1/2022	10/1/2023	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Miller Bonded Inc. ***FOR INSURED'S RECORDS*** 4538 McLeod NE Albuquerque, NM 87107	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE MAHONEY GROUP - TUCSON 5330 N. LA CHOLLA BLVD TUCSON, AZ 85741-3815	1-480-214-2731	CONTACT NAME: Jerry Harris PHONE (A/C No. Ext): 520-784-6683 E-MAIL ADDRESS: jwharris@mahoneygroup.com	FAX (A/C, No): 520-795-8542
INSURED MILLER BONDED, INC. 4538 MCLEOD NE ALBUQUERQUE, NM 87109-2219		INSURER(S) AFFORDING COVERAGE INSURER A: MIDWEST EMPLOYERS CAS CO INSURER B: MCA OF NM GROUP FUND INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 23612

COVERAGES

CERTIFICATE NUMBER: 65366092

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	X EWC007465	01/01/22	01/01/24	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000.00 E.L. DISEASE - POLICY LIMIT \$ 1,000,000.00
B	WC & EL			305062	01/01/22	01/01/24	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For Bidding Purposes

***\$500,000 SIR per Occurrence Workers' Compensation and Employers Liability
 Policy Holder is Mechanical Contractors Association of NM Group Fund

CERTIFICATE HOLDER**CANCELLATION**

Miller Bonded Inc. 4538 McLeod Rd. Albuquerque, NM 87109 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Trevor Stech</i>
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ACORD 25 (2016/03)

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MBI2

65366092

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT CONTRACTOR CERTIFICATE

Issued to: **MILLER BONDED INC**

DBA: **MILLER BONDED INC**
4538 MCLEOD RD NE
ALBUQUERQUE, NM 87109-2219

Expires: **21-Jan-2024**

Certificate Number:

L1721606576



Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

EXHIBIT B

SMALL AND SMALL DISADVANTAGED BUSINESS CERTIFICATION

The University of New Mexico participates in the Government's Small and Small Disadvantaged Business programs. This requires written certification from our suppliers and contractors as to their business status. Please furnish the information requested below.

1.0 Small Business – An enterprise independently owned and operated, not dominant in its field and meets employment and/or sales standards developed by the Small Business Administration. See 13 CFR 121.201

1.a Small Disadvantaged Business – a Small Business Concern owned and controlled by socially and economically disadvantaged individuals; and

- (1) Which is at least 51% owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51% of the stock of which is owned by one or more socially and economically disadvantaged individuals and
- (2) Whose management of daily operations is controlled by one or more such individuals. The contractor shall presume Black Americans, Hispanic Americans, Native Americans (such as American Indians, Eskimos, Aleuts and Native Hawaiians), Asian-Pacific Americans and other minorities or any other individual found to be disadvantaged by the Administration pursuant to Section 8 (a) of the Small Business Act and
- (3) Is certified by the SBA as a Small Disadvantaged Business.

1.b Women-Owned Business Concern – A business that is at least 51% owned by a woman or women who also control and operate it. Control in this context means exercising the power to make policy decisions. Operate in this context means being actively involved in the day-to-day management.

1.c HUBZone Small Business Concern – A business that is located in historically underutilized business zones, in an effort to increase employment opportunities, investment and economic development in those areas as determined by the Small Business Administration's (SBA) List of Qualified HUBZone Small Business Concerns.

1.d Veteran-Owned Small Business Concern – A business that is at least 51% owned by one or more veterans; or in the case of any publicly owned business, at least 51% of the stock of which is owned and controlled by one or more veterans and the management and daily business operations of which are controlled by one or more veterans.

1.e Service Disabled Veteran-Owned Small Business – A business that is at least 51% owned by one or more service disabled veterans; or in the case of any publicly owned business, at least 51% of the stock of which is owned and controlled by one or more service disabled veterans and the management and daily business operations of which are controlled by one or more service disabled veterans. Service disabled veteran means a veteran as defined in 38 U.S.C. 101(2) with a disability that is service connected as defined in 13 U.S.C. 101(16).

Company Name: Miller Bonded Inc Telephone: 505-881-0220
Street Address: 4535 McCleod Rd NE County: Bernalillo
City: Albuquerque State & Zip: New Mexico 87109
Is this firm a (please check): Division Subsidiary Affiliated? Primary NAICS Code:
If an item above is checked, please provide the name and address of the Parent Company below:

Check All Categories That Apply:

- 1. Small Business
- 2. Small Disadvantaged Business (Must be SBA Certified)
- 3. Woman Owned Small Business
- 4. HUBZone Small Business Concern (Must be SBA Certified)
- 5. Veteran Owned Small Business
- 6. Disabled Veteran Owned Small Business
- 7. Historically Black College/University or Minority Institution
- 8. Large Business

Signature and Title of Individual Completing Form:

Special Projects Manager

Date 11/16/2022

Please return this form to:

The University of New Mexico
Purchasing Department
MSC01 1240
Albuquerque, NM 87131
505-277-2036 (voice)
505-277-7774 (fax)

NOTE:

This certification is valid for a one year period. It is your responsibility to notify us if your size or ownership status changes during this period. After one year, you are required to re-certify with us.

THANK YOU FOR YOUR COOPERATION

Notice: In accordance with U.S.C. 645(d), any person who misrepresents a firm's proper size classification shall (1) be punished by imposition of a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

If you have difficulty determining your size status, you may contact the Small Business Administration at 1-800-U-ASK-SBA or 202-205-6618. You may also access the SBA website at www.sba.gov/size or you may contact the SBA Government Contracting Office at 817-684-5301. (Rev. 6/2002)