

Appendix A – Management Plan

Attach a copy of the firm's management plan for this project. Per the evaluation criteria set forth in the Proposal Evaluation, the management plan shall include the following:

- 1) Provide a brief history and description of your company, including an overview and experience providing similar projects and services relating to the Contract being bid:
 - General Construction
 - Mechanical, Electrical, and Plumbing (MEP)
 - Roofing

- 2) Describe your general understanding of the JOC system to include the joint scoping of work, the preparation of price proposals and Job Order proposals, using the Construction Task Catalog®, meeting the contractual deadlines of proposal development, the rapid mobilization and start-up of Job Orders, and the expedient closeout of Job Orders)

- 3) Provide a subcontracting plan to include the purchasing of subcontractor services, and work to be accomplished with in-house forces. Identify the amount and type of subcontracting anticipated. Demonstrate in writing your ability to coordinate multiple subcontractors on multiple projects at multiple locations.

- 4) Provide a list of contemplated subcontractors.

- 5) The Contractor's input during the development of the Detailed Scope of Work is a valued component of any JOC program. Outline and describe the Value-Engineering processes you have employed over the last 5 years identifying what worked best and what did not.

- 6) Demonstrate your firm's ability to understand the Design and Build environment and how the JOC process can partner with this concept. UNM is seeking a full function contracting relationship that will allow a willing partnership in both design and execution of remodeling projects. Design and flexibility will be crucial to our customer base and successful Proposers must be willing to cooperate with this process.

- 7) Please provide contact information for the person(s) who will be responsible for the following areas. If not applicable, write "Not Applicable"

Executive Contact:

Contact Person: LEROY LEYBA

Title: MANAGING PARTNER

Phone: 505-363-0235 Fax: N/A

Email: TWOBEARSCONSTRUCTION@GMAIL.COM

Marketing:

Contact Person: _____ NOT APPLICABLE _____

Title: _____

Phone: _____ Fax: _____

Email: _____

Account Manager/Sales Lead:

Contact Person: _____ LEROY LEYBA _____

Title: _____ MANAAGING PARTNER _____

Phone: _____ 505-363-0235 _____ Fax: _____ N/A _____

Email: _____ TWOBEARSCONSTRUCTION@GMAIL.COM _____

Sales Support:

Contact Person: _____ NOT APPLICABLE _____

Title: _____

Phone: _____ Fax: _____

Email: _____

Contract Management (if different than sales lead):

Contact Person: _____ SAME AS SALES LEAD _____

Title: _____

Phone: _____ Fax: _____

Email: _____

Financial Reporting:

Contact Person: _____ LARRY LEYBA _____

Title: _____ MANAGING PARTNER _____

Phone: _____ 505-715-7704 _____ Fax: _____ N/A _____

Email: _____ TWOBEARSCONSTRUCTION@GMAIL.COM _____

Two Bears Construction Management Plan

Our projects are managed with clear organization, great communication, and with attention to detail. We work hard to ensure that project goals are met while always looking for opportunities to save time, money, and the environment.

For our design/build projects, our staff prepares construction documents and works closely with our field staff to ensure the clients goals are met in all phases of construction. For construction projects that are designed by other consultants, our office and field staff will pay close attention to the consultants construction documents and specifications, ensuring that the design intent is executed and that the University of New Mexico's goals are paramount.

We understand that University of New Mexico Hospital has specific budgetary and time constraints. In all facets of construction, our qualified team goes for value engineering opportunities as well as ways to expedite the project schedule.

When it comes to staffing construction projects at the University of New Mexico Hospital we, handle every project the same whether small or large with the same approach. We take into consideration the size of project, the time constraints, the budget, and what is involved to complete the project on time and on budget. Then accordingly we will disburse project manager, foreman, and other essential personnel to the job-site to ensure all deadlines and budgets are met.

Our experience working in healthcare facilities and healthcare related projects over the past seven years has lead us to learn and understand the needs, requirements and what is required to successfully and safely work in a healthcare environment. We have done projects from remodels to demolition, flooring to ceilings. We accommodate the needs of the areas we work in by understanding what is required and expected.

We are very familiar with JOC. We have worked several projects for the University of New Mexico under the JOC. Our approach is understanding what specifically is trying to be accomplished in the project, create a scope and review with project manager, review project and scope and implement into JOC system, contact JOC rep, review and submit. We are well versed in using the Construction Task Catalog, implementing scope to proposal and meeting deadlines of proposal development and project start-up. Two Bears is comprised of full time employees and can mobilize any and all of our workforce at a moments notice without having to search for subs or any additional help. Paperwork is done daily and is kept orderly to be able to accommodate expedient closeouts of JOC projects.

Two Bears Construction is comprised of a workforce of twelve full time skilled employees who have the ability to complete any project with absolute perfection in any timeframe required. We are a fully in-house operation for all general construction needs. Our electrical we have a electrician on retainer to be available for us and our projects at a moments notice. For our plumbing we work with several great plumbers who currently work throughout the University and the Hospital and are familiar with requirements and expectations of these entities. By having a fully in-house workforce it affords us the opportunity of knowing that work is being done correctly without the taking of any shortcuts. We have three persons who have the ability of wearing multiple hats including superintendent of a project, project manager, foreman or part of our

workforce. We have the ability of running several projects at the same time without delays, without lack of workforce, without reducing the quality of work and without missing of deadlines.

Scheduling of projects starts to occur the moment the project is awarded. We get together with project manager and find the best time to start the project and schedule the project. We then meet with the customer and ensure these time frames work. Most projects are scheduled with the urgency of the project in mind and the time constraints of the customer.

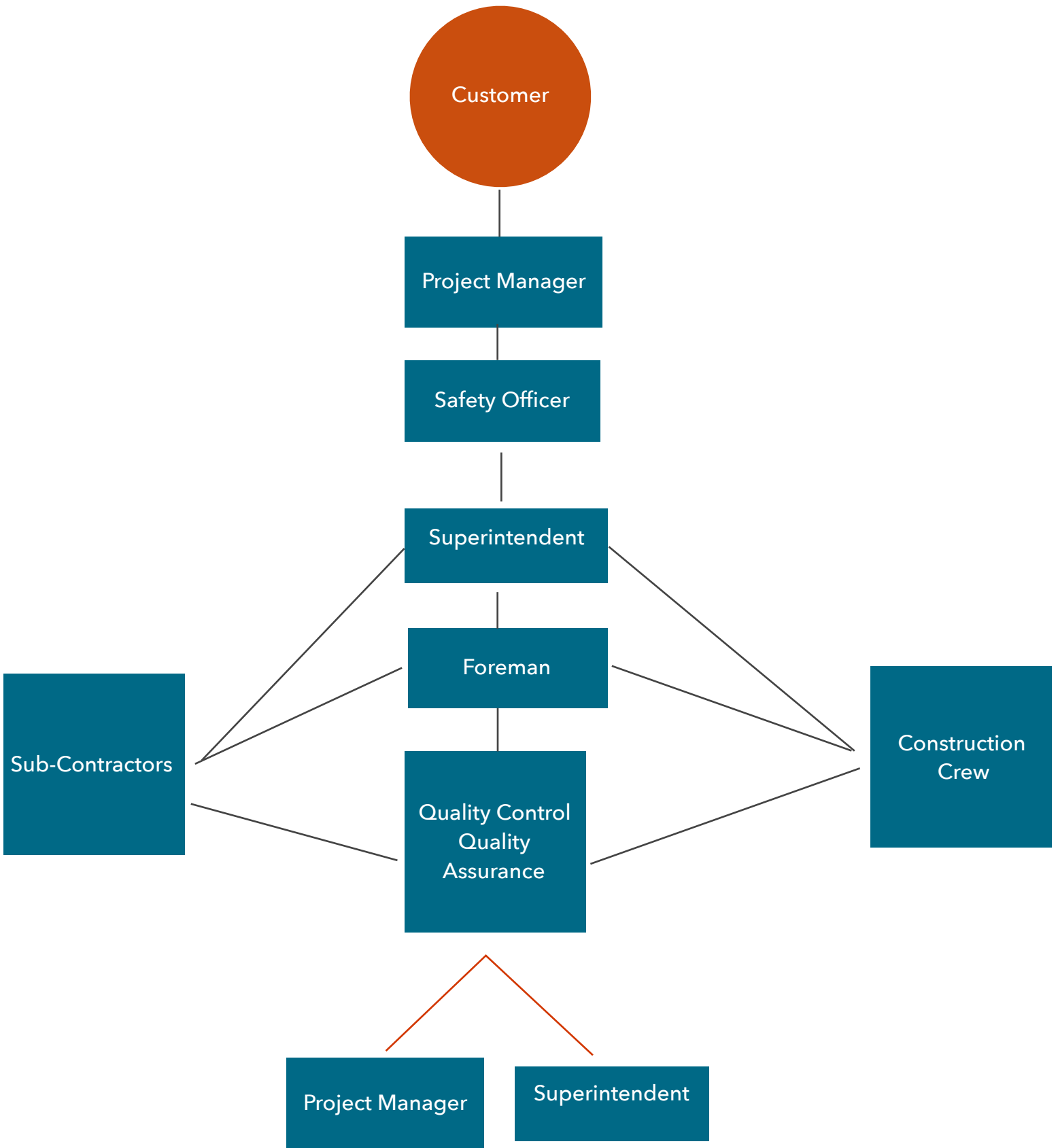
When it comes to value engineering we encourage and strive for anything that helps achieve the balance between function, performance, quality, safety, and cost. Value engineering allows this to happen. The proper balance results in the maximum value for the project, for both University and the contractor alike. We understand what it takes to have the value methodology and strive for that balance. Estimated cost savings and accelerating the schedule with value engineering both tie in well with value engineering due the fact that the quicker the project is done the more money is saved.

We are committed to the environment and at every opportunity use the environment friendly products. In both a design/build and strictly in construction projects we do try to take every opportunity to minimize water waste and maximize efficiency in lieu of site constraints.

We at Two Bears Construction are in the process of going after our LEED certifications. We are gathering together are prerequisites and credits as well as educational classes for our Company to meet the LEED prerequisites and becoming a LEED contractor. For now we recommend to our clients energy efficient products, material, and solutions for projects. An example would be if we are replacing windows. We would recommend a low E window that would increase the efficiency of air conditioning unit or the heating unit by not allowing the transfer of heat or cold. We try to familiarize ourselves as much as possible with new products coming out that I help maintain our environment and that her energy efficient products.

Sub-contractors we use:

All Fired Up
Honest1 Plumbing
Second to None
Ecoelectric



TWO BEARS
CONSTRUCTION QUALITY CONTROL (CQC) PLAN

1. SUBMITTAL AND GENERAL REQUIREMENTS

- 1.1. The Contractor shall establish and maintain an effective quality management system. The quality management system shall consist of plans, procedures, and the organization necessary to provide material, equipment, and workmanship that comply with the requirements of the contract documents. The system shall cover operations both onsite and offsite, and shall be keyed to the proposed sequence of the work.
- 1.2. The Contractor shall prepare a Construction Quality Control (CQC) plan compliant with contract documents. A complete detailed CQC plan shall be submitted to the UNM Representative within 10 days of intent to award and shall be approved in writing by the UNM Representative prior to proceeding with the work.
- 1.3. The CQC plan shall be capable of ensuring that the procurement, shipping, handling, fabrication, installation, cleaning, inspection, construction, testing, storage, examination, repair maintenance, and required modifications of all materials, equipment, and elements of the work comply with the requirements of the contract documents and that all materials incorporated in the work will perform satisfactorily for the purpose intended.

2. AUTHORITY AND RESPONSIBILITY

- 2.1. Authority: The persons and organizations performing quality control and quality assurance functions shall have sufficient authority and organizational freedom to identify quality problems and to initiate, recommend, provide, and verify implementation of the solution.
- 2.2. Changes in Plan or Personnel: The Contractor shall not revise the CQC or the quality staffing levels or replace any of the key personnel specified herein without prior written approval from the UNM Representative.
- 2.3. Contractor's Responsibility: The Contractor is solely responsible for achieving project quality and shall have overall responsibility for the quality of all construction work. The contractor shall conduct quality management activities, which include inspection, materials testing, and other activities specifically developed and/or chosen by the Contractor.
- 2.4. UNM Responsibility: UNM reserves the right to conduct inspections, testing, sampling, and evaluation associated with quality assurance and independent quality assurance. UNM's role in construction is to provide the following.

- 2.4.1. Quality assurance and independent assurance of construction activities, inspection, and materials testing. UNM will do this with either its staff or a consultant acting as the UNM's representative.
- 2.4.2. Oversight of the Contractor's quality management activities to ensure adherence to the CQC plan and compliance with the contract documents.
- 2.4.3. Notifying the Contractor promptly of irregularities or deficiencies observed in the work.

3. CONSTRUCTION QUALITY CONTROL (CQC) PLAN

- 3.1. Objectives: Quality in the construction phase is the program of policies, procedures, and responsibilities required to provide confidence that the desired characteristics have been obtained to help ensure the project will perform its intended function for its design life. Quality control in the construction phase shall consist of those actions necessary to assess production and construction processes so as to control the level of quality being produced in the end project. The Contractor's quality control actions shall include examining, checking, and inspecting in-process and completed work, and materials sampling and testing during production and construction, as a means of controlling and measuring the characteristics and conformity of an item, process, or feature to established requirements.
- 3.2. The Contractor's CQC plan shall be capable of:
 - 3.2.1. Ensuring that the design, procurement, shipping, handling, fabrication, installation, cleaning, inspection, construction, testing, storage, examination, repair, maintenance, and required modifications of all materials, equipment, and elements of the work comply with the requirements of the contract documents.
 - 3.2.2. Ensuring that all materials incorporated in the work, all equipment, and all elements of the work will perform satisfactorily for the purpose intended.
- 3.3. Contents of the CQC Plan: The CQC plan shall delineate the type and frequency of inspection, sampling, and testing deemed necessary to measure and control the various properties of material and workmanship of all construction processes within the tolerances governed by the drawings and specifications, applicable codes and regulations, permit conditions, and other contract requirements as contained herein. The CQC plan shall include the following, at a minimum.

- 3.3.1. Construction activity and item inspection plans.
- 3.3.2. Schedule of materials control including materials to be tested, test methods, and frequency of testing.
- 3.3.3. Sampling locations and techniques.
- 3.3.4. Control of workmanship
- 3.3.5. Identification and qualifications of key quality control personnel, including the quality control manager, inspectors, and technicians. Include an organization chart with reporting lines.
- 3.3.6. Name and location of testing laboratories.
- 3.3.7. Documentation procedures, including inspection and test records; accuracy and calibration checks; nature, number, and type of deficiencies found; nature of corrective actions; and quantities of work tested and sampled.
- 3.3.8. Mandatory inspection points.

4. CONSTRUCTION QUALITY ORGANIZATION

- 4.1. The construction CQC shall describe the Contractor's quality management organization for all of the project construction processes. At a minimum, the CQC shall identify the following positions.
 - 4.1.1. Construction Manager or Superintendent: The Construction Manager shall be the individual responsible for the overall project construction, quality management, and contract administration for this project.
 - 4.1.2. Construction Quality Manager: The Construction Quality Manager may work directly for the Contractor or may be contracted from an independent firm or organization. The Construction Quality Manager shall work under the direct supervision of the Construction Manager. It shall be the responsibility of the Construction Quality Manager to perform workmanship inspections, implement quality planning, oversee quality control testing, and coordinate with UNM's QA testing and independent assurance testing. The Construction Quality Manager shall also cooperate with UNM's Representative in compiling a statistical correlation of materials and workmanship data. The Construction Quality Manager shall be responsible for submitting requested inspection, testing, and other data to UNM's Representative on a daily basis or as determined by the Construction Quality Manager and UNM's field representative..

4.1.3. Construction Testing Technicians: The construction testing technicians may work directly for the Contractor or may be contracted from an independent firm or organization. They shall work under the direct supervision of the Construction Quality Manager and perform inspections as indicated in the construction CQC. Each Construction Testing Technician shall have training and/or technical certification, as appropriate, for the specific type and level of work that they will be testing; e.g., asphalt certification, welding, concrete strength, etc.

5. PRECONSTRUCTION MEETING: Before the start of construction, the Contractor shall meet with UNM or its authorized representative in a pre-construction meeting. A topic of the pre-construction meeting shall be the Contractor's proposed quality management system. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the Contractor's quality control operations, control activities, testing, administration of the system for both onsite and offsite work, and the Contractor's quality control program. Minutes of the meeting shall be prepared and signed by both the Construction Manager and UNM's Representative. The minutes shall become a part of the contract file. Additional conferences may be called at any time to reconfirm mutual understandings.

6. INSPECTIONS AND TESTS

- 6.1. Except where they are specifically indicated to be UNM's responsibility, or are provided by another identified entity, the Contractor shall provide inspections, tests, and similar quality control services in accordance with the approved CQC plan. Costs for these services shall be included in the contract price, whether performed by the Contractor's personnel or an independent firm.
- 6.2. Associated Services: The Contractor shall cooperate with organizations performing required inspections, tests, and similar services and shall provide reasonable auxiliary services as requested. Auxiliary services required include, but are not limited to:
- 6.2.1. Providing access to the work and furnishing incidental labor and facilities necessary to facilitate inspections and tests.
 - 6.2.2. Taking adequate quantities of representative samples of materials that require testing or assisting UNM in taking samples.
 - 6.2.3. Providing facilities for storage or curing of test samples, and delivery of samples to testing laboratories.
 - 6.2.4. Providing UNM with a preliminary design mix proposed for use for materials mixes that require control.

- 6.2.5. Security and protection of samples and test equipment at the project site.
- 6.3. Coordination: The Contractor, UNM's Representative, and any independent testing agencies shall coordinate the sequence of activities to accommodate required inspection and testing services with a minimum of delay. In addition, the Contractor and UNM shall coordinate activities so that removing and replacing construction to accommodate inspections and tests will not be required.
- 6.4. The Contractor is responsible for scheduling times for inspections, tests, taking samples, and similar activities.
- 6.5. Mandatory Inspection Documentation Points: Documentation points are mandatory verification and inspection points that shall be identified in the CQC plan and the project schedule. Documentation points should be points at which critical characteristics are to be measured and documented by the Construction Quality Manager. It will be the responsibility of the Construction Quality Manager to certify that the design and construction have met the requirements of the plans and specifications and to sign all inspection documentation. Inspection documentation shall be submitted to UNM or its representative when requested. It shall be the responsibility of the Contractor to determine inspection documentation point criteria and required documentation. UNM will not prescribe the inspection criteria.
- 6.6. UNM should be notified a minimum of 24 hours prior to any mandatory inspection.
- 6.6.1. The mandatory inspection points for this project shall be established through coordination between the contractor and UNM's Representative...
- 6.7. Completion Inspection: At the completion of all work or any increment thereof established by a completion time stated in the schedule or in the CQC plan, the Construction Quality Manager shall conduct a completion inspection of the work and develop a punch list of items that do not conform to the contract documents. Such a list of deficiencies shall be included in the QC documentation as required herein, and shall include the estimated date by which the deficiencies will be corrected. The Construction Quality Manager shall make a second completion inspection to make certain that all deficiencies noted on the punch list have been corrected and so notify UNM. The completion inspections and any deficiency corrections required by this paragraph shall be accomplished within the time stated for completion of the entire work or any particular increment thereof if the project is divided into increments by separate completion dates.

7. DOCUMENTATION

- 7.1. The Contractor shall maintain daily records of quality control operations, activities, and tests performed, including the work of suppliers and subcontractors. These records shall be on an acceptable form and shall include factual evidence that required activities or tests have been performed, including, but not limited to, the following.
 - 7.1.1. Type and number of control activities and tests involved.
 - 7.1.2. Results of control activities or tests.
 - 7.1.3. Nature of nonconformance's, defects, causes for rejection, etc.
 - 7.1.4. Proposed remedial action.
 - 7.1.5. Corrective actions taken.
 - 7.1.6. Description of trades working on the project, the number of personnel working, the weather conditions encountered, any delays, and acknowledgement of any instruction given by UNM.
- 7.2. The daily quality control report records shall cover both conforming and defective or deficient features and shall include a statement that supplies and materials incorporated in the work and workmanship comply with the contract. The Construction Quality Manager shall sign the daily quality control report and furnish legible copies to UNM by the end of the following workday if requested.
- 7.3. Monthly quality control reports that summarize project status, work completed related to funds expended, any nonconformance, and any necessary corrective actions shall be provided.

Two Bears Construction Paperwork Approach

Our approach to addressing the preparation, submittal and re-submittal of proposals, transmittals, reports, drawings, and data is to address each as they are given and make sure each is read and addressed by using our system of View, Identify, Second, Address, Complete, Verify and Follow-up, and Final.

- View** - read and asses task, project, plans or submittals given to Two Bears
- Identify** - identify what needs to be accomplished create team and making a plan
- Second** - have a second manager double check (steps) view and identify
- Address** - move forward with the plan and work to accomplish task
- Complete** - Following any guides and plan complete task
- Verify** - verify task was accomplished along with goals and timeline were met
- Follow-up** - Do a follow-up with customer to ensure all tasks were done, timeline was met and nothing further needs to be done.
- Final** - Have a second manager double check steps Address, Complete, Verify and Follow-up are done and accurate.

Our approach to addressing insuring that the price proposal, submittals, and documents are complete and accurate are following the View, Identify, Second, Address, Complete, Verify and Follow-up, and Final.

- View** - read and asses task, project, plans or submittals given to Two Bears
- Identify** - identify what needs to be accomplished create team and making a plan
- Second** - have a second manager double check (steps) view and identify
- Address** - move forward with the plan and work to accomplish task
- Complete** - Following any guides and plan complete task
- Verify** - verify task was accomplished along with goals and timeline were met
- Follow-up** - Do a follow-up with customer to ensure all tasks were done, timeline was met and nothing further needs to be done.
- Final** - Have a second manager double check steps Address, Complete, Verify and Follow-up are done and accurate.

This method of View, Identify, Second, Address, Complete, Verify and Follow-up, and Final is simple yet highly effective. It allows us to have a fail proof way of double checking ourselves and our work. It creates a stable and consistent order of events to each and every task, project, proposal, or anything that is needing done.

Two Bears Construction Recycling Plans and Objectives

Objective: is to attain a minimum recycling rate of 50% to achieve LEED MR2.1 Construction Waste Management, Divert 50% from Landfill for 1 point. Note: This project may not be LEED certified but the use of this plan assures a recycling rate of at least 72%.

Recycling and Recovery of the following Waste Materials:

2" Minus Material: Dirt, sheetrock dust, wood shavings, glass cuttings, asphalt shingle granules, small/broken aggregate, etc.

Aggregate: Concrete – precast or cast-in-place concrete, block, asphalt, terrazzo, plaster, brick, clay tile, quarry tile and ceramic tile, marble, and stone, etc.

Asphalt Shingles: Asphalt shingles, bundle wrappers (paper or plastic), cardboard boxes, incidental cans and bottles, tar paper, roof vents, eave and valley tin, etc.

Metals: Metal scrap - Iron, steel, copper, brass, and aluminum from the following sources – Structural members, piping, fasteners, steel studs, siding, wiring, ductwork and sheet metal goods, etc.

"Dirty" Wood: Painted wood and trim, plywood, particle board, oriented strand board, masonite, wood doors, wood cabinets and furniture, etc.

"Clean" Wood: Unpainted, untreated dimensional lumber, timber beams & engineered wood products, wood shipping pallets, crates, etc.

Fiber: Cardboard – clean, corrugated cardboard used for packaging. Paper – clean paper from packaging, etc.

Carpet: Carpet and carpet base determined to be recyclable shall be separated on-site and placed in a separate dumpster for removal and recycling by Atomic Recycling.

Acoustical Ceiling Tile: Ceiling tile determined to be recyclable shall be carefully removed from the ceiling grid, stacked on pallets and shrink wrapped for removal and recycling by Atomic Recycling.

Non-Recyclable Material: Gypsum wallboard, resilient flooring, post-consumer plastics, etc.

Procedures for Off-Site Source Separation (assuring at least 72% recycling):

- 1) On-site workforce places construction waste into commingled dumpster(s)
- 2) When dumpster is full contractor calls for a pick-up
- 3) Driver goes to site fills out work order (project name, contractor, size of dumpster, date, etc.)
- 4) Driver hauls load to recycling facility
- 5) Load is weighed and recorded
- 6) Driver dumps load onto tipping floor
- 7) Construction waste goes through recycling process
- 8) Monthly, contractor to receive construction waste and recycling report showing current rate of recycling and project to date rate of recycling

Record Keeping: Two Bears is to keep a record of all loads hauled off-site (both on-site source separated and off-site source separated). Records will include date, dumpster size, material type (construction waste, metal, etc), weight of load, and receiving entity. Records for the recycling facility will include all outbound construction waste and all outbound recycled material, showing dates, weights of loads and receiving entity. The recycling percentage will be calculated as follows: the total recycled tons divided by the total project tons (both on-site source separated and off-site source separated).

Reporting: Approximately the 20th of following month

Two Bears Resource Recovery recycles and recovers the following types of waste from the typical construction waste stream:

25.0% - 2" Minus Material 18.0% - Aggregate

9.0% - Shingles 8.0% - Metals

6.0% - "Dirty" Wood 4.5% - "Clean" Wood 1.5% - Fiber

1.0% - Carpet

1.0% - Acoustical Ceiling Tile

74.0% Total Amount Recycled and Recovered

12.0% - Gypsum Wallboard 0.5% - Resilient Flooring

13.5% - Residual-Sent to landfill

26.0% Total Amount of Non-Recycled Material

100.0% Total Construction Waste Stream

Appendix E – Key Personnel
Project Manager

Name: Leroy Leyba

Title: Managing Partner of Two Bears Construction / Project Manager

of Years with the Firm: 13

of Years as a Project Manager: 13

of Similar Projects Worked On in Past (5) Years: 100+

Check All Relevant Experience:

- Projects for Higher Education Owners Laboratory Renovations Less Complex Non-Residential Projects
- General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Construction
- Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Overhead Doors Glass Installation Steel Erection Concrete Floor
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Landscaping Fencing Earthwork / Site Work Demolition

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Carol Campbell Title Architect

Telephone: 505-385-5598 Email Address: carcampbell@salud.unm.edu

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Rocky Kearny Title Director of Planning and Design

Telephone: 505-485-9209 Email Address: mkkearney@salud.unm.edu

Leroy S. Leyba, Managing Partner

PO Box 67543
Albuquerque, NM 87193
505-363-0235 main
505-881-4196 fax
twobearsconstruction@gmail.com

Education Coursework in Business:
University of New Mexico

PROFESSIONAL REGISTRATION AND AFFILIATIONS:

New Mexico General Builder License # 362282
New Mexico State Prover # 83920030
D-U-N-S # 832813039

RELATED EXPERIENCE:

Co-Owner, Mr. Leyba has 23 years of experience in the general construction industry. Over the years, he has had the opportunity to work on a variety of projects for several public agencies across the state, including the State of New Mexico, the University of New Mexico, and CNM College

Mr Leyba oversees all operations and is an active project manager for all projects related to the University of New Mexico.

PROJECT EXPERIENCE:

- Remodel of Hokona Hall third floor music department
- Building of Redondo Bus Shelter
- Remodel of Basic Medical Science Building Class rooms
- Fencing project at Student Services Center
- Information Technologies coring and door project
- University Stadium suite remodels
- Johnson Center restroom remodels
- Med II Remodels
- BMSB restroom remodels
- UNM Presidents Personal Residence repairs
- CTSC Project

PROFESSIONAL EXPERIENCE:

- Responsibility for scheduling; working with budgets; meeting completion deadlines; customer service; ordering supplies and completion of tasks.
- Manage all aspects for university of New Mexico construction. Planning, permits, construction and completion.
- Complete construction and maintenance background.
- Complete knowledge and experience in remodeling Home Office and Commercial Buildings
- Complete knowledge and experience in new construction from planning through building faces.
- Complete knowledge of environmental modifications and adaptive medical aids to accommodate special needs people.
- Complete knowledge of LEED and what it offers to our customers and the health of our planet.



Appendix F – Key Personnel Lead Superintendent

Name: _____ Larry Leyba _____

Title: _____ Managing Partner / Lead Superintendent _____

of Years with the Firm: _____ 13 _____

of Years as a Lead Superintendent: _____ 13 _____

of Similar Projects Worked On in Past (5) Years: _____ 100+ _____

Check All Relevant Experience:

- Projects for Higher Education Owners Laboratory Renovations Less Complex Non-Residential Projects
- General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Construction
- Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Overhead Doors Glass Installation Steel Erection Concrete Floor
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Landscaping Fencing Earthwork / Site Work Demolition

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name _____ Carol Campbell _____ **Title** _____ Architect _____

Telephone: _____ 505-385-5598 _____ Email Address: _____ carcampbell@salud.unm.edu _____

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name _____ Roger Simmons _____ **Title** _____ Off Sites Manger _____

Telephone: _____ 505-315-2552 _____ Email Address: _____ rdsimmons@salud.unm.edu _____

Larry A. Leyba, Managing Partner

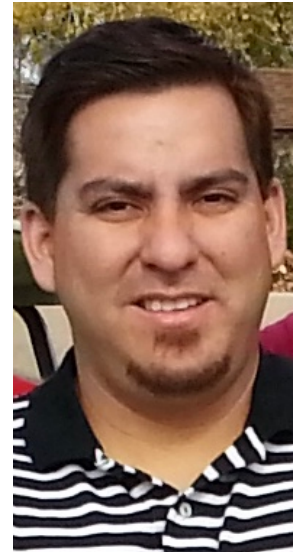
PO Box 67543

Albuquerque, NM 87193

505-715-7704 main

505-881-4196 fax

twobearsconstruction@gmail.com



Education Coursework in Accounting: Cabrillo College, Santa Cruz CA.

PROFESSIONAL REGISTRATION AND AFFILIATIONS:

New Mexico General Builder License # 362282

New Mexico State Provider # 83920030

D-U-N-S # 832813039

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Mr Leyba is a Project Superintendent and is EEO/AA coordinator for all projects related to the University of New Mexico.

PROJECT EXPERIENCE:

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- Remodel of Basic Medical Science Building Class rooms -Fencing project at Student Services Center
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- BMSB restroom remodels
- UNM Presidents Personal Residence repairs -CTSC Project

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- Responsibility for scheduling; working with budgets; meeting completion deadlines; customer service; ordering supplies and completion of tasks.
- Manage all aspects for university of New Mexico construction. Planning, permits, construction and completion.
- Complete construction and maintenance background.
- Complete knowledge and experience in remodeling Home Office and Commercial Buildings - Complete knowledge and experience in new construction from planning through building faces.
- Complete knowledge of environmental modifications and adaptive medical aids to accommodate special needs people.
- Complete knowledge of LEED and what it offers to our customers and the health of our planet.

Appendix G – Key Personnel Safety Manager

Name: _____ Lee Leyba _____

Title: _____ Managing Partner / Safety Manager _____

of Years with the Firm: _____ 13 _____

of Years as a Safety Manager: _____ 13 _____

of Similar Projects Worked On in Past (5) Years: _____ 100+ _____

Check All Relevant Experience:

- Projects for Higher Education Owners Laboratory Renovations Less Complex Non-Residential Projects
- General Construction Roofing Replacement/Repair Mechanical Upgrades Electrical Construction
- Interior Renovation Asbestos abatement Exterior / Interior painting Boiler Replacement
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- Overhead Doors Glass Installation Steel Erection Concrete Floor
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Landscaping Fencing Earthwork / Site Work Demolition

ATTACH RESUME Yes

Client Reference #1 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name _____ Carol Campbell. _____ **Title** Architect _____

Telephone: _____ 505-385-5598. _____ Email Address: carcampbell@salud.unm.edu _____

Client Reference #2 for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name _____ Roger Simmons _____ **Title** Off-sites Manager _____

Telephone: _____ 505-315-2552. _____ Email Address: rdsimmons@salud.unm.edu _____

Mario L. Leyba, Managing Partner

PO Box 67543
Albuquerque, NM 87193
505-550-7029 main
twobearsconstruction@gmail.com

Education Coursework in Business: University of New Mexico, Albuquerque, NM

PROFESSIONAL REGISTRATION AND AFFILIATIONS:

New Mexico General Builder License # 362282
New Mexico State Provider # 83920030
D-U-N-S # 832813039



RELATED EXPERIENCE:

Co-Owner, Mr. Leyba has 25 years of experience in the general construction industry. Over the years, Mr. Leyba has had the opportunity to work on a variety of projects for several public agencies across the state, including the State of New Mexico, University of New Mexico and CNM College.

Mr. Leyba is a Project Superintendent and is an active Safety Coordinator and Safety Program Manager for all projects related to the University of New Mexico.

PROJECT EXPERIENCE:

- Remodel of Hokona Hall third floor music department -Building of Redondo Bus Shelter
- Remodel of Basic Medical Science Building Class rooms
- Fencing project at Student Services Center
- Information Technologies coring and door project -University Stadium suite remodels
- Johnson Center restroom remodels
- Med II Remodels
- BMSB restroom remodels
- UNM Presidents Personal Residence repairs
- CTSC Project

Safety Experience:

- OSHA 30 hour construction industry training. (12/5/14)
- Philips semiconductor member of the emergency response team. (93-95) Philips semiconductor worked in the chemical support group. (93-95) Certified in HAZWOPER, first aid, SCBA, RCRA, and CPR.
- Intel member of the hazardous waste management group. (95-02)
- Member of the emergency response team. (95-02)
- HAZWOPER , first aid and CPR, SCBA, RCRA, taught forklift safety, taught scissor lift safety. (95-02)

PROFESSIONAL EXPERIENCE:

- Responsibility for scheduling; working with budgets; meeting completion deadlines; customer service; ordering supplies and completion of tasks.
- Manage all aspects for university of New Mexico construction. Planning, permits, construction and completion. -Complete construction and maintenance background.
- Complete knowledge and experience in remodeling Home Office and Commercial Buildings
- Complete knowledge and experience in new construction from planning through building faces.
- Complete knowledge of environmental modifications and adaptive medical aids to accommodate special needs people.
- Understanding of LEED and what it offers to our customers and the health of our planet.

Appendix K – Indefinite Quantity Contract Experience

General

- 1 Agency Name: CES / eGordian
- 2 Contract #: 2020-003 & 2020-004, 2022-003 & 2022-004

Reference Information

- 3 Reference Name, Position: Jenny Ramirez
- 4 Address: 1224 Pennsylvania NE, Ste A
- 5 City, State Zip Code: Albuquerque, NM 87110
- 6 Phone Number: 505-506-9389
- 7 E-mail Address: j.ramirez@gordian.com

Contract Time:

- 8 Potential Maximum Time:* 3 years
- 9 Award Date: 01/17/2020, 11/01/2022
- 10 Expiration / Termination Date (Or Still Active): All Contracts Active

Contract Amounts:

- 11 Potential Maximum Amount:** \$10,000,000.00
- 12 Total Amount of Work Issued (\$): \$3,000,000.00
- 13 Total Number of Job Orders Issued (#): 50

Key Personnel

- 14 Name and Position: Leroy Leyba, Project Manager / Estimator
- 15 Name and Position: Larry Leyba, Project Manager / Superintendent
- 16 Name and Position: Lee Leyba, Superintendent / Safety Officer
- 17 Name and Position: Danny Romero, Foreman
- 18 Yes or No, Did Any of the Key Personnel Proposed for the Naperville Contract Work on this Contract? Yes
- 19 If Answer to Above Question is "Yes," and if Those Individuals are NOT Listed as a Key Personnel Above, List the Name and Position Below:

Listed Above

* Potential Maximum Time shall mean the the entire possible duration of the Contract. The Potential Maximum Time is calculated by adding together the base term plus all possible option terms.

** Potential Maximum Amount shall be the sum of the Potential Maximum for the base term and ALL possible option terms. Expressed as a Dollar Amount.

Appendix H – Comparable Construction Experience General Construction Projects

Applicable to Firms Submitting a Proposal for General Construction Contracts

Proponent's Name: University of New Mexico Hospital

Agency / Client Name: Marisol Greene

Project Name: Med 2 Remodel

Project Number: PO 158912 Project Value: \$231,087.97

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 90 %

(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

Demolition of commercial kitchen and build out of the space into a conference meeting room.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Marisol Green Title Project Manager

Telephone: 505-249-0878 Email Address: mmgreene@salud.unm.edu

Briefly describe the project: Attached additional page, if necessary.

Scope is Demolition and Remodel of Med 2 Rm 118. Entailed the Demolition of a commercial kitchen and all its appliances and the conversion into an upscale board room where doctors and professionals are to hold meetings and discussions.

Appendix H – Comparable Construction Experience General Construction Projects

Applicable to Firms Submitting a Proposal for General Construction Contracts

Proponent's Name: University of New Mexico Hospitals

Agency / Client Name: Jeremy Jergy

Project Name: Ophthalmology Remodel

Project Number: 505-850-8717 **Project Value:** \$218,742.81

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 90%
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

This project consists of improvement to the existing entry lobby and reception area of the ophthalmology clinic. The work consist

of upgrades to the space, new finishes, adjustments to the case were, and minor electrical upgrades.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Jerme Jergy **Title** Project Manager

Telephone: 505-850-8717 **Email Address:** jjerge@salud.unm.edu

Briefly describe the project: Attached additional page, if necessary.

Project consisted of remodeling the Ophthalmology area. Included demo of exterior walls, demo of ceiling, demo of flooring, adding new framed walls, new ceiling, new flooring, new paint, new casework, new glass, new doors, and rework HVAC.

Appendix H – Comparable Construction Experience General Construction Projects

Applicable to Firms Submitting a Proposal for General Construction Contracts

Proponent's Name: University of New Mexico Health Sciences

Agency / Client Name: Kyle Duran

Project Name: HSLIC Third Floor Reno.

Project Number: 505-469-8030 Project Value: \$186,654.45

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 90%

(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

Removal and replacement of 13,000 sq/ft of carpet, painting of existing walls and ceiling, adjusting existing floor mounted

electrical outlets, relocation of existing library stacks, provision of stack lighting and repair of electrical floor outlets.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Kyle Duran Title Project Manager

Telephone: 505-469-8030 Email Address: kwduran@salud.unm.edu

Briefly describe the project: Attached additional page, if necessary.

This project entailed the demolition of flooring throughout the third floor of the Health Science Library. Purchase and install of the new carpet tile flooring, painting throughout the entire third floor and installing new electrical outlets throughout the vast floor.

Appendix H – Comparable Construction Experience General Construction Projects

Applicable to Firms Submitting a Proposal for General Construction Contracts

Proponent's Name: Carrie Tingley Hospital

Agency / Client Name: Roger Simmons

Project Name: Cafeteria Ceiling Replacement

Project Number: PO1307990 Project Value: \$9,144.56

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 100%

(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

demolition ceiling and install new hospital approved fire resistant ceiling tile throughout cafeteria area during off hours.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Roger Simmons Title Project Manager

Telephone: 505-315-2552 Email Address: rdsimmons@salud.unm.edu

Briefly describe the project: Attached additional page, if necessary.

Project was to replace ceiling during other than normal working hours. Area was completely covered in plastic floors and wall. Area was set up for a level 3 IC. Air scrubbers and HEPA vacuums were used during the duration of the project as well as walk off mats and entry clean areas. Ceiling was then removed and vacuumed as each tile was removed then placed in a sealed bin for transport and disposal. New fire rated ceiling tiles were installed. Once all was done a wipe down of area was done.

Appendix H – Comparable Construction Experience General Construction Projects

Applicable to Firms Submitting a Proposal for General Construction Contracts

Proponent's Name: Kirtland Air Force Base

Agency / Client Name: Ron DeBlassie

Project Name: Kirtland Air Force Base Sports Complex Locker Room Remodel

Project Number: 52758 **Project Value:** \$45,913.61

Achieved or Anticipated Final Acceptance after January 1, 2018 Yes No

Company Role: Sub Contractor Prime / JV Contractor

Agency: Public Private

Location: On a UNM Campus Within State of New Mexico

Estimated Self Performance (%): 100%
(Based on actual hours through the working foreperson. **Supervisory hours do NOT apply.**)

Project Type: (The project type should correspond to the applicable Contract the proposal is being submitted for: General Construction, MEP, Roofing)

General Construction Mechanical, Electrical, and Plumbing Roofing Painting

Project Scope: (Briefly describe the scope of work and the trades involved. The project scope should correspond to the applicable trade Contract the proposer is submitting for: General Construction, MEP, Roofing)

The primary goal is to renovate the mens senior locker room. Demo and remove lockers, sanitize all walls, demo and remove wooden benches, demo and dispose of existing VCT flooring, float floor, purchase and install new VCT flooring, seal and wax new VCT floor, assemble and install new metal lockers and benches.

Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Agency's contact: Name Ron DeBlassie **Title** Project Manager

Telephone: 505-853-2187 Email Address: ron.deblassie.ctr@af.mil

Briefly describe the project: Attached additional page, if necessary.

Project was to remodel the senior officers locker room and make acceptable for a senior officer to visit. Project entailed gutting locker room and installing new flooring, new paint, new lockers, new benches and new transitions.

Appendix B – Contractor's Statement of Qualification

1. ORGANIZATION

Name: Two Bears Construction

Address: PO Box 67541, Albuquerque, NM 87193

Principal Office: 7816 Sunrose Dr NW, Albuquerque, NM 87120

Corporation Partnership Sole Proprietorship Joint Venture

Other _____

a. How many years has your organization been in business as a contractor? 14 years

b. How many years has your organization been in business under its present business name?
14 years

c. Under what other or former names has your organization operated? none

d. Department of Work Force Solutions Contracting Registration # 02902220130614

Effective Dates: 06/24/2021 to 06/24/2023

2. LICENSING

a. Name of license holder (or qualifying party) exactly as on file with the State of New Mexico Construction Industries Division:

Leroy Leyba

b. License Classification: GB License Code: 98

c. License Number: 362282

d. Issue Date: 07/31/2009 Expiration Date: 07/31/2024

e. Is the firm's contractor's license free of ever being suspended or revoked by the CID or by the appropriate licensing agency in any other state?

Yes

No (attach explanation)

f. Does your firm hold all applicable business licenses required by state and local law?

▪ License Number: FA0088917 Jurisdiction: City of Albuquerque

Name of License Holder, exactly as it appears on file with jurisdictional authorities.

Two Bears Construction

Issue Date: 07/24/2009 Expiration Date: permanant

- License Number: 362282 Jurisdiction: New Mexico

Name of License Holder, exactly as it appears on file with jurisdictional authorities.

N/A

Issue Date: N/A Expiration Date: N/A

- License Number: N/A Jurisdiction: N/A

Name of License Holder, exactly as it appears on file with jurisdictional authorities.

N/A

Issue Date: N/A Expiration Date: N/A

- g. Is your firm registered with the State of New Mexico's Purchasing Department with a Resident Preference Number? Yes No

Resident Preference Number: N/A Issue Date: N/A

Name of number holder, exactly as it appears on file with State Purchasing.

N/A

- h. Is your firm free from formal debarment from public works, federal, state or local jurisdictions? Yes No (attach explanation*)

3. CAPACITY AND CAPABILITY TO PERFORM THE WORK

- a. Resources.

(1) Total number of current employees:	<u>9</u> Project Managers	<u>2</u>
	Estimators	<u>2</u>
	Superintendents	<u>2</u>
	Foremen	<u>1</u>
	Tradesmen	<u>9</u>
	Administration	<u>3</u>
	Others	<u> </u>

(2) Does your firm have the immediate capacity to perform the work required for this project?

Yes No

4. SURETY

- a. Firm's current surety company: Insurers Indemnity

Will this surety be used for the construction contract for this project?

Yes No (attach explanation*)

Contact Agent: Denise Torres

Years utilizing this surety: 6 years

Telephone: (505) 369-1900

Maximum capacity: \$500,000single/\$2,000,000 aggregate

Aggregate Total of current surety in force: \$2,000,000

- b. Is the surety company to be used on this project licensed to do business in the State of New Mexico?
[xx] Yes [] No (attach explanation*)
- c. Is your firm free of having any construction contracts taken over by a surety for completion in the past five (5) years?
[xx] Yes [] No (attach explanation*)
- d. Is your firm able to obtain bonding in the amount equal to the Estimated Annual Value?
[xx] Yes [] No (attach explanation*)
- e. **Complete Attachment A** by providing a notarized declaration from the surety identified above, stating the amount of bonding capacity available to your firm is equal to the Estimate Annual Value.

5. SAFETY

- a. Does your firm have a written safety program compliant with current state regulations? [XX] Yes [] No (attach explanation*)

(NOTE: Selected contractor will be required to provide a copy of their firm's written safety program at the time of contracting.)

- b. Provide the Recordable Incident Rate for the past calendar year: 0.00
- c. Is your firm free of committing serious or willful violations of federal or state safety laws as determined by a final non-appealable decision of a court or government agency?
[XX] Yes [] No (attach explanation*)

6. INSURANCE & CLAIMS HISTORY

- a. Is your firm free from any court judgments, pending litigation, arbitration and final agency decisions filed within the last five (5) years in a construction related matter in which the contractor, or any officer, is or was party?
[xx] Yes [] No (attach explanation*)
- b. Has your firm during the past five (5) years been free of a determination by a

court of competent jurisdiction that it filed a false claim with any federal, state, or local government entity?

Yes No (attach explanation*)

c. Does your firm have the ability to provide the required insurance in the limit stated in the project documents?

Yes No (attach explanation*)

d. Provide a letter from an insurance carrier stating that the firm is able to obtain insurance in the limits required in the RFP.

7. QUALITY ASSURANCE

a. Does your firm have a written Quality Assurance Program?

Yes No (attach explanation*)

b. Provide a copy of your firm's written Quality Assurance Program.

8. PROJECT SCHEDULING

a. Has the firm been involved with a construction project within the past five (5) years, where the schedule was not met?

Yes No

If yes, please explain

▪ Project 1 Name: n/a

Reason for Delay: _____

▪ Project 2 Name: n/a

Reason for Delay: _____

▪ Project 3 Name: n/a

Reason for Delay: _____

b. Has the firm been assessed liquidated damages due to scheduling for any project in the past five (5) years?

Yes No

If yes, please list project(s)

- Project 1 Name: n/a
- Project 2 Name: n/a
- Project 3 Name: n/a

9. LABOR CODE VIOLATIONS

- a. Has your firm, during the past five (5) years, been free of any determinations by a court or an administrative agency of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects?
 Yes No (attach explanation*)
- b. Provide a requested notarized document certifying Affidavit of Non-Violation of Labor Codes.
- c. Is the firm free of all sub-contractor Fair Practices Act violations for the past five (5) years?
 Yes No (attach explanation*)

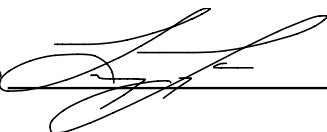
10. VALUE STATEMENT

UNM places a strong emphasis on diversity, quality management and sustainable efforts and strives to utilize these practices in its everyday activities. Provide a copy your firm's statement of values by describing your firm's value system and note how you would demonstrate such practices on this project? Describe and demonstrate how such values will be applied to this contract.

11. CONTRACTOR'S COMMENTS

- a. If you have selected any answers in the qualification statement that require further explanation. Please attach a separate page indicating the question number and proceed with the explanation. The attachment may also be used if necessary to further clarify any of the answers to the above qualification questions, by noting the question number and posting the clarification.
- b. If you would like to provide additional information about your firm and/or proposal you may attach additional pages, however additional information will be limited to a maximum of fifteen (15) pages of text and/or photos, single-sided, excluding a single cover letter, title page, table of contents, dividers and covers. Materials should be limited to 8½" x 11" format.

The undersigned certifies that all of the qualification information submitted with this form is true and correct.

Signature of authorized representative  _____

Printed or typed name Leroy Leyba

Title Managing Partner

Date 11/09/22

Company name Two Bears Construction

Address PO Box 67541

City/State/Zip Albuquerque, NM 87193

Telephone 505-363-0235 Fax n/a

Email twobearsconstruction@gmail.com

-----END OF **PRIMARY CONTRACTOR'S** QUALIFICATION STATEMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: WAFD Insurance Group, Inc. CONTACT NAME: WAFD Insurance Group, Inc. PHONE: (505) 369-1900 FAX: (505) 899-7014 INSURER(S) AFFORDING COVERAGE: EMC Employers Mutual Casualty Company, EMC Insurance Group, Builders Trust of New Mexico

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
~Effective 7/10/2022 to 10/25/2022: General Liability Limits have changed to \$1,000,000 Each Occurrence/\$500,000 Damage to Rented Premises/\$10,000 Med Exp/\$1,000,000 Personal & Adv Injury/\$2,000,000 General Aggregate/\$2,000,000 Products-Comp/Op Agg

CERTIFICATE HOLDER: University of New Mexico Hospitals 1131 University Blvd NE Albuquerque, NM 87102 CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**ADDITIONAL REMARKS SCHEDULE**

AGENCY WAFD Insurance Group, Inc.		NAMED INSURED Two Bears Construction, LLC	
POLICY NUMBER SEE PAGE 1		PO Box 67541 Albuquerque, NM 87193 Bernalillo	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:

Exp/\$2,000,000 Personal & Adv Injury/\$2,000,000 General Aggregate/\$2,000,000 Products-Comp/Op Agg

-Effective 10/25/2022 to 7/10/2023: Umbrella Liability has changed to \$5,000,000 Each Occurrence/\$5,000,000 Aggregate

Part 1 Schedule of Prices

Attach this schedule of Prices to Appendix L

OFFEROR'S NAME: Two Bears Construction

For the UNM Job Order Contracting Program the Offeror shall complete the cells highlighted grey below. Failure to submit all the Adjustment Factors for the Campus/Contract Type being proposes may result in the bid for that Campus/Contract Type being deemed non-responsive. **The Contractor is to include the administrative fee of 2.98% into their responding adjustment factors.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

UNM Job Order Contracting Program		CONTRACT TYPES		
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Main Campus (Albuquerque)	Normal Working Hours (60%)	1.22		
	Other Than Normal Working Hours (30%)	1.46		
	Non Pre-Priced (10%)	1.5		
	Award Criteria Figure	1.3200	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Northern New Mexico Branch Campuses	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Southern New Mexico Branch Campuses	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000

NOTES TO OFFERERS

- The Other Than Normal Working Hours Adjustment Factors must be greater than or equal to the Normal Working Hours Adjustment Factors.
- The Non Pre-Priced Adjustment Factor must be greater than or equal to 1.000
- The weighted multipliers above are for the purpose of calculating an Award Criteria Figure only. No assurances are made by the owner that Work will be ordered under the Contract in a distribution consistent with the weighted percentages above. The Award Criteria Figure is only used for the purpose of determining the Bid.
- When submitting Job Order Price Proposals related to specific Job Orders, the Bidder shall utilize one or more of the Adjustment Factors applicable to the Work being Performed.
- Make sure to attach this Part 1: Schedule of Prices to Appendix L in your proposal**

By: Authorized Signature:

Leroy Leyba

By: Same Name and title Printed or typed:

Leroy Leyba

Date:

11/17/2022

For the UNM Cooperative Purchasing Job Order Contracting Program the Offeror shall complete the cells highlighted grey below. Failure to submit all the Adjustment Factors for the Region/Contract Type being propose may result in the bid for that Region/Contract Type being deemed non-responsive. A complete map of the regions can be found in the Purpose of this RFP Document. **The Contractor is to include the administrative fee of 7.50% into their responding adjustment factors.** The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

UNM Cooperative Purchasing Job Order Contracting Program		CONTRACT TYPES		
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #1	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #2	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #3	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #4	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000

	Award Criteria Figure	1.5360	0.0000	0.0000
Campus / Region	Adjustment Factor Name	General Construction	Mechanical, Electrical, Plumbing	Roofing
Region #5	Normal Working Hours (60%)	1.46		
	Other Than Normal Working Hours (30%)	1.65		
	Non Pre-Priced (10%)	1.65		
	Award Criteria Figure	1.5360	0.0000	0.0000

Appendix C – Quality Control Plan and Safety

Two Bears Construction Paperwork Approach

Our approach to addressing the preparation, submittal and re-submittal of proposals, transmittals, reports, drawings, and data is to address each as they are given and make sure each is read and addressed by using our system of View, Identify, Second, Address, Complete, Verify and Follow-up, and Final.

- View** - read and asses task, project, plans or submittals given to Two Bears
- Identify** - identify what needs to be accomplished create team and making a plan
- Second** - have a second manager double check (steps) view and identify
- Address** - move forward with the plan and work to accomplish task
- Complete** - Following any guides and plan complete task
- Verify** - verify task was accomplished along with goals and timeline were met
- Follow-up** - Do a follow-up with customer to ensure all tasks were done, timeline was met and nothing further needs to be done.
- Final** - Have a second manager double check steps Address, Complete, Verify and Follow-up are done and accurate.

Our approach to addressing insuring that the price proposal, submittals, and documents are complete and accurate are following the View, Identify, Second, Address, Complete, Verify and Follow-up, and Final.

- View** - read and asses task, project, plans or submittals given to Two Bears
- Identify** - identify what needs to be accomplished create team and making a plan
- Second** - have a second manager double check (steps) view and identify
- Address** - move forward with the plan and work to accomplish task
- Complete** - Following any guides and plan complete task
- Verify** - verify task was accomplished along with goals and timeline were met
- Follow-up** - Do a follow-up with customer to ensure all tasks were done, timeline was met and nothing further needs to be done.
- Final** - Have a second manager double check steps Address, Complete, Verify and Follow-up are done and accurate.

This method of View, Identify, Second, Address, Complete, Verify and Follow-up, and Final is simple yet highly effective. It allows us to have a fail proof way of double checking ourselves and our work. It creates a stable and consistent order of events to each and every task, project, proposal, or anything that is needing done.

Two Bears Construction's approach to safety and procedures to insure site safety

CORPORATE MANAGEMENT POLICY STATEMENT

1.0 CORPORATE MANAGEMENT POLICY STATEMENT

The personal safety and health of each employee of our organization is of primary importance. We believe that our employees are our most important assets and that their safety at the worksite is our greatest responsibility. The prevention of occupationally induced injuries and illnesses is of such consequence that it will be given precedence over operating productivity whenever necessary. Management will provide all mechanical and physical facilities required for the personal safety and health of each of its employees.

To be successful, such a program must embody the proper attitude toward injury and illness prevention on the part of corporate management, supervisors, and employees. It also requires cooperation in all safety and health matters, not only between corporate management, supervisor and employees, but also between each employee and their fellow workers.

Our concern for safety and health of all human beings is daily, even hourly. We expect every person who conducts the affairs of our company, no matter in what capacity they function, to accept this concern and its responsibility. Employees are expected to use the safety equipment provided. Rules of conduct and rules of safety and health must be observed. Safety equipment cannot be abused or destroyed.

Cooperation between our employees and management in the observance of this policy will ensure safe-working conditions, will help result in accident-free performance and will work to our mutual advantage. It will also assist in reducing workers' compensation costs (direct costs) and reduce jobsite down time, material loss and regulatory agency fines (indirect costs).

Management has the authority to procure the necessary resources to execute the objectives of our company's safety and health program. We will hold managers, supervisors and employees accountable for meeting their responsibilities so that essential tasks will be performed.

1.1 CORPORATE MANAGEMENT SAFETY RESPONSIBILITIES

1. Eliminate potential hazards by providing appropriate safeguards, personal protective equipment and safe work tasks.
2. Provide necessary personal protective equipment and enforce its use and care.
3. Provide effective training, which is required by the "standards", as a minimum for the employees.
4. Become familiar and comply with applicable OSHA standards (29 CFR 1910, General Industry, and 1926, Construction) and make copies of medical records as well as all safety and health programs available for employees to review.
5. Review, consider for approval, and execute appropriate action on safety policies developed by safety committees or safety director.
6. Ensure a high level of productivity and safety performance and hold project management staff accountable.
7. Assign an individual(s) [competent person] the authority for the implementation of the safety program at each worksite.

Two Bears Construction Recycling Plans and Objectives

Objective: is to attain a minimum recycling rate of 50% to achieve LEED MR2.1 Construction Waste Management, Divert 50% from Landfill for 1 point. Note: This project may not be LEED certified but the use of this plan assures a recycling rate of at least 72%.

Recycling and Recovery of the following Waste Materials:

2" Minus Material: Dirt, sheetrock dust, wood shavings, glass cuttings, asphalt shingle granules, small/broken aggregate, etc.

Aggregate: Concrete – precast or cast-in-place concrete, block, asphalt, terrazzo, plaster, brick, clay tile, quarry tile and ceramic tile, marble, and stone, etc.

Asphalt Shingles: Asphalt shingles, bundle wrappers (paper or plastic), cardboard boxes, incidental cans and bottles, tar paper, roof vents, eave and valley tin, etc.

Metals: Metal scrap - Iron, steel, copper, brass, and aluminum from the following sources – Structural members, piping, fasteners, steel studs, siding, wiring, ductwork and sheet metal goods, etc.

"Dirty" Wood: Painted wood and trim, plywood, particle board, oriented strand board, masonite, wood doors, wood cabinets and furniture, etc.

"Clean" Wood: Unpainted, untreated dimensional lumber, timber beams & engineered wood products, wood shipping pallets, crates, etc.

Fiber: Cardboard – clean, corrugated cardboard used for packaging. Paper – clean paper from packaging, etc.

Carpet: Carpet and carpet base determined to be recyclable shall be separated on-site and placed in a separate dumpster for removal and recycling by Atomic Recycling.

Acoustical Ceiling Tile: Ceiling tile determined to be recyclable shall be carefully removed from the ceiling grid, stacked on pallets and shrink wrapped for removal and recycling by Atomic Recycling.

Non-Recyclable Material: Gypsum wallboard, resilient flooring, post-consumer plastics, etc.

Procedures for Off-Site Source Separation (assuring at least 72% recycling):

- 1) On-site workforce places construction waste into commingled dumpster(s)
- 2) When dumpster is full contractor calls for a pick-up
- 3) Driver goes to site fills out work order (project name, contractor, size of dumpster, date, etc.)
- 4) Driver hauls load to recycling facility
- 5) Load is weighed and recorded
- 6) Driver dumps load onto tipping floor
- 7) Construction waste goes through recycling process
- 8) Monthly, contractor to receive construction waste and recycling report showing current rate of recycling and project to date rate of recycling

Record Keeping: Two Bears is to keep a record of all loads hauled off-site (both on-site source separated and off-site source separated). Records will include date, dumpster size, material type (construction waste, metal, etc), weight of load, and receiving entity. Records for the recycling facility will include all outbound construction waste and all outbound recycled material, showing dates, weights of loads and receiving entity. The recycling percentage will be calculated as follows: the total recycled tons divided by the total project tons (both on-site source separated and off-site source separated).

Reporting: Approximately the 20th of following month

Two Bears Resource Recovery recycles and recovers the following types of waste from the typical construction waste stream:

25.0% - 2" Minus Material 18.0% - Aggregate

9.0% - Shingles 8.0% - Metals

6.0% - "Dirty" Wood 4.5% - "Clean" Wood 1.5% - Fiber

1.0% - Carpet

1.0% - Acoustical Ceiling Tile

74.0% Total Amount Recycled and Recovered

12.0% - Gypsum Wallboard 0.5% - Resilient Flooring

13.5% - Residual-Sent to landfill

26.0% Total Amount of Non-Recycled Material

100.0% Total Construction Waste Stream

Propose a mechanism for addressing the preparation, submittal and re-submittal of proposals, transmittals, reports, drawings, and data. We propose using a cloud based construction repair and maintenance service to manage incoming job requests and track on-going jobs and reporting of job completions. This type of system will be able to be accessed for anywhere in the world at anytime it is needed. A cloud based system will also allow multiple logins, have password protections and ability for field and office to communicate seamlessly keeping jobs on track and meeting deadlines. A cloud system will also reduce overall project costs cutting down on time, paperwork duplications, and miscommunication of all types.