



7145 West Tidwell Road ~ Houston, Texas 77092
(713)-462-7708
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NOTICE TO OFFEROR

ADDENDUM NO. 1

Solicitation Number 24-08

Request for Proposal (“RFP”)
by Region 4 Education Service Center (“ESC”)
for Maintenance, Repair and Operations (MRO) Supplies, Equipment, and
Related Products and Services

This Addendum No. 1 amends the Request for Proposals (RFP) for Maintenance, Repair and Operations (MRO) Supplies, Equipment, and Related Products and Services (“**Addendum**”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“**Region 4 ESC**”) requests proposals from qualified suppliers with the intent to enter into a Contract for Maintenance, Repair and Operations (MRO) Supplies, Equipment, and Related Products and Services. Addendum No. 1 is hereby issued as follows:

CHANGES TO THE RFP TO UPDATE THE SUBMITTAL DEADLINE

1. REMOVE APPENDIX E AND REPLACE WITH THE ATTACHED PRICING DOCUMENT. OFFER’S SHOULD USE THIS REVISED APPENDIX E, PROVIDED IN THIS ADDENDUM, AS PART OF THEIR RESPONSE.

ALL OTHER ITEMS IN THE RFP SHALL REMAIN.

ATTACHMENTS INCLUDED IN THIS ADDENDUM 1: APPENDIX E

ITEM NO.	QUANTITY	UNIT OF MEASURE	DESCRIPTION	ALTERNATE DESCRIPTION	UNIT PRICE	TOTAL PRICE	EST. QUANTITY	UNIT PRICE	TOTAL PRICE	EST. QUANTITY	UNIT PRICE	TOTAL PRICE	EST. QUANTITY	UNIT PRICE	TOTAL PRICE	EST. QUANTITY	UNIT PRICE	TOTAL PRICE
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RECEIPT OF ADDENDUM NO. -- ACKNOWLEDGEMENT

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name _____

Contact Person _____

Signature _____

Date _____

Crystal Wallace
Region 4 Education Service Center
Procurement Contract Specialist