



REQUEST FOR CONTRACT UPDATE # _____

Pursuant to the terms of your awarded contract, all Contractors must notify and receive approval from Region 14 Education Service Center ("Region 14 ESC") when there is an update to the contract. No request will be officially approved without the prior written authorization from Region 14 ESC. Region 14 ESC reserves the right to accept or reject any request.

Hightower Group, LLC (Contractor Name) hereby provides notice of the following update to Region 14 ESC contract number 07-94 for Furniture (Contract Title) on this date 1/31/2025.

Instructions:

Vendors must check all that may apply and provide supporting documentation. Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.

Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

Products/Services (check all that apply)

- Additions
- Deletions
- Modifications
- Pricing Update

Other Vendor may include other notes regarding the contract update here: (attach another page if necessary).

Please see p.3 for attached document.

Hightower Group, LLC

Vendor Name

Adam Merkl, Director of Sales

Submitted By

Adam Merkl

Signature

1/31/2025

Date

FOR USE BY Region 14 ESC ONLY:

Emily Jeffrey, Chief Financial Officer

DocuSigned by:

Emily Jeffrey, Region 14 ESC

Signature

2/4/2025 | 5:58 AM PST

Date

P.O. Box 520
Jamestown, NC, 27292

Hightower

January 31st, 2025

Region-14 ESC
Emily Jeffrey, Chief Financial Officer
Abilene TX 79601

RE: Hightower Group, LLC Contract 07-94 - Price Adjustment Request

To Whom It May Concern:

Hightower will be implementing a general price adjustment in March 2025, our first since April 2023. We request to implement these adjustments for OMNIA Members beginning 4/1/2025 which provides 60 days notice. Open quotes written before the adjustment will continue to be honored through their expiration date.

Over the last two years, we have absorbed all cost pressures incurred from our domestic and international suppliers and find it necessary to adjust our products accordingly with the approx. 6% CPI increase during the same period.

While full details are still to be shared, increases will average less than 6%. Some popular collections like Hari Chairs and Stools will have smaller increases in the range of 2-3% and some collections, like Boulevard for example, will decrease in price through better efficiency in Hightower's purchasing and production. Additionally, we are happy to share that Hightower will be reducing our freight charge percentages per shipping zone.

Please reach out if you have any questions.

Thank you,

Adam Merkl

Adam Merkl
Director of Sales
adam.merkl@hightoweraccess.com

hightower.design