



On Call Plan Review Services
Executive Summary

Lead Agency: City of Tucson, AZ

Solicitation: 222849

Solicitation Issued: April 14, 2022

Pre-Proposal Date: June 29, 2022

Response Due Date: May 23, 2022

Awarded to: Institute for Building Technology and Safety

City of Tucson, AZ issued RFQ #222849 on May 23, 2022, to establish a national cooperative contract for On Call Plan Review.

The solicitation included cooperative purchasing language in Section C. Scope of Work, C.2. Cooperative Contract – OMNIA:

The City of Tucson, as the Principal Procurement Agency, defined in Attachment E, has partnered with OMNIA Partners, Public Sector (“OMNIA Partners”) to make the resultant contract (also known as the “Master Agreement” in materials distributed by OMNIA Partners) from this solicitation available to other public agencies locally, regionally, and/or nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit (“Public Agencies”), through OMNIA Partners’ cooperative purchasing program. The City of Tucson is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a “Participating Public Agency”) and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on Attachment E, or as otherwise agreed to. Attachment E contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Tucson’s website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino County Sun, CA
- Honolulu Star-Advertiser, HI
- The Herald-News – Will County (IL)
- The Advocate – New Orleans, LA
- The New Jersey Herald, NJ

- Albany Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Deseret News, UT
- Richmond Times-Dispatch, VA
- Seattle Daily Journal of Commerce, WA
- Houston Community Newspapers, TX
- Helena Independent Record, MT
- Las Vegas Sun
- Kennebec Journal, ME

Socio-economic Outreach: To encourage participation of small businesses, minority owned businesses and women owned businesses, Historically Underutilized Businesses were notified of the Request for Qualifications.

On May 23, 2022, bids were received from the following offerors:

- Brown & Associates
- Bureau Veritas North America, Inc.
- Institute for Building Technology and Safety
- Kimley Horn
- Nova Performance
- Psmoas
- SAFEbuilt, LLC
- Shums Coda Associates
- Stantec Consulting Services Inc.
- Verde Valley Consulting Engineers
- Willdan Engineering

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFQ, the committee elected to enter into negotiations with Institute for Building Technology and Safety and proceeding with contract award upon successful completion of negotiations.

Geographic Preferences: No geographic preferences were included in the evaluation of the responses.

The City of Tucson, OMNIA Partners, and Institute for Building Technology and Safety successfully negotiated a contract, and the City of Tucson executed the agreement with a contract effective date of January 1, 2023.

Contract includes: Internal 2nd Party Plan Review, Bundled 2nd Party Plan Review, and/or External 3rd Party Plan Review Services. The consultant may also perform similar work for Participating Public Agencies as well as other engineering or non-engineering services. Services may include but are not limited to:

- Building Department Services
 - Plan Review Services
 - Inspection Services
 - Assessments
 - National Green Building Standard (NGBS)
 - Department Operations
 - Planning

- Current
 - Long-Range
 - Project
 - Zoning and Regulatory Compliance
 - Project Review
 - Ordinance Updates and Creation
 - Storm Water
 - Plan Review
 - Flood Plain Review
- Energy, Sustainability, and Resilience
 - Resilience Assessment
 - Project Management
 - CRAFT Equitable Climate Resilience (ECR) Assessment Tool
 - Solar Quality Management
- Market Research & Community Engagement
- Grant Writing
 - Grant Research
 - Grant Writing Support
 - Grant Management and Administration

Term:

- January 1, 2023 to December 31, 2023 with the option to renew for two (2) additional two (2) year periods.

Pricing/Discount:

- Pricing available upon request.