



Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

Instructure, Inc. _____ hereby provides notice of the following update to
(Vendor Name)

Contract number: _____ R201402 _____ for _____ Learning Management System _____ on this date _____ Monday, July 3, 2023
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

Authorized Distributors/Dealers
____ Addition
____ Deletion
____ Supporting Documentation

Price Update
____ Supporting Documentation

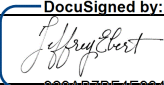
Products/Services
____ New Addition
____ Update Only
____ Supporting Documentation

Discontinued Products/Services
____ Supporting Documentation

States/Territories
____ Supporting Documentation

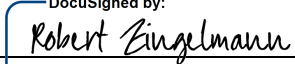
Other Amendment for Renewals
____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).

DocuSigned by:

Submitted By: _____
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Title: Director, Deal Desk & Pricing

Approved Date 7/11/2023 | 1:45 PM CDT
 Denied Date _____

Contact Number: (800) 203-6755
Email Address: jebert@instructure.com

Region 4 ESC: _____
DocuSigned by:

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877.576.5364
6330 SOUTH 3000 EAST, SUITE 700
SALT LAKE CITY, UTAH 84121
INSTRUCTURE.COM

Deborah Bushnell
Contract Manager
OMNIA Partners, Public Sectors

Subject: Request for Amendment to Current Agreement

Dear Ms. Bushnell,

Thank you for your ongoing partnership with Instructure. I am writing to formally request an amendment to our current agreement with OMNIA Partners. The purpose of this amendment is to allow our shared partners to utilize the OMNIA contract for renewals.

To facilitate this amendment, we propose the inclusion of the following language in the agreement:

Pricing for Renewals

Renewals include (i) existing Instructure customers who are transitioning to the Region 4/OMNIA contract for renewals and (ii) customers already using the Region 4/OMNIA contract and wish to continue under this contract for renewals.

Pricing set out in the Region 4/OMNIA contract will not apply to such renewals. Instead, pricing will be derived from the current agreement in place with the Public Agency.

Annual Fees for a renewal period shall have an annual increase applied not to exceed 10% of the previous year's pricing, unless otherwise agreed or indicated on the applicable agency agreement. Agencies under contract with Instructure are not eligible to migrate to an agreement referencing the Region 4/OMNIA contract until the expiration of their current agreement (including any optional years). Agencies under contract with Instructure, or with a contract up for renewal, shall be subject to an annual increase applied not to exceed 10% of the previous year's pricing, applicable upon the commencement of the renewal term.

We believe that this amendment will bring numerous benefits to our shared partners by offering them the opportunity to utilize the OMNIA contract for their renewals. By leveraging the advantages of the OMNIA contract, they can benefit from competitive pricing and a streamlined procurement process.

It is important to note that our renewal pricing is subject to numerous variables, including inflation driving rising costs, product utilization, and support services. However, we understand the need for consistency and affordability for our partners. Therefore, we have proposed an annual increase cap of 10% to ensure that any fee adjustments remain within reasonable limits.

Should you require any additional information or have any questions regarding this request, please do not hesitate to contact me.

Sincerely,

DocuSigned by:

A handwritten signature in black ink that reads "Matt Carlson".

41BC00881C6C40C...
Matt Carlson

Regional Vice President, K-12
Instructure
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M: (816) 225-3544