



### Request for Contract Update

Pursuant to the terms of contract number R191806 for Jasper Seating Company, Inc. dba JSI Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

Jasper Seating Company, Inc. dba JSI (Contractor) hereby provides notice of the following update on this date 9/28/2022.

**Instructions:** Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

**Authorized Distributors/Dealers**  
 Addition  
 Deletion  
 Supporting Documentation

**Price Update**  
 Supporting Documentation

**Products/Services**  
 New Addition  
 Update Only  
 Supporting Documentation

**Discontinued Products/Services**  
 Supporting Documentation

**States/Territories**  
 Supporting Documentation

**Other** \_\_\_\_\_  
 Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary). Please see attached modification request letter and supporting documentation.

Requesting to add 1,625 new model numbers to our Vision Series. Vision is an existing casegoods series on contract. The new model numbers are reflective of an enhancement to the series.  
Please note that all pre existing models remain the same in price and there are no increases associated with this product add request.

Submitted By: Amanda Keithley

**Approved by Email: Date** 9/29/2022 | 7:49 AM CDT

Title: Contract Administrator

**Denied by Email: Date** \_\_\_\_\_

Email Address: akeithley@jaspergroup.us.com

DocuSigned by:  
  
**Region 4 ESC:** \_\_\_\_\_  
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*love what you do*

Sept 28, 2022

Region 4 contract:  
Attn: Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services  
Region 4 Education Service Center  
7145 West Tidwell Road  
Houston, TX 77092

RE: Contract# R191806

Good afternoon,

In compliance with the terms and conditions of our contract, Jasper Seating Company, Inc. (dba JSI) is requesting modification to our contract to add Vision model numbers. Vision is a casegoods product that is already on contract. We have enhanced this product series by adding 1,625 model numbers.

Attached you will find our Request for Contract Update form, a Vision brochure reflective of new models and a link listed below for the new Vision price list inclusive of new models dated 8/29/2022. 1,625

 [Vision 8.29.22](#)

Please note pricing for all preexisting Vision models remain the same and there is no price increase with this enhancement of product.

Should you have any questions, do not hesitate to reach out to myself or Kathy Vonderheide. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Amanda M. Keithley".

Amanda M. Keithley  
Contract Administrator  
p: 817-771-4876  
e: [AKeithley@jaspergroup.us.com](mailto:AKeithley@jaspergroup.us.com)

CC: Kathy Vonderheide



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