



**COBB COUNTY
Purchasing Department**

122 Waddell Street NE
Marietta, Georgia 30060
(770) 528-8400 • fax: (770) 528-8428
purchasing@cobbcounty.org

Roger Ball
Purchasing Director

ADDENDUM No. 1

**Sealed Bid # 22-6640
Request for Proposal
Tractors, Mowers, and Other Equipment, Parts, and Services
Cobb County Purchasing Department**

Date: February 21, 2022

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The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

This Addendum consists of:

- **Minutes, Questions and Clarifications from Pre-Proposal Meeting held via WebEx on February 14, 2022**
- **Sign-In Sheet from Pre-Proposal meeting**
- **Separate Attachment – Financial Ratio Evaluation Excel Spreadsheet**

Receipt of addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

Company Name

Date

Signature

Please Print Name

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.

ADDENDUM No. 1

**Sealed Bid #22-6640
Request for Proposals
Tractors, Mowers, and Other Equipment, Parts and Services
Cobb County Purchasing Department**

Date: February 21, 2022

A. Pre-Proposal Meeting – February 14, 2022 @ 10:00 via WebEx

1. Proposal Submission Procedures

- Proposals are due **March 10, 2022** before 12:00 PM, noon at the Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060. **Please note the new address for Purchasing. The building is located on the northern end of Waddell Street.** Enter 121 Haynes Street, Marietta, GA in GPS to locate the back of the Purchasing Building.
- Late proposals will not be accepted.
- Proposals will be opened at 2:00 PM on the same day at the Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.
- The bid opening may also be watched on Cobb County's government access channel TV23 or the website (www.cobbcounty.org).
- A bid bond is not required.
- A Georgia Security & Immigration Act Affidavit (Exhibit A) must be included with the bid. It must be signed and notarized; it must include the E-Verify number to be deemed completed; if it is not included the bid will be deemed non-responsive.
- Mark all packages with the company name and bid number. Use the label in the bid package.
- If addenda are issued, receipt of each addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal. The acknowledgement form issued with each addendum must be signed, dated, and included with your submitted proposal. Failure to acknowledge addenda may result in the bid being deemed nonresponsive. Addenda can be located at www.cobbcounty.org/Purchasing.
- One (1) original, two (2) copies, and ten (10) flash drives of the proposal must be submitted. Mark the box with the original copy with number 1.
- All questions must be submitted to Cobb County Purchasing Department by **March 1, 2022 at 5:00pm**. Questions may be faxed to (770) 528 -8428 or emailed to purchasing@cobbcounty.org. Please reference the bid number and bid title on all questions.

2. General Notes Presented During the Meeting:

- The intent of this RFP is to provide Participating Public Agencies with a full range of solutions to meet their field care, landscaping, and grounds-keeping needs.
- Cobb County, GA has partnered with OMNIA Partners, Public Sector to award a contract from this solicitation and make it available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities and agencies for the public benefit.
- The proposer shall have demonstrated experience in providing the following products:
 - i. Tractors including but not limited to heavy duty, standard utility, compact and sub-compact products.
 - ii. Mowers including but not limited to walk behind self-propelled, zero turn and riding mowing equipment.
 - iii. Other Equipment including but not limited to cutters, finishing mowers, edgers, chainsaws, pruners, trimmers, and blowers.
 - iv. Parts – Original Equipment Manufacturer (OEM) and non-OEM repair and maintenance parts.
 - v. Related Parts and Services – any related products as well as services, including repair or other services.

3. Questions Asked During Pre-Proposal Meeting:

Question: Does this RFP cover equipment such as boom mowers, remote controlled mowers, self-propelled hydrostatic machines and chippers?

Answer: Yes.

Question: Can the Purchase Orders be made out to authorized dealers or do they need to be made out to the company that submits a proposal response?

Answer: We will be contracting with the bidder, not with authorized dealers. In other contracts we have worked it out as an addendum to accommodate this request; however, this will be handled on a case-by-case basis. If it is required that payment go to authorized dealers, please make note of this in your response.

Question: Can you provide some guidance on if freight or delivery charges can be added as a separate line item?

Answer: Include any information regarding delivery charges or freight that you need to in your proposal response.

Question: Section XIV Delivery Failures – what if the company has exceptions to some language in this section?

Answer: Include any exception to a Cobb County requirement or an OMNIA requirement in your proposal response.

Question: In lieu of financial documents, can a ratio spreadsheet be provided?

Answer: See attached Financial Evaluation Ratio Spreadsheet. The County still prefers to receive the financial statements if possible (an income statement and balance sheet). All financial statements can be marked as 'confidential' or 'proprietary', and this information would not be shared with anyone other than our Finance department.

Question: What if there is a need to increase the price during the fixed price period, would this be allowed?

Answer:

Include any exception to a Cobb County requirement or an OMNIA requirement in your proposal response.

Question: If we want to discuss something further, what is easier to review – a separate attachment or within the bid document itself?

Answer: As long as you are able to document any exceptions in a clear response, the County does not have a preference.

Question: Will having exceptions to the Terms and Conditions cause our response to be rejected?

Answer: Exceptions will not automatically eliminate your response. Cobb County and OMNIA will review the exceptions individually and make recommendations on a case-by-case basis.

Question: Will the information from this call be provided in an addendum?

Answer: Yes.

PRE-PROPOSAL CONFERENCE

Sealed Bid # 22-6640

Request for Proposal – Tractors, Mowers, and Other Equipment, Parts, and Services

February 14, 2022

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Brittney Booz	Textron	706-755-5553	bbooz@textron.com
Justin Eicher	Grasshopper	620-345-8621	jeicher@grasshoppermower.com
Stephanie Brice	Cobb County Purchasing	770-528-8400	purchasing@cobbcounty.org
Lisa Rodriguez	Cobb County Purchasing	770-528-8400	purchasing@cobbcounty.org
Jessica Goforth	Omnia Partners	210-729-0281	Jessica.goforth@omniapartners.com
Jill Sandidge	Energreen America		jsandidge@sasstx.com
Allen C. Lane	Construction Sales and Service, Inc.	850-683-9186	Allen.lane@csstractors.com
Neil Perez	Textron Specialized Vehicles	704-614-2691	Nperez@textron.com

***Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.**

****PLEASE PRINT LEGIBLY****