

From: [Michael Wegmann](#)
To: [Mike Cavanagh](#); [Grace Najera](#)
Cc: [Tomek Kruszec](#)
Subject: Notice of Intent to Award - UC System-wide RFP - Audio Visual Goods and Services - Feb 4 2019
Date: Friday, July 26, 2019 10:58:00 AM
Attachments: [agreement-purchasing draft KeyCode.doc](#)
[Appendix DS.pdf](#)
[appendix-ba.pdf](#)
[appendix-ecommerce.pdf](#)
[uc-terms-and-conditions-of-purchase.pdf](#)
[Keycode SOW final for Supplier Review.docx](#)
[image003.png](#)

Dear Key Code Media,

The University of California (UC) has completed its evaluation of bids in response to the UC System-wide RFP - Audio Visual Goods and Services - Feb 4 2019 and intends to award a contract for the purchase of **Audio Visual Goods and Services** to your company. I will represent UC in this regard, and I have attached the proposed contract to begin the contracting process. Tomek Kruszec will represent OMNIA Partners and will send you the required documents to complete the OMNIA Partners contract. Kindly direct to me all communications regarding the UC contract and this Notice of Intent to Award, and direct all OMNIA Partners communications to Tomek.

This Notice of Intent to Award is non-binding. If your company does not agree with UC or OMNIA Partners on contract terms and pricing, UC will not award a contract to your company. Your company may not begin work, purchase materials, or enter into subcontracts relating to the project before both parties sign a contract, unless prior written approval is obtained from me. UC reserves the right to cancel this Notice of Intent to Award at any time before both parties sign a contract.

I have provided the documentation you reviewed and accepted in the RFP and need you to fill in your Legal name in the Purchasing agreement document and send it back to me for PDF conversion. I have also attached an SOW document for our system-wide contract that you will need to review. OMNIA Partners will send the required documentation shortly.

We look forward to working with you to put contract terms in place. Please don't hesitate to contact me if you have any questions about this Notice of Intent to Award. We will need to schedule a meeting as soon as possible to discuss the Price Exhibit. Please provide your availability next week.

Thank you.

Michael Wegmann, CPSM
Sr. IT Commodity Manager, IT Strategic Sourcing
Office of the President – Procurement Services

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