



Bid Tab Summary
Educational School Supplies
RFP # 19-05

Description	Total Weighted Value	<i>Blick non-responsive</i>	<i>Cascade School Supplies non-responsive</i>	<i>Kaimco International</i>	<i>Kaplan</i>
Products/Pricing	40	0	0	27	29
Performance Capability	30	0	0	21	25
Qualification & Experience	20	0	0	16	18
Value Add	10	0	0	4	6
Total	100	0	0	68	77

It is recommended that the following contract award be made:

Contract

Educational School Supplies

Award

Lakeshore Learning
Office Depot, Inc
School Specialty

The Cooperative Purchasing Network
Evaluation Criteria



Bid Tab Summary
Educational School Supplies
RFP # 19-05

Description	Total Weighted Value	Lakeshore Learning	Lamrite West - Michaels Companies	Office Depot	Quill
Products/Pricing	40	30	23	35	31
Performance Capability	30	28	21	28	24
Qualification & Experience	20	18	14	19	18
Value Add	10	7	3	7	4
Total	100	82	60	90	76

It is recommended that the following contract award be made:

Contract

Educational School Supplies

Award

Lakeshore Learning
Office Depot, Inc
School Specialty

The Cooperative Purchasing Network
Evaluation Criteria



Bid Tab Summary
Educational School Supplies
RFP # 19-05

Description	Total Weighted Value	<i>Reality Works non-responsive</i>	<i>School Specialty</i>
Products/Pricing	40	0	36
Performance Capability	30	0	27
Qualification & Experience	20	0	19
Value Add	10	0	7
Total	100	0	88

It is recommended that the following contract award be made:

Contract

Educational School Supplies

Award

Lakeshore Learning
Office Depot, Inc
School Specialty

EVALUATION COMMITTEE MEMBER STATEMENT

Solicitation No. RFP # 19-05 Educational School Supplies

Dear Committee Member:

You have been selected to participate in the evaluation of proposals that have been received as the result of the above referenced solicitation. Your selection was based upon your qualifications in this area and your ability to develop an objective analysis of each proposal.


It is essential that the integrity of the evaluation process be maintained to insure that each offeror is given fair and equal consideration. Familiarity with particular companies and/or individuals may tend to influence an evaluation; however, you are required in this specific instance to be particularly objective and guard against any tendency that might slant your evaluation in favor of a personal preference.



You are required to report to the Purchasing Cooperative Coordinator any actual or potential conflict of interest. In addition, you must report to the Purchasing Cooperative Coordinator the existence of any personal relationship with any other offeror or subcontractor of the offeror which could affect or give the appearance of affecting your objectivity.

An additional consideration is the need to maintain strict security regarding the content of any proposal and the proceedings of the Evaluation Committee meetings during the evaluation process. Once the evaluation process has started, it is essential that any contact with the offerors be through, and by, the Purchasing Cooperative Coordinator. In addition, the Evaluation Committee Member shall not communicate, except during formal Committee meetings, with any offeror or sub-contractor of the offeror prior to award. This requirement is mandatory.

To emphasize the importance of the above considerations, you are asked to sign the following statement:

I have read and understand the above and agree to be bound by the rules and principles represented. I know of no conflict of interest on my part nor have I committed any indiscretion or accepted any gratuities or favors that would compromise my impartiality. I will maintain all deliberations of the evaluation committee in strict confidence during the evaluation process. My recommendations shall be based upon an objective/subjective review of the offeror's proposal(s) and the appropriate award criteria.

 _____ 3/19/14
Signature (followed by printed name) Date

 _____  _____
Evaluator Phone Number

EVALUATION COMMITTEE MEMBER STATEMENT

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Signature (followed by printed name)

3/11/19

Date



Business Operations Specialist



Phone Number

EVALUATION COMMITTEE MEMBER STATEMENT

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Signature (followed by printed name)

3/19/19
Date


Chief Financial Officer


Phone Number

RFP # 19-05

Educational School Supplies

COMMITTEE MEMBER INDIVIDUAL VENDOR SCORING CHART

Each committee member will independently score each vendor listed as specified in the bid documents.
Email to: cwallace@esc4.net when complete.

VENDOR NAME _____ Lakeshore Learning _____

	Rating Factors	Score %	Rationale for Score
1	Products/Pricing (40%)	30%	
2	Performance Capability (30%)	28%	
3	Qualification and Experience (20%)	18%	
4	Value Add (10%)	9%	
	Totals = 100%	85%	Notes:

Evaluator's Name Date

RFP # 19-05

Educational School Supplies

COMMITTEE MEMBER INDIVIDUAL VENDOR SCORING CHART

Each committee member will independently score each vendor listed as specified in the bid documents.
Email to: cwallace@esc4.net when complete.

VENDOR NAME Lakeshore Learning

	Rating Factors	Score %	Rationale for Score
1	Products/Pricing (40%)	30%	5% discount is not impressive
2	Performance Capability (30%)	28%	
3	Qualification and Experience (20%)	19%	
4	Value Add (10%)	4%	Flex Space Furniture for 21st Centruy Classroom.
	Totals = 100%	81%	Notes:

Evaluator's Name Date

