



**COBB COUNTY  
PURCHASING DEPARTMENT**

122 Waddell Street NE  
Marietta, GA 30060  
770.528.8400 • fax: 770.528.8428  
purchasing@cobbcounty.org

William J. Tommie, Jr., CPPO  
Purchasing Director

**ADDENDUM No. 1**

**Sealed Bid # 20-6504  
Request for Proposal**

**Implements, Attachments, and Related Products for Tractors, Mowers and Related Equipment  
Cobb County Purchasing Department**

Page 1 of 5

Date: February 7, 2020

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

This Addendum consists of:

- **Due to technical difficulties, an additional CALL-IN ONLY pre-bid meeting is scheduled for February 13, 2020 at 3:00 PM.  
CALL-IN DETAILS: (832) 856-4663  
Conference ID: 134470824**
- **Minutes, Questions, General Notes from Pre-Bid Meeting held on February 6, 2020**
- **Sign-In sheets from Pre-Bid Meeting**

Receipt of addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.**

**ADDENDUM No. 1**

**Sealed Bid # 20-6504  
Request for Proposal  
Implements, Attachments, and Related Products  
for Tractors, Mowers and Related Equipment  
Cobb County Purchasing Department**

**Date: February 7, 2020**

**A. Pre-Proposal Meeting** – February 6, 2020, 2:00 PM, Cobb County Purchasing Office, 122 Waddell Street NE, Marietta, GA 30060

**Due to technical difficulties, an additional CALL-IN ONLY pre-bid meeting is scheduled for February 13, 2020 at 3:00 PM.**

**CALL-IN DETAILS: (832) 856-4663  
Conference ID: 134470824**

**1. Bid Submission Procedures**

- Bids are due **March 12, 2020** before 12:00 PM, noon at the Cobb County Purchasing Department, 122 Waddell Street, Marietta, GA 30060.
- Late bids will not be accepted.
- Bids will be opened at 2:00 PM on the same day at the Cobb County Purchasing Department, 122 Waddell Street, Marietta, GA 30060.
- A bid bond is not required.
- The bid opening may also be watched on Cobb County's government access channel CobbTV or the website ([www.cobbcounty.org](http://www.cobbcounty.org)).
- Mark all packages with the company name and bid number. Use the label in the bid package.
- If addenda are issued, receipt of each addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal. The acknowledgement form issued with each addendum must be signed, dated, and included with your submitted proposal. Failure to acknowledge addenda may result in the bid being deemed nonresponsive. Addenda can be located at [www.cobbcounty.org/Purchasing](http://www.cobbcounty.org/Purchasing).
- An original, two (2) copies and ten (10) Flash Drives of the proposal must be submitted. Mark the box with the original copy with number 1.
- All questions must be submitted to Cobb County Purchasing Department by **March 3, 2020 at 5:00pm**. Questions may be faxed to (770) 528 – 8428 or emailed to [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org). Please reference the bid number and bid title on all questions.
- See the attached sign in sheet(s) from the pre-proposal conference.

## 2. General Notes Presented During the Meeting

- Review of lead agency model – contract belongs to Cobb County but is made available nationally to other agencies through OMNIA Partners, Public Sector
- Review of OMNIA Partners, Public Sector staff and roles in regards to contract – different staff to handle contract, contact with agencies, marketing, supplier relationship, etc.
- Review of Attachment A – some exhibits are information only but some must be completed and submitted with proposal response
  - Exhibit A – must be completed and submitted
  - Exhibit B – information only (does not have to be signed and submitted) but should be reviewed so any exceptions can be included with proposal response
  - Exhibit C – information only (agreement other agencies sign in order to utilize contract)
  - Exhibit D – information only (what lead agency signs and submits to OMNIA Partners)
  - Exhibit E – information only (what Supplier submits to OMNIA Partners)
  - Exhibit F – must be completed and submitted
  - Exhibit G – must be completed and submitted even if not located in New Jersey. If Supplier cannot do business in New Jersey, note on form and submit with response.
  - Exhibit H – information only

## 3. Questions Asked During the Pre-Proposal Meeting

**Question:** How often is reporting required?

**Answer:** Currently, suppliers submit monthly reports. Any variations shall be included in the proposal response.

**Question:** Does contract allow for shipping to be charged to states where Supplier does not have a location?

**Answer:** Proposer may submit different pricing, if applicable or necessary, for different areas (e.g. regional, by state, etc.).

**Question:** Exhibits ABF and G from Attachment A are the ones to be submitted, correct?

**Answer:** Exhibit B does not have to be signed and submitted, however, any exceptions to the terms within Attachment A, or to Cobb County's Terms and Conditions, must be submitted with the bid response.

**Question:** Does this contract include tractors and mowers?

**Answer:** No. Cobb County holds a separate OMNIA contract for tractors and mowers.

**Question:** Does a boom mower count as an attachment? It generally would not be sold without the original piece of equipment, as a grouping. Should we quote it as the attachment or as an attachment with the larger piece of equipment?

**Answer:** Supplier may propose multiple options if they so choose. The County will review all responses and determine what is acceptable within the scope of this RFP.

**Question:** Will there be multiple awards?

**Answer:** It depends on the quality of the responses. Per Section X of the Cobb County General Instructions for Proposers, Terms and Conditions, the County reserves the right to make an award as deemed in its best interest which may include awarding a proposal to a single proposer or multiple proposers; or to award the whole proposal, only part of the proposal, or none of the proposal to single or multiple proposers, based on its sole discretion of its best interest.

**Question:** Does the item list have to be specific products, or can it allow for variations?

**Answer:** Proposer shall include any and all offerings that might be available under this contract, to give agencies as many options as possible.

**Question:** How will people know about this contract?

**Answer:** OMNIA has staff all over country who work with agencies to promote contract. OMNIA's marketing staff works with Supplier and their marketing staff to promote contract (e.g. trade shows, expos, website, etc.).

**Question:** Is there a price list/attachment to fill out or are you just wanting a discount list?

**Answer:** See 5.6 Pricing under Proposal Contents for details.

**Question:** What is the OMNIA website? Can I see the Tractor and Mower contract there?

**Answer:** The website address is [www.omniapartners.com](http://www.omniapartners.com). Click on Public Sector to see all contracts available to public agencies.

**Question:** Are there any parts and service included in this bid?

**Answer:** See 5.5. Product Information/Service Capability for details.

## PRE-PROPOSAL CONFERENCE

Sealed Bid # 20-6504

Request for Proposal – Implements, Attachments & Related Products for Tractors, Mowers & Related Equipment

February 6, 2020

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Stephanie Brice	Cobb County Purchasing	(770) 628-8400	purchasing@cobbcounty.org
Jessica Goforth	OMNIA Partners	210-729-0281	JESSICA.GOFORTH@OMNIAPARTNERS.COM
Johnathan Malone	AG-PRO	770-760-0010	jmalone@agproco.com

\*Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.

**PLEASE PRINT LEGIBLY**