



**CITY OF  
TUCSON**

DEPARTMENT OF  
PROCUREMENT

## NOTICE OF INTENT TO AWARD

July 16, 2019

Tiadra Carter, Government Account Executive  
Leslie's PoolMart, Inc.  
2005 E Indian School Rd  
Phoenix, AZ, 85016  
Government@lesl.com

**Subject: Request for Proposal No. 192051 – Swimming Pool Supplies,  
Including Chemicals, Equipment, and Related Services & Materials –  
Notice of Intent to Award**

Dear Mrs. Carter,

It is the City's intent to accept your proposal for the above-referenced solicitation. It shall be your responsibility to forward to me, **within five (5) calendar days**, the insurance certificates noted on Page 15, Item 3 of the solicitation and a Business License as required per Instructions to Offerors, item 22.

Failure to provide all complete and correct paperwork at the above indicated time may result in the rejection of your proposal. You are encouraged, therefore, to contact your insurance agents immediately. Special care should be taken in communicating the insurance requirements to your agent, for example: types, amounts, and **additional insured endorsement**.

This Notice of Intent to Award is not a contract and does not establish any contractual relationship. The contract is not deemed to be executed until it is signed by the City's Director of Procurement and approved as to form by the City Attorney.

If you have any questions regarding this letter, please contact me at **(520) 837-4123**.

Sincerely,

Jeffrey Whiting, CPPB  
Principal Contract Officer  
File - 192051